

RESOLUTION NO. 21-236

A RESOLUTION PURSUANT TO SECTION 129.06(2), FLORIDA STATUTES, AMENDING THE BUDGET FOR THE 2021-22 FISCAL YEAR.

WHEREAS, Section 129.06(2), Florida Statutes, provides that the Board of County Commissioners (hereinafter also referred to as "Board") at any time within a fiscal year may amend a budget for that year, and provides the procedures therefore; and

WHEREAS, the Board of County Commissioners of Collier County, Florida, has received copies of budget amendments which appropriate: unanticipated carry forward, or make transfers from one fund to another; and

WHEREAS, the Board has determined that it is appropriate to amend the Budget for Fiscal Year 2021-22 by resolution pursuant to Section 129.06, Florida Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF COLLIER COUNTY, FLORIDA, that the budget amendments to the FY 2021-22 Budget described below are approved and hereby adopted and the FY 2021-22 Budget is so amended.

FUND	BUDGET AMENDMENT NUMBERS	INCREASE (DECREASE) CARRY FORWARD OR INTERFUND TRANSFERS	INCREASE (DECREASE) RECEIPT	INCREASE (DECREASE) EXPENDITURE	INCREASE (DECREASE) RESERVES	INCREASE (DECREASE) INTERFUND TRANSFERS
310	22-056 (10/26/21-16A7)	223,898.84		223,898.84		
	Growth Management Trans Capital			To recognize funds needed for various Transportation Capital projects.		
313	22-057 (10/26/21-16A7)	245,319.14		245,319.14		
	Road Construction Gas Tax			To recognize funds needed for the Congestion Management and TIS Review projects.		
011	22-074 (10/26/21-16J1)	177,700.00		177,700.00		
	Clerk Non-Court General Fund			To recognize funds needed to complete the office renovation of the Finance offices on the 4th and 7th floors of Building F. The project was delayed to FY22 due to supply issues with the office furniture vendor.		

On September 14, 2021, the Board approved item 16F2 authorizing budget amendments in various funds of approximately \$1,221,483,700 of unspent FY21 grant and capital project budgets into FY21. After the September 30th closing process, the following funds exceeded the budget amendment fund totals as stated in Exhibit A (9/14/2021; agenda item 16F2). This was due to the Board's approval of various agenda items or financial entries in September which were not included in Exhibit A:

FUND	BUDGET AMENDMENT NUMBERS	INCREASE (DECREASE) CARRY FORWARD OR INTERFUND TRANSFERS	INCREASE (DECREASE) RECEIPT	INCREASE (DECREASE) EXPENDITURE	INCREASE (DECREASE) RESERVES	INCREASE (DECREASE) INTERFUND TRANSFERS
414	22-001/002 (9/14/21-16F2)	1,957,080.83		1,957,080.83		
Wastewater Capital Fund						
416	22-003 (9/14/21-16F2)	43,690.40		43,690.40		
Public Utilities Grant Fund						
474	22-001/002 (9/14/21-16F2)	1,287,661.32		1,287,661.32		
Solid Waste Capital Fund						
490	22-005 (9/14/21-16F2)	15,051.67		15,051.67		
EMS						
498	22-003 (9/14/21-16F2)	1,999,983.28		1,999,983.28		
Airport Authority Grant Fund						
499	22-003 (9/14/21-16F2)	10,141.31		10,141.31		
Airport Authority Grant Match Fund						
701	22-003 (9/14/21-16F2)	1,430,444.32		1,430,444.32		
Specialized Grants						
702	22-003 (9/14/21-16F2)	501,148.68		501,148.68		
Specialized Grants Match						
703	22-003 (9/14/21-16F2)	188,878.88		188,878.88		
Administrative Services Grant Fund						
704	22-003 (9/14/21-16F2)	1,095.13		1,095.13		
Administrative Services Grant Match Fund						
709	22-003 (9/14/21-16F2)	7,689.99		7,689.99		
Public Services Grant Fund						
718	22-003 (9/14/21-16F2)	6,739.37		6,739.37		
Bayshore CRA Grant Match Fund						
786	22-001/002 (9/14/21-16F2)	1,451,700.00		1,451,700.00		
Immokalee CRA Project Fund						
787	22-001/002 (9/14/21-16F2)	2,870,408.68		2,870,408.68		
Bayshore CRA Project Fund						
791	22-003 (9/14/21-16F2)	19,934.02		19,934.02		
State Housing Incentive Partnership Grants						

BE IT FURTHER RESOLVED that the Clerk is hereby ordered and directed to spread this Resolution in full among the minutes of this meeting for permanent record in his office.

