



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**8300 Radio Road
Naples, FL 34104**

JULY 21, 2020

MINUTES (via *ZOOM* remote access)

I. Call to Order

The meeting was called to order at 4:34 P.M. by Ms. Spencer. Attendance was called and a quorum of four was present.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan Florence “Dusty” Holmes Ron Jefferson Vacancy
Staff	Dan Schumacher, Collier County – Project Manager Rosio Garcia, Collier County – Administrative Assistant
Landscape	Michael McGee, McGee & Assoc – Landscape Architecture Jeff Dulaney, Mainscape Landscaping – Grounds Maintenance Gregory Goddard, Mainscape Landscaping – Irrigation Maintenance
Other	Wendy Warren, Premier Staffing – Transcriptionist

III. Pledge of Allegiance

The Pledge of Allegiance was not recited (virtual meeting).

IV. Approval of Agenda

*Chair Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented.
Second by Ms. Holmes. Carried unanimously 4 - 0.*

V. Approval of Minutes February 18, 2020

*Chair Spencer moved to approve the minutes of the January 21, 2020 meeting as presented.
Second by Ms. Holmes. Carried unanimously 4 - 0.*

VI. Landscape Maintenance Report – Mainscape Landscaping Company

Mr. Schumacher introduced Jeff Dulaney, Branch Manager and Gregory Goddard, Irrigation Operations Manager, Mainscape Landscaping.

- Grounds Maintenance service commenced the last week in June.
- Coronado Parkway initial clean-out and herbicide application is complete.
- Hunter Boulevard initial clean-out will be finished by the end of July.
- Maintenance for Tropicana and Sunshine Boulevards is ongoing.
- Irrigation initial repairs to valves and heads have been completed.

VII. Landscape Architect's Report – McGee & Associates

Mr. McGee summarized the "*Landscape Observation Report: July 2nd and 21st, 2020*" noting items highlighted in yellow should be addressed as soon as possible.

Recommendation

Additional time and/or labor, outside the scope of the contract, should be awarded to Mainscape to facilitate clean-up of medians including:

- Debris removal.
- Hand weeding to preserve plant material.
- Pruning of Bougainvilleas.
- Trimming of Sabal Palms.

Irrigation

Mr. Schumacher reported:

- Staff responded to an erratic valve message signaled by the HydroPoint Irrigation System on Coronado Parkway and Hunter Boulevard. A repair was made to three wires with insecure connections.
- Water usage was within normal parameters on all roadways.

Paver Cleaning

Mr. McGee communicated on behalf of Ms. Lulich, Road Maintenance Div, Manager-Landscape Operations, roadway pavers on Golden Gate Parkway will be pressure cleaned.

VIII. Project Manager's Report**A. Budget Report**

Mr. Schumacher summarized the "*Golden Gate MSTU Fund Budget 153 dated July 21, 2020*" for information purposes and provided an overview of the budget noting:

- FY20 Ad Valorem property tax revenue budget is \$443,200.00, an increase of 9% over FY19. The Millage rate is 0.5000 mils.
- Total revenue FY20 is \$989,209.50 including investment interest, transfers and contributions (minus a 5% reserve of \$22,600).
- Current Operating Expense Budget is \$313,309.50 of which Commitments total \$163,105.71; Expenditures \$86,843.53.
- Uncommitted Operating Expense funds available are \$63,360.26.
- Mainscape Landscaping's commitments for ground services total \$110,000.00.
- Landscape Incidentals budget, Line 19, is \$30,000.00 of which \$29,000 is committed.
- A Purchase Order for Green Effex in the amount of \$3,577.28 will remain active pending receipt of final invoices.

- Improvements General Fund, Line 35, reserved to fund capital projects or multi-year landscape contract deficit, available balance is \$580,000.00.
- Total available balance, less committed expenses, is \$674,369.61.

Mr. Schumacher will prepare Purchase Orders for FY-21 over the next six weeks.

A budget amendment to transfer funds from Capital Outlay to Landscape Incidentals to finance the Median Restoration project will be processed if necessary.

