

PELICAN BAY SERVICES DIVISION
Municipal Services Taxing & Benefit Unit

NOTICE OF PUBLIC MEETING

THURSDAY, MAY 13, 2021

THE PELICAN BAY SERVICES DIVISION BOARD WILL MEET AT 1 PM ON MAY 13 AT THE COMMUNITY CENTER AT PELICAN BAY, 8960 HAMMOCK OAK DRIVE, NAPLES, FLORIDA 34112.

AGENDA

1. Pledge of Allegiance
2. Roll Call
3. Agenda approval
4. Approval of 4/12/21 Regular Session meeting minutes
5. Approval of 4/06/21 PBSB/PBF Joint Workshop meeting minutes
6. Audience comments
7. Administrator's report
 - a. Projects summary
 - b. April financial report
8. Committee reports
 - a. Clam Bay
 - i. Beach Renourishment
 - b. Landscape & Safety
 - i. Sidewalk project update
 - ii. Communication plan
 - c. Water Management
 - i. *Oakmont Lake Restoration Project
 - ii. Communication plan
 - d. Budget
 - i. Proposed FY 2021/2022 budget
 - ii. *Proposed Financing Recommendation
9. Chairman's Report
 - a. Summer meeting schedule
 - b. Future role of the ad hoc Strategic Planning Committee
10. Old business
11. New business/Miscellaneous Correspondence
12. Adjournment

**indicates possible action items*

ANY PERSON WISHING TO SPEAK ON AN AGENDA ITEM WILL RECEIVE UP TO THREE (3) MINUTES PER ITEM TO ADDRESS THE BOARD. THE BOARD WILL SOLICIT PUBLIC COMMENTS ON SUBJECTS NOT ON THIS AGENDA AND ANY PERSON WISHING TO SPEAK WILL RECEIVE UP TO THREE (3) MINUTES. THE BOARD ENCOURAGES YOU TO SUBMIT YOUR COMMENTS IN WRITING IN ADVANCE OF THE MEETING. ANY PERSON WHO DECIDES TO APPEAL A DECISION OF THIS BOARD WILL NEED A RECORD OF THE PROCEEDING PERTAINING THERETO, AND THEREFORE MAY NEED TO ENSURE THAT A VERBATIM RECORD IS MADE, WHICH INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IF YOU ARE A PERSON WITH A DISABILITY WHO NEEDS AN ACCOMMODATION IN ORDER TO PARTICIPATE IN THIS MEETING YOU ARE ENTITLED TO THE PROVISION OF CERTAIN ASSISTANCE. PLEASE CONTACT THE PELICAN BAY SERVICES DIVISION AT (239) 597-1749.

PELICAN BAY SERVICES DIVISION BOARD REGULAR SESSION
APRIL 12, 2021

The Pelican Bay Services Division Board met on Monday, April 12, 2021, at 9:00 a.m. at the Community Center at Pelican Bay, 8960 Hammock Oak Drive, Naples, Florida 34108.

In attendance were:

Pelican Bay Services Division Board

Michael Fogg, Chairman
Joe Chicurel, Vice-Chairman
Jack Cullen
Nick Fabregas
Susan Hamilton

Dave Mangan
Denise McLaughlin
Susan O'Brien
Michael Rodburg
Rick Swider
Michael Weir

Pelican Bay Services Division Staff

Neil Dorrill, Administrator
Chad Coleman, Operations Manager
Darren Duprey, Assoc. Project Mgr. (*absent*)

Karin Herrmann, Operations Analyst (*absent*)
Lisa Jacob, Project Manager (*absent*)
Barbara Shea, Administrative Assistant

Also Present

Jane Brown, Pelican Bay Foundation
Larry Baumann, Pelican Bay Foundation
Jim Carr, Agnoli, Barber & Brundage

Mark English, PB Property Owners Assoc.
John Gandolfo, Pelican Bay Foundation
Melanie Miller, Pelican Bay Foundation
Trent Waterhouse, Pelican Bay Foundation

APPROVED AGENDA (AS PRESENTED)

1. Pledge of Allegiance
2. Roll Call
3. Agenda approval
4. Approval of 3/09/21 Regular Session meeting minutes
5. Audience comments
6. *Election of new chair and vice chair
7. Administrator's report
 - a. Projects summary
 - b. March financial report
8. Committee reports
 - a. Clam Bay
 - i. Beach Renourishment
 - b. Landscape & Safety
 - i. *Sidewalk project update
 - c. Water Management
 - i. Communication plan
 - d. Budget

**Pelican Bay Services Division Board Regular Session
April 12, 2021**

- i. *Proposed FY 2021/2022 budget
- 9. Chairman's Report
 - a. April 15 at 1:00 New Board Member Orientation
 - b. May 13 at 1:00 Board meeting
- 10. Old business
- 11. New business/Miscellaneous Correspondence
- 12. Adjournment

ROLL CALL

All members were present and a quorum was established.

WELCOMING OF NEW BOARD MEMBERS

Mr. Fogg welcomed our four new PBSB Board members. He thanked the out-going board members, Mr. Cravens, Mr. Damouni, Mr. Griffith, and Mr. Streckenbein, for their service.

AGENDA APPROVAL

Ms. McLaughlin motioned, Mr. Fabregas seconded to approve the agenda as presented. The motion carried unanimously.

APPROVAL OF 03/09/2021 REGULAR SESSION MEETING MINUTES

Ms. O'Brien motioned, Ms. McLaughlin seconded to approve the 03/09/2021 regular session meeting minutes as presented. The motion carried unanimously.

AUDIENCE COMMENTS

Mr. Mark English commented on (1) the possibility that lake bank restoration is not the responsibility of the PBSB, and that it is the responsibility of the property owners, (2) consideration to permanently repair only the imminent lake bank issues of Oakmont Lake as a fourth option to address lake bank erosion, and (3) the maintenance responsibility of the Waterside Shops lakes should not be taken over by the PBSB.

Dr. Ted Raia commented on the original 1974 permits for the PB water management system, and suggested that those retention ponds which were not part of the original permits should continue to be maintained by the respective community associations.

ELECTION OF NEW CHAIR AND VICE CHAIR

Mr. Weir motioned, Ms. McLaughlin seconded to nominate Mr. Fogg to serve as Chair of the PBSB Board. The motion carried unanimously.

Ms. McLaughlin motioned, Mr. Weir seconded to nominate Dr. Chicurel to serve as Vice Chair of the PBSB Board. The motion carried unanimously.

**ADMINISTRATOR'S REPORT
PROJECTS SUMMARY**

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Mr. Dorrill commented on the Apr. 12 projects summary, included in the agenda packet, as follows.

- PB beaches will be included in the County’s Fall beach renourishment project.
- Bids were opened for our Phase 1 sidewalk replacement project on March 16, and the contract will be awarded to Coastal Concrete Products, the lowest responsive bidder.
- A recommendation will be made to award a contract for Construction Engineering Inspection (CEI) Services to Johnson Engineering Inc.
- Our PBSD New Maintenance Facilities project continues to progress on schedule. The cost estimate for the preliminary site work is \$1.2 million. The design plans will be shared with the board when they are 90% complete. The landscaping plans (for which Davidson Engineering is responsible) are expected to be completed within two or three months and when available, will be shared with the L&S Committee and the PBF. The removal of the Brazilian pepper on the site will be a condition of the building permit, which is the responsibility of Collier County, the property owner.
- Options and related cost estimates for the lake bank restoration of Oakmont Lake were shared with the Water Management Committee. As the exclusive holder of a lake maintenance easement for Oakmont Lake (Lake 4-1) and the holder of the master drainage permit, the PBSD is clearly responsible for the Lake 4-1 shoreline restoration.

MARCH FINANCIAL STATEMENTS

Mr. Dorrill reviewed the March mid-year financial statements and highlighted several items including a current PBSD cash balance of just over \$13 million.

Ms. McLaughlin motioned, Dr. Chicurel seconded to accept the March financial statements. The motion carried unanimously.

COMMITTEE REPORTS

CLAM BAY COMMITTEE

Ms. O’Brien provided her April 2021 Clam Bay update in the agenda packet. She highlighted the following.

- Scaevola is a type 1 exotic, and the removal of this exotic species is part of the PBSD’s commitment to protect Clam Bay.
- Clam Pass is in good condition.
- Water quality results are encouraging.
- PBSD staff assistance in monitoring when the deliverable of the engineer’s County truck haul beach renourishment program (Fall 2021) is available will be very helpful, so that the PBSD Board can make a recommendation to the BCC on the amount and location of the sand that the PBSD will finance (based on input from stakeholders and consultant recommendations), in a timely manner.
- On April 9, a meeting was held to discuss the U.S. Army Corps of Engineers (USACE) Coastal Storm Risk Management Feasibility Study. Attendees included PBSD representatives, PBF representatives, PB Association representatives, County staff, and USACE representatives. A major takeaway from the meeting is that the County will produce some of the information that resulted in Area 2 (Pelican Bay) being excluded from the study and not included in the design.

LANDSCAPE & SAFETY COMMITTEE

Dr. Chicurel commented that the Landscape & Safety Committee met on March 24, 2021 at the Club Pelican Bay. The following items were discussed and acted upon.

1. Sidewalk project Phase 1: Coastal Concrete Products was the lowest bid. A construction contract has been negotiated and will be voted upon by the BCC at their May 11 meeting. The length of the contract was set at six months. Mr. Dorrill commented that when the final contract becomes available, he will provide it to the board.

Dr. Chicurel motioned, Mr. Fabregas seconded that the PBSB Board recommends to the Board of County Commissioners that bid 21-7869 be awarded to Coastal Concrete Products LLC, the lowest and most responsive bidder in the amount of \$649,263.75. Mr. Fogg motioned to amend the motion, Dr. Chicurel seconded, to add that this is subject to calling a special meeting for any issues which come out of a review of the contract. The motion carried unanimously.

Mr. Dorrill commented that the CEI contract is a reduction of 55% from the original proposal from Johnson Engineering Inc. He noted that the County Procurement Dept. wrote one RFP (Request for Professional Services) to include both phases of the sidewalk project. Mr. Dorrill will provide the contract to the board when it becomes available.

Dr. Chicurel motioned, Mr. Fabregas seconded that the PBSB Board proceed with the Construction Engineering Inspection (CEI) Services agreement in the amount of \$120,623 for Phase 1, \$620,688 for Phase 2 and a total amount of \$741,311 as outlined in the CEI Sidewalk Services schedule in today's agenda packet. Mr. Fogg motioned to amend the motion, Dr. Chicurel seconded, to add that this is subject to calling a special meeting for any issues which come out of a review of the contract. The motion carried unanimously.

2. Sidewalk project Phase 2: Plans are complete and ABB expects the permitting and ROE's to take about three months. Staff will communicate with residents and associations by PBF e-blast and direct letters.
3. Mr. Weir had brought up the Crayton Rd. issue of cars driving over the grassy hill at the dead end of Crayton onto Seagate Drive. The County owns the right-of-way on this land and has placed "delineators" to prevent vehicles from driving over this area.

WATER MANAGEMENT COMMITTEE

Ms. McLaughlin reported that the Water Management Committee had a March meeting and reviewed the three lake bank restoration options for Oakmont Lake, presented by our Agnoli, Barber & Brundage (ABB) engineers. ABB's recommendation is to install GeoWeb on the pathway (east) side of the lake and rip rap on the west side. Our ABB engineer, Mr. Jim Carr, discussed the advantages of this option. Ms. McLaughlin noted that the committee has not received much community input so far, and is scheduling another meeting in May to obtain resident input. She commented that rip rap is not popular because it is not aesthetically pleasing, and suggested that the

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committee will have to review/rethink the recommended option. GeoWeb on both sides of the lake and regrading on the west side are viable options.

Ms. McLaughlin commented that she will provide a copy of our lake maintenance easement to the PB Post, which clearly indicates that the PBSB is responsible for lake bank restoration of those lakes for which we have easements. She also noted that none of the lake bank restoration options provide a “permanent fix.”

Ms. O’Brien commented that the Bonita Bay Community made a decision to use four-inch GeoWeb, instead of six-inch GeoWeb. They found that using four-inch GeoWeb has the same life expectancy as six-inch GeoWeb while being more cost effective.

Mr. Dorrill commented on the use of GeoTube, a less expensive alternative, which has been installed on lake banks in the Pelican Marsh Community. He noted that Ms. McLaughlin and staff visited Pelican Marsh last week to study the finished GeoTube product. Ms. McLaughlin commented that alternatives continue to be researched and reviewed.

BUDGET COMMITTEE

Mr. Fogg reported that the Budget Committee is proposing a 5% increase in the assessment this year. He noted that the PBSB Board decided not to raise the assessment last year as a result of the uncertainty in the economy stemming from the effects of the Covid-19 pandemic. The board’s preference is to spread the cost of our planned capital projects over as long a period of time as possible, as these capital assets will have a life expectancy of 20-30 years. Mr. Fogg provided a review of our proposed FY2022 budget for each of our funds. He noted that the County is estimating a 2% increase in ad valorem revenue for FY2022. He expects we will need \$3–4 million in financing for the funding of our capital projects in FY2022.

