

Collier County

Affordable Housing Advisory Committee (AHAC)



AGENDA

October 4, 2021 8:30 A.M.

**3303 Tamiami Trail East (Human Resources- Building
B) Human Resources Training Room**

AHAC COMMITTEE MEMBERS

Mary Waller, Chair
Steve Hruby, Vice Chair
Litha Berger, Member
John Harney, Member
Joe Trachtenberg, Member
VACANT Member

Commissioner Rick LoCastro, Member
Jennifer Mitchell, Member
Bernardo Barnhart, Member
VACANT Member
VACANT Member

COLLIER COUNTY STAFF

Kristi Sonntag, Director, Community and Human Services
Jacob LaRow, Housing, Grant Dev. & Oper. Manager
Hilary Halford, Sr. Housing and Grants Coordinator, CHS
Barbetta Hutchinson, Operations Coordinator, CHS

NOTICE: ALL PERSONS WISHING TO SPEAK ON ANY AGENDA ITEM MUST REGISTER PRIOR TO SPEAKING. ALL REGISTERED SPEAKERS WILL RECEIVE UP TO THREE (3) MINUTES UNLESS THE TIME IS ADJUSTED BY THE CHAIRMAN. DURING COMMITTEE DISCUSSION, COMMITTEE MEMBERS MAY ASK DIRECT QUESTIONS TO INDIVIDUALS. PLEASE WAIT TO BE RECOGNIZED BY THE CHAIRMAN AND STATE YOUR NAME AND AFFILIATION FOR THE RECORD BEFORE COMMENTING.

IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING, YOU ARE ENTITLED, AT NO COST TO YOU, THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE COLLIER COUNTY FACILITIES MANAGEMENT DEPARTMENT. ASSISTED LISTENING DEVICES FOR THE HEARING IMPAIRED ARE AVAILABLE IN THE COUNTY COMMISSIONER'S OFFICE.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

2. ROLL CALL OF COMMITTEE MEMBERS AND STAFF

3. APPROVAL OF AGENDA AND MINUTES

- a. Approval of today's agenda
- b. Approval of September 13, 2021 AHAC meeting minutes

4. INFORMATIONAL ITEMS

- a. SHIP Annual Incentive Report Draft
- b. Hybrid Remote Public Meetings – CMA
- c. October Apartment Survey

5. PUBLIC COMMENT

- a. Persons wishing to speak must register prior to speaking. All registered speakers will receive up to three (3) minutes unless the time is adjusted by the Chairman.

6. DISCUSSION ITEMS AND PRESENTATION

- a. Vacancy Ranking Sheet
- b. Board vacancies – of 17 applicants 8 responded to invitation with 2 withdrawing from consideration
 - Gary Hains – in person
 - Jonathan Foerster – in person
 - Jackie Keay – withdrawn
 - Stephen Teaforde – Tentatively Zoom (out of town)
 - Janet Miller – in person
 - Mike Randall – in person
 - Harry Prechuer – withdrawn
 - Jessica Brinkert – in person
 - Barbara (BeBe) Canter - Tentative

7. STAFF AND COMMITTEE GENERAL COMMUNICATIONS

8. ADJOURN

9. Public Hearing Substantial Amendment #1 – CDBG-HUD Entitlement 2019/2020 and Substantial Amendment #2 – CDBG-HUD Entitlement 2021-2022

- a. Naples Daily News notice FY2019-2020 CDBG-HUD Entitlement SA
- b. Naples Daily News FY2021-2022 CDBG-HUD Entitlement SA
- c. Comments
- d. Adjourn

10. HOUSING TRUST FUND SUBCOMMITTEE MEETING (SEE AGENDA)

- a. Approval of today's agenda
- b. Approval of September 13, 2021 HTF Subcommittee meeting minutes
- c. Clerk of Court Fee Schedule
- d. Adjourn

11. NEXT AHAC MEETING DATE: November 1, 2021, 8:30 A.M.

3.b.

September 13, 2021 AHAC Minutes

MINUTES OF
THE COLLIER COUNTY
AFFORDABLE HOUSING ADVISORY COMMITTEE

September 13, 2021
8:30 A.M.
Naples, Florida

LET IT BE REMEMBERED that the Collier County Affordable Housing Advisory Committee met on this date at 8:30 A.M. in a *WORKING SESSION* in the Human Resources Conference Room in Naples, Florida, with the following Members present:

Present: Mary Waller - Chair
John Harney
Jennifer Mitchell
Gary Hains
Joe Trachtenberg by ZOOM
Litha Berger
Justin Emens
Bernardo Barnhart
Commissioner Rick LoCastro

Excused: Steve Hruby

Unexcused:

ALSO PRESENT: Kristi Sonntag, Director CHS
Jacob LaRow, Manger Housing & Grant Development CHS
Hilary Halford. Sr. Grants Coordinator - CHS
Susan Golden, Sr. Grants Coordinator – CHS
Barbetta Hutchinson, Operations Coordinator - CHS

OTHERS PRESENT: Michael Puchalla, HELP

1. CALL TO ORDER

Mary Waller called the meeting to order at 8:37 a.m. She read the procedures to be followed and led in the pledge to the flag. Litha Berger motioned for Joe Trachtenberg to be able to participate by ZOOM, Jennifer Mitchell seconded, and the group voted 8-0 to approve.

2. ROLL CALL – COMMITTEE MEMBERS AND STAFF

There were 8 active members present when the meeting started, therefore a quorum was established.

3. APPROVAL OF AGENDA AND MINUTES

- a. Jenifer Mitchel made a motion to approve the agenda which was seconded by Litha Berger. The motion passed by a vote of 8-0.
- b. A motion was made by Litha Berger to approve the minutes from the meeting on July 12, 2021 and was seconded by John Harney. The motion was passed with a vote of 8-0.

4. INFORMATIONAL ITEMS

- a. Housing Initiative Update – CHS and the County Attorney’s Office will be meeting regarding the comments to Johnson Engineering. We will update at the next meeting.
- b. Mary Waller reported that the Florida Board of Realtors has withdrawn the petition for a constitutional amendment. They worked out an agreement to put on the agenda for 2021-2022. The outcome will be distributed next week. Mary will forward the information to staff to forward to the members of the group.
- c. Apartment Survey – There were less available units for the last quarter from April to July. With the eviction moratorium ending at the end of October, availability will rise. Rental rates increased during this period. Joe Trachtenberg said the trend is alarming. Commissioner LoCastro will relay this information to the other Commissioners at the next BCC meeting. He said he was curious about who checks on the developers to track affordable housing and provisions of their original agreements. He has asked to be shown the documentation. Jennifer Mitchell asked about tracking impact fees. Kristi explained that CHS has an annual auditing of all county-wide fees which follows the homestead cycle. The Property Appraiser finds the mismatched properties and we begin the process. The first letter states we have found a difference, please show proof that you are homesteaded. The second letter asks again. The 3rd letter comes from the County Attorney’s Office and the 4th letter states we are going into collections. SHIP collects \$200,000 to 400,000 a year in repayments.
- d. Quest 2nd Quarter Housing report for the period ending June 30, 2021. We have reached a major milestone in that the Consolidated Plan and the Annual Action Plans have been submitted and approved on June 22nd for the program that begins on October 1, 2021. HUD has revamped the affordable housing plan to stating that counties to show them what they are doing to actively create affordable housing.
- e. Incentive Report Template for SHIP. The report is due at the end of the year. 11 specific strategies must be reviewed by the AHAC on a yearly basis. The template has a spot for comments and recommendations on every incentive. We need to have discussions on the incentives. The last time this was approved by the AHAC was 2018.

5. PUBLIC COMMENT

There was no public comment.

6. DISCUSSION ITEMS

- a. Susan Golden will send out the 2018 report, Incentives plans from Sarasota, Pasco and West Palm and the link to the ULI plan. Each member will review the last report, make comments and send those comments directly to Hilary Halford by Monday, September 27th. Please remember – do NOT send your comments to any other AHAC member. Hilary will incorporate all of the comments into the document that will be discussed at the next AHAC meeting on October 4, 2021. The document will be sent out in the information packet for the meeting on Friday, October 1, 2021. It is very important that each of you attend the meetings in October and November to make sure this report gets passed through the BCC in a timely manner.
- b. The group discussed the 17 applicants for the open position on the committee. Litha Berger motioned for staff to invite all 17 applicants to the October 4th so that they can tell the group why they want to be a member of the committee. John Harney seconded, and the group approved.
- c. Manatee Park letter to Commissioner Taylor. Jennifer Mitchell motioned for Mary to sign the letter and give it to Commissioner LoCastro to take to Commissioner Taylor at the next BCC meeting. Gary Hains seconded, and the group voted 7-0 to approve (Justin Emens left the meeting prior to the vote).
- d. Public Hearing CDBG-CV \$908,000 projects. Applications will be open for any impact of the spread of COVID for low to moderate persons. Joe Trachtenberg says there is no reduction in food needs so any extra money could be given to the Community Foundation for food distribution.
- e. City of Naples Phase II – There will be a meeting at River Park Community Center at 6:00 p.m. There were 96 affordable units lost because the City of Naples did not buy the apartment building. Staff will e-mail details to the AHAC members.

7. STAFF AND GENERAL COMMUNICATIONS

John Harney asked if there has been someone tasked to check out available county-owned land for affordable housing. Kristi said every 3 years we look at all land and the BCC determines which properties can be declared surplus and then sold. The money from these sales goes into the Housing Trust Fund. Jake LaRow is currently working on the list that will go to the BCC in October or November.

John Harney also expressed concerns over the slowdown of the Johnson Engineering Project.

Commissioner LoCastro said he has reviewed the spreadsheets for the AHAC attendance as well as other boards and stressed that people must show up. He wants to get people on our committee who are excited about being there and helping to develop affordable housing.