B. Multi-Year Contract - Grounds Maintenance

Invitation to Bid (ITB) package (Landscape & Irrigation)

A 3-year contract with two (2) 1-year renewal options was awarded to Mainscape Inc. and approved by the Board of County Commissioners (BCC) for the Golden Gate MSTU. Notice-to-Proceed was issued June 15, 2020.

C. Mulch

Southeast Spreading Company has applied thirteen and one-half (13-1/2) pallets of mulch to Tropicana Boulevard, depleting the stock held over from the cancelled Green Effex contract cancelled in September 2019.

Mulch for the other three MSTU roadways (Coronado, Hunter, & Sunshine) will be ordered in later 2020 upon completion of initial maintenance and/or refurbishment by Mainscape.

D. Light Pole Replacement

Hart's Electrical replaced a pole lamp outage on Sunshine Boulevard with a Lumec LED fixture.

Additionally, an automobile accident on Hunter Parkway demolished an FPL light pole and an Alexander Palm. The Alexander Palm will be replaced by the MSTU and an insurance claim filed at that time.

E. Welcome Sign – Golden Gate Pkwy (East)

Mr. Schumacher will request Mainscape clean the sign and sign light – after the MSTU roadways landscaping has returned to a normal maintenance condition. The flag lights will also be cleaned.

Ms. Spencer will research feasibility of cleaning the above referenced items personally.

F. Welcome Sign – Collier Blvd (South)

Mr. Schumacher reported:

- The MSTU would like to install a new replacement “Welcome to Golden Gate” sign on the west right-of-way (ROW) by the canal bridge.
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- Irrigation heads have been located in the vicinity to irrigate landscaping around the sign.
- A disconnected FPL power meter is also there and available to be reactivated by the MSTU to light the sign.
- Sign and Right-of-Way permits are required prior to installation.

Chair Spencer Motioned to approve funding for the sign permitting process. Second by Ms. Rogan. Carried unanimously 4 – 0.

G. Bridge Painting

Mr. Schumacher reported:

- A bridge inventory list and diagram for seventeen (17) bridges in the Golden Gate community was received from the Road Maintenance Division.
- The project would pertain to smaller bridges on secondary roads.
- Approval of the project by the by the M.S.T.U. Advisory Committee would be contingent on an agreement with the county Road Maintenance Division to assume future maintenance of the painted surfaces.
- A Request for Quote (RFQ) will be sought for the work to the visible surfaces if the response from the Road Maintenance Division is favorable.

Mr. Schumacher will update the Committee on the project status at the August 2020 meeting.

During Committee discussion the following was addressed:

- Plans for the Golden Gate pedestrian canal bridge(s) – will the original bridge(s) be removed and/or new structures built?
- Replacement plans for the Santa Barbara Boulevard and Golden Gate Parkway canal bridge may be available from Growth Management Division.

Mr. Schumacher will research the status of both bridges and report his findings to the Committee at the August 2020 meeting.

H. Leaning FPL Light Poles

Mr. Schumacher submitted an inventory of leaning concrete light poles on Coronado Parkway and Hunter Boulevard to Florida Power & Light (FPL) and requested the poles be straightened.

IX. Old Business

Mr. McGee reported a light pole lamp on Median #1 was consistently shining during daylight hours.
Mr. Schumacher will authorize Hart's Electric to evaluate the condition and repair as required.

X. New Business

None

XI. Public and Board Comments

Mr. Jefferson reported FPL will repair/replace flickering LED pole lights on Golden Gate Parkway from 55th Street to Santa Barbara Boulevard.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:15 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer, Chair

The Minutes were approved by the Committee on _____, 2020 as presented ____, or as amended _____.

MINUTES

(via *ZOOM* remote access)

NEXT MEETING:

AUGUST 18, 2020 – 4:30 PM

GOLDEN GATE COMMUNITY CENTER

4701 GOLDEN GATE PARKWAY

NAPLES, FL 34116

-Subject to permission from the County Manager-