Mr. Coleman reported that our preliminary budget submission is due into the County OMB Office by May 6, and that changes can be made up until June 24/25, the dates set for the BCC budget workshops.

Ms. O’Brien suggested that the board needs adequate time to review the proposed budget information presented. She suggested that the board should be provided with the FY2022 budget in the same format that it is being presented to the County. Mr. Dorrill commented that the board will be provided with the preliminary budget submitted to the County prior to the May board meeting. Mr. Fogg commented that he will schedule another Budget Committee meeting prior to the May board meeting.

Ms. O’Brien suggested that the FY2022 Clam Bay Fund 320 budget needs to be tweaked. She suggested that staff needs to re-look at (1) the \$8,000 carryforward, and (2) the uses of the \$150,000 provided to us from the County for Clam Bay in Fund 111. Mr. Fogg suggested that Ms. O’Brien works with Mr. Coleman to come to an agreement on the Fund 320 budget.

Ms. O’Brien questioned the reasoning for our \$2 million reserves in our FY2022 budget. Mr. Dorrill commented that the County mandates a majority of our reserves. We may have some flexibility in the amount of our reserve for capital.

Mr. Fogg commented that he recommends that the assessment is raised 5% per annum over the next ten years, to cover the cost of our capital projects and debt service for the related long-term financing incurred.

Mr. Fogg motioned, Mr. Weir seconded to approve a proposed \$799/ERU preliminary assessment for FY2022. The motion carried 10-1, with Ms. O'Brien dissenting.

CHAIRMAN'S REPORT

APRIL 15 AT 1:00 NEW BOARD MEMBER ORIENTATION

Mr. Fogg reported that a new board member orientation will be held on April 15 at 1:00 p.m. in the Community Center.

MAY 13 AT 1:00 BOARD MEETING

Mr. Fogg reported that our May PBSB Board meeting is scheduled for May 13 at 1:00 p.m. in the Community Center.

COMMITTEE ASSIGNMENT PREFERENCES

Mr. Fogg commented that he will send out an inquiry to all board members, via the PBSB Office, asking which PBSB committees they would like to serve on.

MISCELLANEOUS CORRESPONDENCE

Ms. O'Brien commented on the documents provided in the agenda packet on this agenda item, including (1) a copy of our PBSB ordinance stating that we are the PBSB Board and that we advise and provide recommendations to the BCC, and (2) a copy of a 2015 letter from County Attorney Jeff Klatzkow stating that public funds cannot be spent on private property.

Mr. Dorrill commented that the PBSB Advisory Board is just one of 50-55 County advisory boards/committees. Ms. O'Brien suggested that the PBSB Board is slightly different than the others. Mr. Dorrill commented that the Board of County Commissioners is the governing board and the County Manager is the Chief Executive Officer.

OTHER BOARD MEMBER COMMENTS

Mr. Fabregas, on behalf of the Waterside Shops, commented that he would like to withdraw his request for the PBSB to obtain easements for the lake maintenance of the two Waterside Shops lakes, and he requested that Mr. Dorrill does not continue to pursue this issue with the County Attorney's Office.

ADJOURNMENT

The meeting was adjourned at 11:02 a.m.

Michael Fogg, Chairman

Minutes approved [] as presented OR [] as amended ON [] date

**PELICAN BAY SERVICES DIVISION BOARD AND THE PELICAN BAY
FOUNDATION BOARD JOINT WORKSHOP
APRIL 6, 2021**

The Pelican Bay Services Division Board and the Pelican Bay Foundation Board held a Joint Workshop on Tuesday, April 6, 2021, at 9:00 a.m. at the Naples Grande Beach Resort, located at 475 Seagate Drive, Naples, Florida 34103.

In attendance were:

Pelican Bay Services Division Board

Michael Fogg, Chairman
Joe Chicurel, Vice-Chairman
Jack Cullen
Nick Fabregas
Susan Hamilton

Dave Mangan
Denise McLaughlin
Susan O'Brien
Michael Rodburg
Rick Swider
Michael Weir

Pelican Bay Services Division Staff

Neil Dorrill, Administrator
Chad Coleman, Operations Manager
Darren Duprey, Assoc. Project Mgr. (*absent*)

Karin Herrmann, Operations Analyst
Lisa Jacob, Project Manager
Barbara Shea, Administrative Assistant

Also Present

Larry Baumann, Pelican Bay Foundation
Jane Brown, Pelican Bay Foundation
Mohamed Dabees, Humiston & Moore
Michael Foley, Pelican Bay Foundation
John Gandolfo, Pelican Bay Foundation

Jim Hoppensteadt, Pelican Bay Foundation
Cpl. Jim McGilvrey, Sheriff's Office
Kim Rosenberg, Pelican Bay Foundation
Mike Ruffolo, Pelican Bay Foundation
Trent Waterhouse, Pelican Bay Foundation

APPROVED AGENDA (AS PRESENTED)

1. Pledge of Allegiance
2. Opening remarks - Chairmen
3. Approval of Agenda
4. Joint Projects
 - a. Beach Reinforcement (USACE Project)
 - b. Oakmont Lake – Restoration and Footpath Replacement
 - c. Traffic Safety
 - d. Joint Offices, Sun Trust Building
5. PBF Projects
 - a. Community Center Expansion
 - b. Pickleball
6. PBSB Projects
 - a. Sidewalk Replacement
 - b. Lake Bank Restoration – Long Range Plan
 - c. Clam Pass Dredging and Beach Renourishment
 - d. Operations Building Replacement
7. Financing/Assessment Planning
 - a. PBSB

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- b. PBF
- 8. Audience Comments
- 9. Adjournment

ROLL CALL

Dr. Chicurel, Mr. Cullen, Mr. Fabregas, Mr. Fogg, Ms. Hamilton, Mr. Mangan, Ms. McLaughlin, Ms. O'Brien, Mr. Rodburg, Mr. Swider, and Mr. Weir were present

OPENING REMARKS - CHAIRMEN

Dr. Gandolfo, PBF Chair and Mr. Fogg, PBSO Chair introduced their respective board members and provided opening remarks.

AGENDA APPROVAL

Dr. Chicurel motioned, Ms. McLaughlin seconded to approve the agenda as presented. The motion carried unanimously.

JOINT PROJECTS

BEACH RENOURISHMENT (USACOE PROJECT)

Mr. Waterhouse, PBF Board, provided an update on the USACE (U.S. Army Corps of Engineers) project, and noted that Pelican Bay is considered "planning area 2" which has been excluded from the project. He noted that this project will be a "matching program" with 65% federally funded and 35% locally funded. Mr. Hoppensteadt, PBF President, commented that the PBF has submitted comments to the USACE, and is now focusing on discussions with Collier County, suggesting that "area 2" be treated equally to the surrounding areas. Dr. Dabees, Environmental Consultant with Humiston & Moore, suggested that we coordinate with our local sponsor, Collier County, and suggested that there should be a uniform plan for "areas 1, 2, and 3."

OAKMONT LAKE – RESTORATION AND FOOTPATH REPLACEMENT

Ms. McLaughlin, PBSO Board, provided a general update/discussion on our lake bank restoration projects. Eroded lake banks of some of our 45 lakes are now out of compliance with SFWMD guidelines. We will focus on lake bank restoration of ten lakes over the next decade. Ms. McLaughlin discussed several approaches/solutions to lake bank restoration, including the advantages and disadvantages of each. The Water Management Committee is currently in the process of choosing the best approach for the Oakmont Lake restoration project. This project would include landscaping and pathway renovations, which would be PBF projects, as they are the property owner. Mr. Waterhouse suggested holding an Oakmont Assoc. forum to discuss how this project would affect these homeowners' properties and obtain resident input on restoration options. This project will likely begin in early 2022.

TRAFFIC SAFETY

Dr. Chicurel, PBSO Board, provided updates on (1) license plate readers, (2) flashing lights at the North Tram Station crosswalk, (3) flashing lights at the San Marino crosswalk at PB Blvd., (3) sharrow road markers, (4) anti-speeding strategies, (5) safety PSA's, and (6) monthly Sheriff's Office PB activity reports. He reported that PBSO has decided not to install license plate readers in Pelican Bay. Dr. Chicurel introduced our Sheriff's Office liaison, Cpl. Jim McGilvrey. Cpl. McGilvrey reported that there were five vehicle accidents in Pelican Bay in the last 90 days. Dr.

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Chicurel commented that going forward he will receive monthly Sheriff's Office PB activity reports, and he will share the data with both boards.

JOINT OFFICES, SUN TRUST BUILDING

Mr. Dorrill expects that the PBSB office staff will move to a larger ground floor office in the SunTrust Building, later this summer. The new space (3400 sq. feet) will be shared with PBF staff, and will include some shared space and two conference rooms.

PBF PROJECTS

COMMUNITY CENTER EXPANSION

Ms. Brown, PBF Board, provided an update on the possible expansion of the Community Center. She has been working with Mr. Rosenberg to locate a property to purchase for PBF expansion. The PBF is restricted from leasing property for recreational purposes. There is demand for additional meeting room space and a larger gym facility. The PBF Board continues to look at how to best optimize the existing space in the Community Center, and has the option to expand the facility by 12,000 sq. feet without the need to add extra parking spots.

PICKLEBALL

Mr. Foley and Mr. Rufulo, PBF Board, have been working on locating an optimal property to construct pickleball courts. A recent resident survey showed 49% of PB members had an interest in pickleball. The PBF Board will continue to seek input and assess both internal and external sites (available for purchase) for pickleball courts. No identified internal sites are a good option. The PBF has had discussions with the County on the possibility of pickleball courts at the Community Park.

PBSB PROJECTS

SIDEWALK REPLACEMENT

Dr. Chicurel provided an update on the PBSB sidewalk replacement project. Phase 1 (Green Tree Dr.) construction is expected to begin this summer and is expected to be completed in no more than six months. The estimated cost is approximately \$800,000. Preliminary work for Phase 2 is expected to be completed by December 2021, with construction underway early 2022. The estimated cost of the project is \$6 million; the estimated time to complete the project is three years. The County is contributing \$5 million to the PBSB over ten years.

LAKE BANK RESTORATION – LONG RANGE PLAN

Ms. McLaughlin commented that several years ago, our consultants completed an assessment of the conditions of the lake banks of the 45 lakes for which the PBSB has easements for lake bank maintenance. The long-range plan of the PBSB is to address the lake banks of ten lakes over the next ten years. The PBSB is also responsible for the conveyance pipes and headwalls which are part of the PB master water management system.

CLAM PASS DREDGING AND BEACH RENOURISHMENT

Ms. O'Brien, PBSB Board, commented on the very good current conditions in Clam Pass, resulting from our December/January maintenance project. She commented on past hydraulic and mechanical dredging projects. Monthly tidal ratios and biannual bathymetric surveys are the two key variables used to monitor Clam Pass.

Ms. O'Brien commented that Pelican Bay has been included in the County's engineering work for the Fall County truck haul beach renourishment project (project design and preparation

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of plans). Once we get the results of this work, the PBSB Board can decide on the exact beach locations and quantities of sand for our participation in the project. Dr. Dave Trecker, Coastal Advisory Committee Chair, confirmed that a 100-foot beach width continues to be the County's target.

OPERATIONS BUILDING REPLACEMENT

Mr. Fogg provided an update on the Operations Building Replacement project; a copy of the site plan was provided in the agenda packet. Highlights of his comments included (1) the PBF has approved the conceptual site plan, (2) construction is expected to begin Fall 2021, and (3) construction is expected to be completed in one year.

FINANCING/ASSESSMENT PLANNING

PBSD

Mr. Fogg commented that over the next several years, he expects (1) operating expenses will not increase any more than the rate of inflation, and (2) we will have a \$5 - \$7 million deficit resulting from our planned capital projects. This deficit will be financed through short-term bank financing obtained through the County. To the extent possible, our short-term financing will be converted to long term financing, so that the cost of our capital projects is spread over the useful life of these assets. The County is contributing \$5 million towards our sidewalk replacement project over ten years. Over the next ten years, Mr. Fogg is projecting an increase in the PBSB assessment of 5 – 6% per year, which will include our debt service obligation.

PBF

Mr. Rosenberg commented that Pelican Bay property resell fees are used for PBF capital projects, and in general, \$2.1 million is raised each year. The recent South Beach renovation project depleted these funds. The next project will be the Community Center expansion project with the earliest start date of May 2023 at which time the PBF may have \$6-7 million in capital funds. PBF beach renourishment reserves are adequate. Mr. Hoppensteadt commented that per an engineer's estimate of cost, the PBF has reserved \$370,000 for the replacement of the Oakmont Lake pathway.