This Resolution adopted this 9th day of November, 2021, after motion, second and majority vote.

ATTEST:
CRYSTAL K. KINZEL, CLERK

By: *Michelle Kinzel*
DEPUTY CLERK **Attest as to Chairman's signature only.**

BOARD OF COUNTY COMMISSIONERS
COLLIER COUNTY, FLORIDA

By: *Penny Taylor*
Penny Taylor, BCC Chairman

Approved as to form and legality:

Jeffrey A. Klätzkow
Jeffrey A. Klätzkow, County Attorney

BUDGET AMENDMENT REQUEST

For Budget/Finance Use Only	
BA#	<u>22-056</u>
JE #	
BAR#	
APH Date	

PH

310 Fund No. Growth Man Trans Cap Fund Description (type on line above)

Date Prepared: 9/3/2021 (Attach Executive Summary)
 Approved by BCC on: 10/26/2021 Item No. 19968 16A7

Revenue Budget Detail

Fund Center Title: Growth Man Trans Cap Fund Center No.: 163670
 Funded Program (Project) Title: PUD Monitoring/Traffic Counts 5-digit Fd Prog #: 60088
 (only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163670	60088	489200	Carry Forward	8,000.00		8,000.00
Net Change to Budget				\$ 8,000.00		

Revenue Budget Detail

Fund Center Title: Growth Man Trans Cap Fund Center No.: 163670
 Funded Program (Project) Title: Dist 1 Sidewalk 331 5-digit Fd Prog #: 69331
 (only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163670	69331	489200	Carry Forward	37,224.80		37,224.80
Net Change to Budget				\$ 37,224.80		

Revenue Budget Detail

Fund Center Title: Growth Man Trans Cap Fund Center No.: 163670
 Funded Program (Project) Title: Dist 2 Sidewalk 333 5-digit Fd Prog #: 69333
 (only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163670	69333	489200	Carry Forward	57,317.76		57,317.76
Net Change to Budget				\$ 57,317.76		

Revenue Budget Detail

Fund Center Title: Growth Man Trans Cap Fund Center No.: 163670
 Funded Program (Project) Title: Dist 4 Sidewalk 336 5-digit Fd Prog #: 69336
 (only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163670	69336	489200	Carry Forward	5,208.68		5,208.68
Net Change to Budget				\$ 5,208.68		

Revenue Budget Detail

Fund Center Title: Growth Man Trans Cap Fund Center No.: 163670
 Funded Program (Project) Title: Dist 6 Sidewalk 336 5-digit Fd Prog #: 69338
 (only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163670	69338	489200	Carry Forward	103,063.12		103,063.12
Net Change to Budget				\$ 103,063.12		

Revenue Budget Detail

Fund Center Title: Growth Man Trans Cap Fund Center No.: 163670
 Funded Program (Project) Title: Dist 5 Sidewalk 339 5-digit Fd Prog #: 69339

(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163670	69339	489200	Carry Forward	13,084.48		13,084.48
Net Change to Budget				\$ 13,084.48		

Expense Budget Detail

Fund Center Title: Growth Man Trans Cap Fund Center No.: 163670
 Funded Program (Project) Title: PUD Monitoring/Traffic Counts 5-digit Fd Prog #: 60088

(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163670	60088	631400	Engineering Fees	8,000.00	37,345.00	45,345.00
Net Change to Budget				\$ 8,000.00		

