



Vanderbilt Beach M.S.T.U.

Advisory Committee 8033 Radio Road Naples, FL 34104

FEBRUARY 4, 2021 2:00 PM

Members and Project Manager will meet in person. CAT Transfer Station, 8300 Radio Road All Others Will Meet Via Zoom

- I. Call to order and Pledge of Allegiance
- II. Attendance

Advisory Committee Bruce Forman – Chairman (11/13/2023)

Bill Sjostrom – Vice Chairman (11/13/2024)

Mark Weber (11/13/2021)

Gabriella R. Miyamoto (11/13/2023)

William Harris (11/13/2024)

Staff Harry Sells – Project Manager

Aaron Gross, Ground Zero

Mike McGee, Landscape Architect Wendy Warren, Transcriptionist

- III. Approval of the agenda
- IV. Approval of the minutes of January 7, 2021
- V. Landscape Maintenance Report-Aaron Gross, Ground Zero Landscape.
- VI. Conner Park, Vanderbilt Drive Landscaping- Mike McGee
- VII. Project Manager Report Harry Sells
 - A. Budget report for 2/4/2021
 - B. Maintenance Plan
 - C. Proposed Budget FY 22
 - D. Phase IV Utility Burial Status
 - E. Conner Park Beautification Status and Discussion
 - Lift Station Fence
 - Sidewalk Pavers
- VIII. Old Business
 - A. Potential Future Project for Discussion
- IX. New Business
- X. Public Comment
- XI. Adjourn

NEXT MEETING DATE MARCH 4, 2021



Vanderbilt Beach M.S.T.U

Advisory Committee 8300 Radio Road Naples, FL 34104

JANUARY 7, 2021

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chair Bruce Forman called the meeting to order at 2:00 P.M. A quorum of four was present. The Pledge of Allegiance was recited.

II. **ATTENDANCE**

Others:

Advisory Committee: Bruce Forman – Chairman

William Sjostrom - Vice Chair

Mark Weber

Gabriella R. Miyamoto William Arell Harris

Harry Sells - Project Manager Staff:

Michelle Arnold - Director, PTNE

Rosio Garcia – Administrative Assistant Aaron Gross – Ground Zero Landscaping

Mike McGee – Landscape Architect

Wendy Warren - Transcriptionist

III. APPROVAL OF AGENDA

Mr. Sjostrom moved to approve the Agenda of the Vanderbilt Beach M.S.T.U. Advisory Committee meeting as presented. Second by Mr. Weber. Carried unanimously 4 - 0.

APPROVAL OF MINUTES OF DECEMBER 3, 2020

Mr. Sjostrom moved to approve the minutes of the December 3, 2020 Vanderbilt Beach M.S.T.U. meeting as amended:

Page 5, Item VII Old Business, Motion: from "...Mr. Weber motioned to extend the fence on the south side of Conner Park to the corner. Second by Ms. Miyamoto. Motion carried unanimously 4-0.) ...," to ... Mr. Weber motioned to extend the fence on the south side of Conner Parke to the corner. Motion carried 3 "yes" - 1 "no." Mr. Sjostrom voted "no." ...)."

Second by Mr. Weber. Carried unanimously 4 - 0.

Mr. Harris arrived. A quorum of five was present at 2:12 pm.

V. LANDSCAPE MAINTENANCE REPORT – Aaron Gross, Ground Zero Landscaping Mr. Gross reported:

- A major lateral line break was repaired at Vanderbilt Drive and Vanderbilt Beach Road.
- Sprinkler heads were added to the lateral line.
- Pruned the overgrown Ficus on the north side of Conners and Heron Avenue.
- Fertilized turf and plant material.
- Rabbits consumed some Perennial Peanut blooms.

Mr. McGee recommended application of Organocide insecticide to deter the rabbits from eating the Golden Glory Perennial Peanut.

Mr. Sells increased irrigation water to six (6) days per week at Conner Park for the new drip irrigation in an attempt to improve the Perennial Peanut and Schefflera.