AUDIENCE COMMENTS

Mr. Hank Rossi, V.P. of the Pelican Bay Property Owners Assoc., commented on (1) traffic safety, (2) the need for a long-term planning group, (3) the need for a reserve study, and (4) the benefits of long-term financing.

OTHER COMMENTS

Ms. Brown commented on Piney Point's release of toxic water into Tampa Bay and questioned the red tide implications to Southwest Florida Gulf beaches. Ms. O'Brien suggested staff explore who at the County is monitoring this issue.

Mr. Gandolfo proposed that the two boards meet at least annually in the future.

ADJOURNMENT

The meeting was adjourned at 11:31 a.m.

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Michael Fogg, Chairman

Minutes approved [] *as presented* OR [] *as amended* ON [] *date*

Pelican Bay Services Division Project Tracking Spreadsheet**5/6/2021****Beach Renourishment**

Pelican Bay beaches will be included in the County's fall 2021 renourishment project. CZM's engineer CP&E will perform the design, engineering, surveying, and permitting and construction will also be bid with the County's project. Actual areas to be renourished are to be determined as well as cost following a recommendation by the engineer and approval by PBSB Board.

Sidewalk Improvements

The contracts for Phase 1 construction and CEI Services for the complete project will be awarded by the Board of County Commissioners on May 11, 2021. The executive summaries are included in the backup material.

PBSD New Maintenance Facilities

The Site Development Plan Amendment (SDPA) was submitted and is under review by the County.

Oakmont Lake 4-1 Restoration

It is anticipated that the Water Management Committee will evaluate options and decide on the method(s) for Oakmont Lake restoration at the 5/10/21 Water Management meeting. Items within PBF property lines (railroad ties, bollard lights, pathways, signage) will also be addressed and financed by PBF.

Clam Pass

Clam Pass aerial photos taken 4/26/21 are included in the backup material and show an accumulation of sand on the south side. April tidal data indicates a critical stability ratio for Markers 4 and 14.

EXECUTIVE SUMMARY

Recommendation to award Request for Professional Services (“RPS”) No. 20-7817, “CEI Services for Pelican Bay Sidewalk Improvements,” to Johnson Engineering Inc., in the amount of \$772,971, and to approve the attached Agreement.

OBJECTIVE: To obtain professional Construction Engineering and Inspection (“CEI”) services for the Pelican Bay Sidewalk Improvements Project.

CONSIDERATIONS: On February 9, 2021 (Agenda Item 16.F.4), the Board accepted the selection committee ranking and authorized staff to negotiate an agreement with the top ranked firm, Johnson Engineering Inc., for RPS No. 20-7817, “CEI Services for Pelican Bay Sidewalk Improvements.”

Staff negotiated and reached the attached proposed agreement with Johnson Engineering Inc. for the contract amount of \$772,971.00 to provide all professional services. The negotiated agreement resulted in a cost savings of \$537,041.00.

The sidewalks in Pelican Bay are over 40 years old and are outdated and require frequent repair. The sidewalks are currently 5 feet or less in width, which does not accommodate comfortable use and passing distance for users. The asphalt surface has needed frequent maintenance from cracking, settling, upheaval and tree root invasion. The Pelican Bay Services Division is seeking to replace approximately 13 miles of existing sidewalks at increased widths and with new materials.

The sidewalk replacement project involves removal of the existing asphalt and base materials to install new 6-foot-wide concrete sidewalks built to the proper grade and slopes. Tree roots that have spread to the sidewalk corridor will be cut back and root barrier will be installed to deter future invasion. Sidewalk crossings at street intersections and driveways will be reconstructed to meet today’s standards and specifications. The sidewalk replacement project will improve pedestrian safety and enhance the character and the usability of the community’s sidewalk system.

FISCAL IMPACT: Funding in the amount of \$152,303 is available in FY21 in Pelican Bay Hardscape and Landscape Capital Fund (322), Project 50212 (Sidewalk Replacement-Phase I). The balance of \$620,668 for Phase II CEI services will be budgeted in FY22.

GROWTH MANAGEMENT IMPACT: There is no Growth Management impact associated with this Executive Summary.

LEGAL CONSIDERATIONS: This item is approved as to form and legality and requires majority vote for Board approval. -SRT

RECOMMENDATION: To award RPS No. 20-7817, “CEI Services for Pelican Bay Sidewalk Improvements,” to Johnson Engineering Inc., in the amount of \$772,971.00, and authorize the Chair to sign the attached Agreement.

Prepared By: Darren Duprey, Associate Project Manager, Pelican Bay Services

ATTACHMENT(S)

1. 20-7817 JohnsonEngineering_Insurance_4-23-21 (PDF)
2. 20-7817 JohnsonEngineeringInc_Contract_VendorSigned (PDF)

COLLIER COUNTY
Board of County Commissioners

Item Number: 16.F.3

Doc ID: 15687

Item Summary: Recommendation to award Request for Professional Services (“RPS”) No. 20-7817, “CEI Services for Pelican Bay Sidewalk Improvements,” to Johnson Engineering Inc. in the amount of \$772,971, and to approve the attached Agreement.

Meeting Date: 05/11/2021

Prepared by:

Title: – Pelican Bay Services

Name: Darren Duprey

04/28/2021 11:08 AM

Submitted by:

Title: Project Manager, Associate – Pelican Bay Services

Name: Lisa Jacob

04/28/2021 11:08 AM

Approved By:

Review:

Procurement Services	Ana Reynoso	Level 1 Purchasing Gatekeeper	Completed	04/28/2021 1:22 PM
Procurement Services	Sue Zimmerman	Additional Reviewer	Completed	04/28/2021 1:59 PM
Procurement Services	Viviana Giarimoustas	Additional Reviewer	Completed	04/28/2021 2:41 PM
Procurement Services	Sandra Herrera	Additional Reviewer	Completed	04/28/2021 3:11 PM
County Manager's Office	Sean Callahan	Executive Director - Corp Bus Ops	Completed	04/28/2021 4:50 PM
County Attorney's Office	Scott Teach	Level 2 Attorney Review	Completed	04/29/2021 12:59 PM
County Attorney's Office	Jeffrey A. Klatzkow	Level 3 County Attorney's Office Review	Completed	04/29/2021 1:03 PM
Office of Management and Budget	Debra Windsor	Level 3 OMB Gatekeeper Review	Completed	04/29/2021 1:09 PM
Office of Management and Budget	Laura Zautcke	Additional Reviewer	Completed	04/30/2021 10:43 AM
County Manager's Office	Sean Callahan	Level 4 County Manager Review	Completed	05/02/2021 12:28 PM
Board of County Commissioners	Geoffrey Willig	Meeting Pending		05/11/2021 9:00 AM

EXECUTIVE SUMMARY

Recommendation to approve the award of Invitation to Bid (“ITB”) No. 21-7869, “Pelican Bay Sidewalk Replacement - Phase 1,” to Coastal Concrete Products, Inc. d/b/a Coastal Site Development, in the amount of \$649,263.75, and authorize the Chair to sign the attached construction services Agreement.

OBJECTIVE: Provide the Pelican Bay community with new concrete sidewalks.

CONSIDERATIONS: The sidewalks in Pelican Bay are over 40 years old and generally outdated and require frequent repair. The sidewalks are currently five feet or less in width, which does not accommodate comfortable use and passing distance for users. The asphalt surface has needed frequent maintenance from cracking, settling, upheaval and tree root invasion. The Pelican Bay Services Division is seeking to replace approximately 13 miles of existing sidewalks at increased widths and with new materials.

The sidewalk replacement project involves removal of the existing asphalt and base materials to install what will typically be new 6-foot-wide concrete sidewalks built to the proper grade and slopes. Tree roots that have spread to the sidewalk corridor will be cut back and root barrier will be installed to deter future invasion. Sidewalk crossings at street intersections and driveways will be reconstructed to meet today’s standards and specifications. The sidewalk replacement project will improve pedestrian safety and enhance the character and the usability of the community’s sidewalk system.

On February 11, 2021, the Procurement Services Division posted ITB No. 21-7869 for construction of the Pelican Bay Sidewalk Replacement - Phase 1 project. The County sent out forty-two thousand five hundred seventy-five (42,575) notices and ninety-seven (97) interested contractors viewed bid packages. On March 16, 2021, the County received six bids, as summarized below.

Company Name	City	County	ST	Total Bid	Responsive /Responsible
Coastal Concrete Products, Inc. d/b/a Coastal Site Development	Fort Myers	Lee	FL	\$649,263.75	Yes/Yes
American Design Engineering Construction Inc.	Weston	Broward	FL	\$651,220.25	No/Yes
Bore Tech Utilities & Maintenance, Inc.	Miami	Miami-Dade	FL	\$754,396.32	No/Yes
Bonness, Inc.	Naples	Collier	FL	\$774,312.58	Yes/Yes
Pavement Maintenance, LLC	Fort Myers	Lee	FL	\$825,000.00	Yes/Yes
Douglas N. Higgins, Inc.	Naples	Collier	FL	\$936,641.00	Yes/Yes

Staff found American Design Engineering Construction, Inc. and Bore Tech Utilities & Maintenance, Inc., non-responsive for not providing required bid forms. Staff found all other bidders responsive and responsible and concluded that Coastal Concrete Products, Inc. d/b/a Coastal Site Development, a Lee County company, is the lowest responsive and responsible bidder.

Staff and the engineering consultant, Agnoli Barber & Brundage, Inc., determined the lowest bid is reasonable and recommends awarding the contract to Coastal Concrete Products, Inc. d/b/a Coastal Site Development. The engineer consultant evaluated Coastal’s references and deemed them acceptable to determine experience on work of a similar magnitude judged within the last five years, which includes the

contractor's prior experience, skill and business standing, and its ability to conduct the work as completely and timely as required under the terms of the Agreement. The bid is 10% below the engineer consultant's \$720,624.50 opinion of probable cost. The Procurement Services Division concluded bidding to be competitive and representative of market conditions. The bid tabulation, bid analysis, Design Engineer's Letter of Recommended (DELORA), the Notice of Recommended Award (NORA) and contract are attached.

FISCAL IMPACT: Funding in the amount of \$649,263.75 is available in Pelican Bay Hardscape and Landscape Capital Fund (322), Project 50212 (Sidewalk Replacement - Phase 1).

LEGAL CONSIDERATIONS: This item is approved as to form and legality and requires majority vote for Board approval. -SRT

GROWTH MANAGEMENT IMPACT: There is no Growth Management impact associated with this Executive Summary.

RECOMMENDATION: To approve the award of Invitation to Bid No. 21-7869, "Pelican Bay Sidewalk Replacement - Phase 1," with Coastal Concrete Products, Inc. d/b/a Coastal Site Development, in the amount of \$649,263.75 and authorize the Chair to sign the attached construction services Agreement.

Prepared By: Lisa Jacob, Project Manager, Pelican Bay Services Division

ATTACHMENT(S)

1. 21-7869 Bid Tabulation (PDF)
2. 21-7869 CoastalConcrete_Insurance_4-15-21 (PDF)
3. [Linked] 21-7869 CoastalConcreteProducts_Contract_VendorSigned_With-Bonds (PDF)
4. 21-7869 DELORA (Flat) (PDF)
5. 21-7869 NORA - Notice of Recommended Award (PDF)

COLLIER COUNTY
Board of County Commissioners

Item Number: 16.F.4

Doc ID: 15605

Item Summary: Recommendation to approve the award of Invitation to Bid (“ITB”) No. 21-7869, “Pelican Bay Sidewalk Replacement - Phase 1,” to Coastal Concrete Products, Inc. d/b/a Coastal Site Development, in the amount of \$649,263.75, and authorize the Chair to sign the attached construction services Agreement.