Expense Budget Detail

Fund Center Title: Growth Man Trans Cap Fund Center No.: 163670
 Funded Program (Project) Title: Dist 4 Sidewalk 336 5-digit Fd Prog #: 69331

(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163670	69331	631400	Engineering Fees	37,224.80	19,834.98	57,059.78
Net Change to Budget				\$ 37,224.80		

Expense Budget Detail

Fund Center Title: Growth Man Trans Cap Fund Center No.: 163670
 Funded Program (Project) Title: Dist 2 Sidewalk 333 5-digit Fd Prog #: 69333

(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163670	69333	631400	Engineering Fees	57,317.76	94,562.40	151,880.16
Net Change to Budget				\$ 57,317.76		

Expense Budget Detail

Fund Center Title: Growth Man Trans Cap Fund Center No.: 163670
 Funded Program (Project) Title: Dist 4 Sidewalk 336 5-digit Fd Prog #: 69336

(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163670	69336	631400	Engineering Fees	5,208.68	84,949.00	90,157.68
Net Change to Budget				\$ 5,208.68		

Expense Budget Detail

Fund Center Title: Growth Man Trans Cap Fund Center No.: 163670
 Funded Program (Project) Title: Dist 6 Sidewalk 338 5-digit Fd Prog #: 69338

(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163670	69338	631400	Engineering Fees	103,063.12	25,676.90	128,740.02
Net Change to Budget				\$ 103,063.12		

Expense Budget Detail

Fund Center Title: Growth Man Trans Cap Fund Center No.: 163670
 Funded Program (Project) Title: Dist 5 Sidewalk 339 5-digit Fd Prog #: 69339

(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163670	69339	631400	Engineering Fees	13,084.48	14,655.81	27,740.29
Net Change to Budget				\$ 13,084.48		

EXPLANATION

Why are funds needed? (type below)

To recognize revenue within Fund (310) to Projects 60088, 69331, 69333, 69336, 69339, 69338 and increase operating expenses to fund ongoing work.

Where are funds available? Funds are available in revenues.

REVIEW PROCESS

Cost Center Director*: _____ Date _____
Department Head*: _____ Date _____
Budget Division: _____ Date _____
Agency Manager _____ Date _____
Finance Department: _____ Date _____
Clerk to the Board Admin: _____ Date _____
Inputted by: _____ Date _____
BA number (SAP) _____

If this is uploaded into Novus with an Executive Summary, no signatures are required from the Cost Center Director or Department Head.

If this is uploaded into Accela, please do NOT sent a paper copy of the Budget Amendment to the Office of Management and Budget office, OMB will download all budget amendments from Accela and will process after the BCC meeting.

I:\Forms\ County Forms\ Budget\ Budget Amendment Form.xls (excel format)

BUDGET AMENDMENT REQUEST

For Budget/Finance Use Only	
BA#	<u>22-057</u>
JE #	_____
BAR#	_____
APH Date	_____

PH

313
Fund No. Road Construction Gas Tax
Fund Description (type on line above)

Date Prepared: _____ 9/3/2021 (Attach Executive Summary)
Approved by BCC on: _____ 10/26/2021 Item No. 19968 16A7

Revenue Budget Detail

Fund Center Title: Road Construction Gas Tax Fund Center No.: 163673
Funded Program (Project) Title: Congestion Mgt Fare 5-digit Fd Prog #: 60066
(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163673	60066	489200	Carry Forward	165,319.14		165,319.14
Net Change to Budget				\$ 165,319.14		

Revenue Budget Detail

Fund Center Title: Road Construction Gas Tax Fund Center No.: 163673
Funded Program (Project) Title: TIS Review 5-digit Fd Prog #: 60085
(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163673	60085	489200	Carry Forward	80,000.00		80,000.00
Net Change to Budget				\$ 80,000.00		

Expense Budget Detail

Fund Center Title: _____
Funded Program (Project) Title: Road Construction Gas Tax Fund Center No.: 163670
(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info) Congestion Mgt Fare 5-digit Fd Prog #: 60066

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163673	60066	631400	Engineering Fees	165,319.14	347,156.28	512,475.42
Net Change to Budget				\$ 165,319.14		

Expense Budget Detail

Fund Center Title: _____
Funded Program (Project) Title: Road Construction Gas Tax Fund Center No.: 163673
(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info) TIS Review 5-digit Fd Prog #: 60085

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
163673	60085	631400	Engineering Fees	80,000.00	428,487.00	508,487.00
Net Change to Budget				\$ 80,000.00		

EXPLANATION

Why are funds needed? To recognize revenue within Fund (313) to Projects 60066, 60085 and increase operating expenses to fund outgoing work.