8. ADJOURN

There being no further business for the good of the County, Jennifer Mitchell motioned to adjourn the meeting at 10:37 a.m.; Commissioner LoCastro seconded, and the group agreed with a vote of 7-0.

NEXT MEETING: THE NEXT MEETING WILL BE HELD OCTOBER 4, 2021, AT 8:30 A.M.

Location: Training Room located in Building B, 3303 Tamiami Trail East, Naples, Florida

**COLLIER COUNTY AFFORDABLE HOUSING ADVISORY
COMMITTEE**

Mary Waller, Chairman

The foregoing Minutes were approved by Committee Chair on _____, 2021, "*as submitted*" ☐ **OR** "*as amended*" ☐.

4.a.

SHIP Annual Incentive Report

Incentive Strategies Report Template

This report template is a sample for review and there is no requirement to adopt this report format.

At a minimum, items (a) through (k), as outlined in the SHIP Statute, must be included in the report.

Florida Housing Finance Corporation staff request that each of the (a) through (k) items be explicitly included even in cases when the advisory committee has no recommendation. In such a case, write “No Recommendation” or an explanation to document that the incentive was discussed, like “The AHAC does not consider that this type of incentive strategy is appropriate for the community”.

For each recommendation to improve an incentive strategy or add a strategy, propose a ‘Schedule for Implementation’. This should list steps needed to apply the recommendation if it is approved by the governing board. It may identify additional documents beyond the LHAP that must be updated to implement the reform.

Affordable Housing Advisory Committee
Report to Board of County Commissioners
SHIP Affordable Housing Incentive Strategies

SUBMITTED TO: COLLIER COUNTY
BOARD OF CITY/COUNTY COMMISSION

SUBMITTED TO: _____
FLORIDA HOUSING FINANCE CORPORATION

DATE SUBMITTED: _____

PREPARED BY: COLLIER COUNTY COMMUNITY & HUMAN SERVICES & AHAC

BACKGROUND

As a recipient of State Housing Initiative Partnership funds, Collier County established an Affordable Housing Advisory Committee in 1993 (Ord 93-19) and repealed and replaced early versions with Ord.2013-27 as required by the Florida Statutes, Sec. 420.9076. The AHAC is responsible for reviewing and evaluating local plans, policies, procedures, land development regulations, the Comprehensive Plan, and other aspects of the City/County housing activities that impact the production of affordable housing. Further, the AHAC is specifically directed by the SHIP Statute to consider and evaluate the implementation of the incentives set out at Florida Statutes, Sec. 420.9076 (4)(a)-(k). Based on the AHAC evaluation, it may recommend to local government that it make modifications of, exceptions to, or creation of new plans, policies, procedures, and other governing vehicles which would encourage production of affordable housing.

As approved by the Collier County Board of County Commissioners, the recommendations are used to amend the Local Housing Assistance Plan and the local Comprehensive Plan Housing Element.

COMMITTEE COMPOSITION

The Board of County Commission appointed or re-appointed members to the Committee via Ordinance 2020-27 recognizing the requirement to appoint an elected official and May 25, 2021 (most recent Res

Trachtenberg/Barnhart??). Florida Statutes, Sec. 420.9076(2) lists the categories from which committee members must be selected. Each AHAC must have a locally elected official from the county or municipality participating in the SHIP program. The locally elected official must be a City or County Commissioner. The elected official will count as a member of the AHAC for purposes of meeting the number of members requirements. There must be at least eight committee members with representation from at least six of the following categories:

- (a) A citizen who is actively engaged in the residential home building industry in connection with affordable housing.
- (b) A citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.
- (c) A citizen who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.
- (d) A citizen who is actively engaged as an advocate for low-income persons in connection with affordable housing.
- (e) A citizen who is actively engaged as a for-profit provider of affordable housing.
- (f) A citizen who is actively engaged as a not-for-profit provider of affordable housing.
- (g) A citizen who is actively engaged as a real estate professional in connection with affordable housing.
- (h) A citizen who actively serves on the local planning agency pursuant to s. 163.3174. If the local planning agency is comprised of the governing board of the county or municipality, the governing board may appoint a designee who is knowledgeable in the local planning process.
- (i) A citizen who resides within the jurisdiction of the local governing body making the appointments.
- (j) A citizen who represents employers within the jurisdiction.
- (k) A citizen who represents essential services personnel, as defined in the local housing assistance plan.

The appointed AHAC Committee members are included here, along with their category affiliation.

Name	Category Represented	Date Appointed
1 Rick LoCastro	Elected Official	1/12/2021
2 Mary Waller	Resident in Jurisdiction (RE)	11/15/16; 10/27/20
3 Steve Hruby	Residential Home Bldg Industry	6/12/07; 10/8/19
4 Litha Berger	Real Estate Professional	10/13/15; 10/8/19
5 Jennifer Mitchell	Essential Service Personnel	11/12/2019
6 John Harney	Advocate for Low Income Persons	10/27/2020
7 Joseph Trachtenberg	Employer within Jurisdiction	5/25/2021
8 Bernardo Barnhart	Resident in Jurisdiction (Imm)	5/25/2021
9 Gary Hains	Labor engaged in home bldg	1/22/2019
10 Justin Emens	Banking & Mortgage	1/22/2019
11 ADD new appointees if available		

AFFORDABLE HOUSING RECOMMENDATIONS

The AHAC has reviewed local government plans, policies, and procedures; ordinances; regulations; statutes; and the comprehensive plan, among other documents applicable to affordable housing, for evaluation of their impacts on affordable housing. Further, the AHAC has specifically considered and evaluated the strategies set out at Florida Statutes, Sec. 420.9076 (4)(a)-(k). Based on this review and evaluation, the AHAC has formulated recommendations

to the County Commission that it incorporate into its housing strategy certain changes designed to encourage production of affordable housing.

The AHAC, from its review, consideration, evaluation, and recommendations, drafts and submits this report to the County Commission and to Florida Housing Finance Corporation, which details the scope of its work and the resulting recommendations.

From the review and evaluation of the local government documents listed here, the AHAC makes these recommendations to the County Commission that it incorporate into its housing strategy the following:

RECOMMENDATION 1

Meeting Synopsis:

Existing Strategy:

AHAC Recommendation: Does AHAC want to recommend adoption of Regulatory Relief sheperded by Johnson Eng????

Schedule for Implementation:

RECOMMENDATION 2

Meeting Synopsis:

Existing Strategy:

AHAC Recommendation:

Schedule for Implementation:

The AHAC has reviewed, considered, and evaluated the following the strategies provided in the SHIP Statute at Florida Statutes, Sec. 420.9076 (4):

- (a) The processing of approvals of development orders or permit, as defined in Florida Statutes, Sec. 163.3164(7), (8), for affordable housing projects is expedited to a greater degree than other projects.
- (b) The modification of impact-fee requirements, including reduction or waiver of fees and alternative methods of fee payment for affordable housing.
- (c) The allowance of flexibility in densities for affordable housing.
- (d) The reservation of infrastructure capacity for housing for very low-income persons, low-income persons, and moderate-income persons.
- (e) The allowance of affordable accessory residential units in residential zoning districts.
- (f) The reduction of parking and setback requirements for affordable housing.
- (g) The allowance of flexible lot configurations, including zero-lot-line configurations for affordable housing.
- (h) The modification of street requirements for affordable housing.
- (i) The establishment of a process by which a local government considers, before adoption, policies, procedures, ordinances, regulations, or plan provisions that increase the cost of housing.
- (j) The preparation of a printed inventory of locally owned public lands suitable for affordable housing.
- (k) The support of development near transportation hubs and major employment centers and mixed-use developments.

EXPEDITED PERMITTING

Meeting Synopsis: Discussed September 13th and October 4, 2021.....

Existing Strategy: Collier County has had an Expedited/Fast Track permitting process in place for housing that is affordable since 2007. Based upon AHAC and community stakeholders input, the Expedited Permitting process was reviewed and updated with the adoption of Resolution 2018-40 on February 27, 2018.

AHAC Recommendation:

Schedule for Implementation: Resolution 2018-40 has been implemented and affordable housing developers have successfully utilized the improved process.

COMMENTS RECEIVED:

-Pasco County has successfully used Accela Automation software to manage coordination of all of the elements of processes and approvals for property development. These changes have cut cycle times and cost for development, and have led to greater interest and participation by builders and developers in Pasco County.

MODIFICATION OF IMPACT FEES

Meeting Synopsis: Discussed September 13th and October 4, 2021.....

Existing Strategy: Collier County has had an Impact Fee Deferral program in place for housing that is affordable since the late 1980s. Based upon the 2017 Community Housing Plan, AHAC and community stakeholders, the Impact Fees Deferral program was modified and strengthened via Ordinance #2018-28 on February 27, 2018.

AHAC Recommendation: ??Review future opportunities identified in 2018 report pg 2 i.e. increase length of deferral for rental???

Schedule for Implementation:

COMMENTS RECEIVED:

-Discounting impact fees would be helpful for reduction of the total cost of all types of homes that are affordable. However, eliminating impact fees has led to a structure which does not provide enough taxes to provide the basic infrastructure necessary to cover the cost of streets, water and sewer, etc. Every project for homes that are affordable should make a contribution to the infrastructure of the community.

FLEXIBLE DENSITIES

Meeting Synopsis: Discussed September 13th and October 4, 2021.....

Existing Strategy: Throughout most of Collier County, residential zoning has a base density of 4 units per acre. Collier County has had an affordable housing density bonus program since 1990 Ord.#90-89. As a result of the Community Housing Plan and AHAC, Collier County amended its Land Development Code to increase density for units that are affordable through Ordinance #2019-02 adopted February 12, 2019. The Affordable Housing Density Bonus (AHDB) program now provides up to 16 units per acre.