Meeting Date: 05/11/2021

Prepared by:

Title: Project Manager, Associate – Pelican Bay Services

Name: Lisa Jacob

04/20/2021 12:35 PM

Submitted by:

Title: Project Manager, Associate – Pelican Bay Services

Name: Lisa Jacob

04/20/2021 12:35 PM

Approved By:

Review:

Pelican Bay Services	Karin Herrmann	Additional Reviewer	Completed	04/20/2021 4:56 PM
Pelican Bay Services	Chad Coleman	Additional Reviewer	Completed	04/20/2021 6:08 PM
Procurement Services	Opal Vann	Level 1 Purchasing Gatekeeper	Completed	04/21/2021 8:14 AM
Procurement Services	Barbara Lance	Additional Reviewer	Completed	04/21/2021 8:23 AM
Procurement Services	Sandra Herrera	Additional Reviewer	Completed	04/23/2021 9:01 AM
Procurement Services	Sue Zimmerman	Additional Reviewer	Completed	04/25/2021 10:39 PM
County Manager's Office	Sean Callahan	Executive Director - Corp Bus Ops	Completed	04/28/2021 4:50 PM
County Attorney's Office	Scott Teach	Level 2 Attorney Review	Completed	04/29/2021 1:08 PM
Office of Management and Budget	Debra Windsor	Level 3 OMB Gatekeeper Review	Completed	04/30/2021 10:02 AM
Office of Management and Budget	Laura Zautcke	Additional Reviewer	Completed	04/30/2021 10:31 AM
County Attorney's Office	Jeffrey A. Klatzkow	Level 3 County Attorney's Office Review	Completed	04/30/2021 12:58 PM
County Manager's Office	Sean Callahan	Level 4 County Manager Review	Completed	05/02/2021 12:29 PM
Board of County Commissioners	Geoffrey Willig	Meeting Pending		05/11/2021 9:00 AM



April 26, 2021



April 26, 2021



April 26, 2021



April 26, 2021





April 26, 2021

**PELICAN BAY
BALANCE SHEET
April 30, 2021
(UNAUDITED)**

	Operating Fund 109	Street Lighting 778	Pelican Bay Landscape, Safety, Lake & Beach Projects 322	Clam Bay Capital Projects 320	TOTAL
ASSETS					
Cash and investments	4,579,994.77	1,052,386.77	6,934,314.70	268,147.07	12,834,843.31
Interest receivable	3,570.27	2,082.57	4,030.71	237.81	9,921.36
Trade receivable, net	-	-	-	-	-
Due from other governments	-	-	181,492.46	-	181,492.46
Total assets	4,583,565.04	1,054,469.34	7,119,837.87	268,384.88	13,026,257.13
LIABILITIES AND FUND BALANCE					
Liabilities:					
Accounts payable	78,651.40	4,938.11	30,990.67	29,227.00	143,807.18
Wages payable	-	-	-	-	-
Retainage payable	-	-	-	-	-
Total liabilities	78,651.40	4,938.11	30,990.67	29,227.00	143,807.18
Fund balances:					
Fund balance	4,504,913.64	1,049,531.23	7,088,847.20	239,157.88	12,882,449.95
Total liabilities and fund balances	4,583,565.04	1,054,469.34	7,119,837.87	268,384.88	13,026,257.13
Fund Balance at the end of the period	4,504,913.64	1,049,531.23	7,088,847.20	239,157.88	12,882,449.95
Unspent balance of projects:					
Small projects under \$200K	-	-	341,294.46	-	341,294.46
50126-Beach Renourishment	-	-	1,078,883.89	-	1,078,883.89
50211-PBSD OPS BLD	-	-	2,420,958.93	-	2,420,958.93
50212-PBSD PH1-SW	-	-	886,338.00	-	886,338.00
51026-PBSD Lake Bank Restoration	-	-	979,346.42	-	979,346.42
51100-Clam Bay Restoration	-	-	-	217,470.67	217,470.67
Total unspent balance of major projects	-	-	5,706,821.70	217,470.67	5,924,292.37
Budgeted reserves:					
991000-Reserve for contingencies	124,100.00	-	-	-	124,100.00
991700-Reserve for disaster relief	680,900.00	-	-	-	680,900.00
992090-Reserve for sinking fund	-	-	370,000.00	-	370,000.00
993000-Reserve for capital outlay	300,000.00	90,000.00	-	-	390,000.00
994500-Reserve for future construction and improvemen	-	-	-	-	-
998000-Reserve for cash	483,600.00	39,700.00	-	-	523,300.00
Total budgeted reserves	1,588,600.00	129,700.00	370,000.00	-	2,088,300.00
Budgeted commitments at the end of the period	1,588,600.00	129,700.00	6,076,821.70	217,470.67	8,012,592.37
	2,916,313.64	919,831.23	1,012,025.50	21,687.21	4,869,857.58

PELICAN BAY
INCOME STATEMENT
OPERATING FUND - 109
April 30, 2021
(UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	February	March	April	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD													
Special assessments	4,224,600.00	4,224,600.00	-	18,968.12	1,921,891.86	1,585,542.83	222,678.14	120,168.69	77,628.49	93,087.34	4,039,960.47	(184,659.53)	95.6%
FEWA	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Interest	24,400.00	24,400.00	-	2,869.99	6,933.37	2,802.08	789.03	1,002.30	860.45	72.79	9,030.01	(15,369.99)	37.0%
Miscellaneous	-	-	-	-	-	-	-	-	700.66	-	700.66	-	#DIV/0!
Transfers in	34,100.00	34,100.00	-	-	-	34,100.00	-	-	-	-	34,100.00	-	100.0%
Negative 5% of estimated revenue	(212,500.00)	(212,500.00)	-	-	-	-	-	-	-	-	-	212,500.00	-
Budgeted carryforward	2,439,400.00	2,452,400.00	-	-	-	-	-	-	-	-	-	(2,452,400.00)	-
Total revenues + carryforward	6,510,000.00	6,523,000.00	-	21,838.11	1,922,225.23	1,622,444.91	223,467.17	121,168.99	79,189.60	93,160.13	4,083,791.14	(2,439,208.86)	62.6%
EXPENDITURES AND RESERVES													
Personal services	1,557,455.00	1,557,455.00	-	41,627.98	119,177.36	180,877.43	120,222.05	122,650.25	119,766.07	116,807.25	821,108.39	796,346.61	52.7%
Salaries, taxes and retirement	418,145.00	418,145.00	104,536.25	-	-	104,536.25	-	-	-	104,536.25	313,608.75	-	100.0%
Health, dental, life insurance; Short term, l.c	1,975,600.00	1,975,600.00	104,536.25	41,627.98	119,177.36	285,413.68	224,758.30	122,630.25	119,766.07	221,343.50	1,134,717.14	796,346.61	62.7%
Total personal services													
Operating	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
182601-Lake & Stormwater Management a	952,800.00	956,300.00	426,050.96	19,908.44	70,779.24	108,342.86	27,644.46	7,358.60	42,069.59	94,919.48	371,022.67	139,226.37	85.1%
182602-Lake & Stormwater Management fi	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
182900-Right of way beautification	1,617,800.00	1,627,300.00	548,873.12	99,197.35	114,953.41	113,126.38	90,026.72	115,151.31	75,482.03	90,691.19	698,628.39	379,798.49	76.7%
182903-Right of way beautification field	2,550,600.00	2,563,600.00	974,924.08	119,105.79	185,732.65	221,469.24	117,671.18	122,509.91	117,551.62	185,610.67	1,069,651.06	519,024.86	79.8%
Total operating													
Capital outlay	160,800.00	160,800.00	12,947.50	48.70	(48,70)	939.03	3,543.90	(4,482.93)	130,527.88	17,324.82	130,527.88	17,324.82	89.2%
Transfers out	234,400.00	234,400.00	-	1,645.96	38,437.86	54,810.86	5,720.21	2,403.27	1,552.57	3,128.39	107,699.12	126,700.88	45.9%
Total expenditures	4,921,400.00	4,934,400.00	1,093,407.83	162,428.43	343,299.17	562,632.81	351,693.59	243,060.50	369,398.14	410,082.56	2,442,595.20	1,399,396.97	71.6%
Budgeted reserves	-	-	-	-	-	-	-	-	-	-	-	-	-
991000-Reserve for contingencies	124,100.00	124,100.00	-	-	-	-	-	-	-	-	-	124,100.00	-
991700-Reserve for disaster relief	680,900.00	680,900.00	-	-	-	-	-	-	-	-	-	680,900.00	-
993000-Reserve for capital outlay	300,000.00	300,000.00	-	-	-	-	-	-	-	-	-	300,000.00	-
998000-Reserve for cash	483,600.00	483,600.00	-	-	-	-	-	-	-	-	-	483,600.00	-
Total reserves	1,588,600.00	1,588,600.00	-	-	-	-	-	-	-	-	-	1,588,600.00	-
Total expenditures + reserves	6,510,000.00	6,523,000.00	1,093,407.83	162,428.43	343,299.17	562,632.81	351,693.59	243,060.50	369,398.14	410,082.56	2,442,595.20	2,987,996.97	54.2%
EXCESS OF REVENUE OVER EXPENDITURES													
	-	-	(140,590.32)	(140,590.32)	1,579,225.06	1,059,812.10	(128,226.42)	(121,894.51)	(290,208.54)	(316,922.43)	1,641,195.94	2,987,996.97	-
	-	-	-	-	-	-	-	-	-	-	2,863,717.70	2,987,996.97	-
	-	-	-	-	-	-	-	-	-	-	4,504,913.64	4,504,913.64	-

Carryforward as of 9/30/20
Fund Balance as of 04/30/2021

PELLICAN BAY
INCOME STATEMENT
STREET LIGHTING - 778
April 30, 2021
(UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	February	March	April	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD													
Current Ad Valorem Taxes	656,400.00	656,400.00	-	1,696.85	280,358.09	257,728.55	38,514.24	17,073.74	11,511.20	20,793.99	627,676.66	(28,723.34)	95.6%
Miscellaneous revenue	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Interest	17,700.00	17,700.00	-	1,696.62	420.10	1,568.01	184.24	435.34	393.86	11.41	4,655.58	(13,044.42)	26.3%
Insurance refunds	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Negative 5% of estimated revenue	(33,700.00)	(33,700.00)	-	-	-	-	-	-	-	-	-	33,700.00	
Budgeted carryforward	1,989,400.00	1,991,400.00	-	-	-	-	-	-	-	-	-	(1,991,400.00)	
Total revenues + carryforward	2,629,800.00	2,631,800.00	-	3,393.47	280,778.19	259,296.56	38,698.48	17,509.08	11,851.06	20,805.40	632,332.24	(1,999,467.76)	24.0%
EXPENDITURES AND RESERVES													
Personal services													
Salaries, taxes and retirement	86,278.00	86,278.00	-	1,415.01	4,208.40	5,069.52	4,214.62	4,115.55	4,188.16	7,954.26	32,165.52	54,112.48	37.3%
Health, dental, life insurance, short term, long term disability, v	17,322.00	17,322.00	4,330.50	-	-	4,330.50	4,330.50	-	-	4,330.50	12,991.50	-	100.0%
Total operating	103,600.00	103,600.00	4,330.50	1,415.01	4,208.40	10,400.02	8,545.12	4,115.55	4,188.16	12,284.76	45,157.02	54,112.48	47.8%
Operating													
182706-Street Lighting Operations	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
182704-Street Lighting Field Operations	292,000.00	294,000.00	55,709.29	13,119.88	12,588.62	11,309.70	13,739.96	9,272.56	12,637.11	17,306.93	89,974.76	148,315.95	49.6%
Total operating	292,000.00	294,000.00	55,709.29	13,119.88	12,588.62	11,309.70	13,739.96	9,272.56	12,637.11	17,306.93	89,974.76	148,315.95	49.6%
Capital outlay													
Transfers out	1,400.00	1,400.00	-	-	-	-	-	-	-	-	-	-	0.0%
Total expenditures	2,490,200.00	2,492,200.00	60,039.79	14,585.80	22,430.06	542,314.29	538,505.37	341.47	230.22	515,865.89	1,558,946.39	534,253.61	74.5%
Budgeted reserves													
991000-Reserve for Contingencies	9,900.00	9,900.00	-	-	-	-	-	-	-	-	-	9,900.00	
993000-Reserve for capital outlay	90,000.00	90,000.00	-	-	-	-	-	-	-	-	-	90,000.00	
998000-Reserve for cash	39,700.00	39,700.00	-	-	-	-	-	-	-	-	-	39,700.00	
Total reserves	139,600.00	139,600.00	-	-	-	-	-	-	-	-	-	139,600.00	
Total expenditures + reserves	2,629,800.00	2,631,800.00	60,039.79	14,585.80	22,430.06	542,314.29	538,505.37	13,729.58	17,055.49	545,457.58	1,694,078.17	877,682.04	66.7%
EXCESS OF REVENUE OVER EXPENDITURES	-	-	-	(11,192.33)	258,348.13	(283,017.73)	(499,806.89)	3,779.50	(5,204.43)	(524,652.18)	(1,064,745.93)		

2,111,277.16 Carryforward as of 9/30/20
 1,049,531.23 Fund Balance as of 04/30/2021

