



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **001-144710 - MEDICAL EXAMINER**

Work Request Number	208662	Problem Location	
Date Work Requested	11/7/2019 4:01:06 PM	Actual Labor Hours	0.00
Date Work Completed	1/8/2020 12:00:00 PM	Cost of Parts	-
Requested By	ROBERT COBURN	Other Costs	\$577.44
Building	Medical Examiner Office	Total Cost	\$577.44

Instructions

large walk -in cooler is leaking . not working. A VALVE needs to be replace .

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-144710

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$577.44

TOTAL FOR DEPT/ACCT \$577.44



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **111-156332 - PARKS & OTHER PROPERTIES**

Work Request Number	216266	Problem Location	Serenity Walk Park, 8985 Collier Blvd
Date Work Requested	12/6/2019 12:53:49 PM	Actual Labor Hours	0.00
Date Work Completed	1/1/2020 12:00:00 PM	Cost of Parts	-
Requested By		Other Costs	\$1,555.00
Building	Serenity Walk Park	Total Cost	\$1,555.00

Instructions

Gate is not getting signal to open or close. Has power.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 111-156332
REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$1,555.00

TOTAL FOR DEPT/ACCT \$1,555.00



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **001-156363 - PARKS & REC BEACHES**

Work Request Number	218798	Problem Location	465 Seagate Dr Naples
Date Work Requested	12/17/2019 7:01:18 AM	Actual Labor Hours	0.00
Date Work Completed	1/30/2020 12:00:00 PM	Cost of Parts	-
Requested By	WAYNE MUILENBURG	Other Costs	\$880.00
Building	Clam Pass Bridge	Total Cost	\$880.00

Instructions

cc-1163 "It appears the metal arm to the entry gate at Clam Pass Park has been hit - it's bent and can no longer open or close. It will need to be replaced."

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-156363

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$880.00

TOTAL FOR DEPT/ACCT \$880.00



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account **040-611010 - CCSO ADMIN**

Number

Work Request Number	219102	Problem Location	
Date Work Requested	12/18/2019 7:13:29 AM	Actual Labor Hours	0.00
Date Work Completed	1/8/2020 4:34:52 PM	Cost of Parts	-
Requested By		Other Costs	\$895.00
Building	CCSO Orangetree Substation	Total Cost	\$895.00

Instructions

Repair flag pole/ rope , please provide quote.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 040-611010
REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$895.00



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account **040-611010 - CCSO ADMIN**

Number

Work Request Number	221573	Problem Location	gun range tower
Date Work Requested	1/2/2020 9:35:33 AM	Actual Labor Hours	310.00
Date Work Completed	1/29/2020 3:38:56 PM	Cost of Parts	\$3,777.32
Requested By		Other Costs	-
Building	CCSO Range Control #1 (1st Floor)	Total Cost	\$18,269.82

Instructions

Completed interior trim and cleaned up site

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 040-611010

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$18,269.82

TOTAL FOR DEPT/ACCT \$19,164.82



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **001-163601 - ATM ALTERNATIVE TRANS MODES OPERATIONS**

Work Request Number	221598	Problem Location	Cat Morande Administration, 8300 Radio Rd
Date Work Requested	1/2/2020 10:38:19 AM	Actual Labor Hours	3.00
Date Work Completed	1/2/2020 10:38:39 AM	Cost of Parts	-
Requested By	YOUSI CARDESO	Other Costs	-
Building	Cat Morande Administration	Total Cost	\$140.25

Instructions

Needs 20 boxes moved from the maintenance back bldg archive room to the admin first floor lobby office. We also need a desk and a file cabinet moved from one office to another in the admin bldg. Cardeso Yousi 252-4995"

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-163601

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$140.25



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number	001-163601 - ATM ALTERNATIVE TRANS MODES OPERATIONS		
Work Request Number	226482	Problem Location	8300 Radio Rd Naples
Date Work Requested	1/7/2020 3:54:00 PM	Actual Labor Hours	6.00
Date Work Completed	1/7/2020 3:57:51 PM	Cost of Parts	-
Requested By	LIZ SORIANO	Other Costs	-
Building	Cat Morande Administration	Total Cost	\$280.50
Instructions	Need to remove furniture from three offices and put them in the maintenance building within one of the bays, on 1/7/20."		
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	001-163601		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$280.50		
TOTAL FOR DEPT/ACCT	\$420.75		