VI. CONNER PARK, VANDERBILT DRIVE LANDSCAPING – Mike McGee

Mr. McGee, McGee & Associates, presented landscape plans for the north side of Conner Park. Vanderbilt Drive and Bluebill Avenue

- Concrete sidewalks by the north and south Gateway signs will be replaced with pavers in color consistent with crosswalks and ADA compliant transition strips installed.
- Curbing will be installed on the Vanderbilt Drive and Bluebill Avenue intersections radius.
- Symmetry landscaping will be planted on both sides on completion of conversion.
- STOP sign will be relocated to white stop line.

Mr. Sells will request three (3) quotes for paver installation for the east/west and north/south crosswalks including ADA compliant transition strips on Vanderbilt Drive and Bluebill Avenue. The project may require Board of County Commissioner (BCC) approval due to total cost.

Conner Park Landscaping

Mr. McGee presented the landscape design for the Gateway sign and berm area of the park.

- Plant photographs were presented in sequence with the "common name" plant list.
- Species selected provide color, most bloom with flowers. Areas were allocated for planting of annuals.
- Opposite sign side will be planted with annuals to camouflage the electrical equipment.
- The lift station fence wall will be minimally landscaped.

During Committee discussion the follow was addressed:

- Characteristics of the Royal vs. Bismarck Palm:
 - Bismarck Palms display impressive color and are smaller scale than the Royal, however, they are not self-pruning, produce seed pods and are subject to fungus.

The Committee expressed preference for the Bismarck Palm.

Mr. Sells will:

- Note recommended changes, including substitution of the Bismarck for the Royal Palm, and send the landscape drawings to Mr. McGee for updating.
- Solicit quotes for the project as revised to present to the Committee.

VII. PROJECT MANAGER REPORT - HARRY SELLS

A. Budget Report for 1/07/2021

Mr. Sells reported:

- FY21 Ad Valorem property tax revenue budget is \$1,444,900.00, an increase of 3%.
- The Millage Rate remains constant at 0.5000.
- Total funds available FY21 is \$5,202,501.33 including investment interest, transfers, and contributions (minus a 5% reserve of \$74,300).
- Transfers and Contributions, Line 11, in the amount of \$3,717,601.33, is a carry-over generated from 2020.
- Operating Expense Budget is \$4,927,328.83 of which \$464,218.42 is committed; \$291,574.41 expended.
- Unencumbered Operating Expense funds available are \$4,171,535.90.
- Purchase Order for Century Link (engineering design) in the amount of \$8,000.00 applies to Utility Conversion Phase IV.
- Two additional Bonness, Inc. Purchase Orders in the amount of \$42,145.57 and \$199,978.42 for concrete repairs and new paver crosswalks will be closed out on completion of invoice payments.
- McGee & Associates Purchase Order for \$4,962.50 covers landscape design projects for Conner Park and the intersection of Vanderbilt Drive and Vanderbilt Beach Road by Regatta.
- Stantec's Purchase Order for \$253,671.00 covers construction, engineering, inspection, and easement survey services for Phase IV.
- Collier County Utility Water Sewer expense will increase due to Conner Park irrigation.
- Improvements General/Capital Outlay budget is \$145,172.50.
- Transfers to 111, Line 35, are for Staff salaries.
- Budget Transfers from Appraiser and Tax Collector, Lines 36 and 37, are fees billed by the appropriate entities for tracking and collecting services.
- Total Budget Available Balance as of January 7, 2021 is \$4,275,202.56.

Approximately \$2,200,000.00, not reflected in the budget, is committed for Phase IV. Remaining cash funds are adequate for FY22 commitments and new/ongoing projects such as landscaping.

B. Maintenance Plan

The Vanderbilt Beach Maintenance Plan FY-21 report identifies community assets and defines financial requirements to maintain these known assets.