AHAC Recommendation: Add language re: Johnson Eng Incentives – 25upa recommendations???

Schedule for Implementation: Spring 2022 adoption – provide details on timeline Activity Centers, SOS, Transportation corridors,

COMMENTS RECEIVED:

-No mention is made in any of the GMP documents about preserve land requirements. The development of up to twenty-five units per acre without provision for significant green space of any kind may cause public outcry against "excessive urbanization", which may be considered out of character for Collier County.

RESERVATION OF INFRASTRUCTURE CAPACITY

Meeting Synopsis:

Existing Strategy: Collier County does not reserve infrastructure capacity.

AHAC Recommendation: ??? Not proposed for adoption???

Schedule for Implementation: None

PARKING AND SETBACK REQUIREMENTS

Meeting Synopsis:

Existing Strategy: The County currently has two processes where developers can request a reduction of parking and setback requirements. Deviations from existing requirements can be requested through the Site Development Plan (SDP) process or the rezoning to Planned Unit Development (PUD) process. Recommendations to modify some setback requirements for housing that is affordable were included in Ordinance 2021-05 amending the Land Development Code, adopted February 9, 2021.

AHAC Recommendation:

Schedule for Implementation:

AFFORDABLE ACCESSORY RESIDENTIAL UNITS

Meeting Synopsis:

Existing Strategy: Collier County does not allow for the rental of Accessory Dwelling Units (ADUs) LDC Section 5.03.03. The County only allows construction of "Guesthouses" on large single family lots of with a minimum lot size of 43,560 square feet.

AHAC Recommendation: ? See 2018 report (2 comments) and other info?

Schedule for Implementation:

COMMENTS RECEIVED:

-Developing accessory dwelling units, while useful, are likely to be significant only for the ranchette properties in the county. The existing four units per acre properties which comprise most of the neighborhoods in the county aren't big enough to have space for these residences.

-I do think in Collier there is an opportunity to create affordable housing by exploring the idea of allowing accessory dwellings in the estates area. It appears Pasco decided to explore the idea in 2018, while Sarasota seemed non-committal but perhaps willing to review the idea and Palm Beach allows it. I'd be interested to know where Pasco and Sarasota are on the topic as of today.

FLEXIBLE LOT CONFIGURATIONS

Meeting Synopsis:

Existing Strategy: Zero lot line development is allowed in Planned Unit Development (PUDs) and as a Conditional Use under Cluster Housing. Recently Ordinance 2021-05 clarified that Cluster Development of affordable housing does not require a Conditional Use in the RMF-6 Zoning District (Ord attached)

AHAC Recommendation: See 2018 report re: “smart code” and 4 re-study area comments

Schedule for Implementation:

MODIFICATION OF STREET REQUIREMENTS

Meeting Synopsis:

Existing Strategy: Street requirements for affordable housing developments are considered, on a case by case basis, as deviations in the PUD approval process or variances in the conventional zoning process.

AHAC Recommendation: Is this part of Johnson Eng Regulatory Relief???

Schedule for Implementation:

PROCESS OF ONGOING REVIEW

Meeting Synopsis:

Existing Strategy: Community & Human Services monitors the Board of County Commission, Planning Commission and Development Services Advisory Committee (DSAC) meetings regarding issues that may impact housing affordability in Collier County.

AHAC Recommendation: ??See 2018 IRR re: impact on cost of housing affordability???

Schedule for Implementation:

COMMENTS RECEIVED:

- Ongoing implementation and enforcement for new processes and Land Development Code will require permanent dedicated County staffing. Any changes made will require monitoring to make sure the rules continue to be followed. In addition, educating and promoting a favorable environment for developers and builders will draw more partners into working in the County.
- Closer coordination between GMP, zoning, and planning is critical for the success of process changes and approval for developments. The silos currently in place need to be broken down. The new coordination created will reduce or eliminate many of the repeated approval cycles which projects require today.

PUBLIC LAND INVENTORY

Meeting Synopsis:

Existing Strategy: The County's Real Property office maintains a list of county owned properties as required by FS 125.379. This inventory is circulated to County Departments for review and determination if properties are needed to implement Department programs/mandates/operations, etc.

In 2018, two County owned parcels known as Bembridge and Manatee were part of a Request For Information (RFI) process with multiple developers submitting proposals for the development of the 5 acre Bembridge site. The Board of County Commissioners decided not to move forward with proposals for the Manatee site. In 2019, through an ITN process, the County selected McDowell Housing Partners to construct 82 units of affordable rental housing.

In 2019, the County acquired the defunct Golden Gate Golf Course. In 2020 through an ITN process, the County selected Rural Neighborhoods, Inc to develop a portion (25+ acres) of this publicly owned property for affordable rental housing for seniors, veterans and Essential Service Personnel (ESP). The Developers of both parcels have entered a 99-year land lease with the County.

AHAC Recommendation: See 2018 IRR for "Future Opportunities" – include revisit Manatee??? Resolution 2018-39 re: collocate public facilities and affordable housing; letter to BCC requesting reconsideration/reformation of committee???.....

Schedule for Implementation:

SUPPORT OF DEVELOPMENT NEAR TRANSPORTATION HUBS

Meeting Synopsis:

Existing Strategy: This issue was reviewed during the development of the Community Housing Plan with recommendations for the County to consider integration of bus routes (CAT) with affordable housing locations, development of Strategic Opportunity Sites and higher housing densities in existing Activity Centers.

Add update re Johnson Eng current work/timeline; See 2018 IRR

AHAC Recommendation:

Schedule for Implementation:

4.b.

Remote Hybrid Meeting CMA

CMA #5411
HYBRID REMOTE PUBLIC MEETINGS

[Effective Date: October 1, 2021]

§ 5411-1. Purpose.

The purpose of this Instruction is to provide for hybrid remote public meetings that may be conducted to facilitate the telephonic or remote participation of members of boards, committees, agencies, staff, consultants, and the public.

§ 5411-2. Definitions.

- A. **Access Point** - means a designated place where a person interested in attending a communications media technology proceeding may go for the purpose of attending the proceeding.
- B. **Attend** - means having access to the communications media technology network being used to conduct a proceeding.
- C. **Communications Media Technology (CMT)** – means the electronic transmission of printed matter, audio, full-motion video, freeze frame video, compressed video, and digital video by any method available.
- D. **Hybrid Remote Public Meeting** - means a public meeting conducted utilizing both in-person and remote participation via communications media technology.

§ 5411-3. Procedures.

A. Approval of Hybrid Remote Public Meetings

- (1) Conducting a hybrid remote public meeting requires the authorization of the County Manager or their designee. The County Manager or their designee is the final decision-maker on all scheduling or technical conflicts.
- (2) Prior to a board, committee, or agency staff member or consultant establishing the use of CMT for conducting hybrid remote public meetings, staff for said entity must:
 - a. Obtain authorization from the County Manager or their designee. Staff will submit to the County Manager or their designee a proposed plan for facilitating the meetings, which will include all staff responsible for or to be in attendance at the meetings; the dates, places, and times of the proposed meetings; and the manner in which the proposed meetings will be conducted. If approved,
 - b. Contact the County Attorney who will review the proposed process to assure all legal requirements can be met.
 - c. Coordinate with the Communications or Television Operations Manager and IT, when necessary, to ensure that CMT employed is appropriate for meeting facilitation and to ensure that the entity's staff are appropriately trained for its utilization.
 - d. Coordinate with the Chair and other members of the committee or board.

HYBRID REMOTE PUBLIC MEETINGS

B. Notice of a Hybrid Remote Public Meeting

A hybrid remote public meeting notice shall provide all information required by law for an in-person public meeting and shall include:

- (1) The address or addresses of all access points where an interested person may go for the purpose of attending the proceeding.
- (2) An address, e-mail address, and telephone number where an interested person may write or call for additional information.

An opportunity for remote public comment will be provided for any hybrid remote public meeting. Information on how to register in advance of the hybrid remote public meeting and the deadline for such registration for remote public comment will be included in the public meeting notice.

The public notice provided for each hybrid remote public meeting should include the following:

“Remote participation is provided as a courtesy and is at the user’s risk. The County is not responsible for technical issues.”

C. Conducting a Hybrid Remote Public Meeting

A hybrid remote meeting may be conducted for any public hearing, including quasi-judicial proceedings, provided that all legal requirements can be met.

If a quorum is physically present, the participation of an absent member by communications media technology is permissible when such absence is due to extraordinary circumstances such as illness.

An extraordinary circumstance shall be determined in the good judgment of the board or committee. Participants required to provide sworn testimony as part of a hybrid remote public meeting must be physically present.

Public access to a hybrid remote public meeting must be provided where those participating in-person are physically located. Members of the public who are participating in-person will be allowed to speak during the public comment portion of a hybrid remote public meeting.

Entity staff will ensure that individuals who will be participating remotely will be given written instructions on how to participate remotely. Remote public comment participants will be placed in a queue on a first-come, first-serve basis, and will be notified by a member of County staff when they will be permitted to speak. All speakers participating electronically must be recognized by the Chair prior to speaking, and no more than one person will speak at the same time. To facilitate the orderly conduct of the meeting, the County will “mute” or otherwise disable the lines of members of the public until such time as they are recognized to speak. All individuals participating in hybrid remote public meetings must identify themselves each time they speak.

CMA #5411

HYBRID REMOTE PUBLIC MEETINGS

Rules of decorum applicable to meetings of the Board of County Commissioners shall apply to all County hybrid remote public meetings. At the discretion of the Chair, participants attending remotely may be disconnected from the hybrid remote public meeting for violating the rules of decorum.

