



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account 490-144610 - EMS			
Number			
Work Request Number	199529	Problem Location	776 Vanderbilt Beach Road. Install new LED wall pack lights on North wall to light up parking lot
Date Work Requested	10/8/2019 3:17:00 PM	Actual Labor Hours	4.00
Date Work Completed	3/9/2020 11:55:58 AM	Cost of Parts	-
Requested By	JOHN LAMBLEY	Other Costs	-
Building	EMS Station 44 / CCSO Sub	Total Cost	\$187.00
Instructions			
Install new LED wall pack lights on North wall to light up parking lot			
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	490-144610		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY			
REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED: \$187.00			



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number **490-144610 - EMS**

Work Request Number	204085	Problem Location	EMS Station 30 / CCSO Sub, 112 S 1st St
Date Work Requested	10/23/2019 7:40:17 AM	Actual Labor Hours	0.00
Date Work Completed	3/9/2020 11:56:22 AM	Cost of Parts	-
Requested By	TONY CAMPS	Other Costs	\$1,925.00
Building	EMS Station 30 / CCSO Sub	Total Cost	\$1,925.00

Instructions

When the first gate opens the back gate opens too. Please troubleshoot Tony Camps 2392726705
cc-8222
cc-48155

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 490-144610

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$1,925.00



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number **490-144610 - EMS**

Work Request Number	237699	Problem Location	776 Vanderbilt Beach Rd Naples
Date Work Requested	2/19/2020 7:39:27 AM	Actual Labor Hours	0.00
Date Work Completed	3/3/2020 12:00:00 PM	Cost of Parts	-
Requested By		Other Costs	\$962.00
Building	EMS Station 44 / CCSO Sub	Total Cost	\$962.00

Instructions

Please evaluate and repair the doors that go from EMS day room out to ambulance bay. (2 doors) They wont close (bottoms hit the tile floor) and the push bar locks are broken. Unable to secure station if bay doors cannot be closed= security risk/issue."

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 490-144610

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$962.00



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number **490-144610 - EMS**

Work Request Number	240145	Problem Location	790 Logan Blvd N Naples
Date Work Requested	2/27/2020 9:44:39 AM	Actual Labor Hours	0.00
Date Work Completed	3/4/2020 3:21:31 PM	Cost of Parts	-
Requested By		Other Costs	\$255.00
Building	EMS Station # 76	Total Cost	\$255.00

Instructions

he sensors for the bay doors are mounted at ankle height. It may have been a contributing factor in an incident where the bay door was able to close on top of a truck because the sensor was reading a clear line of sight under the truck between the tires. cc2-878

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 490-144610

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$255.00

TOTAL FOR DEPT/ACCT \$3,329.00



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number **111-156398 - EAGLE LAKES COMMUNITY PARK ELCP**

Work Request Number	234412	Problem Location	Eagle Lakes Community Center, 11565 E Tamiami Trail
Date Work Requested	2/5/2020 9:47:00 PM	Actual Labor Hours	4.00
Date Work Completed	3/4/2020 3:31:43 PM	Cost of Parts	-
Requested By		Other Costs	\$415.00
Building	Eagle Lakes Community Center	Total Cost	\$602.00

Instructions

Roll up door is stuck from the top part. Brian Owen 252-4068
cc-873

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 111-156398
REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$602.00

TOTAL FOR DEPT/ACCT \$602.00



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number **470-173435 - SOLID WASTE SCALEHOUSE OPERATIONS**

Work Request Number	239498	Problem Location	Naples Landfill Scalehouse, 3730 White Lake Blvd
Date Work Requested	2/25/2020 2:31:00 PM	Actual Labor Hours	34.00
Date Work Completed	3/4/2020 2:24:04 PM	Cost of Parts	\$529.54
Requested By		Other Costs	-
Building	Naples Landfill Scalehouse	Total Cost	\$2,119.04

Instructions

We have three offices in the Collier County Scalehouse that need some holes patched and one or two that need a fresh coat of paint. Please provide an eta as to when to expect someone so that we can make sure everything in the offices are put away properly to accommodate the work to be done.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 470-173435