PELICAN BAY
 INCOME STATEMENT
 PELICAN BAY LANDSCAPE, SAFETY, LAKE & BEACH PROJECTS - 322
 April 30, 2021
 (UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	February	March	April	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD													
Special assessments	1,409,200.00	1,409,200.00	-	3,084.12	640,650.62	528,514.28	74,750.90	40,054.57	25,876.16	31,029.11	1,343,939.76	(65,260.24)	95.4%
FEMA	-	-	-	516,360.40	-	-	-	172,851.65	-	-	689,212.05	689,212.05	#DIV/0!
Interest	13,300.00	13,300.00	-	3,272.87	826.28	3,301.50	112.44	1,123.70	1,049.93	24.26	9,710.98	(9,589.02)	73.0%
Insurance refunds	-	529,212.05	-	-	-	-	-	-	-	-	-	(529,212.05)	0.0%
Transfers in	2,581,800.00	2,581,800.00	-	-	-	645,450.00	645,450.00	-	-	645,450.00	1,936,350.00	(645,450.00)	75.0%
Negative 5% of estimated revenue	(71,100.00)	(71,100.00)	-	-	-	-	-	-	-	-	71,100.00	71,100.00	
Budgeted carryforward	834,100.00	3,314,870.10	-	-	-	-	-	-	-	-	-	(3,314,870.10)	
Total revenues + carryforward	4,767,300.00	7,777,282.15	-	522,717.29	641,456.90	1,177,265.78	720,313.34	214,029.92	26,928.09	676,503.37	3,579,212.79	(3,798,069.36)	51.2%
EXPENDITURES AND RESERVES													
Projects:													
50066-PBSD Landscape Improvement	150,000.00	3,657.10	3,371.00	-	-	-	-	-	-	-	-	286.10	92.2%
50103-PBSD Shrage	-	95,971.00	95,971.00	-	-	-	-	-	-	-	-	-	100.0%
50108-Lake Aeration	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
50126-Beach Renourishment	515,000.00	1,078,883.89	-	-	-	-	-	-	-	-	-	1,078,883.89	0.0%
50143-PBSD Field Operation Center Improvements	-	98,194.56	-	-	-	-	-	-	-	-	-	98,194.56	0.0%
50154-Hurricane Irma	-	265,404.54	-	264,784.78	-	619.76	-	-	-	-	265,404.54	-	100.0%
50157-PBSD-Asset Management	-	4,366.00	114.00	-	4,252.00	-	-	-	-	-	4,252.00	-	100.0%
50158-PBSD Roadway Safety	-	20,945.05	-	-	-	-	-	-	-	-	-	20,945.05	0.0%
50178-Sidewalk Maintenance/Enhancement	20,000.00	238,371.90	122,412.75	13,876.90	-	23,405.75	36,852.50	-	31,999.75	9,824.25	115,959.15	-	100.0%
50211-PBSD OPS BLD	2,061,800.00	2,534,674.05	99,225.72	-	-	15,229.95	(14,715.50)	35,245.48	71,022.77	6,932.42	113,715.12	2,321,733.21	8.4%
50212-PBSD PH1-SW	630,000.00	886,338.00	-	-	-	-	-	-	-	-	-	886,338.00	0.0%
51026-PBSD Lake Bank Restoration	950,000.00	1,132,741.95	95,871.54	100,901.18	(69.80)	2,000.00	8,494.00	14,284.25	13,552.00	14,234.00	153,395.53	883,474.88	22.0%
Total expenditures	4,326,800.00	6,359,548.04	416,966.01	379,562.86	4,182.10	41,255.46	30,651.00	49,529.73	116,574.52	30,990.67	652,726.34	5,289,855.69	10.3%
Transfers out	70,500.00	70,500.00	-	61.68	12,812.60	10,570.29	1,484.52	801.09	517.52	620.58	26,868.28	45,631.72	38.1%
Total expenditures	4,397,300.00	6,430,048.04	416,966.01	379,624.54	16,994.70	51,825.75	32,115.52	50,330.82	117,092.04	31,611.25	679,594.62	5,333,487.41	10.6%
Budgeted reserves	-	977,234.11	-	-	-	-	-	-	-	-	-	977,234.11	
993000-Reserve for capital outlay	370,000.00	370,000.00	-	-	-	-	-	-	-	-	-	370,000.00	
992090-Reserve for sinking fund	370,000.00	1,347,234.11	-	-	-	-	-	-	-	-	-	1,347,234.11	
Total reserves	7,470,000.00	7,777,282.15	416,966.01	379,624.54	16,994.70	51,825.75	32,115.52	50,330.82	117,092.04	31,611.25	679,594.62	6,680,715.52	0.0%
Total expenditures + reserves	4,767,300.00	7,777,282.15	416,966.01	379,624.54	16,994.70	51,825.75	32,115.52	50,330.82	117,092.04	31,611.25	679,594.62	6,680,715.52	14.1%
EXCESS OF REVENUE OVER EXPENDITURES	-	-	-	143,092.85	624,462.20	1,125,440.03	688,197.82	163,699.10	(90,165.95)	644,892.12	3,299,618.17	-	-

3,789,229.03 Carryforward as of 9/30/20
 7,088,847.20 Fund Balance as of 04/30/2021

PELICAN BAY
 INCOME STATEMENT
 CLAM BAY CAPITAL PROJECT FUND - 320
 April 30, 2021
 (UNAUDITED)

	Adopted Budget	Amended Budget	Commitments	October	November	December	January	February	March	April	Total Expenditures	Variance	% Budget Consumed
REVENUES AND CARRYFORWARD													
Special assessments	188,000.00	188,000.00	-	776.17	84,711.49	69,886.19	9,815.01	5,296.47	3,421.64	4,103.02	178,009.99	(9,990.01)	94.7%
Interest	100.00	100.00	-	193.31	44.63	180.37	39.85	60.77	49.47	3.21	571.61	471.61	571.6%
Transfer in	-	-	-	-	-	-	-	-	-	-	-	-	#DIV/0!
Negative 5% of estimated revenue	(9,400.00)	(9,400.00)	-	-	-	-	-	-	-	-	-	9,400.00	0.0%
Budgeted carryforward	14,700.00	156,239.52	-	-	-	-	-	-	-	-	-	(196,239.52)	
Total revenues + carryforward	193,400.00	374,939.52	-	969.48	84,756.12	70,066.56	9,854.86	5,357.24	3,471.11	4,106.23	178,581.60	(196,357.92)	47.6%
EXPENDITURES AND RESERVES													
Projects:													
51100-Clam Bay Restoration	150,000.00	331,539.52	159,990.53	5,276.92	5,390.00	67,644.18	28,147.50	(31,216.75)	9,600.00	29,227.00	114,068.85	57,480.14	82.7%
Total operating	150,000.00	331,539.52	159,990.53	5,276.92	5,390.00	67,644.18	28,147.50	(31,216.75)	9,600.00	29,227.00	114,068.85	57,480.14	82.7%
Transfers out	43,400.00	43,400.00	-	15.57	1,694.23	35,497.72	196.30	105.93	68.43	82.06	37,660.24	5,739.76	86.8%
Total expenditures	193,400.00	374,939.52	159,990.53	5,292.49	7,084.23	103,141.90	28,343.80	(31,110.82)	9,668.43	29,309.06	151,729.09	63,219.90	83.1%
Budgeted reserves													
991000-Reserve for contingencies	-	-	-	-	-	-	-	-	-	-	-	-	-
998000-Reserve for cash	-	-	-	-	-	-	-	-	-	-	-	-	-
Total reserves	-	-	-	-	-	-	-	-	-	-	-	-	-
Total expenditures + reserves	193,400.00	374,939.52	159,990.53	5,292.49	7,084.23	103,141.90	28,343.80	(31,110.82)	9,668.43	29,309.06	151,729.09	63,219.90	83.1%
EXCESS OF REVENUE OVER EXPENDITURES	-	-	-	(4,323.01)	77,671.89	(33,075.34)	(18,488.94)	36,468.06	(6,197.32)	(25,202.83)	26,852.51	-	-

212,305.37 Carryforward as of 9/30/20
 239,157.88 Fund Balance as of 04/30/2021

Clam Bay Update-May 2021

Clam Bay. A revised proposal for removing scaevola; the results of mangrove monitoring; and the status of canoe trail marker 8 will be reviewed at the Clam Bay Committee meeting on June 1, 2021.

Clam Pass. The tidal ratios at markers 4 and 14 for April were at .55 and .58, respectively, down from .60 and .63, respectively, in March and down from .80 and .78, respectively, in January after the latest maintenance of the Pass was completed. While flow into and out of Clam Pass is in the adequate range, further monitoring may be needed, such as a bathymetric survey to measure where the sand is in Clam Pass.

Boater Safety Signage. A copy of Collier County's Coastal Zone Management (CZM) Division's latest map showing the signs it will be requesting authorization from the Board of County Commissioners to put in Clam Bay was requested at the Clam Bay Committee meeting in March and hopefully will be available for the committee meeting on June 1.

Water Quality. The results for January through March are expected to be received from the County Lab, probably in May. Copper and Total Nitrogen results for Clam Bay in 2020 were excellent. While Total Phosphorus results in 2020 are still problematic, they were significantly better than in 2018 and 2019.

Beach Renourishment. Hopefully the Clam Bay Committee will receive an update on when the County will receive the results of the engineering being completed to help determine which sections of the beach should be renourished and the estimated costs for the County's beach renourishment program next fall. When the engineering results are available, the PBSB Board will have an opportunity to seek input from Pelican Bay stakeholders and recommendations from consultants before deciding the amount and location of the sand that PBSB will finance.

USACE/Collier County coastal resiliency program. The Board of County Commissioners approved sending a nonbinding letter of support for the program to USACE at its meeting on April 27, 2021. Neil Dorrill and Jim Hoppensteadt were among those who spoke at the meeting about Area 2, which includes Pelican Bay, being omitted from the program's design.

Clam Bay Committee. A Clam Bay Committee meeting will be held at 9AM on June 1, 2021 at the Community Center.



Board of Collier County Commissioners

Rick LoCastro
District 1

Andy Solis, Esq.
District 2

Burt L. Saunders
District 3

Penny Taylor
District 4

William L. McDaniel, Jr.
District 5

May 4, 2021

Congressman Byron Donalds – District 19
3299 Tamiami Trail East, Suite 105
Naples, FL 34112

120 Cannon House Office Building
Washington, DC 20515

Dear Congressman Donalds,

On April 27, 2021 the U.S. Army Corps of Engineers (ACOE) presented the *Collier County, Florida Coastal Storm Risk Management Feasibility Study* (Collier County CSRМ) to the Board of Collier County Commissioners. The ACOE has been developing this study with the cooperation of Collier County staff, and yet, this was the first public meeting to discuss the plan

I am writing to you to convey two important messages.

The first is that the constituents in my District don't know much yet about the CSRМ but what they know has alarmed them. At the meeting on April 27th, we also heard from representatives of Pelican Bay, Naples Cay and the City of Marco Island. Their concerns were uniform: Why hasn't our correspondence to the U.S. Army Corps of Engineers been addressed by the ACOE? Why is it seemingly impossible to get focused and timely answers to our questions from the ACOE?

The second message is that you may have heard that "Collier County supports the CSRМ": this is not true. The Board of Collier County Commissioners does not have enough information to make a reasoned judgment. What has happened is that the Collier County staff requested the Commission send a "non-binding" letter to the ACOE. The alleged purpose of this letter was to get in line for some big Federal money years down the road. So, the Commission voted unanimously to sign the non-binding letter. Our need for coastal protection is great and we cannot afford to be passed over for possible Federal Funding.

But please Congressman, do not interpret that letter as an endorsement by the Commission of the means and methods the ACOE might be proposing to employ to implement the CSRМ.

When I put this item on the Commission agenda, I specifically asked for a public hearing to discuss the plan. Collier County will form a Task Force that will be divided into two groups: Technical Task Force and Stakeholder Task Force. At last, there will be a vehicle through which the public can be heard and heard clearly. We will share our results with you as I know you also want to hear the voices of your constituents.

I am writing this letter to you not as Chairman of the Board of Collier County Commissioners but, rather as the Commissioner for District 4, which includes the City of Naples. Please know it is my opinion that the CSRМ has not been accepted by the taxpayers and voters of Collier County.

Thank you for your attention to this matter and I am available to you if you would like to discuss this further

Respectfully yours

A handwritten signature in blue ink, appearing to read "Penny Taylor". The signature is written in a cursive, flowing style.

Penny Taylor
Board of County Commissioners, Chair
District 4 Commissioner

From: [Michael and Rosalie Johnson-Fogg](#)
To: [SheaBarbara](#)
Subject: Fw: USACOE letter to Congressman Donald's
Date: Thursday, May 6, 2021 10:38:40 AM

EXTERNAL EMAIL: This email is from an external source. Confirm this is a trusted sender and use extreme caution when opening attachments or clicking links.

Please add my response to Taylor in the package too.

Thanks.

MJF

----- Forwarded Message -----

From: Michael and Rosalie Johnson-Fogg <johnson-fogg@att.net>
To: penny.taylor@colliercountyfl.gov <penny.taylor@colliercountyfl.gov>
Cc: Andy Solis <andy.solis@colliercountyfl.gov>; John Gandolfo <dottorejvg@hotmail.com>; James Hoppensteadt <jimh@pelicanbay.org>; NeilDorrill <neil@dmgfl.com>
Sent: Thursday, May 6, 2021, 10:37:33 AM EDT
Subject: USACOE letter to Congressman Donald's

Dear Commissioner Taylor,

Thank you for raising the concerns of several of our coastal communities with the USACE project with Congressman Donalds.

It is the lack of transparency and failure to engage with the affected communities by the USACOE and their proposed "means and methods " that are our main concern.