All public comment in a hybrid remote public meeting will be limited to a maximum of three (3) minutes unless the Chair, in their discretion, allows additional time. Remote participants will not be allowed to receive speaking time from another speaker or to provide speaking time to another speaker.

Individuals participating by phone will not have the benefit of visual presentations unless the meeting is televised or conducted using remote access software. Individuals participating by phone and those in attendance must keep in mind that there is a delay in the broadcast. The Chair may need to account for this as they conduct the meeting.

D. Annual Review

On July 1 of each year, each board and committee utilizing an approved hybrid remote public meeting format will provide a report to the County Manager or their designee summarizing each of the following (where applicable):

- (1) Average number of board or committee members utilizing the remote option for meeting participation (outside of the required in-person quorum).
- (2) Average number of public commenters utilizing the remote option to provide citizen input.
- (3) Average number of public commenters providing in-person citizen input.
- (4) Any proposed change to their current hybrid remote public meeting format.
- (5) Any updated hybrid public meeting staff facilitator direct contact information.

The County Manager or their designee will review the report and determine if hybrid remote public meeting utilization by the board or committee will be reauthorized.

§ 5411-3. Currency.

The Communications, Government & Public Affairs Division is responsible for maintaining the currency of this Instruction.

4.c.

October 2021 Apartment Survey

Collier County Community and Human Services Division
Quarterly Rental Apartment Inventory Survey October 2021

Information deemed reliable but should be independently verified

Property Name	Property Address	Phone #	1/1 Rental Rate	2/2 Rental Rate	3/2 Rental Rate	Total # of Units in Development	Occupancy Rate	Total Available Units as of October 1, 2021	October 2021	July 2021	April 2021	Oct 2020	July 2020	April 2020	Jan 2020	Oct 2019
Goodlette Arms	950 Goodlette Rd N Naples, FL - 34102	(239) 262-3229	\$925			242	100.0%	0	Very-Low Income \$926	Very-Low Income \$926	Very-Low Income \$926	Very-Low Income \$926 2/2	Very-Low Income \$926	Very-Low Income \$926	Very-Low Income \$926	Very-Low Income \$926
Jasmine Cay	100 Jasmine Circle Naples, FL - 34102	(844) 853-8441		\$986	\$1,139	73	98.60%	1								
Bear Creek	2367 Bear Creek Dr, Naples, FL 34109	(239) 514-0600		\$1,017	\$1,183	108	100.0%	0								
Saddlebrook Village	8685 Saddlebrook Cir, Naples, FL 34104	(239) 354-1122		\$1,045	\$1,197	140	97.1%	4								
Osprey's Landing	100 Ospreys Landing, Naples, FL 34104	(239) 261-5454	\$896	\$1,075	\$1,246	176	99.4%	1								
Villas of Capri	7725 Tara Cir, Naples, FL 34104	(239) 455-4600	\$893	\$1,073	\$1,240	235	100.0%	0								
Windsong Club	11086 Windsong Cir, Naples, FL 34109	(239) 566-8801	\$890	\$1,073	\$1,240	120	100.0%	0								
Whistler's Green	4700 Whistlers Green Cir, Naples, FL 34116	(239) 352-2999	\$898	\$1,070	\$1,233	168	100.0%	0								
College Park	6450 College Park Cir, Naples, FL 34113	(239) 417-7707		\$1,048	\$1,219	210	100.0%	0								
Whistler's Cove	11400 Whistlers Cove Blvd, Naples, FL 34113	(239) 417-3333	\$897	\$1,078	\$1,255	240	100.0%	0								
Noah's Landing	10555 Noah's Cir, Naples, FL 34116	(239) 775-7115	\$903	\$1,084	\$1,255	264	100.0%	0	Low Income	Low Income	Low Income	Low Income	Low Income	Low Income	Low Income	Low Income
Tuscan Isle	8650 Weir Dr, Naples, FL 34104	(239) 304-3668	\$903	\$1,085	\$1,256	298	100.0%	0	9	23	105	313	119	102	84	135
Summer Lakes 1&2	5520 Jonquil Ln, Naples, FL 34109	(239) 596-4401	\$980	\$1,088	\$1,165	416	100.0%	0	\$1482/1	\$1482/2	\$1482 2/2	\$1482 2/3	\$1482 2/4	\$1482 2/5	\$1482 2/6	\$1482 2/7
Wild Pines of Naples 1&2	2580 Wild Pines Ln, Naples, FL 34112	(239) 793-6419	\$1,050			200	99.5%	1								
Laurel Ridge	5460 Laurel Ridge Ln, Naples, FL 34116	(239) 353-7766			\$1,233	78	100.0%	0								
Naples 701	3531 Plantation Way, Naples, FL 34112	(239) 775-8000	\$1,135			188	100.0%	0								
Naples Place I-III	4544-4626 Sunset Rd, Naples, FL 34116	(239) 455-5155	\$960	\$1,100	\$1,250	170	100.0%	0								
Brittany Bay	14815 Triangle Bay Dr, Naples, FL 34119	(239) 354-2002 (239) 461-1227	\$940	\$1,104	\$1,266	392	100.0%	0								
Gordon River Apartments	1400 5th Ave N, Naples, FL 34102	(239)263-7700		\$1,200	\$1,308	96	93.80%	2								
Mer Soleil	4250 Jefferson Ln, Naples, FL 34116	(239) 354-1155	\$1,167	\$1,362	\$1,577	320	100.0%	0								
Oasis Naples	2277 Arbor Walk Cir, Naples, FL 34109	(239) 598-9944	\$1,255	\$1,455		216	100.0%	0								
Briar Landings	1385 Wildwood Lakes Blvd, Naples, FL 34104	239-775-4002	\$1,200	\$1,450		240	100.0%	0								
George Carver Apts	350 10th St N Naples, FL - 34102	(239) 261-4595 (810)750-7000	\$1169	\$1,391	\$1,674	70	100.0%	0								
Somerset Palms	15985 Arbor View Blvd, Naples, FL 34110	(888) 479-3911		\$1,915	\$2,135	169	100.0%	0								
Berkshire Reserve (Dall of Naples)	3536 Winifred Row Ln, Naples, FL 34116	(239) 455-8174			\$1,750	146	98.6%	2								
The Point at Naples (Heron Park)	2155 Great Blue Dr, Naples, FL 34112	(239) 417-5500	\$1,605	\$1,715	\$1,970	248	99.6%	1								
Waverley Place	5300 Hemingway Ln, Naples, FL 34116	(239) 353-4300	\$1,317	\$1,654	\$1,919	300	99%	3								
River Reach	1970 River Reach Dr #179, Naples, FL 34104	(239) 643-2992	\$1,750	\$2,100		556	100.0%	0								
Belvedere At Quail Run	260 Quail Forest Blvd, Naples, FL 34105	(239) 434-0033	\$1,575	\$1,940		162	100.0%	0	Moderate Income/	Moderate Income/	Moderate Income/	Moderate Income/	Moderate Income/	Moderate Income/	Moderate Income/	Moderate Income/
Meadow Lakes	105 Manor Blvd, Naples, FL 34104	(239) 403-4130	\$1,779	\$1,960	\$2,075	252	100.0%	0	18	230	424	498	581	444	486	653
Alvista at Laguna Bay	2602 Fountainview Cir, Naples, FL 34109	(239) 254-7889	\$1,500	\$1,725		456	100.0%	0	\$2223 2/1	\$2223 2/2	\$2223 2/2	\$2223 2/2	\$2223 2/2	\$2223 2/2	\$2223 2/2	\$2223 2/2
Advenir Aventura	9300 Marino Cir, Naples, FL 34114	(239) 793-4603	\$1,480	\$1,670	\$1,960	350	98.6%	5								
Atrium Gulfshore	5301 Summerwind Dr, Naples, FL 34109	(239) 597-6605	\$1,900	\$2,000		368	100.0%	0								
Malibu Lakes	2115 Malibu Lakes Circle, Naples, FL 34119	(239) 596-0035	\$1,545	\$1,890	\$2,335	356	100.0%	0								
AlVista at Golden Gate/Sabal Key	1600 Wellesley Cir, Naples, FL 34116	(239) 353-1211	\$1,250	\$1,700		200	97.5%	5								
Aster at Lely Resort	8120 Acacia St, Naples, FL 34113	(239) 919-8375	\$1,649	\$2,124	\$2,200	308	99.4%	2								
Bermuda Island	3320 Bermuda Isle Cir, Naples, FL 34109	(877) 377-4289, 594-1806	\$1,730	\$1,930	\$2,440	360	100.0%	0								
Legacy Naples Apartments	7557 Campania Way, Naples, FL 34104	(239) 354-7417	\$2,355	\$2,906	\$3,864	304	96.7%	10								
Meadow Brook Preserve	1130 Turtle Creek Blvd, Naples, FL 34110	(239) 514-4449	\$1,500	\$2,250	\$1,704	268	94.0%	16								
Sierra Grande at Naples	6975 Sierra Club Cir, Naples, FL 34113	(239) 529-5631	\$2,050	\$2,445	\$2,805	300	99.3%	2								
Milano Lakes	3713 Milano Lakes Circle, Naples, FL 34114	(239) 558-1534	\$1,979	\$2,885	\$3,077	296	97.3%	8								
Addison Place	8677 Addison Place Circle, 34119	(239) 963-8937	\$2,055	\$2,446	\$2,845	294	99.7%	1								
Inspira Apartments	7425 Inspira Circle, Naples, FL 34113	(239) 298-5680	\$1,800	\$2,600	\$2,800	304	98.4%	5								
Orchid Run	10991 Lost Lake Drive, Naples, FL 34105	(833) 676-4450 844-815-9861	\$2,306	\$3,174	\$3,200	282	98.9%	3	Market Rate	Market Rate	Market Rate	Market Rate	Market Rate	Market Rate	Market Rate	Market Rate
The Springs at Hammock Cove	4360 Petal Dr, Naples, FL 34112	(239) 203-3972	\$2,300	\$2,700	\$3,000	340	95.0%	17	63	79						
Lago Apartments	10200 Seetgrass Circle, Naples, FL 34104	(239)384-6881	\$2,612	\$3,883	\$3,580	320	99.7%	1								
Sub-Total Naples		Median	\$1,480	\$1,670	\$1,689	11,599	99.2%	90	90	331	529	811	700	546	570	788
Garden Lake	1050 Garden Lake Cir, Immokalee, FL 34142	(239) 657-3204	\$608	\$736		65	96.9%	2								
Heritage Villas	1810 Lake Trafford Rd, Immokalee, FL 34142	(239) 657-3204/(844) 250-5248	\$601	\$708		41	97.6%	1								
Farm Worker Village (non-farmworker)	2225 Chadwick Cir, Immokalee, FL 34142	(239) 842-0327	\$520	\$570	\$600	276	93%	20								
Summer Glenn	1012 Summer Glen Blvd, Immokalee, FL 34142	(239) 657-3204	\$633	\$779		45	97.8%	1								
Sanders Pines	2449 Sanders Pine Cir, Immokalee, FL 34142	(239) 657-8333		\$600	\$650	41	95.1%	2								
Willowbrook Place	1836 Ash Ln, Immokalee, FL 34142	(239) 657-3204	\$556	\$639		41	97.6%	1								
Main Street Village	104 Anhinga Cir, Immokalee, FL 34142	(239) 657-6576		\$630	\$700	79	100.0%	0	Very-Low Income	Very-Low Income	Very-Low Income	Very-Low Income	Very-Low Income	Very-Low Income	Very-Low Income	Very-Low Income
Espananza	210 S 1st St, Immokalee, FL 34142	(239) 657-2009	\$580	\$670	\$730	47	100.0%	0	31	30	33	18	10	20	33	44