REVENUE ACCOUNT NO: 001-122240-487400

**AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:**

DATE:

AMOUNT APPROVED: \$2,119.04



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number	470-173435 - SOLID WASTE SCALEHOUSE OPERATIONS		
Work Request Number	242318	Problem Location	Naples Landfill HHW Building, 3728 White Lake Blvd
Date Work Requested	3/5/2020 8:10:00 AM	Actual Labor Hours	30.00
Date Work Completed	3/6/2020 1:26:31 PM	Cost of Parts	\$161.35
Requested By		Other Costs	-
Building	Naples Landfill HHW Building	Total Cost	\$1,563.85
Instructions	The metal 'poles' holding up the building at 3728 White Lake Blvd (they are brown) need to be touched up with paint. The worst is the one directly under our address numbers. It looks like the paint chipped off down to the metal-see attached picture of what I mean. There are a few other poles which have smaller spots.		

CHARGE	
CREDIT:	
EXPENDITURE ACCOUNT NO:	470-173435
REVENUE ACCOUNT NO:	001-122240-487400
AUTHORIZATION FOR PAYMENT BY	
REIMBURSING AGENCY:	
DATE:	
AMOUNT APPROVED:	\$1,563.85



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number **470-173435 - SOLID WASTE SCALEHOUSE OPERATIONS**

Work Request Number	243026	Problem Location	Naples Landfill Scalehouse, 3730 White Lake Blvd
Date Work Requested	3/9/2020 1:15:00 PM	Actual Labor Hours	4.00
Date Work Completed	3/9/2020 1:19:08 PM	Cost of Parts	-
Requested By		Other Costs	-
Building	Naples Landfill Scalehouse	Total Cost	\$187.00

Instructions

Can you please send someone to hang a white board in the middle office of the scale house.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 470-173435

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$187.00



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number **470-173435 - SOLID WASTE SCALEHOUSE OPERATIONS**

Work Request Number	244933	Problem Location	Naples Landfill Scalehouse, 3730 White Lake Blvd
Date Work Requested	3/16/2020 9:35:00 AM	Actual Labor Hours	1.00
Date Work Completed	3/16/2020 9:38:33 AM	Cost of Parts	-
Requested By		Other Costs	-
Building	Naples Landfill Scalehouse	Total Cost	\$46.75

Instructions

They have a rack and Stanchion post that need to be put together. Can you send someone out to assist.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 470-173435

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$46.75



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number	470-173435 - SOLID WASTE SCALEHOUSE OPERATIONS		
Work Request Number	245492	Problem Location	Naples Landfill Scalehouse, 3730 White Lake Blvd
Date Work Requested	3/17/2020 2:59:58 PM	Actual Labor Hours	1.50
Date Work Completed	3/17/2020 3:00:52 PM	Cost of Parts	\$75.00
Requested By		Other Costs	-
Building	Naples Landfill Scalehouse	Total Cost	\$145.13
Instructions	make new 24x24 metal sign and place on post		
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	470-173435		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY			
REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$145.13		
TOTAL FOR DEPT/ACCT	\$4,061.77		



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number	111-138319 - GMD P&R ZONING & LAND DEVELOPMENT		
Work Request Number	241110	Problem Location	GMD P&R (Development Services), 2800 N Horseshoe Dr
Date Work Requested	3/2/2020 11:20:00 AM	Actual Labor Hours	0.50
Date Work Completed	3/3/2020 7:32:58 AM	Cost of Parts	\$74.00
Requested By		Other Costs	-
Building	GMD P&R (Development Services)	Total Cost	\$97.38
Instructions			
Replaced Flag			
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	111-138319		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$97.38		
TOTAL FOR DEPT/ACCT	\$97.38		



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number **111-156381 - PARKS & REC E. NAPLES COMMUNITY PARK**

Work Request Number	242263	Problem Location	3500 Thomasson Dr Naples
Date Work Requested	3/5/2020 1:05:38 PM	Actual Labor Hours	2.50
Date Work Completed	3/6/2020 12:00:00 PM	Cost of Parts	\$528.00
Requested By		Other Costs	-
Building	East Naples Park ENCP Comm Center	Total Cost	\$644.88

