



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number	408-253211 - SCRWTP - WATER PLANT TREATMENT		
Work Request Number	286575	Problem Location	INSIDE WEST SIDE
Date Work Requested	9/3/2020 2:12:41 PM	Actual Labor Hours	58.00
Date Work Completed	11/13/2020 3:03:15 PM	Cost of Parts	\$16,447.89
Requested By	KODI NORTHERN	Other Costs	-
Building	SCRWTP Lime Plant MCC Building	Total Cost	\$19,159.39
Instructions	replaced condensing unit and air handler unit, evacuate 500 microns and recharged with R410a refrigerant 18 pounds, star up system it's working properly at this time.		
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	408-253211		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY			
REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$19,159.39		
TOTAL FOR DEPT/ACCT	\$19,159.39		



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number	040-623010 - JAIL HOLDING CELLS (ALL JAIL LOCATIONS)		
Work Request Number	290535	Problem Location	Ladies bathroom near break room
Date Work Requested	9/22/2020 9:50:00 AM	Actual Labor Hours	16.00
Date Work Completed	11/7/2020 3:39:00 PM	Cost of Parts	-
Requested By		Other Costs	-
Building	Building J1 Old Jail	Total Cost	\$748.00
Instructions	We checked the progress of fixtures order, went to pick up at Graybar we got them ready for installation. - Installed on 12/15		

CHARGE	
CREDIT:	
EXPENDITURE ACCOUNT NO:	040-623010
REVENUE ACCOUNT NO:	001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY:	
DATE:	
AMOUNT APPROVED:	\$748.00



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number **040-623010 - JAIL HOLDING CELLS (ALL JAIL LOCATIONS)**

Work Request Number	296187	Problem Location	7C cell 24 toilet is clogged
Date Work Requested	10/16/2020 8:57:38 AM	Actual Labor Hours	2.00
Date Work Completed	11/6/2020 8:02:17 AM	Cost of Parts	\$709.44
Requested By	TINA CRUZ	Other Costs	-
Building	Building J1 Old Jail	Total Cost	\$802.94

Instructions

7C cell 24 toilet is clogged. *Inmate Vandalism* Removed foreign objects from waste line

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 040-623010

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$802.94



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number	040-623010 - JAIL HOLDING CELLS (ALL JAIL LOCATIONS)		
Work Request Number	300219	Problem Location	Building J1 Old Jail, 3319 Tamiami Trail E
Date Work Requested	11/4/2020 8:08:34 AM	Actual Labor Hours	4.00
Date Work Completed	11/4/2020 6:44:00 AM	Cost of Parts	-
Requested By		Other Costs	-
Building	Building J1 Old Jail	Total Cost	\$187.00
Instructions	As per, Katina Bouza, remove a toilet from cell block 2C. Install toilet in cellblock 5C cell 4.		

CHARGE	
CREDIT:	
EXPENDITURE ACCOUNT NO:	040-623010
REVENUE ACCOUNT NO:	001-122240-487400
AUTHORIZATION FOR PAYMENT BY	
REIMBURSING AGENCY:	
DATE:	
AMOUNT APPROVED:	\$187.00



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number	040-623010 - JAIL HOLDING CELLS (ALL JAIL LOCATIONS)		
Work Request Number	300271	Problem Location	4A Cell #2 The toilet is clogged causing water to overflow onto the floor.
Date Work Requested	11/4/2020 10:19:00 AM	Actual Labor Hours	1.00
Date Work Completed	11/5/2020 6:42:00 AM	Cost of Parts	-
Requested By	EARL HALL	Other Costs	-
Building	Building J1 Old Jail	Total Cost	\$46.75
Instructions	4A Cell #2 The toilet is clogged causing water to overflow onto the floor. - *inmate vandalism, removed foreign object from waste line		

CHARGE	
CREDIT:	
EXPENDITURE ACCOUNT NO:	040-623010
REVENUE ACCOUNT NO:	001-122240-487400
AUTHORIZATION FOR PAYMENT BY	
REIMBURSING AGENCY:	
DATE:	
AMOUNT APPROVED:	\$46.75