- The report addresses timelines for installation, repair and/or replacement of community assets and cost of annual maintenance for the items.
- Responsibilities include irrigation, landscaping, lighting, benches, signs, fencing and walls.
- Estimated annual maintenance projected expense of \$79,950.00 will be reflected as "Capital Replacement Reserve" on the FY-22 budget. Cost will increase with inflation and expansion of assets.

C. Propose Budget FY22

A preliminary FY-22 budget, effective October 1, 2021, with a millage rate consistent with FY-21 was presented. Millage rates vary by MSTU; the Ordinance dictates the maximum millage rate.

Mr. Sells will modify the budget, incorporate a "replacement reserve" in accordance with the Maintenance Plan detailed under Item VII - B, and submit it to the Committee for approval in March 2021.

D. Phase IV Utility Burial Status

- 1. Construction Contracts (Four) Approval of Contract for MasTec at \$1,765,869.40 Mr. Sells presented the "Notice of Recommended Award" for the Vanderbilt Drive Underground Utility Conversion Phase 4.
 - Staff determined MasTec North America is the lowest responsive and responsible bidder for burial of conduit and placing of equipment for Florida Power & Light, Comcast cable and Century Link for Phase IV.
 - Staff recommends award to Mastec North America, Inc. for the total amount of \$1,765,869.40, in the number of base bids for Section 10,11,12 and 13 plus alternate 1 and reserve the right, if alternate 2 is required to implement Alternate 2 for \$234,000.00.
 - Contracts will be submitted to the Board of County Commissioners for approval on January 26 or February 9, 2021 and Purchase Order(s) issued.
 - Mobilization time is two (2) to three (3) weeks from issuance of the notice to proceed. Work will start on the north side.
 - Right of Way (ROW) Permits for work to commence have been submitted to the County. A permit request has also been opened with the DEP (Department of Environmental Protection) for the two sub aqueous bores.
 - Space restrictions may prohibit burying of utility lines under the Cocohatchee River.
 - Plan documentation for utility wires encased in conduit and attached to the bridge has been provided to The Dunes of Naples, the Marina Bay Club, and the Anchorage.
 - Easements if necessary, will be secured to install "feeders" around The Dunes of Naples and the Marina Bay Club and the Anchorage if needed.
 - Estimated time frame for completion of Phase IV is six (6) to nine (9) months.

2. Stantec, CEI Contract Work Order

Mr. Sells reported Stantec, the consulting firm for the Public Utility Department (PUD) and Mitchell & Stark (M&S) has been selected to perform Construction, Engineering, Inspection, and easement survey services for Phase IV. A work order is in progress and the firm's role will commence one (1) to two (2) weeks prior to construction.

E. Conner Park Beautification Status and Discussion

- 1. Lift Station Fence
 - Q Grady Minor & Associates, PA submitted construction plans for a decorative wall at the *Master Pump Station*, located within the Right of Way (ROW) along Bluebill Avenue and Vanderbilt Drive just north of Naples Park.
 - Two options were presented for an eight (8) foot precast concrete Master Pump Station Decorative wall, both painted to match the Vanderbilt Beach columns abutting the Gateway sign.

Precast Wall Systems

- A smooth finish precast concrete wall.

Coastal Concrete Products LLC – two (2) options.

- The "picture frame style."
- A "ledgestone" style which is stacked block.
- A wrought iron sliding gate opening in two (2) directions from the middle will replace the chain link fence gate.

The Committee selected the "ledgestone" design from Coastal Concrete Products.

Mr. Sells will request a quote (RFQ) to obtain building permits, install and paint the Coastal Concrete ledgestone style buffer wall at the Master Pump Station and present it to the Committee at the February 2021 meeting.