Instructions

print four large banners and add grommets

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 111-156381
REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$644.88

TOTAL FOR DEPT/ACCT \$644.88



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number **313-350103 - ATM ALTERNATIVE TRANS MODES**

Work Request Number	242400	Problem Location	8300 Radio Rd Naples
Date Work Requested	3/6/2020 7:50:00 AM	Actual Labor Hours	7.00
Date Work Completed	3/6/2020 7:53:00 AM	Cost of Parts	-
Requested By		Other Costs	-
Building	Cat Morande Administration	Total Cost	\$327.25

Instructions

CAT Admin building first floor install cabinets and countertop in breakroom, see photos attached. Cabinets and countertop located in bay area of maintenance building, see Liz Soriano"

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 313-350103
REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$327.25

TOTAL FOR DEPT/ACCT \$327.25



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number **111-156332 - PARKS & OTHER PROPERTIES**

Work Request Number	243325	Problem Location	Barefoot Beach Learning Center, 505 Barefoot Beach Blvd North Naples
Date Work Requested	3/10/2020 7:42:39 AM	Actual Labor Hours	0.50
Date Work Completed	3/16/2020 7:47:09 AM	Cost of Parts	\$22.00
Requested By		Other Costs	-
Building	Barefoot Beach Learning Center	Total Cost	\$45.38

Instructions
print two yard signs

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 111-156332

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$45.38

TOTAL FOR DEPT/ACCT \$45.38



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account 001-156361 - SUGDEN PARK			
Number			
Work Request Number	243530	Problem Location	Sugden Park SRP Maintenance Building, 4284 Avalon Dr
Date Work Requested	3/10/2020 1:46:00 PM	Actual Labor Hours	0.00
Date Work Completed	3/17/2020 1:09:25 PM	Cost of Parts	\$975.00
Requested By		Other Costs	-
Building	Sugden Park SRP Bath House	Total Cost	\$975.00
Instructions			
Please provide quote to replace rope			

CHARGE	
CREDIT:	
EXPENDITURE ACCOUNT NO:	001-156361
REVENUE ACCOUNT NO:	001-122240-487400
AUTHORIZATION FOR PAYMENT BY	
REIMBURSING AGENCY:	
DATE:	
AMOUNT APPROVED:	\$975.00
TOTAL FOR DEPT/ACCT	\$975.00



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number	001-163601 -PTNE (Public Transit and Neighborhood Enhancement)		
Work Request Number	243649	Problem Location	Mari's office
Date Work Requested	3/11/2020 7:40:00 AM	Actual Labor Hours	2.00
Date Work Completed	3/11/2020 3:28:08 PM	Cost of Parts	-
Requested By		Other Costs	-
Building	Cat Morande Administration	Total Cost	\$93.50
Instructions	Installed 2 TVs and moved the one in the lounge as requested.		

CHARGE	
CREDIT:	
EXPENDITURE ACCOUNT NO:	001-163601
REVENUE ACCOUNT NO:	001-122240-487400
AUTHORIZATION FOR PAYMENT BY	
REIMBURSING AGENCY:	
DATE:	
AMOUNT APPROVED:	\$93.50



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number	001-163601 -PTNE (Public Transit and Neighborhood Enhancement)		
Work Request Number	243650	Problem Location	Cat Morande Administration, 8300 Radio Rd Collier County
Date Work Requested	3/11/2020 7:41:00 AM	Actual Labor Hours	1.00
Date Work Completed	3/11/2020 3:29:40 PM	Cost of Parts	-
Requested By		Other Costs	-
Building	Cat Morande Administration	Total Cost	\$46.75
Instructions	Moved desk, hutch, and file cabinet as requested		
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	001-163601		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY			
REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$46.75		
TOTAL FOR DEPT/ACCT	\$140.25		