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number	040-623010 - JAIL HOLDING CELLS (ALL JAIL LOCATIONS)		
Work Request Number	301130	Problem Location	Building J2 Jail Administration, 3319 Tamiami Trail E Men's Restroom, 2nd floor
Date Work Requested	11/9/2020 10:25:07 AM	Actual Labor Hours	1.50
Date Work Completed	11/10/2020 7:17:45 AM	Cost of Parts	\$340.59
Requested By		Other Costs	-
Building	Building J2 Jail Administration	Total Cost	\$410.72
Instructions			
Men's RR 2nd floor, please replace aerators on the three faucets. - As per request from Shawn Williams replaced .5 gpm aerators with 2.2 gpm aerators			
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	040-623010		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY			
REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$410.72		
TOTAL FOR DEPT/ACCT	\$2,195.41		



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number 001-163601 - PTNE (PUBLIC TRANSIT AND NEIGHBORHOOD ENHANCEMENT)

Work Request Number	293751	Problem Location	Cat Morande Administration
			8300 Radio Rd 34104
Date Work Requested	10/6/2020 9:36:41 AM	Actual Labor Hours	53.00
Date Work Completed	11/7/2020 11:15:00 AM	Cost of Parts	\$2,482.72
Requested By	LIZ SORIANO	Other Costs	-
Building	CAT Morande Maintenance Building	Total Cost	\$4,960.47

Instructions

CAT Maint Bldg there is a hole in the lounge that needs to be patched, it seems that rodents are coming in form there."
"Removal of microbial growth has been completed by FireService."

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-163601
REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$4,960.47

TOTAL FOR DEPT/ACCT \$4,960.47



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number	505-121155 - IT INFORMATION TECHNOLOGY ADMIN		
Work Request Number	297447	Problem Location	3299 Tamiami Trail E Naples
Date Work Requested	10/22/2020 9:03:09 AM	Actual Labor Hours	66.00
Date Work Completed	11/19/2020 5:15:04 PM	Cost of Parts	\$614.12
Requested By	UNKNOWN	Other Costs	-
Building	Building F Administration	Total Cost	\$3,699.62
Instructions	<p>"My name is Colleen Nelson from the IT Division Building F 6th floor Suite 600, we are inquiring about getting the IT department repainted before the New director is assigned , also some of the light bulbs in the hallways need to be replaces. It is quite dark on this floor. My direct contact # is 239-252-8799 Thank You! "</p> <p>all walls are painted snowbound white - work completed 11/19</p>		
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	505-121155		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$3,699.62		
TOTAL FOR DEPT/ACCT	\$3,699.62		



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number **111-156332 - PARKS & OTHER PROPERTIES**

Work Request Number	297524	Problem Location	Bayview Park Picnic, 1500 Danford St
Date Work Requested	10/22/2020 1:50:00 PM	Actual Labor Hours	0.50
Date Work Completed	11/7/2020 11:12:00 AM	Cost of Parts	\$46.82
Requested By	MISSAEL DURAN	Other Costs	-
Building	Bayview Park Picnic	Total Cost	\$70.20

Instructions

"Flag is ripped. Need a new flag. " Flags are Special Service- Installed new 5x8 flag 10/30

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 111-156332

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$70.20

TOTAL FOR DEPT/ACCT \$70.20



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number	408-233312 - NORTH WASTEWATER PLANT - NCWRF		
Work Request Number	297782	Problem Location	W SIDE OF BUILDING
Date Work Requested	10/23/2020 2:46:21 PM	Actual Labor Hours	20.50
Date Work Completed	11/10/2020 12:00:00 PM	Cost of Parts	\$3,398.91
Requested By	LUANDY DOMENECH	Other Costs	-
Building	NWWP - Goodlette - Pretreatment	Total Cost	\$4,357.29
Instructions	Electrical sub-station - replace A/C unit #1. Complete on 11/5		
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	408-233312		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$4,357.29		
TOTAL FOR DEPT/ACCT	\$4,357.29		



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number	408-233352 - SCWRF - SOUTH WASTEWATER PLANT		
Work Request Number	298952	Problem Location	N SIDE OF BUILDING
Date Work Requested	10/29/2020 8:48:15 AM	Actual Labor Hours	31.50
Date Work Completed	11/23/2020 1:46:06 PM	Cost of Parts	\$3,285.54
Requested By		Other Costs	-
Building	SWWP - Warren - Process & Control	Total Cost	\$4,758.17
Instructions			
Please replace AHU-1 AHU-1 has been replaced - work completed 11/23			
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	408-233352		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$4,758.17		
TOTAL FOR DEPT/ACCT	\$4,758.17		