Bromelia Place	612 N 11th St Immokalee, FL - 34142	(239) 657-3000	\$575	\$675		30	100.0%	0	\$926 2/0	\$926 2/1	\$926 2/2	\$926 2/2	\$926 2/2	\$926 2/2	\$881 2/2	\$881 2/2
Cypress Run	550 Hope Circle, Imokalee, FL 34142	(239) 657-9032	\$692			39	100.0%	0								
Timber Ridge	2711 Wilton Ct, Immokalee, FL 34142	(239) 657-8333			\$750	34	97.1%	1								
Oak Haven	580 Oakhaven Cir, Immokalee, FL 34142	(239) 658-5920		\$850	\$950	160	99.4%	1								
Southern Villas	1802 Custer Ave, Immokalee, FL 34142	(239) 657-3204	\$750	\$911	\$1106	35	97.1%	1								
Immokalee Apartments	601 W Delaware Ave, Immokalee, FL 34142	(239) 657-6185		\$849	\$976	100	100.0%	0								
Eden Gardens 1&2	1375 Boxwood Drive, Immokalee, FL 34142	(239) 657-7900		\$850	\$915	92	98.9%	1								
Crestview Park 1&2	715 Crestview Dr, Immokalee, FL 34142	(239) 658-8267		\$981	\$1,138	304	98.0%	6								
									Low Income	Low Income	Low Income	Low Income	Low Income	Low Income	Low Income	Low Income
									6	6	7	12	33	9	12	10
									\$1482 2/0	\$1482 2/1	\$1482 2/2	\$1482 2/2	\$1482 2/2	\$1482 2/2	\$1410 2/2	\$1410 2/2
Sub-Total Immokalee		Median	\$601	\$722	\$833	1,429	97.4%	37	6	36	40	30	10	20	45	54
Grand Total		Median	\$1,185	\$1,152	\$1,261	13,028	99.0%	127	96	367	569	841	710	566	615	842

|

6.a

Vacancy Ranking Sheet

AHAC Member Nomination Ranking Sheet

VACANCY #1: Seat Represents Employers in Jurisdiction (Collier County).

Please rank order the top 5 applicants you believe to be best suited for the post based on the information provided within the attached applications. This ranking submission is intended to be ANONYMOUS.

1 _____
2 _____
3 _____
4 _____
5 _____

VACANCY #2: Seat Represents a Resident in Jurisdiction (Collier County).

Please rank order the top 5 applicants you believe to be best suited for the post based on the information provided within the attached applications. This ranking submission is intended to be ANONYMOUS.

1 _____
2 _____
3 _____
4 _____
5 _____

VACANCY #3: Seat Represents a Resident in Jurisdiction (Collier County).

Please rank order the top 5 applicants you believe to be best suited for the post based on the information provided within the attached applications. This ranking submission is intended to be ANONYMOUS.

1 _____
2 _____
3 _____
4 _____
5 _____

6.b.

Committee Vacancies - Applicants

**ADVISORY COMMITTEE APPLICANT
ROUTING MEMORANDUM**

FROM: Wanda Rodriguez, Office of the County Attorney

DATE: September 7, 2021

APPLICANT:

Gary Hains
2777 12th St. N.
Naples, FL 34103

APPLYING FOR: Affordable Housing Advisory Committee

We have vacancies on the above referenced advisory committee. The vacancies were advertised and persons interested in serving on this committee were asked to submit an application for consideration.

TO ELECTIONS OFFICE: Lauren Ellis

Please confirm if the above applicant is a registered voter in Collier County, and in what commissioner district the applicant resides.

Registered Voter: Yes

Commission District: 4

TO STAFF LIAISON: Attn: Jacob LaRow

cc: Barbetta Hutchinson; Hilary Halford

An application is attached for your review. Please let me know, in writing, the recommendation for appointment to the advisory committee. In accordance with Resolution No. 2006-83, **your recommendation must be provided within 41 days of the above date.** Your recommendation memo should include:

- _____ The names of all applicants considered for the vacancy or vacancies.
- _____ The committee's recommendation for appointment or non-appointment.
- _____ The category or area of qualification the applicant is to be appointed in.
- _____ If the applicant is a reappointment, please include attendance records for the past two years.

TO ADVISORY BOARD COORDINATOR: Attn: Wanda Rodriguez

- _____ This applicant is **not** recommended for appointment. –OR–
- _____ This applicant **is** recommended for appointment. A recommendation memo is attached, please prepare an agenda item for the next available BCC agenda.

If you have any questions, please call me at 252-8123. Thank you for your attention to this matter.

Advisory Board Application Form

Collier County Government
3299 Tamiami Trail East, Suite 800
Naples, FL 34112
(239) 252-8400

Application was received on: 9/7/2021 1:33:24 PM.

Name: Gary Hains **Home Phone:** 239-821-8815

Home Address: 2777 12th St N

City: Naples **Zip Code:** 34103

Phone Numbers

Business: 239-821-8815

E-Mail Address: gary@FL-Star.com

Board or Committee: Affordable Housing Advisory Committee

Category: Labor engaged in home building

Place of Employment: FL Star Construction, LLC

How long have you lived in Collier County: more than 15

How many months out of the year do you reside in Collier County: I am a year-round resident

Have you been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? No

Not Indicated

Do you or your employer do business with the County? No

Not Indicated

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

Would you and/or any organizations with which you are affiliated benefit from decisions or

recommendations made by this advisory board?

Are you a registered voter in Collier County?

Do you currently hold an elected office?

Do you now serve, or have you ever served on a Collier County board or committee?

Please list your community activities and positions held:

Education:

Experience / Background

Advisory Board Application Form

Collier County Government
3299 Tamiami Trail East, Suite 800
Naples, FL 34112
(239) 252-8400

Application was received on: 3/3/2021 1:08:11 PM.

Name: Jonathan Foerster **Home Phone:** 2392536983

Home Address: 2811 Aintree Ln. #E102

City: Naples **Zip Code:** 34112

Phone Numbers

Business:

E-Mail Address: jonfoerster@gmail.com

Board or Committee: Affordable Housing Advisory Committee

Category: Not indicated

Place of Employment: Humane Society Naples

How long have you lived in Collier County: more than 15

How many months out of the year do you reside in Collier County: I am a year-round resident

Have you been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? No

Not Indicated

Do you or your employer do business with the County? Yes

Humane Society Naples partners with Collier Domestic Animal Services to provide certain medical services and our executive director sits on the DAS advisory board.

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

Would you and/or any organizations with which you are affiliated benefit from decisions or recommendations made by this advisory board? ☐ No

☐ Not Indicated

Are you a registered voter in Collier County? ☐ Yes

Do you currently hold an elected office? ☐ No

Do you now serve, or have you ever served on a Collier County board or committee? ☐ No

☐ Not Indicated

Please list your community activities and positions held:

Previous Board Member of United Arts Council of Collier County. Current or former volunteer for numerous organizations including: Habitat for Humanity, Grace Place for Children and Families, Big Brothers Big Sisters of the Gulf Coast, Naples Art Association. Board member of Steeplechase (King's Lake) Homeowner's Association.

Education:

Bachelor's of Journalism, Missouri School of Journalism in 2003

Experience / Background

From 2003-2011, I was reporter and editor for the Naples Daily News covering a variety of topics including growth and development, the arts, food and health care. From 2011-2014, I was executive editor of Gulfshore Life magazine. From 2014-2018, I was communications director for Artis-Naples. Since 2018, I have been director of community affairs for Humane Society Naples, where I oversee the fundraising, marketing, volunteer and outreach functions of the organization. I think I would make a good member of this advisory committee because I am passionate about removing the barriers of affordable housing for the frontline workforce in our community. I also have worked in or covered a variety of industries for which housing affordability creates obstacles to success. As a former journalist, I have the ability to quickly digest new information and ask the right questions to get answers. And as someone who works in a field with many lower-income workers, I know the struggle they can have in finding affordable housing options close to their job. I have the added plus of understanding how the lack of affordable housing impacts the animals of Southwest Florida, often in a negative way.