VII. OLD BUSINESS

A. Potential Future Projects for Discussion

Future improvements to the Vanderbilt Beach M.S.T.U. for consideration include:

- Refurbishment of Vanderbilt Drive Landscape
 - The project will be undertaken on completion of landscape designs for the north side of Conner Park and the corner of Vanderbilt Drive and Vanderbilt Beach Road.
- Refurbishment of Corner of Vanderbilt Drive and Vanderbilt Beach Road
 Project is in the planning stage for the corner by Regatta of Vanderbilt Beach where
 Vanderbilt Drive and Vanderbilt Beach Road intersect.
- Sidewalks East and West Side of Gulf Shore Drive

The Road Maintenance Department is considering sidewalk installation for 2025. Design and fund allocation are required; sidewalks must conform to County code and be ADA compliant. A bike path should be incorporated into the project design. Property owners are responsible to install and maintain sidewalks in the Right of Way (ROW). Drainage would have to be redesigned to accommodate the installation.

• Refurbish Bridge of Channel on Bluebill

The Committee suggested cleaning the waterway bridge and researching application of a veneer stone. **Mr. Sells** noted it is not an MSTU responsibility, however a meeting with Road Maintenance to explore options will be scheduled.

• Lighted Street Name Signs at Intersections Along Gulf Shore Drive and Vanderbilt Drive

The project is under review pending development of technology to provide attractive, small scale LED Solar lighting.

• Extend Fence on South Side of Conner Park

Most members concurred the fence on the south side of the park should be extended approximately one-hundred and twenty (120) feet to the corner with columns spaced fifteen (15) feet apart.

• FPL Box Wraps

Decorative wraps to camouflage FPL fixtures must be approved by FPL and box identification numbers must be visible.

Mr. Sells will:

- Request feedback from FPL to determine if wraps are an option for utility boxes and report his findings to the Committee.
- Request a quote (RFQ) to grub one-hundred fifty (150) feet of scrub on the bank and install ten (10) sections of fence and ten (10) columns, approximately one-hundred twenty (120) feet, on the south side of the park.
- Solicit a quote to install paver crosswalks on Vanderbilt Drive for The Dunes of Naples, the Marina Bay Club, and the Anchorage after the Phase IV construction.

VIII. NEW BUSINESS

A. Next Meeting

The Committee discussed meeting dates and agreed the next regularly scheduled meeting will be February 4, 2021.

X. PUBLIC/BOARD COMMENTS

None

XI. ADJOURN

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 4:15 P.M.

VANDERBILT BEACH MS	STU Advisory Committee
Bruce Forman	, Chairman
The minutes approved by the Board/Committee onamended" [].	,2021 "as submitted" [] or "as

NEXT MEETING DATE: FEBRUARY 4, 2021 2:00 P.M. 8300 RADIO ROAD NAPLES, FL 34104

VANDERBILT MSTU FUND 143 February 4, 2021 FY21

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Millage		0.5000		0.5000	Millage Cap = .5000
		FY 21		FY 20	
		3.00%	Adj. 20 to 21		
	2,874,630,743	FY 21 July 1 Taxable Value			
	2,805,690,115	FY 20 July 1 Taxable Value			
	2,673,862,805	FY 19 July 1 Taxable Value			
	2,560,181,524	FY 18 July 1 Taxable Value			
	2,385,578,106	FY 17 July 1 Taxable Value			
	2,195,715,846	FY 16 July 1 Taxable Value			
	2,044,186,286	FY 15 July 1 Taxable Value			
	1,945,640,639	FY 14 July 1 Taxable Value			
	1,904,053,751	FY 13 July 1 Taxable Value			
	1,910,384,837	FY 12 Final Taxable Value			
	2,005,897,752	FY 11 Final Taxable Value			
	2,068,487,415	FY 10 Final Taxable Value			