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number **001-155810 - HEALTH DEPARTMENT**

Work Request Number	299240	Problem Location	3339 Tamiami Trail E Naples
Date Work Requested	10/30/2020 8:28:11 AM	Actual Labor Hours	31.50
Date Work Completed	11/2/2020 12:00:00 PM	Cost of Parts	\$47.25
Requested By	JEFF WEIR	Other Costs	-
Building	Headquarters Library	Total Cost	\$1,519.88

Instructions

"We need to have 3 office cubes disassembled in suite 217, prepared to be moved to Library HQ on Orange Blossom, and have the walls in suite 217 patched and paint touched up.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-155810

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$1,519.88



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number **001-155810 - HEALTH DEPARTMENT**

Work Request Number	301216	Problem Location	3339 Tamiami Trail E Naples
Date Work Requested	11/9/2020 1:49:00 PM	Actual Labor Hours	2.00
Date Work Completed	11/17/2020 7:14:39 AM	Cost of Parts	\$56.49
Requested By	CAMILO TORRES	Other Costs	-
Building	Building H Health	Total Cost	\$149.99

Instructions

"Can you please install 3 clear shower curtains and rods between the cubicles in the WIC offices.
Please call me for details.
Thank you Camilo 239 293 3000"
Curtains installed. work completed - 11/17

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-155810

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$149.99

TOTAL FOR DEPT/ACCT \$1,669.87



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number **111-138759 - HHVS HOUSING HUMAN & VETERANS SERVICES**

Work Request Number	299731	Problem Location	3339 Tamiami Trail E Naples
Date Work Requested	11/2/2020 12:10:47 PM	Actual Labor Hours	3.50
Date Work Completed	11/2/2020 3:35:38 PM	Cost of Parts	\$44.29
Requested By	JEFF WEIR	Other Costs	-
Building	Building H Health	Total Cost	\$207.92

Instructions

Copied from Service Request 121584): "We need to move Kim Grant's furniture from H212 to H217. This can only be completed once Service request 121494 has been completed. Chris Cousins is aware and will be coordinating. Please contact Jeff @5509 or Josh @5507

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 111-138759-646180

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$207.92

TOTAL FOR DEPT/ACCT \$207.92



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number **301-110434 - PUBLIC SVCS OPERATIONS**

Work Request Number	300550	Problem Location	3339 Tamiami Trail E Naples
Date Work Requested	11/5/2020 10:04:25 AM	Actual Labor Hours	6.00
Date Work Completed	11/3/2020 12:00:00 PM	Cost of Parts	-
Requested By	JEFF WEIR	Other Costs	-
Building	Building H Health	Total Cost	\$280.50

Instructions

We need to have Kim Grant's office furniture moved from Building H suite 212 down to suite 217 to her new office. As part of this move we need to have 2 cabinets moved from suite 217 up to suite 212. Please contact Jeff at x5509 or Josh at x5507 for additional information or questions

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 301-110434

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$280.50

TOTAL FOR DEPT/ACCT \$280.50



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number **318-110551-50188 - SWITCHGEAR PROJECT**

Work Request Number	300760	Problem Location	Electrical room switch gear
Date Work Requested	11/6/2020 8:31:00 AM	Actual Labor Hours	4.00
Date Work Completed	11/6/2020 7:25:51 PM	Cost of Parts	-
Requested By		Other Costs	-
Building	Building K Chiller Plant	Total Cost	\$187.00

Instructions

Switch Gear Project- Check location and gather material to proceed with the job tomorrow Saturday

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 318-110551-50188

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$187.00



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number **318-110551-50188 - SWITCHGEAR PROJECT**

Work Request Number	300936	Problem Location	Switch gear room 1 inch emt
Date Work Requested	11/7/2020 9:26:00 AM	Actual Labor Hours	10.00
Date Work Completed	11/9/2020 12:27:40 PM	Cost of Parts	-
Requested By		Other Costs	-
Building	Building K Chiller Plant	Total Cost	\$467.50