**ADVISORY COMMITTEE APPLICANT
ROUTING MEMORANDUM**

FROM: Wanda Rodriguez, Office of the County Attorney

DATE: March 3, 2021

APPLICANT:

Jonathan Foerster
2811 Aintree Ln. #E102
Naples, FL 34112

APPLYING FOR: Affordable Housing Advisory Committee

We have two vacancies on the above referenced advisory committee. The vacancies were advertised and persons interested in serving on this committee were asked to submit an application for consideration.

TO ELECTIONS OFFICE: Shavontae Dominique

Please confirm if the above applicant is a registered voter in Collier County, and in what commissioner district the applicant resides.

Registered Voter: Yes

Commission District: 1

TO STAFF LIAISON: Attn: Hilary Halford

cc: Barbetta Hutchinson

An application is attached for your review. Please let me know, in writing, the recommendation for appointment to the advisory committee. In accordance with Resolution No. 2006-83, **your recommendation must be provided within 41 days of the above date.** Your recommendation memo should include:

- _____ The names of all applicants considered for the vacancy or vacancies.
- _____ The committee's recommendation for appointment or non-appointment.
- _____ The category or area of qualification the applicant is to be appointed in.
- _____ If the applicant is a reappointment, please include attendance records for the past two years.

TO ADVISORY BOARD COORDINATOR: Attn: Wanda Rodriguez

- _____ This applicant is **not** recommended for appointment. –OR–
- _____ This applicant **is** recommended for appointment. A recommendation memo is attached, please prepare an agenda item for the next available BCC agenda.

If you have any questions, please call me at 252-8123. Thank you for your attention to this matter.

Advisory Board Application Form

Collier County Government
3299 Tamiami Trail East, Suite 800
Naples, FL 34112
(239) 252-8400

Application was received on: 8/28/2021 12:14:10 PM.

Name: Stephen Teaford **Home Phone:** 239-595-7565

Home Address: 1323 Spyglass Ln

City: Naples **Zip Code:** 34102

Phone Numbers

Business:

E-Mail Address: Teafords@aol.com

Board or Committee: Affordable Housing Advisory Committee

Category: Not indicated

Place of Employment: Retired

How long have you lived in Collier County: more than 15

How many months out of the year do you reside in Collier County: 6-9

Have you been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? No

Not Indicated

Do you or your employer do business with the County? No

Not Indicated

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

Would you and/or any organizations with which you are affiliated benefit from decisions or

recommendations made by this advisory board? ☐ No

☐ Not Indicated

Are you a registered voter in Collier County? ☐ Yes

Do you currently hold an elected office? ☐ No

Do you now serve, or have you ever served on a Collier County board or committee? ☐ No

☐ Not Indicated

Please list your community activities and positions held:

Previously: board chair of Immokalee Housing and Family services; Board of Ronald McDonald
Caremobile; board chair of affordable housing non-profit in Philadelphia; and board of Greater Naples
Leadership. Currently on board of Port Royal Club.

Education:

Harvard College; Yale Law School

Experience / Background

Have worked on boards of affordable housing non-profits for many years

**ADVISORY COMMITTEE APPLICANT
ROUTING MEMORANDUM**

FROM: Wanda Rodriguez, Office of the County Attorney

DATE: August 30, 2021

APPLICANT:

Stephen Teafor
1323 Spyglass Lane
Naples, FL 34102

APPLYING FOR: Affordable Housing Advisory Committee

We have vacancies on the above referenced advisory committee. The vacancies were advertised and persons interested in serving on this committee were asked to submit an application for consideration.

TO ELECTIONS OFFICE: Shavontae Dominique

Please confirm if the above applicant is a registered voter in Collier County, and in what commissioner district the applicant resides.

Registered Voter: Yes

Commission District: 4

TO STAFF LIAISON: Attn: Jacob LaRow

cc: Barbetta Hutchinson; Hilary Halford

An application is attached for your review. Please let me know, in writing, the recommendation for appointment to the advisory committee. In accordance with Resolution No. 2006-83, **your recommendation must be provided within 41 days of the above date.** Your recommendation memo should include:

- _____ The names of all applicants considered for the vacancy or vacancies.
- _____ The committee's recommendation for appointment or non-appointment.
- _____ The category or area of qualification the applicant is to be appointed in.
- _____ If the applicant is a reappointment, please include attendance records for the past two years.

TO ADVISORY BOARD COORDINATOR: Attn: Wanda Rodriguez

- _____ This applicant is **not** recommended for appointment. –OR–
- _____ This applicant **is** recommended for appointment. A recommendation memo is attached, please prepare an agenda item for the next available BCC agenda.

If you have any questions, please call me at 252-8123. Thank you for your attention to this matter.

Advisory Board Application Form

Collier County Government
3299 Tamiami Trail East, Suite 800
Naples, FL 34112
(239) 252-8400

Application was received on: 2/17/2021 9:33:02 AM.

Name: Janet Fisher Miller **Home Phone:** 8475025656

Home Address: 334 Pirates Bight

City: Naples **Zip Code:** 34103

Phone Numbers

Business:

E-Mail Address: janetfishermiller@gmail.com

Board or Committee: Affordable Housing Advisory Committee

Category: Non Profit Member

Place of Employment: At home Mom

How long have you lived in Collier County: 4-5

How many months out of the year do you reside in Collier County: I am a year-round resident

Have you been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? No

Not Indicated

Do you or your employer do business with the County? No

Not Indicated

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

Would you and/or any organizations with which you are affiliated benefit from decisions or

recommendations made by this advisory board? ☒ Yes

* Possibly. I am a board member for Habitat for Humanity of Collier County. In this role I have developed an understanding of affordable housing needs in this county. I would hope to serve on this advisory panel to be an advocate, to learn more, and to provide relevant insight toward improving affordable housing for all of Collier, not just as it pertains to my organization.

Are you a registered voter in Collier County? ☒ Yes

Do you currently hold an elected office? ☐ No

Do you now serve, or have you ever served on a Collier County board or committee? ☐ No

☐ Not Indicated

Please list your community activities and positions held:

Director, Habitat for Humanity of Collier County Board member, Park Shore Fund Volunteer, Community School of Naples

Education:

BA - Political Science - UCLA - 1988 MS - City Planning and Real Estate - MIT - 1992

Experience / Background

Over the course of my career, I have worked in local government, banking and commercial real estate. My focus in graduate school was affordable housing and I am still passionate about that issue. After college I worked as a legislative analyst for the City of Los Angeles focusing on housing and redevelopment. Following graduate school I worked for Wells Fargo Bank as a lender to affordable housing projects. I also spent time in the private sector working for The Macerich Company - a retail Real Estate Investment Trust. Currently I am not working outside the home but in addition to mom duties, I am an active volunteer in the community.

**ADVISORY COMMITTEE APPLICANT
ROUTING MEMORANDUM**

FROM: Wanda Rodriguez, Office of the County Attorney

DATE: February 17, 2021

APPLICANT: Janet Fisher Miller
334 Pirates Bight
Naples, FL 34103

APPLYING FOR: Affordable Housing Advisory Committee

We have a vacancy on the above referenced advisory committee. The vacancy was advertised and persons interested in serving on this committee were asked to submit an application for consideration.

TO ELECTIONS OFFICE: Attn: Shavontae Dominique

Please confirm if the above applicant is a registered voter in Collier County, and in what commissioner district the applicant resides.

Registered Voter: Yes

Commission District: 4

TO STAFF LIAISON: Attn: Hilary Halford

cc: Barbetta Hutchinson

An application is attached for your review. Please let me know, in writing, the recommendation for appointment to the advisory committee. In accordance with Resolution No. 2006-83, **your recommendation must be provided within 41 days of the above date.** Your recommendation memo should include:

- _____ The names of all applicants considered for the vacancy or vacancies.
- _____ The committee's recommendation for appointment or non-appointment.
- _____ The category or area of qualification the applicant is to be appointed in.
- _____ If the applicant is a reappointment, please include attendance records for the past two years.

TO ADVISORY BOARD COORDINATOR: Attn: Wanda Rodriguez

- _____ This applicant is **not** recommended for appointment. –OR–
- _____ This applicant **is** recommended for appointment. A recommendation memo is attached, please prepare an agenda item for the next available BCC agenda.

If you have any questions, please call me at 252-8123. Thank you for your attention to this matter.

Advisory Board Application Form

Collier County Government
3299 Tamiami Trail East, Suite 800
Naples, FL 34112
(239) 252-8400

Application was received on: 2/1/2021 8:16:16 PM.

Name: Mike randall **Home Phone:** 239-227-9696

Home Address: 125 big springs drive

City: Naples **Zip Code:** 34113

Phone Numbers

Business:

E-Mail Address: Mrandall@thefallenofficers.com

Board or Committee: Affordable Housing Advisory Committee

Category: Not indicated

Place of Employment: The fallen officers

How long have you lived in Collier County: 5-10

How many months out of the year do you reside in Collier County: I am a year-round resident

Have you been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? No

Not Indicated

Do you or your employer do business with the County? No

Not Indicated

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

Would you and/or any organizations with which you are affiliated benefit from decisions or

recommendations made by this advisory board?

Are you a registered voter in Collier County?

Do you currently hold an elected office?

Do you now serve, or have you ever served on a Collier County board or committee?