Hopefully, your fellow commissioners see the situation as you describe it in your letter.

The Pelican Bay Services Division is ready to assist the task force(s) the County may form to further consider this project.

Best regards,

Michael J. Fogg
Chairman
Pelican Bay Services Division.

Proposed 21/22 Assessments

	20/21	21/22	
ERU			
A/C 109	\$551	\$519	
320	25	30	
322	184	251	
	\$760	\$800	5.3%
Ad Valorem (A/C 778)	\$669.4M.	\$656.4M	2.0%
ERU Equiv.	\$86	\$88	
Total	\$846	\$888	4.9%

05/05/21

21/22 A/C 109 Proposed Budget

	(000)
Projected C/O from 20/21	\$ 722
Interest Income	24
Transfer from A/C 322	34
	780
21/22 budget expenses	4,553 (Schedule)
Net Assessment Needed	3,773
Gross Assessment Needed	\$ 3971

Gross Assessment - \$ 518.5 per ERU

05/05/21

A/C 109 Budgets and Forecast

	20/21 Budget	20/21 Fct	21/22 Budget	
		(a)	(b)	(b/a)
Personal Services	2,007,200	1,971,800	2,049,000	+ 3.9%
Operating Expenses.	2,442,200	2,245,800	2,300,000	+ 2.4% (1)
Capital Outlay.	160,800	143,600	177,500	+ 23.6%
	4,610,200	4,361,200	4,526,500	+ 3.7%
County Transfers	234,400	234,400	245,700.	- 8.0%
Changes in Reserves			(219,200)	(2)
	4,844,600	4,595,600	4,553,000	

1. 20/21 Run Rate \$1.75M (significant amount in "Commitments")
2. Changes in Reserves

Contingencies	124,100	125,000	
Disaster Relief	680,900	700,000*	
Capital Outlay	300,000	113,300 **	
Cash Reserve	483,600	475,000	
Attrition		(43,900)	
	1,588,600.	1,369,400	(219,200)

* To be transferred to Capital Projects a/c 322

** General reserve, capital budgeted elsewhere

05/05/21

21/22 A/C 322 - Projects, Assessment and Financing (000)

	Assessment	Financing	Funded Project Bal
Beach Renourishment	481		2,000
Operations Building	595	181	3,500
Sidewalks		5,110	6,000
Street Signs	150		150
Lake Bank Restoration	159		2,000
Roadway Safety	79		100
Debt Service	275		
Transfers To County	86		
Net Assessment	1,825	5,291*	
Gross Assessment	1,922		
Gross Assessment - \$251 per ERU			

* Need to borrow \$6.0mm because of timing differences among project expenses, assessment revenue receipts and county contribution.

05/05/21

	Balance 3/21	Est. Balance 9/21	Est. Spending FY22	Transfers	Income	Needed	Assessment	Financing
21/22 A/C 322 Capital Projects, assessment and financing								
Preliminary 05/05/2021								
A	Projects							
1	\$524,020.00	\$524,020.00						
2	\$95,971.00		\$150,000.00	-\$524,020.00			\$150,000.00	\$0.00
3	\$54,588.00	\$54,588.00						\$0.00
4	\$1,078,883.00		\$921,117.00	-\$54,588.00	\$440,000.00	\$481,117.00	\$481,117.00	\$0.00
5	\$98,194.00							\$0.00
6	\$620,860.00	\$355,400.00		-\$355,400.00				\$0.00
7	\$43,553.00	\$43,553.00		-\$43,553.00				\$0.00
8	\$20,945.00	\$20,945.00	\$100,000.00			\$79,055.00	\$79,055.00	\$0.00
9	\$48,909.00							\$0.00
10	\$2,048,859.00		\$1,178,267.00		\$402,100.00	\$776,167.00	\$594,963.00	\$181,204.00
	\$272,874.05							
11	\$630,000.00							\$0.00
	\$256,338.00							
12	\$969,836.00	\$863,474.00	\$1,136,526.00	\$977,561.00	\$520,000.00	\$158,965.00	\$158,965.00	\$0.00
13	\$160,000.00		\$6,000,000.00	\$370,000.00	\$520,000.00	\$5,110,000.00		\$5,110,000.00
			\$85,900.00			\$85,900.00		
					-\$440,000.00			
					-\$402,100.00			
B	Budgeted reserves							
	\$370,000.00	\$370,000.00		-\$370,000.00	-\$520,000.00	\$0.00	\$0.00	\$0.00
C	Debt Service							
	\$0.00	\$0.00	\$275,000.00			\$275,000.00	\$275,000.00	
Totals	\$7,293,830.05	\$2,231,980.00	\$9,846,810.00	\$0.00	\$0.00	\$7,116,204.00	\$1,825,000.00	\$5,291,204.00
Per Preliminary Budget								
* Ferna refund allocated to projects								
** Assumes current balances are spent by 9/31 - unlikely but if not balance of unspent will be c/o to 21/22								
*** Balances to be unspent at 9/31 reallocated								
**** CarryOver from 19/20 per County:								
	Sinking Fund	\$370,000						
	Expected claw back of ferna money	160,000						
	Unknown surplus	402,100						
	Total	\$932,100						
(1) Total cost est. \$2.0mm								
(2) Total cost est. \$3.5mm								
(3) Total cost est. \$6.0mm								

A/C109 Operations Summary (18/19 - 21/22) - \$m's

	18/19	19/20	20/21 Fct	21/22 Budget
Personal Services	1,529	1,762	1,972	2,049
Operating Expenses	1,902	2,044	2,246	2,300
Capital Outlay	179	170	144	178
Transfers to County	142	195	234	246
	3,742	4,171	4,596	4,773
Change in Reserves	—	—	—	(220)
Total	3,742	4,171	4,596	4,553
Assessment (95%)	3,822	4,604	4,014	3,772
Surplus/Deficit.	80	433	(582)	(781)
FTE Employees	23	27		

05/08/21

ERU Assessment History (Gross 100%)

	18/19	19/20	20/21 Fct	21/22 Budget
109 Operations	525	632	551	518
320 Clam Bay	28	26	25	30
322 Capital	448	103	184	251
TOTAL	1,001	761	760	799

05/08/21

CAPITAL PROJECTS / FINANCING		21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	
		\$mm	\$mm	\$mm	\$mm	\$mm	\$mm	\$mm	\$mm	\$mm	\$mm	
	Sinage	0.15	0.15	0.15								
	Beach Reno	2.08	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	0.40	
	Operations Building	3.50										
	Sidewalks	6.00										
	Lakes	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	
	Roadway safety	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	0.10	
	Street Lights										3.00	
	Tfr. to County	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	0.07	
	Total	13.90	2.72	2.72	2.57	2.57	2.57	2.57	2.57	2.57	5.57	
	Balances and Reserves/Tfr from 778	6.51	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	0.2	
	Net	1	7.33	2.52	2.52	2.37	2.37	2.37	2.37	2.37	5.37	
	Debt Service											
	O/S Principal	6.00	5.70	5.40	5.10	4.80	4.50	4.20	3.90	3.60	3.30	
	Principal Repay	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	0.30	
	Interest	0.18	0.17	0.16	0.15	0.14	0.14	0.13	0.12	0.11	0.10	
	County Contrib't	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	
	Total	2	-0.02	-0.03	-0.04	-0.05	-0.06	-0.07	-0.07	-0.08	0.41	0.40
	Total	1+2	7.37	2.49	2.48	2.32	2.31	2.31	2.30	2.29	2.78	5.77
	Capital Assmt.	1.84	1.89	2.13	2.38	2.65	2.93	3.23	3.55	3.89	4.24	
	Net Amount to be Financed each Yr	5.53	0.60	0.35	-0.06	-0.33	-0.63	-0.94	-1.26	-1.11	1.52	
	S/T borrowing	-0.36	0.24	0.60	0.54	0.21	-0.42	-1.36	-2.62	-3.73	-2.20	
	Balances and Reserves											
	50086 Landscape Improv't	0.52										
	50108 Aeration	0.05										
	50126 Beach	1.08										
	50154 Hurricane Irma	0.36										
	50157 Asset Mang't	0.04										
	50158 Roadway Safety	0.02										
	50211 Ops Building	2.05										
	51028 Lake Banks	0.66										
	FEMA Ops	0.27										
	992090 Sinking Fund	0.40										
	Tfr from 778	0.44										
	Extra c/o	0.42										
	Total	6.51										

Notes
20 year amortization of \$6.0mm @3%
S/T borrowing costs not included

10 year Assessment and Capital Projects/Financing Projections (05/05)

	20/21	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31
ASSESSMENTS											
Operations (109) (+2.5% pa.)	551	519	554	588	592	597	612	627	642	659	675
95% net Strm	\$4.01	\$4.03	\$4.13	\$4.23	\$4.34	\$4.45	\$4.56	\$4.67	\$4.79	\$4.91	
Capital Pass (Fltd)	25	30	33	33	33	33	33	33	33	33	33
95% net Strm	\$0.18	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24	\$0.24
Capital (residual)	184	259	290	292	307	364	403	444	488	534	583
95% net Strm	\$1.34	\$1.89	\$2.13	\$2.38	\$2.65	\$2.93	\$3.23	\$3.55	\$3.89	\$4.24	\$4.24
ERU Total	760	802	847	893	942	993	1047	1104	1163	1226	1291
95% net Strm	\$5.53	\$6.16	\$6.50	\$6.85	\$7.23	\$7.62	\$8.03	\$8.47	\$8.92	\$9.40	\$9.40
ADVA-ERU (Fltd)	85	85	85	85	85	85	85	85	85	85	85
95% net Strm	\$0.82	\$0.82	\$0.82	\$0.82	\$0.82	\$0.82	\$0.82	\$0.82	\$0.82	\$0.82	\$0.82
Total +5% pa. Net (Millions)	\$6.15	\$6.76	\$7.12	\$7.47	\$7.85	\$8.24	\$8.65	\$9.09	\$9.54	\$10.02	\$10.02
Notes											
	Total assessment + 5% pa.										
	Operators + 2.5% pa.										
	Capital Pass virtually no increase										
	\$200k p.a. surplus + Ad Val. Increases transferred to 322										

Financing Options Discussed With County 04/23/21

Medium Term Assessment Increase

\$300+300+300 = \$6.8mm
+Limited short term variable debt

Gets it over with
Least interest cost
Does not match benefits of spending with assessment very well

Short Term Commercial Paper

Five year term with roll-over option
Interest around 2%
Upfront costs minimal, only on money drawn
Flexible repayment
Recommended for construction period and to cover estimate
fallibility

Fixed Bank Loan

10 years duration likely, 15 maybe (higher cost)
Up front cost medium - \$40m
Current interest cost 2.5 - 2.9%
Bid to multiple Banks
Something similar done on east coast recently
Banks active in this market in recent years
10 year with 20 year amortization possible, rate reset after 10 years

Quick to set up - 2 months
Interest cost attractive
Better matches benefits with assessment

Public Debt Offering

- 20 years on \$7.0mm loan (10 year pre-pay option)
- Up front cost highest, \$100m
- Interest cost about the same (longer duration)
- Collier County has only issued one 30 year bond in recent years

- Highest overall interest cost
- Highest up front cost
- Most complicated to set up, takes time.
- Best matches benefits with assessment
- Could lock in attractive low rate
- Long term impact on assessment locked in

Timing

Interest rates at all time low, so action not urgent at present
But locking in long term rate might be beneficial soon. Commercial paper and bank loan interest rates will probably move in tandem. Longer term rates might rise faster if its expected, inflation rises.

Resolution:

The PBSB requests Collier County to commence proceedings to arrange, on behalf of the PBSB, for the issuance of a 20 year-term Collier County Bond offering in the amount of \$6-7 million to finance capital expenditures on sidewalks, lake banks and drainage remediation in Pelican Bay. The principal and interest payments to be paid by annual assessments levied by the PBSB on the residents of Pelican Bay over the term of the loan.

SheaBarbara

Subject: FW: DRAFT Contracts

From: Neil Dorrill <Neil@dmgfl.com>
Sent: Thursday, April 29, 2021 10:02 AM
To: Susan OBrien <naplessusan@rcn.com>
Cc: CallahanSean <Sean.Callahan@colliercountyfl.gov>; ColemanChad <Chad.Coleman@colliercountyfl.gov>
Subject: RE: DRAFT Contracts

EXTERNAL EMAIL: This email is from an external source. Confirm this is a trusted sender and use extreme caution when opening attachments or clicking links.

Attached are the proposed labor allocations for the above reference. Again, I would say that this is a worst case scenario and we are planning on managing these values for our assumed needs.

Neil Dorrill, President
Dorrill Management Group
5672 Strand Court, Suite #1
Naples, FL 34110
239-592-9115
neil@dmgfl.com

From: Susan OBrien <naplessusan@rcn.com>
Sent: Thursday, April 29, 2021 7:44 AM
To: Neil Dorrill <Neil@dmgfl.com>
Cc: CallahanSean <Sean.Callahan@colliercountyfl.gov>
Subject: Re: DRAFT Contracts

Hi Neil.