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number	470-173441 - SOLID WASTE NAPLES RECYCLING CENTER		
Work Request Number	221719	Problem Location	Naples Recycling Center Office, 2640 Corporate Flight Dr
Date Work Requested	1/2/2020 1:20:40 PM	Actual Labor Hours	1.50
Date Work Completed	1/2/2020 12:00:00 PM	Cost of Parts	\$35.00
Requested By	CHARLES HARRISON	Other Costs	-
Building	Naples Recycling Center Office	Total Cost	\$105.13
Instructions	Make new signs and drop off at location for new operation hours.		
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	470-173441		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY			
REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$105.13		
TOTAL FOR DEPT/ACCT	\$105.13		



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account **473-173416 - EDUCATION & COMPLIANCE**

Number

Work Request Number	225801	Problem Location	Building H Health, 3339 Tamiami Trail E
Date Work Requested	1/6/2020 7:19:33 AM	Actual Labor Hours	13.00
Date Work Completed	1/9/2020 2:10:34 PM	Cost of Parts	\$92.71
Requested By	KELLY GOLDHORN	Other Costs	-
Building	Building H Health	Total Cost	\$700.46

Instructions

Started painting 1/9 and completed 1/10

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 473-173416

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$700.46

TOTAL FOR DEPT/ACCT \$700.46



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number	101-163651 - GMD C&M TRANSPORTATION ENGINEERING		
Work Request Number	226092	Problem Location	GMD C&M (Transportation), 2885 S Horseshoe Dr
Date Work Requested	1/6/2020 4:35:53 PM	Actual Labor Hours	2.00
Date Work Completed	1/6/2020 4:36:48 PM	Cost of Parts	-
Requested By	DANIELLE BATES	Other Costs	-
Building	GMD C&M (Transportation)	Total Cost	\$93.50
Instructions	picked up and moved to surplus		

CHARGE	
CREDIT:	
EXPENDITURE ACCOUNT NO:	101-163651
REVENUE ACCOUNT NO:	001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY:	
DATE:	
AMOUNT APPROVED:	\$93.50
TOTAL FOR DEPT/ACCT	\$93.50



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **001-155810 - HEALTH DEPARTMENT**

Work Request Number	226762	Problem Location	3339 Tamiami Trail E Naples
Date Work Requested	1/8/2020 1:17:09 PM	Actual Labor Hours	1.00
Date Work Completed	1/21/2020 12:00:00 PM	Cost of Parts	\$22.00
Requested By	CAMILO TORRES	Other Costs	-
Building	Building H Health	Total Cost	\$68.75

Instructions

Can you please create a sign to say ENVIRONMENTAL HEALTH and an arrow pointing to the left (please see attached pictures).Size: about 20" L X 10" H.Thank you Camilo 239 293 3000

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-155810

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$68.75



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account 001-155810 - HEALTH DEPARTMENT			
Number			
Work Request Number	230158	Problem Location	3339 Tamiami Trail E Naples
Date Work Requested	1/21/2020 3:13:20 PM	Actual Labor Hours	0.45
Date Work Completed	1/21/2020 12:00:00 PM	Cost of Parts	\$11.00
Requested By		Other Costs	-
Building	Building H Health	Total Cost	\$32.04
Instructions			
Can you please create a sign to say:VITAL STATISTICSBIRTH AND DEATHCERTIFICATES3RD FLOORSUITE 315			
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	001-155810		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY			
REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$32.04		
TOTAL FOR DEPT/ACCT	\$100.79		



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **198-157410 - MUSEUM**

Work Request Number	227043	Problem Location	3331 Tamiami Trail E Naples
Date Work Requested	1/9/2020 8:03:00 AM	Actual Labor Hours	3.00
Date Work Completed	1/9/2020 8:10:47 AM	Cost of Parts	-
Requested By	JENNIFER GUIDA	Other Costs	-
Building	MUSEUM - CMGC Main Building	Total Cost	\$140.25