Please list your community activities and positions held:

Education:

Experience / Background

**ADVISORY COMMITTEE APPLICANT
ROUTING MEMORANDUM**

FROM: Wanda Rodriguez, Office of the County Attorney

DATE: February 2, 2021

APPLICANT: Mike Randall
125 Big Springs Drive
Naples, FL 34113

APPLYING FOR: Affordable Housing Advisory Committee

We have a vacancy on the above referenced advisory committee. The vacancy was advertised and persons interested in serving on this committee were asked to submit an application for consideration.

TO ELECTIONS OFFICE: Attn: Shavontae Dominique

Please confirm if the above applicant is a registered voter in Collier County, and in what commissioner district the applicant resides.

Registered Voter: Yes

Commission District: 1

TO STAFF LIAISON: Attn: Hilary Halford

cc: Barbetta Hutchinson

The application submitted by Mr. Randall is attached for your review. Please let me know, in writing, the recommendation for appointment to the advisory committee. In accordance with Resolution No. 2006-83, **your recommendation must be provided within 41 days of the above date.** Your recommendation memo should include:

- _____ The names of all applicants considered for the vacancy or vacancies.
- _____ The committee's recommendation for appointment or non-appointment.
- _____ The category or area of qualification the applicant is to be appointed in.
- _____ If the applicant is a reappointment, please include attendance records for the past two years.

TO ADVISORY BOARD COORDINATOR: Attn: Wanda Rodriguez

- _____ This applicant is **not** recommended for appointment. –OR–
- _____ This applicant **is** recommended for appointment. A recommendation memo is attached, please prepare an agenda item for the next available BCC agenda.

If you have any questions, please call me at 252-8123. Thank you for your attention to this matter.

Board of County Commissioners
3299 East Tamiami Trail, Suite 800
Naples, FL 34112
(239) 252-8400

Application for Advisory Committees/Boards

Name: Jessica Brinkert Home Phone: 941-228-

Home Address: 13635 Manchester Lane Zip Code: 3410

Business Phone: 239-213- E-mail address: Jbrinkert@mooringsparkgo.or

Board or Committee Applied for: Affordable Housing Advisory Committee

Category (if applicable):
Example: Commission District, Developer, environmentalist, lay person, etc.

How long have you lived in Collier County: 10-15 years

How many months out of the year do you reside in Collier County: year-

Have you ever been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? Yes _____ No N If yes, explain:

Place of Employment: Moorings Park at Grey Oaks

Do you or your employer do business with the County? Yes _____ No N If yes, explain: _____

Would you and/or any organizations with which you are affiliated benefit from decisions or recommendations made by this advisory board? Yes YE No _____ If yes, explain: Moorings Park has been actively involved in not only strategic thinking but also through philanthropy in trying to help solve the affordable housing crisis we currently face. It would directly impact our/my staff, impacting us as an organization.

NOTE: All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.

Are you a registered voter in Collier County: Yes YE No _____

Do you currently hold public office? Yes _____ No N If so, what is that office? _____

Leadership Collier Foundation - Class 2021

Education:

Master of Public Administration degree, Florida Gulf Coast University

Graduate Certificate in Geriatric Care Management, University of Florida

Experience: Please find attached Bio.

Please attach any additional information you feel pertinent. This application should be forwarded to WandaRodriguez@colliergov.net or by mail or in person to Wanda Rodriguez, County Attorney's Office, 3299 East Tamiami Trail, Suite #800, Naples, FL 34112. Thank you for volunteering to serve the citizens of Collier County.



**Jessica Brinkert, Administrator
Moorings Park at Grey Oaks**

Jessica Brinkert, Administrator, is an elder care professional at Moorings Park at Grey Oaks, a luxury life plan community located in the heart of Naples. A full charge administrator, Jessica is responsible for day-to-day operations at the 50-bed assisted living and memory care facility, dedicated to providing high quality, person-centered care for older adults. Resident care, nursing, physical plant and regulation compliance all fall within her purview.

Ms. Brinkert is a graduate of Florida Gulf Coast University, where she earned a B.A. in communication and a Master's degree in public administration. She holds a Graduate Certificate from the University of Florida in geriatric care management. A certified Memory Trainer through the University of California, Jessica is also a Master Trainer in the Best Friends Approach, which redefines how we can enhance the lives of individuals living with Alzheimer's and dementia. She agrees with Andy Rooney, the American television personality who famously said, "the best classroom in the world is at the feet of an elderly person." She has received her most valuable and impactful life and work lessons from the residents she serves.

Jessica is currently serving a two-year term as a volunteer member of the School Advisory Council for Osceola Elementary School. The council assists with preparation, evaluation and implementation of the School Improvement Plan (SIP), as well as the annual school budget.

Happily married for nine years, Jessica and husband Jeff are blessed with two beautiful children, Jenna (6) and Luke (4). Originally from Longboat Key, Jessica is a true Florida native and enjoys spending time walking the beach, boating and practicing yoga.

Board of County Commissioners
3299 East Tamiami Trail, Suite 800
Naples, FL 34112
(239) 252-8400

Application for Advisory Committees/Boards

Name: Bebe Kanter Home Phone: 847-275-2134

Home Address: 5960 Pelican Bay Blvd, Naples Florida 34108

E-mail address: barbkanter@gmail.com

Board or Committee Applied for: Affordable Housing

Category (if ?????????a

How long have you lived in Collier County: 6-7 years, rented before we made a commitment to be permanent residences. My husband was a remote worker, so we had a lot of flexibility about making the move official. Secondly we had to get permission from his employer to change his legal residency.

How many months out of the year do you reside in Collier County: 8

Have you ever been convicted or found guilty of a criminal offense (any level felony or first degree misdemeanor only)? Yes _____ No x _____ Place of Employment: e volunteer only

Do you or your employer do business with the County? Yes _____ No x _____ Would you and/or any organizations with which you are affiliated benefit from decisions or recommendations made by this advisory board? Yes _____ No x _____

NOTE: *All advisory board members must update their profile and notify the Board of County Commissioners in the event that their relationship changes relating to memberships of organizations that may benefit them in the outcome of advisory board recommendations or they enter into contracts with the County.*

Are you a registered voter in Collier County: Yes _____ No x _____

Do you currently hold public office? Yes _____ No ☒ Do you now serve, or have you ever served, on a

Collier County board or committee? Yes _____ No ☒ If yes, please list the committees/boards:

Please list your community activities (civic clubs, neighborhood associations, etc. and positions held:
ounder Quiet Collier/Bebe Florida Florida, Environmental and Housing advocate

LWVCC Environmental Committee

Member of the following organizations, WCA, NAACP, NCWA, The Conservancy

Education:BA Barnard College, Columbia University

Master of City Planning, Harvard School of Design

Experience:Relevant experience:

Multi family underwriting at HUD

Underwriting of GNMA Construction Loans at Wells Fargo (named Norwest Bank Corp then.

Owner Manager of 4 small rental buildings in Evanston and Skokie, Illinois. Most of the renters had Section 8 Vouchers

Paid Consultant: Created a way for two unprofitable buildings to be donated to HODC using tax credits and HUD rehab financing. These units are still in the HODC portfolio. (<https://hodc.org/>)

Please ask the BCCC commissioners about me, they are familiar with my testimony supporting the Blue Coral proposal. Perhaps you saw me speak. Vincent Keays of NAACP is also familiar with my broad based experience in affordable housing.

Please attach any additional information you feel pertinent. This application should be forwarded to WandaRodriguez@colliergov.net or by mail or in person to Wanda Rodriguez, County Attorney's Office, 3299 East Tamiami Trail, Suite #800, Naples, FL 34112. Thank you for volunteering to serve the citizens of Collier County.

**ADVISORY COMMITTEE APPLICANT
ROUTING MEMORANDUM**

FROM: Wanda Rodriguez, Office of the County Attorney

DATE: September 30, 2021

APPLICANT:

Barbara Kanter
5960 Pelican Bay Blvd.
Naples, FL 34108

APPLYING FOR: Affordable Housing Advisory Committee

We have vacancies on the above referenced advisory committee. The vacancies were advertised and persons interested in serving on this committee were asked to submit an application for consideration.

TO ELECTIONS OFFICE: Attn: Shavontae Dominique

Please confirm if the above applicant is a registered voter in Collier County, and in what commissioner district the applicant resides.

Registered Voter: Yes

Commission District: 2

TO STAFF LIAISON: Attn: Jacob LaRow

cc: Barbetta Hutchinson; Hilary Halford

An application is attached for your review. Please let me know, in writing, the recommendation for appointment to the advisory committee. In accordance with Resolution No. 2006-83, **your recommendation must be provided within 41 days of the above date.** Your recommendation memo should include:

- _____ The names of all applicants considered for the vacancy or vacancies.
- _____ The committee's recommendation for appointment or non-appointment.
- _____ The category or area of qualification the applicant is to be appointed in.
- _____ If the applicant is a reappointment, please include attendance records for the past two years.

TO ADVISORY BOARD COORDINATOR: Attn: Wanda Rodriguez

- _____ This applicant is **not** recommended for appointment. –OR–
- _____ This applicant **is** recommended for appointment. A recommendation memo is attached, please prepare an agenda item for the next available BCC agenda.

If you have any questions, please call me at 252-8123. Thank you for your attention to this matter.

9.a.

Substantial Amendment
CDBG-HUD Entitlement
FY2019-2020



Collier County Community and Human Services
Notice of Substantial Amendments to
Collier County's FY 2019-2020
HUD Annual Action Plan
Citizen Participation Notice

Collier County is proposing to amend the FY 2019-2020 U.S. Department of Housing and Urban Development (HUD) Annual Action Plan. The Board of County Commissioners approved the FY 2019-2020 Action Plan was approved June 25, 2019.