I know x is the hourly rate of the worker, but what is y , the number of hours?

What page and lines on that page of the draft contract provide PBSD the ability to "manage the weekly labor utilization" of the vendor?

Why is the arborist part of this contract rather than having PBSD directly engage an arborist? PBSD has known for two years that an arborist was needed for this project.

Please send me a copy of the correspondence in which Mr. Klatzkow weighed in on this draft contract. If you need a separate records requests to provide this document, please let me know.

Based on what I know to date about this draft contract, it appears PBSD may be paying \$250,000 or more than it should be paying for CEI services for the sidewalk project.

Thanks very much.

Susan O'Brien

On Apr 28, 2021, at 3:36 PM, Neil Dorrill <Neil@dmgfl.com> wrote:

Susan: You may recall the original intent to utilize Agnolli Barber for CEI services was not possible as Procurement determined that as the total est for both phases was greater than \$4 million a separate CEI firm was required. The contract is on a Time and Materials/ Not to Exceed basis that includes three tasks, Construction Observation and Documentation, Inspection/Project Oversight and Additional Services (arborist). The total is \$152,303 for Phase I and \$620,668 for Phase II at the following hourly rates, Principal \$238, Project Manager \$165, Admin \$73, Field Inspector \$96, and Landscape Architect \$121. Additionally, the County Attorney would not support reducing the number of hours as the construction contract allows for a maximum of six months for Phase I. I share your frustration and have impressed upon the staff that I expect them to aggressively manage the weekly labor utilization to spend less than the maximum contract amount.

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From: Susan OBrien <naplessusan@rcn.com>
Sent: Friday, April 23, 2021 11:23 AM
To: Neil Dorrill <Neil@dmgfl.com>
Cc: CallahanSean <Sean.Callahan@colliercountyfl.gov>
Subject: Fwd: DRAFT Contracts

Hi Neil,

Both Lisa and Darren sent me copies of the draft contract for phase 1 sidewalk construction and CEI services for phases 1 and 2 of the sidewalk project. Per the audio of the April PBSD board meeting, board members were asked to communicate any concerns they have about these contracts.

My two biggest concerns about the CEI contract are as follows:

- It is for T&M not to exceed \$741,291. Attached is the AB&B's proposal for engineering services, including CEI services, for PB's sidewalk project approved by the PBSD Board at its March 2019 meeting. The total for all engineering services is \$403,900. This is over \$300,000 less than the proposed Johnson Engineering CEI contract for just engineering construction-related services. We knew what AB&B was planning to charge for CEI-related services so I'm not understanding why PBSD is proposing paying another engineering company so much more for similar services.
- It is not possible to discern how the \$741,291 was calculated. Is it a daily rate? Is it based on an estimated hourly rate and estimated number of hours per day, week or month?

We are doing roof work at the condo association where I live. The work is more complicated than the sidewalk project. Forge Engineering is providing CEI services for the project, the cost of which will be about 5% of the cost of the roof work.

I strongly urge that this contract be reviewed again before PBSB seeks BCC approval.

If I can provide additional information, please let me know.

Thank you.

Susan O'Brien

Begin forwarded message:

From: JacobLisa <Lisa.Jacob@colliercountyfl.gov>
Subject: DRAFT Contracts
Date: April 15, 2021 at 9:24:28 AM EDT
To: "Susan O'Brien (naplessusan@rcn.com)" <naplessusan@rcn.com>
Cc: NeilDorrill <neil@dmgfl.com>, ColemanChad <Chad.Coleman@colliercountyfl.gov>

EXTERNAL EMAIL: This email is from an external source. Confirm this is a trusted sender and use extreme caution when opening attachments or clicking links.

Susan,

As a followup to the documents sent yesterday, see attached DRAFT contracts: one to Coastal Concrete for Phase 1 sidewalks construction and one to Johnson Engineering for CEI Services for the entire project. **Be advised that these are DRAFT documents under review by the County Attorney and Procurement and are not final until approved by the Board of County Commissioners.**

Lisa Jacob, MSM, CSM
Project Manager

<image001.jpg>

Pelican Bay Services Division

NOTE: Email Address Has Changed
Lisa.Jacob@colliercountyfl.gov

801 Laurel Oak Drive, Suite 302, Naples, Florida 34108
Phone: 239.597.1749 Cell: 239.438.5239 Fax: 239.597.4502

How are we doing?
The Pelican Bay Services Division wants to hear from you!
Please take our online **SURVEY**
We appreciate your feedback!

-----Original Message-----

From: Susan OBrien <naplessusan@rcn.com>

Sent: Tuesday, April 13, 2021 4:20 PM
To: Neil Dorrill <Neil@dmgfl.com>
Cc: CallahanSean <Sean.Callahan@colliercountyfl.gov>
Subject: PBSB

Hi Neil,

Please distribute your March Activity Report. The April PBSB board meeting was yesterday.

Attached is page 2 of the March PBSB board meeting minutes that report that you said that the bid tab summary for the sidewalk project and the CEi services contract would be reviewed with the board at the April meeting, neither of which occurred at yesterday's meeting. Not only were these materials not available for board review, but you indicated that you had not seen the contracts totaling about \$1.4 million. But PBSB Board approval of the contracts was sought. Who is responsible for reviewing these contracts to make certain that they meet the needs of the PB community?

Thanks,

Susan O'Brien

Under Florida Law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by telephone or in writing.



Labor Breakdown Proposal

Prepared for:
COLLIER COUNTY, FLORIDA

Project Description: CE Services for Pelican Bay Sidewalk Improvements Phase 1
 RFD: N/A
 Collier Cnty. Project No.: RFS #20-7814
 JEL Project No.: T.B.D.
 Project Manager: Joshua J. Hildebrand, P.E., FTOE

Date: 3/16/2021
 Bid/Contract No.: T.B.D.

Task Outline	Totals	Phase 1 Estimated Labor												
		PM	SM	Supervisor	Lead	Senior	Trainer	Trainer	Trainer	Trainer	Trainer			
1.0 Phase 1 Construction Observation and Documentation	\$101,840	0	40	0	0	0	0	0	0	0	0	0	0	0
2.0 Phase 1 Construction Inspector and Project Oversight	\$41,588	4	200	52	0	0	0	0	0	0	0	0	0	0
3.0 Phase 1 Additional Services	\$9,075	0	0	0	0	0	0	0	75	0	0	0	0	0
3.1 Phase 1 Arborist Support Services														
Phase 1 CEI Services for Collier County (As Needed) - Estimated with a full time inspector for 6 months at 165 hrs/mo and 990 hrs plus estimated 40 hours for pre and post construction activities. Additional Staff Salary provided on time and material basis per estimated labor hours in table. Admin support limited to 75 hours.														
TOTAL HOURS	1,401	4	240	52	1,030	0	0	0	75	0	0	0	0	0
BILLING RATE PER CONTRACT	\$238	\$155	\$73	\$96	\$154	\$121			\$9,075					
TOTAL DOLLARS	\$952	\$39,600	\$3,796	\$98,880	\$0									

Subcontractors	Cost	Notes
	\$0	
Total Subcontracts:	\$0	

Summary	Total Hours	Total Labor Dollars	Reimbursable	Miscellaneous Dollars	Subcontractors	Total Project
3. Reimbursable	1,401	\$152,303	\$0	\$0	\$0	\$152,303
N/A to this Proposal						
Miscellaneous Dollars						



Labor Breakdown Proposal

Prepared for:
COLLIER COUNTY, FLORIDA

Project Description: CEI Services for Pelican Bay Siedwalk Improvements Phase 2
 FPID: N/A
 Collier Cnty. Project No.: RPS-20-7814
 JEI Project No.: T.B.D.
 Project Manager: Joshua J. Hildebrand, P.E., PTOE

Date: 3/16/2021
 Bid/Contract No.: T.B.D.

Task Outline	Totals	Phase 2 Estimated Labor							
		Site Prep	Construction	Inspection	Start-ups	Close-out			
4.0 Phase 2 Construction Observation and Documentation	\$358,050	0	154	0	3465	0	0	0	0
5.0 Phase 2 Construction Inspector and Project Oversight	\$238,058	16	1008	280	495	0	0	0	0
6.0 Phase 2 Additional Services	\$24,530	0	2	0	0	0	200	0	0
6.1 Phase 2 Airport Support Services									
Phase 2 CEI Services for Collier County (As Needed) - Estimated with 1 full time inspector for 24 months at 165 hrs/mo avg. per inspector = 3465 hrs plus 1 inspector half time equivalent estimated 495 hours for the remaining 6 months are and post construction close-out activities (27 Months total construction) Additional Staff Support provided on a Time and Material basis. As estimated above. Total estimated labor hours are limited to 200 total hours.									
TOTAL HOURS	5,620	16	1,164	280	3,960	0	200	0	0
BILLING RATE PER CONTRACT	\$828,668	\$238	\$165	\$73	\$95	\$154	\$0	\$24,200	\$0
TOTAL DOLLARS	\$828,668	\$3,808	\$192,060	\$20,440	\$380,161	\$0	\$24,200	\$0	\$0

Subcontractors	Cost	Notes
Total Subcontracts:	\$0	

3. Reimbursable	Summary
N/A to this Proposal	\$0
Miscellaneous Dollars	
	Total Hours 5,620
	Total Labor Dollars \$820,668
	Reimbursable \$0
	Miscellaneous Dollars \$0
	Subcontractors \$0
	Total Project \$820,668

Agnoli, Barber & Brundage, Inc
Engineer's Preliminary Opinion of Probable Cost
March 1st, 2019
PN: 18-0088

MARCH BD MEETING
2019

PELICAN BAY SIDEWALK

Item No.	Description	Unit	Quantity	Unit Cost	Total Cost
1	MOBILIZATION	LS	1	\$105,000.00	\$105,000.00
2	MAINTENANCE OF TRAFFIC	LS	1	\$125,000.00	\$125,000.00
3	DEMOLITION - ASPHALT SIDEWALK	SY	24,771	\$3.50	\$135,699.25
4	DEMOLITION - CONCRETE SIDEWALK	SY	5,161	\$23.00	\$119,203.00
5	DEMOLITION - CLEARING AND GRUBBING (SHRUBS, SOD, MISC.)	SY	15,126	\$10.00	\$151,260.00
6	REGRADING AREA (Demolition, Earthwork, Grubbing, Sod & Landscape)	LF	610	\$100.00	\$63,910.14
7	DEMOLITION - TREE REMOVAL OAK	EA	6	\$1,700.00	\$10,200.00
8	DEMOLITION - TREE REMOVAL SADAU	EA	5	\$600.00	\$3,000.00
9	DEMOLITION - TREE REMOVAL PINE	EA	1	\$1,500.00	\$1,500.00
10	DEMOLITION - TREE REMOVAL MAHOGANY	EA	1	\$1,300.00	\$1,300.00
11	ADA COMPLIANT DETECTABLE WARNINGS	EA	168	\$150.00	\$12,000.00
12	PAVERS - RESTORATION AT CROSSWALKS	EA	70	\$5,000.00	\$350,000.00
13	CONCRETE - 2" VALLEY CUTTER (30' per each crosswalk)	LF	5,950	\$20.00	\$119,000.00
14	CONCRETE - 6" THICK SIDEWALK	SY	49,939	\$11.00	\$1,533,323.78
15	REGULATORY SIGNAGE - RI-1	EA	116	\$1,000.00	\$116,000.00
16	THERMOPLASTIC STRIPING, STD, WHITE, SOLID - 6" WIDTH (15' per each crosswalk)	LF	5,950	\$3.00	\$17,850.00
17	THERMOPLASTIC STRIPING, STD, WHITE, SOLID - 24" WIDTH (15' per each crosswalk)	LF	1,800	\$12.00	\$21,600.00
18	LANDSCAPE - RELOCATE EXISTING IRRIGATION	LS	1	\$250,000.00	\$250,000.00
19	LANDSCAPE - RESTORE SOD (6' x sidewalk length)	SY	45,630	\$5.00	\$228,150.00
20	ADJUST ELECTRIC HANDHOLE TOP TO GRADE	EA	12	\$1,000.00	\$12,000.00
21	ADJUST IRRIGATION VALVE BOX TO GRADE	EA	101	\$150.00	\$15,150.00
22	ADJUST MISC UTILITY CONFLICT	EA	17	\$1,500.00	\$25,500.00
23	MISC CONFLICT	EA	107	\$1,000.00	\$107,000.00
24	RELOCATE FIRE HYDRANT	EA	1	\$1,500.00	\$1,500.00
25	TEMPORARY SILT FENCE	LF	139,930	\$1.50	\$209,895.00
26	ROOT REMOVAL	EA	93	\$100.00	\$9,300.00
27	WIG-BARRIER ROOT CONTROL	EA	93	\$100.00	\$9,300.00
28	REPLACEMENT TREES	EA	15	\$2,000.00	\$30,000.00
CONSTRUCTION ESTIMATE SUB-TOTAL					\$1,537,940.19
SURVEYING (1750\$/day * 100 days * \$1,200k/day)		EA	1	\$122,400.00	\$122,400.00
ENGINEERING		EA	1	\$12,000.00	\$12,000.00
PERMITTING		EA	1	\$41,500.00	\$41,500.00
SURVEY CONSTRUCTION LAYOUT		EA	1	\$12,000.00	\$12,000.00
ENGINEERING CONSTRUCTION SERVICES		EA	1	\$51,000.00	\$51,000.00
ROW PERMIT AND FEES		EA	1	\$75,000.00	\$75,000.00
ENGINEERING SERVICES SUB-TOTAL					\$403,900.00
20% CONTINGENCY					\$304,368.04
PROJECT TOTAL					\$6,211,108.23