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number	040-623010 - JAIL HOLDING CELLS (ALL JAIL LOCATIONS)		
Work Request Number	243714	Problem Location	3RD FLOOR STAFF RESTROOM
Date Work Requested	3/11/2020 10:26:45 AM	Actual Labor Hours	2.00
Date Work Completed	3/24/2020 12:01:01 PM	Cost of Parts	-
Requested By		Other Costs	-
Building	Building J3 New Jail	Total Cost	\$93.50
Instructions	Replaced eye wash		
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	040-623010		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$93.50		
TOTAL FOR DEPT/ACCT	\$93.50		



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number **001-156363 - PARKS & REC BEACHES**

Work Request Number	244236	Problem Location	Barefoot Beach Learning Center, 505 Barefoot Beach Blvd North Naples
Date Work Requested	3/12/2020 12:55:09 PM	Actual Labor Hours	0.50
Date Work Completed	3/13/2020 9:13:54 AM	Cost of Parts	\$22.00
Requested By		Other Costs	-
Building	Barefoot Beach Learning Center	Total Cost	\$45.38

Instructions
print two yard signs

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-156363

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$45.38



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account **001-156363 - PARKS & REC BEACHES**
Number

Work Request Number	245829	Problem Location	sign shop
Date Work Requested	3/19/2020 7:46:14 AM	Actual Labor Hours	7.00
Date Work Completed	3/18/2020 12:00:00 PM	Cost of Parts	\$1,100.00
Requested By		Other Costs	-
Building	North Collier Regional Park Administration	Total Cost	\$1,427.25

Instructions

print 50 yard signs for beach parking to close,
print 50 yard signs for beach closed signs

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-156363

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$1,427.25



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number **001-156363 - PARKS & REC BEACHES**

Work Request Number	247080	Problem Location	sign shop
Date Work Requested	3/25/2020 1:26:22 PM	Actual Labor Hours	1.50
Date Work Completed	3/25/2020 2:25:50 PM	Cost of Parts	\$220.00
Requested By		Other Costs	-
Building	North Collier Regional Park Administration	Total Cost	\$290.13

Instructions

please make 20 yard signs for covid - 19 park trails

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-156363

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$290.13

TOTAL FOR DEPT/ACCT \$1,762.75



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number **198-157440 - MUSEUM ROBERTS RANCH**

Work Request Number	245107	Problem Location	1215 Roberts Ave W Immokalee
Date Work Requested	3/16/2020 2:53:09 PM	Actual Labor Hours	15.50
Date Work Completed	3/16/2020 2:57:17 PM	Cost of Parts	-
Requested By		Other Costs	-
Building	MUSEUM - IPMRR Roberts Ranch House	Total Cost	\$724.63

Instructions

deliver and picked up carts

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 198-157440
REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$724.63

TOTAL FOR DEPT/ACCT \$724.63



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number **001-122240 - FACILITIES MANAGEMENT**

Number

Work Request Number	245484	Problem Location	Building W Facilities Management, 3335 Tamiami Trail E Ste 101
Date Work Requested	3/17/2020 2:40:24 PM	Actual Labor Hours	4.50
Date Work Completed	3/19/2020 8:13:12 AM	Cost of Parts	\$124.00
Requested By		Other Costs	-
Building	Building W Facilities Management	Total Cost	\$334.38

Instructions

Place signs (24x36) at security entrances noting we are practicing social discipline by asking our visitors to refrain from shaking hands, use the wash stations, and maintain better spacing when speaking to one another "

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-122240
REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$334.38

TOTAL FOR DEPT/ACCT \$334.38



Special Services

Dates between: 03/01/2020 and 03/31/2020

Dept. Name/Account Number **001-155810 - HEALTH DEPARTMENT**

Work Request Number	247121	Problem Location	Building H Health, 3339 Tamiami Trail E
Date Work Requested	3/25/2020 2:27:20 PM	Actual Labor Hours	1.00
Date Work Completed	3/25/2020 2:28:26 PM	Cost of Parts	\$12.00
Requested By		Other Costs	-
Building	Building H Health	Total Cost	\$58.75

Instructions
cut new vinyl and install at location

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-155810

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$58.75

TOTAL FOR DEPT/ACCT \$58.75

GRAND TOTAL FOR ALL SPECIAL SERVICES \$13,196.89