

GOLDEN GATE BEAUTIFICATION M.S.T.U.

**8300 Radio Road
Naples, FL 34104**

AGENDA **JULY 21, 2020**

I. CALL TO ORDER

II. ATTENDANCE

Advisory Committee Patricia Spencer – Chair (10/06/2021)
Paula Rogan – Vice Chair (10/06/2019)
Florence “Dusty” Holmes (10/06/2021)
Ron Jefferson (10/06/2022)
- Vacancy -

Staff Michelle Arnold – PTNE Director
Dan Schumacher, Harry Sells – Project Managers

Contractors Mike McGee – Landscape Architect (McGee & Assoc)
Jeff Dulaney – Grounds Maintenance (Mainscape)

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF AGENDA

V. APPROVAL OF MINUTES FEBRUARY 18, 2020

VI. LANDSCAPE MAINTENANCE REPORT – MAINSCAPE

VII. LANDSCAPE ARCHITECT’S REPORTS – MCGEE & ASSOCIATES

- A. Tropicana Boulevard**
- B. Sunshine Boulevard**
- C. Coronado Parkway & Hunter Boulevard**
- D. Collier Boulevard, Golden Gate Parkway**

VIII. PROJECT MANAGER’S REPORT

- A. Budget Report.**
- B. Multi-year Contract - Grounds Maintenance.**
- C. Mulch.**
- D. Light Pole replacement.**
- E. Welcome Sign – Golden Gate Pkwy (East).**
- F. Welcome Sign – Collier Blvd (South).**
- G. Bridge Painting.**
- H. Leaning FPL light poles.**

IX. OLD BUSINESS

X. NEW BUSINESS

XI. PUBLIC COMMENTS

XII. ADJOURNMENT

**NEXT MEETING:
AUGUST 18, 2020 AT 4:30 PM
GOLDEN GATE COMMUNITY CENTER**

- Subject to permission from the County Manager -



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**3299 East Tamiami Trail, Suite 103
Naples, FL 34112
FEBRUARY 18, 2020**

MINUTES

I. Call to Order

The meeting was called to order at 4:29 P.M. by Ms. Spencer. Attendance was called and a quorum of four was present.

II. Attendance

Advisory Committee	Patricia Spencer – Chair Paula Rogan Florence “Dusty” Holmes Ron Jefferson Vacancy
Staff	Dan Schumacher, Collier County – Project Manager
Landscape	Michael McGee, McGee & Assoc – Landscape Architecture Armando Yzaguirre, A & M Property – Grounds Maintenance (Excused)
Other	Wendy Warren, Premier Staffing – Transcriptionist

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

*Ms. Spencer moved to approve the Agenda of the Golden Gate Advisory Committee as presented.
Second by Ms. Holmes. Carried unanimously 4 - 0.*

V. Approval of Minutes January 21, 2019

*Ms. Spencer moved to approve the minutes of the January 21, 2020 meeting as presented.
Second by Mr. Jefferson. Carried unanimously 4 - 0.*

MINUTES

VI. Landscape Maintenance Report – A & M Property Maintenance

This item was tabled till March 19, 2020.

- Landscape maintenance of the medians is performed every three (3) weeks to preserve Purchase Order funds prior to award of a multi-year contract.

VII. Landscape Architect's Report – McGee & Associates

Mr. McGee summarized the "*Landscape Observation Report: - February 7, 2020*" noting items highlighted in yellow should be addressed as soon as possible. *Restoration Project* planting will be addressed with the landscape service provider awarded the multi-year contract.

A. Tropicana Boulevard

- New plants are healthy.
- Median #1 Perennial Peanut installation requested.
- Median #5: Remove Oak tree, grind stump to planting depth and remove debris.
- The WeatherTRAK controller indicated 172,415 gallons of water utilized from January 1, 2020 to January 31, 2020.

B. Sunshine Boulevard

- Median #2 north end light poles 3 and 4 are coming on during the day.
- Seven (7) Tabebuia will be planted during renovation.
- Water usage of 257,886 gallons is high.

C. Coronado Parkway and Hunter Boulevard

- Replace Perennial Peanut ground cover damaged by weed overgrowth.
- Enhance irrigation for newly installed trees by placing triple "bubblers" on site.
- Additional plants to complete the renovation project are necessary.
- Combined water use as per WeatherTRAK Report was 124,283 gallons.

D. Collier Boulevard and Golden Gate Parkway (*arterial roadways are maintained by the County*)

Mr. McGee reported the County has two projects in the planning stages for the roadways:

- Mulch installation is complete.
- Median landscape design for Collier Boulevard from the Golden Gate Canal to Green Boulevard.
- Plant and/or tree replacements on Golden Gate Parkway from the Naples city limits, just west of the overpass to Collier Boulevard.