Project Manager: Lisa Jacob
Procurement Strategist: Barbara Lance

Bid Due Date: March 16, 2021 @ 3:00 pm

Bidder: COASTAL CONCRETE PRODUCTS, LLC DBA COASTAL SITE DEVELOPMENT

21-7869 BID SCHEDULE
Project No. 50178.1
PELICAN BAY SIDEWALK IMPROVEMENTS - PHASE I
GREENTREE DR & OAKMONT PKWY
(FROM GULF PARK DR. TO PELICAN BAY BLVD)

Item No.	Description	Unit	Quantity	Unit Cost	Pay Item Total	
1	MOBILIZATION	LS	1	\$45,000.00	\$45,000.00	
2	MAINTENANCE OF TRAFFIC	LS	1	\$35,000.00	\$35,000.00	
3	PROVIDE CONSTRUCTION SURVEYING AND LAYOUT	LS	1	\$16,500.00	\$16,500.00	
4	AS-BUILT RECORD DRAWINGS	LS	1	\$9,500.00	\$9,500.00	
5	EROSION CONTROL	LS	1	\$5,500.00	\$5,500.00	
6	SEDIMENT CONTAINMENT SYSTEM	EA	13	\$150.00	\$1,950.00	
7	SILT FENCE	LF	3,775	\$2.25	\$12,993.75	
8	CLEARING AND GRUBBING (2.58 AC)	LS	1	\$25,500.00	\$25,500.00	
9	REMOVAL OF ASPHALT PAVEMENT (EXCAVATION & DISPOSAL)	SY	2,983	\$4.00	\$11,932.00	
10	REMOVAL OF EXISTING CONCRETE (CURBS)	LF	381	\$30.00	\$11,430.00	
11	CONCRETE SIDEWALK, 6" THICK PORTLAND CEMENT W/ FIBER MESH	SY	3,860	\$52.00	\$200,720.00	
12	3' VALLEY GUTTER RAMP & TRANSITION (INCLUDES ASPHALT PATCHING)	LF	568	\$30.00	\$17,040.00	
13	SIDWALK CURB	LF	151	\$18.00	\$2,718.00	
14	ROOT BARRIER (24" DEEP)	LF	1,207	\$25.00	\$30,175.00	
15	DEFLECTABLE WARNINGS (CLAY BRICK PAVERS)	SF	136	\$40.00	\$17,440.00	
16	PERFORMANCE TURF (SOD -INCLUDES WATER, FERTILIZER & MOWING)	SY	1,565	\$25.00	\$39,125.00	
17	SINGLE POST SIGN (RELOCATE W/ BASE)	EA	8	\$350.00	\$2,800.00	
18	THERMOPLASTIC PAVEMENT MARKING REMOVAL	LF	569	\$1.00	\$2,276.00	
19	THERMOPLASTIC (STANDARD) WHITE (SOLID) (12")	LF	367	\$7.00	\$2,569.00	
20	THERMOPLASTIC (STANDARD) WHITE (SOLID) (24")	LF	73	\$15.00	\$1,095.00	
21	CLAY BRICK PAVERS (WHITE, INCLUDES CUT & REMOVAL OF EXISTING)	SF	605	\$40.00	\$24,200.00	
22	ADJUST WATERMAIN VALVE TO GRADE	EA	3	\$1,150.00	\$2,300.00	
23	IRRIGATION SYSTEM REPAIRS & RESTORATION	LS	1	\$45,000.00	\$45,000.00	
24	LANDSCAPE - TREE REMOVAL (PALM)	EA	7	\$1,250.00	\$8,750.00	
25	LANDSCAPE - TREE REMOVAL (HARDWOOD OAK)	EA	10	\$1,250.00	\$12,500.00	
26	LANDSCAPE - TREE REMOVAL (PINE)	EA	1	\$1,250.00	\$1,250.00	
TRADEWORK SUBTOTAL				SUBTOTAL	\$885,263.75	
OWNER'S ALLOWANCE*			T&M	1	\$64,000.00	\$64,000.00
TOTAL BID = TRADEWORK SUBTOTAL + OWNER ALLOWANCE				TOTAL		\$949,263.75

*Owner's Allowance - This amount is for the contractor to use for any items not included in the bid schedule. The contractor shall be responsible for providing all necessary permits and fees for the work. The contractor shall also be responsible for providing all necessary insurance and bonding. The contractor shall also be responsible for providing all necessary safety equipment and personnel. The contractor shall also be responsible for providing all necessary materials and labor. The contractor shall also be responsible for providing all necessary equipment and machinery. The contractor shall also be responsible for providing all necessary transportation and storage. The contractor shall also be responsible for providing all necessary communication and coordination. The contractor shall also be responsible for providing all necessary documentation and reporting. The contractor shall also be responsible for providing all necessary training and education. The contractor shall also be responsible for providing all necessary support and assistance. The contractor shall also be responsible for providing all necessary maintenance and repair. The contractor shall also be responsible for providing all necessary cleaning and sanitation. The contractor shall also be responsible for providing all necessary security and protection. The contractor shall also be responsible for providing all necessary emergency and disaster response. The contractor shall also be responsible for providing all necessary environmental and sustainability. The contractor shall also be responsible for providing all necessary social and community engagement. The contractor shall also be responsible for providing all necessary ethical and governance. The contractor shall also be responsible for providing all necessary risk management and compliance. The contractor shall also be responsible for providing all necessary quality and performance. The contractor shall also be responsible for providing all necessary innovation and research. The contractor shall also be responsible for providing all necessary leadership and management. The contractor shall also be responsible for providing all necessary communication and collaboration. The contractor shall also be responsible for providing all necessary teamwork and cooperation. The contractor shall also be responsible for providing all necessary accountability and responsibility. The contractor shall also be responsible for providing all necessary integrity and honesty. The contractor shall also be responsible for providing all necessary respect and courtesy. The contractor shall also be responsible for providing all necessary fairness and equity. The contractor shall also be responsible for providing all necessary transparency and openness. The contractor shall also be responsible for providing all necessary trust and confidence. The contractor shall also be responsible for providing all necessary loyalty and commitment. The contractor shall also be responsible for providing all necessary passion and dedication. The contractor shall also be responsible for providing all necessary hard work and effort. The contractor shall also be responsible for providing all necessary perseverance and determination. The contractor shall also be responsible for providing all necessary resilience and flexibility. The contractor shall also be responsible for providing all necessary adaptability and agility. The contractor shall also be responsible for providing all necessary creativity and innovation. The contractor shall also be responsible for providing all necessary problem-solving and critical thinking. The contractor shall also be responsible for providing all necessary decision-making and judgment. The contractor shall also be responsible for providing all necessary communication and negotiation. The contractor shall also be responsible for providing all necessary conflict resolution and mediation. The contractor shall also be responsible for providing all necessary leadership and management. The contractor shall also be responsible for providing all necessary teamwork and cooperation. The contractor shall also be responsible for providing all necessary accountability and responsibility. The contractor shall also be responsible for providing all necessary integrity and honesty. The contractor shall also be responsible for providing all necessary respect and courtesy. The contractor shall also be responsible for providing all necessary fairness and equity. The contractor shall also be responsible for providing all necessary transparency and openness. The contractor shall also be responsible for providing all necessary trust and confidence. The contractor shall also be responsible for providing all necessary loyalty and commitment. 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Trees/palms to be removed in Phase 1.

(Handwritten signature)

04/13/2021

EXECUTIVE SUMMARY *submitted to BCC on 4/13/21*

Recommendation to recognize and appropriate revenue to the Pelican Bay Services Division Capital Fund 322 in the amount of \$529,212.05 for Fiscal Year 2021 and authorize all necessary Budget Amendments.

OBJECTIVE: To recognize and appropriate revenue to the Pelican Bay Services Division Capital Fund 322 in the amount of \$529,212.05 for Fiscal Year 2021 and authorize all necessary Budget Amendments.

CONSIDERATIONS: Hurricane Irma caused considerable damage within the Pelican Bay Services Division area. Repairs have been completed and insurance claims submitted resulting in receipt of FEMA reimbursement and insurance proceeds revenue.

In preparation for future construction awards and key consultant contracts, a budget amendment that recognizes and appropriates the revenue and allocates funding within Fund 322 to Project 50212 (Phase 1 Sidewalk) and Project 50211 (Pelican Bay Operations Building) is needed. The funds will be utilized for construction, materials, any applicable permitting costs, etc. as well as specific consultant contract costs for the Pelican Bay Services Phase 1 Sidewalk Project and the new Operations Building.

Since 1974, the former Pelican Bay Independent District, now Pelican Bay Services Division, has performed the duties of its maintenance operation out of the utility site located on Watergate Way inside the Pelican Bay community. As the operation and responsibilities have expanded over the past 40 years, and the building has reached the end of its service life, the Division plans to replace the existing building and facilities for maximal efficiency purposes. In addition to replacement of the existing office and maintenance garage, the project will include the design and construction of new chemical and soil storage buildings, pole barn for housing large and tall equipment, fueling facility, and nursery. In addition, the Pelican Bay Services Division is responsible for the maintenance, repair, and construction of the sidewalks within Pelican Bay.

FISCAL IMPACT: Budget amendments are necessary to recognize revenue of \$529,212.05 in Fund 322 and allocate funding of \$256,338 to Project 50212 (Phase 1 Sidewalks) and \$272,874.05 to Project 50211 (Operations Building).

LEGAL CONSIDERATIONS: This item has been reviewed by the County Attorney, raises no legal issues, and requires majority vote for approval. -JAK

GROWTH MANAGEMENT IMPACT: There is no growth management impact associated with this action.

RECOMMENDATION: To recognize and appropriate revenue to the Pelican Bay Services Division Capital Fund 322 in the amount of \$529,212.05 for Fiscal Year 2021 and authorize all necessary Budget Amendments.

Prepared by: Karin Herrmann, Operations Analyst, Pelican Bay Services Division

ATTACHMENT(S)

1. BA FEMA to sidewalks & Ops Building(XLSX)

PELICAN BAY SIGN MAINTENANCE PROJECT FY 2021

Task 3 – Install (1ea) custom sign pole, decorative base cover, all signage and new mounting bolts in concrete base to FDOT MUTCD standards (36"x36").

Provide a lump sum price for Task 3 in the Compensation Schedule.

Task 4- TOTAL

Add the TOTAL column for tasks 1 through 2. The project will be awarded to the responsive quoter with the lowest line 3 total.

Compensation Schedule:

Task	Description	Unit of Measure	Quantity	Price
1	<u>Replace custom sign poles, decorative base covers, re-attach all signage, grind down old sign pole bolts (flush with base surface) or remove, and install new mounting bolts in existing concrete bases at identified locations. Sign numbers:</u> <u>1159</u> <u>1160</u> <u>1175</u> <u>1178</u> <u>1179</u> <u>1183</u> <u>1194</u> <u>1230</u> <u>1448</u> <u>1449</u>	Lump Sum	10	\$ 19,500.00
2	<u>Install new custom sign pole, with signage, decorative base and install concrete base with mounting bolts. Sign Numbers:</u> <u>1054</u> <u>1141</u> <u>1153</u> <u>1155</u> <u>1185</u> <u>1187</u> <u>1192</u> <u>1193</u> <u>1321</u> <u>1322</u> <u>1323</u> <u>1324</u>	Lump Sum	18	\$ 79,500

PELICAN BAY SIGN MAINTENANCE PROJECT FY 2021

	<u>1341</u> <u>1375</u> <u>1377</u> <u>1442</u> <u>1500</u> <u>NEW</u>			
3	<u>Install (1ea) custom sign pole, decorative base cover, all signage and new mounting bolts in concrete base to FDOT MUTCD standards (36"x36"). Sign number: 1195</u>	Lump Sum	1	\$ 5,750
4	TOTAL			\$ 99,250

NOTES:

1. See attached spreadsheet for individual Sign/Task breakouts.
2. All sign poles, signage and base covers removed, will be returned to 6200 Watergate Way. Care should be taken not to damage these removed items.