 Total Available Balance
 \$ 4,274,616.52

 Plus Commited And Not Spent
 \$ 445,099.98

 Estimated Cash
 \$ 4,719,716.50

Estimated Cash Less
Uncollected Ad Valorem Taxes \$ 4,532,436.80

Actual Cash

DONE 1-27-21

Vanderbilt Beach MSTU Maintenance Plan FY

21

Category	Sub Category	Type/Location	(Current) OMS Numbers	Quantity	Units	Year (Install)	Year (Replace)	\$Cost (then YR)	Annual Maint
Irrigation	Controller	Willet & Vanderbilt Dr; Lift Station	2	2	ea	2019	2026	\$2,500	\$450
	Valves	Along Vanferbilt Dr.	28	28	ea	2020	2040	\$13,160	\$1,500
		Lift Station (NW Cnr Vand & Bluebill		4	ea	2021	2040	\$1,880	\$150
Landscaping	Side of Road landscaping	West side of Vanderbilt Drive	1.4	1.4	miles	1999	2023	\$200,000	\$60,000
	Park Entry landscaping	SW cnr of Vand Dr & Bluebill	20,000	20,000	sq ft	2021	2041	\$60,000	\$6,000
	Lfit Station buffer	NW cnr of Vand Dr & Bluebill	10,000	10,000	sq ft	2021	2041	\$100,000	\$1,000
Lighting	Accent	Conner Park; Lift Station	30	30	ea	2020	2030	\$6,000	\$500
Benches	Benches	Vanderbilt Drive		7	ea	2020	2045	\$28,000	\$500
		Conner Park		1	ea	2020	2045	\$4,000	\$100
		Gulfshore Drive		2	ea	2020	2045	\$8,000	\$200
Signs	Monument Signs	SW & NW cnr of Vand Dr & Bluebill	2	2	ea	2020	2045	\$260,000	\$3,000
Fence	Iron fencing	Southern boundary of Conner Pk		260	LF	2020	2045	\$170,000	\$1,500
Wall	Buffer Wall	NW cnr of Vand Dr & Bluebill	1	1	LF	2021	2061	\$100,000	\$1,500
Sidewalks	Pavers	Conner Park - SW cnr of Vand Dr & Bluebill				2021			
		Lift Station (NW Cnr Vand & Bluebill				2021			
Crosswalks	Pavers	14 Finger Street along Vand				2020	2040	\$300,000	\$1,500

Total	\$76,400

VANDERBILT MSTU FUND 143 January 7, 2020 FY21

		Vendor	Item	PO#	Budget
1	CUR AD VALOREM TAX				\$ (1,444,900.00)
2	OVERNIGHT INTEREST				
3	INVESTMENT INTEREST				\$ (40,000.00)
4	REVENUE STRUCTURE				\$ (1,484,900.00)
5	TRANSFERS FROM PROP APP				\$ =
6	TRANSFERS FROM TAX COLL				\$ -
7	REIMBURSEMENT -INTERDEPT.				\$ -
8	CARRY FORWARD GEN				\$ (3,201,626.50)
9	CARRY FOR OF ENCUMB AMT				\$ (419,401.33)
10	NEG 5% EST REV				\$ 74,300.00
11	TRANSFERS & CONTRIB				\$ (3,546,727.83)
12	TOTAL REVENUE				\$ (5,031,627.83)
13	SURVEYING FEES				\$ 15,000.00
14	INDIRECT COST	Collier County	Indirect Cost	Direct Pay	\$ 7,500.00
15	LANDSCAPE	Ground Zero Landscaping Serv.			\$ 120,000.00
16	OTHER CONTRACTUAL				\$ 4,697,426.74
17	POST FREIGHT UPS				\$ 100.00
18	ELECTRICITY	FPL	Electricity		\$ 400.00
19	WATER AND SEWER	Collier County Utility	Water & Sewer		\$ 30,000.00
20	RENT BUILDINGS				
21	RENT EQUIPMENT				\$ 300.00
	INSURANCE GENERAL	Collier County	Insurance General	Direct Pay	\$ 1,100.00
23	SPRINKLER SYSTEM MAIN	Site One	Irrigation Parts		\$ 15,000.00
24	MULCH				\$ 5,000.00
25	LICENCES AND PERMITS				\$ 2,000.00
26	CLERKS RECORDING FEES				\$ 2,000.00
27	OTHER MISCELLANEOUS	Premier Staffing	Transcriptionist Serv.		\$ 2,701.09
28	OFFICE SUPPLIES		Office Supplies		\$ 300.00
29	COPYING CHARGES	JM Todd	Monthly CPC (shared) (monthly le	ease)	\$ 300.00
30	FERT HERB CHEM	Howard Fertilizer	Fertilizer	VISA	\$ 2,000.00
31	OTHER OPER SUPPLIES	Home Depot	Paint	VISA	\$ 500.00
32	OPERATING EXPENSE				\$ 4,901,627.83
35	TRANS TO 111 UNINCOR				\$ 81,900.00
36	Budget Trans from Appraiser				\$ 13,100.00
37	Budget Trans from Tax Collector				\$ 35,000.00
38	TRANSFERS				\$ 130,000.00
39	TOTAL BUDGET				\$ 5,031,627.83