E. Irrigation

Mr. Schumacher reported:

- A WeatherTRAK alert notified Staff of a malfunction in the irrigation system.
- Multiple valves were opening simultaneously; one valve indicated low pressure; an additional valve was running in conjunction with other zones.
- Valve twelve (12) was replaced by A & M Property Maintenance.
- A new Timer Controller Backplane Assembly Circuit Board, under warranty, will be installed on receipt.

VIII. Project Manager's Report

A. Budget Report

Mr. Schumacher summarized the "*Golden Gate MSTU Fund Budget 153 dated February 18, 2020*" for information purposes and provided an overview of the budget noting:

MINUTES

- FY20 Ad Valorem property tax revenue budget is \$443,200.00, an increase of 9% over FY19. The Millage rate is 0.5000 mils.
- Total revenue FY20 is \$989,209.50 including investment interest, transfers and contributions (minus a 5% reserve of \$22,600).
- Current Operating Expense Budget, excluding Landscape Maintenance and Incidentals, is \$313,309.50 of which Commitments total \$86,007.71; Expenditures \$37,132.41.
- Uncommitted Operating Expense funds available are \$190,169.38.
- A & M Property Maintenance interim contract in the amount of \$49,000.00 has a commitment balance of \$27800.00; expenditures \$21,200.00
- Landscape Incidentals budget, Line 19, is \$30,000.00.
- A Purchase Orders for Green Effex in the amount of \$21,209.50 will remain active pending receipt of final invoices.
- Improvements General Fund, Line 35, reserved to fund capital projects or multi-year landscape contract deficit, available balance is \$580,000.00.
- Total available balance, less committed expenses, is \$856,434.44.

B. Multi-Year Contract - Grounds Maintenance

Invitation to Bid (ITB) package (Landscape & Irrigation)

An *Invitation to Bid* ((ITB) for a multi-year Landscape and Irrigation Maintenance contract will be posted on *BidSync* February 19, 2020, the County's Internet based bid notification system. The contract will be awarded by the Board of County Commissioners to the lowest qualified bidder.

Mr. Schumacher will update the Committee on the status of the contract at the next meeting.

C. Mulch

A & M Property Maintenance will apply an 8-0-12-180 fertilizer provided by Howard Fertilizer and Chemical to median turf.

Mr. Schumacher contracted Southeast Spreading Company to apply thirteen and one-half (13-1/2) pallets of mulch to Golden Gate roadway medians.

D. Welcome Sign – Collier Blvd (South)

Mr. Schumacher reported:

- Sign and Right-of-Way permits are required for installation of a “Welcome to Golden Gate” sign on the west side of Collier Blvd. by the canal bridge.
- Plans and specifications must be submitted to the ROW permit department for structural evaluation.
- Signs & Things produced the original sign erected in the area. Mike Boyd, principal, will research historical records for drawings and provide specifications for shearing bolts.
- Signs & Things will provide a quote for permitting, sign production and installation.

Mr. Schumacher will verify presence of irrigation in the area and update the Committee on the project at the March 2020 meeting.

E. Bridges

Mr. Schumacher reported:

- He received a bridge inventory list and diagram for seventeen (17) Golden Gate bridges from the Road Maintenance and Landscape Division.

MINUTES

- A Quick Quote will be sought to approximate the cost and scope for two (2) different size bridges.
- Approval of the project by the by the M.S.T.U. Advisory Committee would be contingent on an agreement with the county Road Maintenance Division to assume future maintenance of the painted surfaces.

Mr. Schumacher will update the Committee on the project status at the March 2020 meeting.

IX. Old Business

A. Light Pole Replacement

Hart's Electric will replace the light pole damaged by an auto accident on Sunshine Boulevard, Median #1.

X. New Business

Ms. Spencer reported the "Welcome to Golden Gate" sign needs cleaning.

Mr. Schumacher will consult Signs & Things to ascertain appropriate method for sign cleaning to ensure the paint is not damaged and report his findings to the Committee at the March meeting.

XI. Public and Board Comments

Mr. Jefferson observed:

- Coronado Parkway and Hunter Boulevard intersection landscape should be maintained in accordance with M.S.T.U. standards; Juniper trees require irrigation.
- Leaning concrete light poles on Coronado Parkway should be straightened by Florida Power & Light (FPL).

Mr. Schumacher will contact FPL to request light poles be erected properly to ensure safety compliance.