Instructions

Switch Gear Project- Installed 1 inch emt conduit with jb to communicate switch gears

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 318-110551-50188

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$467.50

TOTAL FOR DEPT/ACCT \$654.50



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number **001-156175 - HEADQUARTERS LIBRARY**

Work Request Number	300821	Problem Location	2385 ORANGE BLOSSOM DR Naples
Date Work Requested	11/6/2020 11:41:00 AM	Actual Labor Hours	4.00
Date Work Completed	11/6/2020 11:44:18 AM	Cost of Parts	-
Requested By	JEFF WEIR	Other Costs	-
Building	Headquarters Library	Total Cost	\$187.00

Instructions

Please move Yahaira Magee's desk to the new Procurement Suite at Lib HQ. Work completed - 11/6. Also, please move Jennifer Zyris and Matt Catoe's boxes and miscellaneous items from NCRP to Lib HQ Procurement.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-156175

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$187.00

TOTAL FOR DEPT/ACCT \$187.00



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account **040-611010 - CCSO ADMIN**

Number

Work Request Number	300937	Problem Location	Building J1 Old Jail, 3319 Tamiami Trail E Mens locker room
Date Work Requested	11/7/2020 4:55:00 PM	Actual Labor Hours	8.00
Date Work Completed	11/9/2020 12:32:43 PM	Cost of Parts	-
Requested By	KEVIN BROCK	Other Costs	-
Building	Building J2 Jail Administration	Total Cost	\$374.00

Instructions

Please replace lighting in mens locker room. (Plumbing renovation happening)
5 new LED lights were installed - work completed 11/9

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 040-611010

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$374.00

TOTAL FOR DEPT/ACCT \$374.00



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number **111-100130 - COMMUNICATION AND CUSTOMER RELATIONS**

Work Request Number	301369	Problem Location	3299 Tamiami Trail E Naples
Date Work Requested	11/10/2020 9:25:17 AM	Actual Labor Hours	4.50
Date Work Completed	11/10/2020 9:25:31 AM	Cost of Parts	-
Requested By	LISSETT DE LA ROSA	Other Costs	-
Building	Building F Administration	Total Cost	\$210.38

Instructions

BLDG F, 3rd Floor, Suite 305. Please see attached list of items that need to be disposed of. Call Lissett @ X8383 or X8586 before picking up. Thank you.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 111-100130

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$210.38



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number **111-100130 - COMMUNICATION AND CUSTOMER RELATIONS**

Work Request Number	303178	Problem Location	Building F Administration, 3299 Tamiami Trail E
Date Work Requested	11/18/2020 2:36:42 PM	Actual Labor Hours	1.00
Date Work Completed	11/18/2020 2:37:47 PM	Cost of Parts	-
Requested By	CHRIS COUSINS	Other Costs	-
Building	Building F Administration	Total Cost	\$46.75

Instructions

"Move Troy Miller's office from 1st floor F to 3rd floor."
furniture was moved as requested. work completed 11/18

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 111-100130

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$46.75

TOTAL FOR DEPT/ACCT \$257.13



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account **001-454010 - PUBLIC DEFENDER**

Number

Work Request Number	301435	Problem Location	Building L1 Courthouse Annex, 3315 Tamiami Trail E
Date Work Requested	11/10/2020 12:50:16 PM	Actual Labor Hours	3.50
Date Work Completed	11/11/2020 12:00:00 PM	Cost of Parts	-
Requested By	MARIANA FLORES	Other Costs	-
Building	Building L1 Courthouse Annex	Total Cost	\$163.63

Instructions

At your earliest convenience please contact me at 252-8520 to arrange for disposal of obsolete file cabinets (approximately 15 in total). I will also need to have a couple of cabinets moved to another room."