Where are funds available? Funds are available in revenues.

REVIEW PROCESS

Cost Center Director*: _____	Date	_____
Department Head*: _____	Date	_____
Budget Department: _____	Date	_____
Agency Manager _____	Date	_____
Finance Department: _____	Date	_____
Clerk to the Board Admin: _____	Date	_____
Inputted by: _____	Date	_____
BA number (SAP) _____		

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If this is uploaded into Novus, please do NOT sent a paper copy of the Budget Amendment to the Office of Management and Budget office, OMB will download all budget amendments from Novus and will process after the BCC meeting.

I:\Forms\ County Forms\ Budget\ Budget Amendment Form.xls (excel format)

BUDGET AMENDMENT REQUEST

For Budget/Finance Use Only	
BA#	<u>22-074</u>
JE #	_____
BAR#	_____
APH Date	_____

PH

011 CLERK NON-COURT GENERAL FUND
Fund No. Fund Description (type on line above)

Date Prepared: 10/25/2021 (Attach Executive Summary)
Approved by BCC on: 10/26/2021 Item No. 20429 16. J. 1.

Expense Budget Detail

Fund Center Title: TRANSFERS -CLERK Fund Center No.: 959020
Funded Program (Project) Title: N/A 5-digit Fd Prog #: N/A

(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
95920	N/A	486910	TRANSFER FROM BOARD	177,700.00	9,365,200.00	9,542,900.00
<u>959020</u>						-
Net Change to Budget				\$ 177,700.00		

Expense Budget Detail

Fund Center Title: OPERATIONS - FINANCE Fund Center No.: 311100
Funded Program (Project) Title: N/A 5-digit Fd Prog #: N/A

(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
311100	N/A	651930	MINOR OFFICE FURNITURE	134,990.00	400.00	135,390.00
311100	N/A	646110	BUILDING RM OUT	6,335.00	-	6,335.00
311100	N/A	652992	ELECTRICAL CONTRACTORS	14,075.00	-	14,075.00
Net Change to Budget				\$ 155,400.00		

Expense Budget Detail

Fund Center Title: FINANCE Fund Center No.: 311105
Funded Program (Project) Title: N/A 5-digit Fd Prog #: N/A

(only one Fund Center/Funded Program should be entered into this section. If amendment is for Funded Program, must enter Fund Center info)

Fund Center	Funded Program	Commit Item	Commitment Item Description	Increase (Decrease)	Current Budget	Revised Budget
311105	N/A	651930	MINOR OFFICE FURNITURE	10,000.00	1,000.00	11,000.00
311105	N/A	646110	BUILDING RM OUT	6,340.00		6,340.00
311105	N/A	652992	ELECTRICAL CONTRACTORS	5,960.00		5,960.00
Net Change to Budget				\$ 22,300.00		

EXPLANATION

Why are funds needed? (type below)

Funds are needed to complete the office renovation of the Finance offices on the 4th and 7th floors of Building F. The project was delayed to FY22 due to supply issues with the office furniture vendor.

Where are funds available? (type below)

Additional transfer from the BCC was approved on 10/26/21, 16J1

REVIEW PROCESS

Cost Center Director*:	_____	Date	_____
Department Head*:	_____	Date	_____
Budget Office:	_____	Date	_____
Agency Manager	_____	Date	_____
Finance Department:	_____	Date	_____
Clerk to the Board Admin:	_____	Date	_____
Inputted by:	_____	Date	_____
BA number (SAP)	_____		