XII. Adjournment

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:15 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer, Chair

The Minutes were approved by the Committee on _____, 2020 as presented _____, or as amended _____.

**NEXT MEETING:
MARCH 19, 2020 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**

**Golden Gate MSTU
FY20
07-21-2020**

	FY-20	Vendor	Item	PO#	Budget	Commitments	Expenditures	Budget Remainder
1	CUR AD VALOREM TAX				\$ (443,200.00)	\$ -	\$ (417,137.26)	\$ (26,062.74)
2	DEL AD VALOREM				\$ -	\$ -	\$ (12,173.59)	\$ 12,173.59
3	OVERNIGHT INTEREST				\$ -	\$ -	\$ (3,528.88)	\$ 3,528.88
4	INVESTMENT INTEREST				\$ (8,000.00)	\$ -	\$ (9,246.54)	\$ 1,246.54
5	INTEREST TAX COLLECTOR				\$ -	\$ -	\$ (251.47)	\$ 251.47
6	INS CO REFUNDS				\$ -	\$ -	\$ -	\$ -
7	REVENUE STRUCTURE				\$ (451,200.00)	\$ -	\$ (442,337.74)	\$ (8,862.26)
8	TRANS FROM PROPERTY APPRAISER				\$ -	\$ -	\$ -	\$ -
9	TRANS FROM TAX COLLECTOR				\$ -	\$ -	\$ -	\$ -
10	CARRY FORWARD GEN				\$ (539,400.00)	\$ -	\$ -	\$ (539,400.00)
11	CARRY FORWARD OF ENCUMB				\$ (21,209.50)	\$ -	\$ -	\$ (21,209.50)
12	NEG 5% EST REV				\$ 22,600.00	\$ -	\$ -	\$ 22,600.00
13	TRANSFERS & CONTRIB				\$ (538,009.50)	\$ -	\$ -	\$ (538,009.50)
14	TOTAL REVENUE				\$ (989,209.50)	\$ -	\$ (442,337.74)	\$ (546,871.76)
15	WORKERS COMPENSATION				\$ 100.00	\$ 0.92	\$ 2.82	\$ 96.26
16	PERSONNEL SERVICES				\$ 100.00	\$ 0.92	\$ 2.82	\$ 96.26
17	ENG. FEES & OTHERS	McGee & Associates	Landscape Architect	4500199237	\$ 50,000.00	\$ 13,202.70	\$ 12,747.30	\$ 24,050.00
18	INDIRECT COST REIMBURSE	Collier County	Indirect Cost	Direct Pay	\$ 6,700.00	\$ -	\$ 6,700.00	\$ -
19	LANDSCAPE INCIDENTALS	MAINSCAPE,INC	Incidentals	4500203759	\$ 30,000.00	\$ 29,000.00	\$ -	\$ 1,000.00
20		Green Effex	Roadway Median Replanting	4500196360	\$ -	\$ -	\$ -	\$ -
21		Green Effex	Grounds Maint.	4500200198	\$ -	\$ -	\$ 3,577.28	\$ -
22		MAINSCAPE,INC	Grounds Maint.	4500203759	\$ -	\$ 110,000.00	\$ -	\$ -
23		A&M Property Maint.	Grounds Maint. - Interim	4500200209	\$ -	\$ 50.00	\$ 48,950.00	\$ -
23	OTHER CONTRACTUAL				\$ 171,209.50	\$ 110,050.00	\$ 52,527.28	\$ 8,632.22
24	ELECTRICITY	FPL	Electricity	4700004073	\$ 3,500.00	\$ 1,221.96	\$ 1,658.04	\$ 620.00
25		J.M. Todd	Shared Copier Lease	4500199713	\$ -	\$ -	\$ 133.06	\$ -
26		J.M. Todd	Shared Copier Lease New	4500201393	\$ -	\$ -	\$ 99.62	\$ -
27	RENT EQUIPMENT				\$ 300.00	\$ -	\$ 232.28	\$ 67.72
28	INSURANCE GENERAL	Collier County	Insurance General	Direct Pay	\$ 600.00	\$ 150.00	\$ 450.00	\$ -
29		Stahman England	Sprinkler System Repair	Visa Payment	\$ -	\$ -	\$ 360.00	\$ -
30		Amazon Market	Sprinkler System Repair	Visa Payment	\$ -	\$ -	\$ 56.80	\$ -
31		FIS - Florida Irrigation Supply	Pumps & related items	4500200705	\$ -	\$ 1,864.26	\$ 135.74	\$ -
31		Site One	Pumps & related items	4500200879	\$ -	\$ 878.73	\$ 1,121.27	\$ -
32	SPRINKLER SYSTEM				\$ 10,000.00	\$ 2,742.99	\$ 1,673.81	\$ 5,583.20
33	MULCH	In "Southeast Spreading"	Mulch spreading	Visa Payment	\$ 16,000.00	\$ -	\$ 2,256.93	\$ 13,743.07
34	LIGHTING MAINTENANCE	Hart's Electrical	Lighting Maintenance	4500198904	\$ 12,000.00	\$ 4,130.80	\$ 5,869.20	\$ 2,000.00
35	LICENSE & PERMITS	Cartegraph Systems Inc.	Collier County - Cartegraph	4500203165	\$ 2,000.00	\$ 773.33	\$ -	\$ 1,226.67
36	OTHER MISCELLANEOUS	Premier Staffing	Transcriptionist	4500199301	\$ 3,000.00	\$ 1,712.95	\$ 787.05	\$ 500.00
37	OFFICE SUPPLIES	Office Depot	Office Supplies	\$ 300.00	\$ -	\$ -	\$ -	\$ 300.00
38		J.M. Todd	Copier CPC	4500199712	\$ -	\$ -	\$ 64.62	\$ (64.62)
39		J.M. Todd	Copier CPC new	4500201396	\$ -	\$ 120.98	\$ 29.02	\$ -
40	COPYING CHARGES				\$ 300.00	\$ 120.98	\$ 93.64	\$ 85.38
41	FERT HERB CHEM	Howard Fertilizer	Fertilizer	Visa Payment	\$ 7,000.00	\$ -	\$ 1,300.00	\$ 5,700.00
42	OTHER OPERATING	Hydropoint data	Provide Irrigation Controller Sup	Visa Payment	\$ 200.00	\$ -	\$ 548.00	\$ (348.00)
43	OTHER TRAINING				\$ 200.00	\$ -	\$ -	\$ 200.00
44	OPERATING EXPENSE				\$ 313,309.50	\$ 163,105.71	\$ 86,843.53	\$ 63,360.26
45	IMPROVEMENTS GENERAL				\$ 580,000.00	\$ -	\$ -	\$ 580,000.00
46	CAPITAL OUTLAY				\$ 580,000.00	\$ -	\$ -	\$ 580,000.00
47	TRANS FROM 152 FUND TO 111 FUND		Reimbursement for Staff Support		\$ 52,600.00	\$ -	\$ 52,600.00	\$ -
48	TRANS FROM PROPERTY APPRAISER				\$ 4,200.00	\$ -	\$ 3,450.68	\$ 749.32
49	TRANS FROM TAX COLLECTOR				\$ 10,000.00	\$ -	\$ 8,836.23	\$ 1,163.77
50	TRANSFERS				\$ 66,800.00	\$ -	\$ 64,886.91	\$ 1,913.09
51	RESERVES FOR CONTINUING OPERATIONS - INSURANCE				\$ 29,000.00	\$ -	\$ -	\$ 29,000.00
52	RESERVES				\$ 29,000.00	\$ -	\$ -	\$ 29,000.00
53	TOTAL BUDGET				\$ 989,209.50	\$ 163,106.63	\$ 151,733.26	\$ 674,369.61