The following substantial amendment changes are proposed to the FY 2019-2020 Annual Action Plan (in all areas where the activity description is referenced):

Amend Project: Project Name: CDBG-CV Response and Recovery (R2)

Modify an activity as follows to reprogram funding: Remove St. Matthew's House (CD-CV21-05) acquisition of a food storage facility and reprogram \$1,000,000 of CDBG-CV to the Golden Gate Senior Center for reconstruction of a public facility to benefit low-income seniors in the Golden Gate neighborhood who will have improved access to a safe, secure and functional public facility used for social services and disaster response.

Amend Project: Project Name: Construction/Acquisition and/or Rehabilitation of Affordable Housing

Modify an activity as follows to reprogram funding: Remove the Collier County Housing Authority HVAC Installation Phase 10 (IDIS ID #616 & HM19-02) and reprogram \$500,000 in HOME funds to Casa San Juan Diego rental housing development in Immokalee.

Public Comment Period:

There will be a public comment period from September 29, 2021 through October 4, 2021 regarding the proposed substantial amendment for Collier County's CDBG and HOME funded activities. During this period, citizens may send their comments on this matter to the Community and Human Services Division, ATTN: Jacob LaRow, 3339 Tamiami Trail East, Suite 211, Naples, FL 34112. The County will respond to all written comments in writing, within 15 days of receipt.

In addition, public comments will be accepted at the Affordable Housing Advisory Committee public hearing scheduled for Monday, October 4, 2021 at 8:30 a.m. in the Human Resources - Building B training room.

Collier County is an Equal Opportunity Employer. Collier County complies with the Fair Housing Act (42 U.S.C. 3600, et seq) and County Fair Housing Ordinance 92.9.

Final Action:

These proposed changes to two activities in the County's 2019 Action Plan will be heard on November 9, 2021 at a regular meeting of the Board of County Commissioners. Anyone who requires an auxiliary aid or service for effective communication, or other reasonable accommodations in order to participate in this proceeding should contact the Collier County Facilities Management Department located at 3335 Tamiami Trail East, Naples, Florida 34112 or (239) 252-8380 as soon as possible, but no later than 48 hours before the scheduled event. Such reasonable accommodations will be provided at no cost to the individual.

9.b.

Substantial Amendment
CDBG-HUD Entitlement
FY2021-2022



Collier County Community and Human Services
Notice of Substantial Amendments to
Collier County's FY 2021-2022
HUD Annual Action Plan
Citizen Participation Notice

Collier County is proposing to amend the FY 2021-2022 U.S. Department of Housing and Urban Development (HUD) Annual Action Plan. The Board of County Commissioners approved the FY 2021-2022 Action Plan on June 22, 2021.

The following substantial amendment changes are proposed to the FY 2021-2022 Annual Action Plan (in all areas where the activity description is referenced):

Amend Project: Project Name: Construction/Acquisition and/or Rehabilitation of Affordable Housing

Modify an activity as follows: Reprogram \$500,000 in CDBG funding from Casa San Juan Diego rental housing to the City of Naples streetlight activity in River Park. A subrecipient agreement between the City of Naples and the County will be presented to the Board at a future meeting.

Amend Project: Project Name: Construction, Acquisition and/or Rehabilitation of Affordable Housing

Modify an activity as follows: Reprogram \$350,000 in HOME funds from Wounded Warriors to Collier County Housing Authority for a Tenant Based Rental Assistance Program. A subrecipient agreement between Collier County Housing Authority and the County will be presented to the Board at a future meeting.

Amend Project: Project Name: 2021 Emergency Solutions Grants (ESG)

Modify activities as follows: Allocate ESG funds to Youth Haven of \$45,000 for Homeless Teen Rental Assistance and \$26,000 for a Case Manager. Allocate \$30,461 in ESG to Collier County Hunger & Homeless Coalition for the Homeless Management Information System (HMIS). Subrecipient Agreements between Youth Haven and the Hunger & Homeless Coalition and the County will be presented at a future meeting.

Public Comment Period:

There will be a public comment period September 29, 2021 to October 29, 2021 regarding the proposed substantial amendment for Collier County's CDBG, HOME and ESG funded activities. During this period, citizens may send their comments on this matter to the Community and Human Services Division, ATTN: Jacob LaRow, 3339 Tamiami Trail East, Suite 211, Naples, FL 34112. The County will respond to all written comments in writing, within 15 days of receipt.

In addition, public comments will be accepted at the Affordable Housing Advisory Committee public hearing scheduled for Monday, October 4, 2021 at 8:30 a.m. in the Human Resources - Building B training room.

Collier County is an Equal Opportunity Employer. Collier County complies with the Fair Housing Act (42 U.S.C. 3600, et seq) and County Fair Housing Ordinance 92.9.

Final Action:

These proposed changes to two activities in the County's 2021 Action Plan will be heard December 14, 2021 at a regular meeting of the Board of County Commissioners. Anyone who requires an auxiliary aid or service for effective communication, or other reasonable accommodations in order to participate in this proceeding should contact the Collier County Facilities Management Department located at 3335 Tamiami Trail East, Naples, Florida 34112 or (239) 252-8380 as soon as possible, but no later than 48 hours before the scheduled event. Such reasonable accommodations will be provided at no cost to the individual.

10.

Housing Trust Fund Subcommittee Agenda

**Collier County
Affordable Housing Advisory Committee (AHAC)**



**HOUSING TRUST FUND SUBCOMMITTEE
Human Resources Training Room
October 4, 2021 – 9:30 a.m.**

AGENDA

Subcommittee Members:

Mary Waller, Chair
Litha Berger, AHAC Member
Steve Hruby, AHAC Member
Mike Prioletti, Collier County Housing Finance Authority Member
Michael Puchalla, HELP

County Staff Members:

Jacob LaRow, Housing, Operations & Grant Development Manager
Hilary Halford, senior Housing & Grant Coordinator
Susan Golden, Senior Housing & Grants Coordinator
Barbetta Hutchinson, Operations Coordinator

1. CALL TO ORDER & ROLL CALL

2. APROVAL OF AGENDA & MINUTES

- a. Approval of today's agenda
- b. Approval of September 13, 2021 meeting minutes

3. DISCUSSION ITEMS

- a. Review draft revenue sources outline
 - 1. Status RLS from County Attorney's Office on legality in FL
 - 2. Assignments to gather more information from States & Counties
- b. Surtax Citizen Oversight Committee information
 - 1. Next meeting October 12th, at 8:30 a.m. in BCC Chambers
 - 2. One member attend in person
- c. Potential partnership/discussions with Community Foundation, NABOR, CBIA, CCPS, etc
- d. Clerk's Fee Schedule <https://app.collierclerk.com/Fees/#RD>
- e. Other topics: _____

4. PUBLIC COMMENT

5. NEXT MEETING: November 1, 2021, after AHAC meeting

10.b.

Housing Trust Fund Subcommittee

September 13, 2021 Minutes

MINUTES OF
THE COLLIER COUNTY
AFFORDABLE HOUSING ADVISORY COMMITTEE
TRUST FUND SUB-COMMITTEE
September 13, 2021
10:00 A.M.
Naples, Florida

LET IT BE REMEMBERED that the Trust Fund Subcommittee of the Collier County Affordable Housing Advisory Committee met on this date at 10:43 A.M. in a *WORKING SESSION* in the Human Resources Conference Room in Naples, Florida, with the following Members present:

Present: Litha Berger
 Mary Waller
 John Harney

Excused: Steve Hruby
 Mike Prioletti

Unexcused:

ALSO PRESENT: Jacob LaRow, Manger Housing & Grant Development CHS
 Hilary Halford, Sr. Grants Coordinator - CHS
 Susan Golden, Sr. Grants Coordinator – CHS
 Barbetta Hutchinson, Operations Coordinator - CHS

OTHERS PRESENT: Michael Puchalla, H.E.L.P.

Mary Waller called the meeting to order at 10:43 a.m.

Litha Berger motioned to approve the agenda, John Harney and the vote was 3-0 in favor.

Litha Berger motioned to approve the minutes from the meeting held on July 12, Mary Waller seconded, and the vote was 3-0 in favor.

The third version of draft recommendations on potential revenue sources was reviewed. Litha researched Hillsboro, Orange and Pinellas counties. Litha made some phone calls and visited some other counties to find out how they got their money for their trust funds. Susan suggested that she look at the SHIP Coalition website. Susan will send her the link.

A request for legal services was discussed. The group wants to know who has the authority to raise fees, specifically those for licenses, fees for the sports complex and to utilize franchise fees. Who do we talk to get part of the ticket sales and team fees from the sports complex? Barry Williams or Dan Rodriquez?

Susan will e-mail Steve Hruby and ask for his paragraph about linkage fees.

Susan asked for guidance on what the committee wanted to ask for. IS it 1% of the total budget for general funds?

Mary and Michael Puchalla attended the Oversight Committee on September 1st to find out what they are saying. There was no quorum so they will go to the next meeting on September 21st.

Susan was directed to combine the public/private investments and private philanthropy; take out the property tax mileage and keep in the linkage fee. Mary suggested a demolition and condo conversion fee when apartments are changed into condos.

Mary was asked to meet with the Board of Realtors when we have a better draft of the paper.

Litha motioned to adjourn the meeting and John seconded. The meeting was adjourned at 11:59 a.m.

NEXT MEETING: THE NEXT MEETING WILL BE HELD OCTOBER 4, 2021, IMMEDIATELY FOLLOWING THE AHAC MEETING.

Location: Training Room located in Building B, 3303 Tamiami Trail East, Naples, Florida

**COLLIER COUNTY AFFORDABLE HOUSING ADVISORY
TRUST FUND SUB-COMMITTEE**

Mary Waller, Chairman

The foregoing Minutes were approved by Committee Chair on _____, 2021, "as submitted" ☐ **OR** "as amended" ☐.