FY 10 Final Taxable Value FY 11 Final Taxable Value FY 12 Final Taxable Value		
FY 12 Final Taxable Value		
FY 13 July 1 Taxable Value		
FY 14 July 1 Taxable Value		
FY 15 July 1 Taxable Value		
•		
FY 17 July 1 Taxable Value		
FY 18 July 1 Taxable Value		
FY 19 July 1 Taxable Value		
FY 20 July 1 Taxable Value		
FY 21 July 1 Taxable Value		
3.00%	Adj. 20 to 21	
FY 21	FY 20	
0.5000	0.5000	Millage Cap = .5000
1,444,891	1,402,845	
	FY 14 July 1 Taxable Value FY 15 July 1 Taxable Value FY 16 July 1 Taxable Value FY 16 July 1 Taxable Value FY 17 July 1 Taxable Value FY 18 July 1 Taxable Value FY 19 July 1 Taxable Value FY 20 July 1 Taxable Value FY 21 July 1 Taxable Value 3.00% FY 21 0.5000	FY 14 July 1 Taxable Value FY 15 July 1 Taxable Value FY 16 July 1 Taxable Value FY 16 July 1 Taxable Value FY 17 July 1 Taxable Value FY 18 July 1 Taxable Value FY 19 July 1 Taxable Value FY 20 July 1 Taxable Value FY 21 July 1 Taxable Value FY 21 July 1 Taxable Value 3.00% Adj. 20 to 21 FY 21 FY 21 FY 20 0.5000 0.5000

Potential Future Project for Discussion February 4, 2021

1. Refurbishment of Vanderbilt Drive Landscape

A landscape design for Vanderbilt Drive will be submitted for Committee consideration on completion of current projects

Will follow #2 and refurbishment of Conner Park

2. Refurbishment of Corner of Vanderbilt Drive and Vanderbilt Beach Road.

A landscape design for Vanderbilt Drive will be submitted for Committee consideration on completion of current projects.

In planning stage with Mike McGee LA

3. Install Sidewalks east and west side of Gulf Shore Drive

The Road Maintenance Department is considering sidewalk installation on the east side for 2025. Design and fund allocation are required; sidewalks must conform to County code and be ADA compliant. A bike path should be incorporated into the project design. Property owners are responsible to install and maintain sidewalks in the Right of Way (ROW). Drainage would have to be redesigned to accommodate the installation.

Future. Depends on Road Maintenance. Many issues.

4. Lighted street name signs at intersections along Gulf Shore Drive and Vanderbilt Drive The project is pending on development of technology to provide attractive, small scale LED Solar lighting

Under review. Most lighted street signs are not good looking.

5. Refurbish bridge of channel on Bluebill

The Committee suggested cleaning the waterway bridge and researching application of a veneer stone.

Scheduled discussion with Road Maintenance

6. Extend fence on south side of park

Members concurred extension of the fence should be undertaken. The MSTU needs to contact the citizens on Flamingo to inform them in advance.

Asked for a rough quote to grub 150' of scrub on bank and to install ten sections of fence and ten columns.

Cost for fence \$65,000 Cost for grubbing \$ 2,400 **Total \$67,400**

7. Wrapping large electrical boxes.

Will request feedback from FPL.

8. Trash cans along Vanderbilt Drive