

APPLICATION REQUIREMENTS - Aluminum Structure

PRAS

For 1&2 Family, Multi-Family, and Commercial

General Requirements

All submittal requirements must have documents completed and submitted for review.

- **Application Form:** Building Permit Application
- **Construction Plans:** Plans reflecting the scope of work, signed and sealed, if applicable.
- **Site Planning Document:** A proposed site plan. The plan shall identify: The location of the proposed building, the elevation of the crown of the road, Flood Zone, FEMA's Base Flood Elevation, and proposed finished floor elevation.
 - This document may need to be certified if new impervious area is over 400 sq ft and not older than 6 months, signed and sealed by a licensed Florida professional surveyor and mapper, architect or engineer, showing property lines, setbacks, easements, water bodies, and all existing and proposed structures.
 - An [affidavit in lieu of certified site plan](#), if not providing a signed and sealed site plan.
 - If on septic: Please show distance of proposed structure to septic. Per 62-6.005(2) F.A.C., must be at least 5 feet away.

Additional Requirements

Additional documents may be required based on information provided.

- **Index Sheet:** If using a panel roof: List of Florida Product Approvals or Miami-Dade NOA numbers for all roofing materials.
 - Filled out with all products used including decimal, for example: FL 15729.4
 - Copies of Product Approvals and Miami-Dade NOAs not required.
- **Owner-Builder Affidavit:** For owners of property when acting as their own contractor and providing direct, onsite supervision themselves of all work not performed by licensed contractors. Document must be signed in person and notarized by Collier County Growth Management staff.
- **Private Provider Package:** Required if a Private Provider is performing inspections or plan review.