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-454010

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$163.63

TOTAL FOR DEPT/ACCT \$163.63



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number **408-210105 - PUD PUBLIC UTILITIES ADMIN**

Work Request Number	301854	Problem Location	Public Utilities Mercantile West, 4370 Mercantile Ave
Date Work Requested	11/12/2020 8:58:17 PM	Actual Labor Hours	0.00
Date Work Completed	11/20/2020 3:40:42 PM	Cost of Parts	-
Requested By	GREGORY HUEBBE	Other Costs	\$750.00
Building	Public Utilities Mercantile East	Total Cost	\$750.00

Instructions

Public Utilities Mercantile West, 4370 Mercantile Ave
PU MERC W-2 CNTR SOUTH GATE CB is not closing. PUD Patrol is placing the gate in manual override for the night.
Gregory Huebbe - 239-692-5847

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 408-210105

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$750.00

TOTAL FOR DEPT/ACCT \$750.00



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number	101-163651 - GMD C&M TRANSPORTATION ENGINEERING		
Work Request Number	302307	Problem Location	Road Maintenance Administration, 4800 Davis Blvd
Date Work Requested	11/16/2020 10:53:00 AM	Actual Labor Hours	0.50
Date Work Completed	11/16/2020 11:21:53 AM	Cost of Parts	\$82.82
Requested By	SAMANTHA ROE	Other Costs	-
Building	Road Maintenance Administration	Total Cost	\$106.20
Instructions	"Need to replace old POW and American flag with new ones. " flags were installed 11/16		
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	101-163651		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$106.20		
TOTAL FOR DEPT/ACCT	\$106.20		



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number **111-156380 - PARKS & REC IMMOKALEE PARKS & OTHER PROPERTIES**

Work Request Number	303272	Problem Location	Immokalee Sports Complex Isc, 505 Escambia St
Date Work Requested	11/19/2020 8:46:16 AM	Actual Labor Hours	2.00
Date Work Completed	11/18/2020 12:00:00 PM	Cost of Parts	\$375.00
Requested By	JUNIOR REYES	Other Costs	-
Building	Immokalee Sports Complex Isc	Total Cost	\$468.50

Instructions

Special event banner for Immokalee sports complex. Need to be done by Thursday. Junior Reyes: 8775. Troy P. is aware of the banner.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 111-156380

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$468.50

TOTAL FOR DEPT/ACCT \$468.50



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number **001-157110 - UNIVERSITY EXTENSION SERVICES (AGRICULTURE CENTER)**

Work Request Number	303436	Problem Location	University Extension, 14700 Immokalee Rd
Date Work Requested	11/19/2020 12:59:35 PM	Actual Labor Hours	2.00
Date Work Completed	11/19/2020 1:00:06 PM	Cost of Parts	\$200.00
Requested By	PAULA SPRINGS	Other Costs	-
Building	University Extension	Total Cost	\$293.50

Instructions

We would like to have 7 signs made for parking spaces on our property (similar in size to the handicap signs). We would also like to know your recommendation for installing these signs

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-157110

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$293.50



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account Number	001-157110 - UNIVERSITY EXTENSION SERVICES (AGRICULTURE CENTER)		
Work Request Number	303962	Problem Location	parking lot
Date Work Requested	11/23/2020 10:48:38 AM	Actual Labor Hours	4.00
Date Work Completed	11/23/2020 9:37:00 AM	Cost of Parts	\$185.85
Requested By	RAMON ARCA	Other Costs	-
Building	University Extension	Total Cost	\$372.85
Instructions	Install signs at Univ. Extension signs were installed 11/23		
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	001-157110		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$372.85		
TOTAL FOR DEPT/ACCT	\$666.35		



Special Services

Dates between: 11/01/2020 and 11/30/2020

Dept. Name/Account **070-081010 - TAX COLLECTOR**

Number

Work Request Number	303475	Problem Location	Tax Collector Green Tree, 2348 Immokalee Rd Naples
Date Work Requested	11/19/2020 2:23:00 PM	Actual Labor Hours	1.50
Date Work Completed	11/19/2020 2:25:15 PM	Cost of Parts	\$4.00
Requested By	LEILA VARCOE	Other Costs	-
Building	Marco Island Tax Collector	Total Cost	\$74.13

Instructions

"Please see attached info for Greentree office pick ups. Office hours are 9-6pm please contact Nayda Avila GT office manager at 598-2525 and Danna Molina in our accounting office 252-8185 for pick up times at.
Picked up and delivered to recycling. work completed 11/19

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 070-081010

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$74.13

TOTAL FOR DEPT/ACCT \$74.13

GRAND TOTAL FOR ALL SPECIAL SERVICES \$45,060.23