



Growth Management Community Development Department
2800 North Horseshoe Drive, Naples, Florida 34104
Phone: (239) 252-1036 | Email: GMDClientServices@colliercountyfl.gov
www.colliercountyfl.gov

Alternative Architectural Design
Land Development Code Section 5.05.08 G.
Administrative Code Chapter 6 F

PETITION NO:

PROJECT NAME:

DATE PROCESSED:

Verification: Please obtain verification from County Staff that the proposed work qualifies for an Alternative Architectural Design prior to paying the application fee. Application fees are non-refundable. Please ask County Staff if you have any questions regarding the criteria for an Alternative Architectural Design.

Upon request by the applicant, the County Manager or designee may administratively approve, approve with conditions, or deny the request for the Alternative Architectural Design plan(s) and corresponding site plan, in whole or in part, for a plan meeting the standards of LDC section 5.05.08. Approved deviations are allowed only as to the specific design and plan reviewed. Any modification to an approved design shall necessitate re-review and approval by the County Manager or designee. The Alternative Architectural Design application may be submitted at any time during the Site Development Plan or Architectural Design Plan process, if deemed necessary.

The following types of buildings and uses qualify for an administrative determination of deviations from LDC subsection 5.05.08 G.4.a.:

1. Assembly,
2. Educational,
3. Institutional,
4. Mixed use buildings (such as commercial/residential/office), and
5. Any other non-commercial building or use that is not listed under LDC section 5.05.08 E. Design standards for specific building types identified in LDC section 5.05.08 and due to their function, have specific requirements which make meeting section LDC 5.05.08 standards unfeasible.
6. Buildings located on property with a commercial zoning designation when submitted for Site Development Plan review except for the following:
 - a) Buildings with a gross building area of 10,000 square feet or more on the ground floor.
 - b) Multi-story buildings with a total gross building area of 20,000 square feet or more.
 - c) Project sites with more than one building where the aggregate gross building area is 20,000 square feet or more. Individual buildings within a project site that have been previously granted deviations where additional development causes an aggregation of buildings area 20,000 square feet or greater, must bring existing buildings up to the requirements of LDC 5.05.08.
7. The deviation process is also applicable to the specific requirements listed under the following sections:
 - a) LDC section 5.05.08 B.3. Alterations to an existing building. ii
 - b) LDC section 5.05.08 E.2.d. for Self-storage buildings.

APPEAL - Pursuant to LDC subsection 5.05.08 G. 5.d., the applicant may appeal the administrative decision to the Architectural Arbitration Board by making a written request to the Development Review Division.

Should the applicant or staff request a decision by convening an Architectural Arbitration Board meeting, then the review of the Site Development Plan will be placed on hold upon receipt of the written request by the County Manager or designee. Should the County Manager or designee request the assistance of the Architectural Arbitration Board, then review of the Site Development Plan will be placed on hold at staff discretion. Once the final decision by the Board is reached, review of the Site Plan shall resume.



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APPLICANT CONTACT INFORMATION

Name of Property Owner(s):

Name of Applicant if different than owner:

Address: City: State: ZIP:
 Telephone: Cell:
 E-Mail Address:

Name of Agent:

Firm:

Address: City: State: ZIP:
 Telephone: Cell:
 E-Mail Address:

Project Name: _____
 Zoning: _____ Building Type: _____
 Building Size: _____ Sq. ft. Multi-story

DEVIATION REQUEST

On a separate sheet attached to the application, provide a narrative identifying all of the code sections of LDC section 5.05.08 from which the deviations are requested and provide justification for each deviation. Additionally, provide a narrative for each of the alternative architectural design elements and explain how the proposed alternative design accomplishes the purpose and intent of the LDC section 5.05.08 in the same manner as the provisions would.

SUBMITTAL REQUIREMENT CHECKLIST

At time of submittal, the checklist is to be completed and submitted with the application packet. **Incomplete submittals will not be accepted or processed.**

| REQUIREMENTS FOR REVIEW: | REQUIRED | NOT REQUIRED |
|---|----------|--------------|
| Completed Application | | |
| Architectural Design plans and/or Site Development Plan. The Plans shall be clearly labeled as "Alternative Architectural Standards Design." Architectural plans must be 1/8" scale minimum (signed & sealed) | | |
| Narrative statement that specifically identifies all standards of LDC section 5.05.08 from which the deviations are requested, the proposed alternative design letter, and the justification for the request | | |
| Electronic copies of all documents and plans in PDF Format and of plans in CAD Format email to cad-submittals@colliercountyfl.gov | | |



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FEE REQUIREMENTS

Request for Alternative Architectural Design: \$500.00

Fire Review: \$150.00

All fees are collected at the time of application. Property Notification Letters, if required by The Land Development Code, will be invoiced after the petition is heard by the Board of County Commissioners.

As the authorized agent/applicant for this petition, I attest that all of the information indicated on this checklist is included in this submittal package. I understand that failure to include all necessary submittal information may result in the delay of processing this petition. *Additional fee for the 5th and subsequent re-submittal will be assessed at 20% of the original fee.

***The completed application, all required submittal materials, and fees shall be submitted to:**

Growth Management Community Development Department | GMD Portal:

<https://cvportal.colliercountyfl.gov/cityviewweb>

Questions? Email: GMDclientservices@colliercountyfl.gov

Applicant Signature

Printed Name

Date