797,305,507	FY 10 Final Taxable Value	
548,992,684	FY 11 Final Taxable Value	
478,980,702	FY 12 Final Taxable Value	
516,253,177	FY 13 Final Taxable Value	
533,888,677	FY 14 Final Taxable Value	
575,541,732	FY 15 Final Taxable Value	
611,031,317	FY 16 Final Taxable Value	
673,743,701	FY 17 Final Taxable Value	
749,340,700	FY 18 Final Taxable Value	
813,136,298	FY 19 Final Taxable Value	
886,318,740	FY 20 Final Taxable Value	
9.00%	Adjustment FY19 to FY20	
	FY 20	FY 19
Millage	0.5000	0.5000
Extension	443,159	406,568
FY 20 Gross Taxable Value	886,318,740	
Minus: New Const. Annex.	4,123,285	
Plus: Amendment #1 TV Component	0	
Adj. Taxable Value	882,195,455	
Prior year FY19 Levy (Proceeds)	406,568	
Rolled Back Rate (less Amend One)	0.4609	
91% of Rolled Back Rate	0.4194	

0.5 mill cap

Total Available Balance	\$ 674,369.61
Plus Committed And Not Spent	\$ 163,106.63
Estimated Cash	\$ 837,476.24
Estimated Cash Less	
Uncollected Ad Valorem Taxes	\$ 811,413.50

Report Date: 7/14/2020