Instructions

picked up and took to surplus/

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 198-157410

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$140.25

TOTAL FOR DEPT/ACCT \$140.25



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **194-101540 - TOURISM TDC ADV AND PROM B**

Work Request Number	227046	Problem Location	Tourism (County Manager), 2660 Horseshoe Dr N
Date Work Requested	1/9/2020 8:07:00 AM	Actual Labor Hours	2.00
Date Work Completed	1/9/2020 8:09:30 AM	Cost of Parts	-
Requested By	JENNIFER LESLIE	Other Costs	-
Building	Tourism (County Manager)	Total Cost	\$93.50

Instructions
picked up and took to F

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 194-101540

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$93.50

TOTAL FOR DEPT/ACCT \$93.50



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number	040-623010 - JAIL HOLDING CELLS (ALL JAIL LOCATIONS)		
Work Request Number	227127	Problem Location	5B CELL 11 CELL 11 IN 5B TIOLET IS CLOGGED AND WON'T FLUSH
Date Work Requested	1/9/2020 10:12:03 AM	Actual Labor Hours	1.50
Date Work Completed	1/13/2020 7:40:38 AM	Cost of Parts	-
Requested By	EARL HALL	Other Costs	-
Building	Building J1 Old Jail	Total Cost	\$70.13
Instructions	Inmate Vandalism. Removed plastic bottle and other objects from waste line.		

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 040-623010

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$70.13



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number	040-623010 - JAIL HOLDING CELLS (ALL JAIL LOCATIONS)		
Work Request Number	227132	Problem Location	5B - Cell #12 Toile doesn't not flush
Date Work Requested	1/9/2020 10:12:44 AM	Actual Labor Hours	1.00
Date Work Completed	1/13/2020 7:43:18 AM	Cost of Parts	\$47.97
Requested By	EARL HALL	Other Costs	-
Building	Building J1 Old Jail	Total Cost	\$94.72
Instructions	Inmate Vandalism. Removed foreign objects from waste line, while retrieving toilet auger was damaged beyond repair.		

CHARGE
CREDIT:
EXPENDITURE ACCOUNT NO: 040-623010
REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:
DATE:
AMOUNT APPROVED: \$94.72



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number	040-623010 - JAIL HOLDING CELLS (ALL JAIL LOCATIONS)		
Work Request Number	230237	Problem Location	Building J1 Old Jail, 3319 Tamiami Trail E
Date Work Requested	1/21/2020 4:15:22 PM	Actual Labor Hours	0.00
Date Work Completed	1/30/2020 12:00:00 PM	Cost of Parts	-
Requested By		Other Costs	\$1,500.00
Building	Building J1 Old Jail	Total Cost	\$1,500.00
Instructions	cc-6199 the south gate not closing, smells like it is burnt up.contact christina cruz 239-253-3959		
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	040-623010		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$1,500.00		
TOTAL FOR DEPT/ACCT	\$1,664.85		



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number	111-156390 - PARKS & REC VINEYARDS COMMUNITY PARK		
Work Request Number	228072	Problem Location	6231 Arbor Blvd W Naples
Date Work Requested	1/13/2020 1:12:43 PM	Actual Labor Hours	1.50
Date Work Completed	1/13/2020 12:00:00 PM	Cost of Parts	\$230.00
Requested By	LAURIE JOHNSON	Other Costs	-
Building	Vineyards Park Vincp Community Center	Total Cost	\$300.13
Instructions	print two large banners and grommet		
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	111-156390		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$300.13		
TOTAL FOR DEPT/ACCT	\$300.13		



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **408-210106 - PUD MERCANTILE OPERATIONS CENTER**

Work Request Number	228315	Problem Location	Public Utilities Mercantile East, 4425 Progress Ave/4420 Mercantile Ave
Date Work Requested	1/14/2020 8:30:06 AM	Actual Labor Hours	0.50
Date Work Completed	1/16/2020 12:00:00 PM	Cost of Parts	\$11.00
Requested By	TAYLOR SAWATZKY	Other Costs	-
Building	Public Utilities Mercantile East	Total Cost	\$34.38

Instructions

Can I please have the attached item put on a poster/foam board so I can hang it in a conference room?

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 408-210106

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$34.38



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **408-210106 - PUD MERCANTILE OPERATIONS CENTER**

Work Request Number	229245	Problem Location	Public Utilities Mercantile East, 4425 Progress Ave/4420 Mercantile Ave
Date Work Requested	1/16/2020 11:20:52 AM	Actual Labor Hours	0.50
Date Work Completed	1/16/2020 12:00:00 PM	Cost of Parts	\$22.00
Requested By	TAYLOR SAWATZKY	Other Costs	-
Building	Public Utilities Mercantile East	Total Cost	\$45.38

Instructions

Print one glossy sheet and apply to foamboard.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 408-210106

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$45.38

TOTAL FOR DEPT/ACCT \$79.75



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **408-210105 - PUD PUBLIC UTILITIES ADMIN**

Work Request Number	228662	Problem Location	Building H Health, 3339 Tamiami Trail E
Date Work Requested	1/14/2020 4:31:16 PM	Actual Labor Hours	3.25
Date Work Completed	1/14/2020 4:50:13 PM	Cost of Parts	-
Requested By	KELLY GOLDHORN	Other Costs	-
Building	Building H Health	Total Cost	\$151.94

Instructions

Need to have the TV (from Alberto Sanchez's current office) moved to the new office around the corner? We will also need his current white board (in box) to be hung in the new office. Please Call Kelly Goldhorn 252-2506

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 408-210105

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$151.94



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **408-210105 - PUD PUBLIC UTILITIES ADMIN**

Work Request Number	231436	Problem Location	Building H Health, 3339 Tamiami Trail E
Date Work Requested	1/27/2020 8:15:15 AM	Actual Labor Hours	1.00
Date Work Completed	1/24/2020 12:00:00 PM	Cost of Parts	\$10.00
Requested By		Other Costs	-
Building	Building H Health	Total Cost	\$56.75

Instructions

Building H Health, 3339 Tamiami Trail E Can you please update the name on the door where Alister Burnett used to sit, Al Sanchez is in that office now.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 408-210105

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$56.75

TOTAL FOR DEPT/ACCT \$208.69



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **111-156398 - EAGLE LAKES COMMUNITY PARK
ELCP**

Work Request Number	229221	Problem Location	Eagle Lakes Community Center, 11565 E Tamiami Trail
Date Work Requested	1/16/2020 10:50:31 AM	Actual Labor Hours	2.00
Date Work Completed	1/16/2020 12:00:00 PM	Cost of Parts	\$200.00
Requested By	BRITT HIRST	Other Costs	-
Building	Eagle Lakes Community Center	Total Cost	\$293.50

Instructions

print new banners for Winter Fest, drop off

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 111-156398

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$293.50



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **111-156398 - EAGLE LAKES COMMUNITY PARK ELCP**

Work Request Number	229805	Problem Location	Mens Restroom (Next to Basketball) Eagle Lakes Park ELCP Restroom 11565 E Tamiami Trail 34113
Date Work Requested	1/21/2020 8:28:25 AM	Actual Labor Hours	2.50
Date Work Completed	1/21/2020 8:32:35 AM	Cost of Parts	-
Requested By		Other Costs	-
Building	Eagle Lakes Park ELCP Restroom	Total Cost	\$116.88

Instructions

Sink is knocked off the wall at Mens Restroom (Next to Basketball) Request assistance with sink on the floor. Replaced sink.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 111-156398
REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$116.88

TOTAL FOR DEPT/ACCT \$410.38



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **001-121110 - ADMINISTRATIVE SERVICES ADMIN**

Work Request Number	229379	Problem Location	3299 Tamiami Trail E Naples
Date Work Requested	1/16/2020 3:03:31 PM	Actual Labor Hours	1.00
Date Work Completed	1/16/2020 12:00:00 PM	Cost of Parts	\$22.00
Requested By	LISSETT DE LA ROSA	Other Costs	-
Building	Building F Administration	Total Cost	\$68.75

Instructions

We need two large printouts of the MLK sponsors list and the MLK stage presentations on at least a 2ftx3ft poster board (if larger is available, even better)."

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-121110

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$68.75

TOTAL FOR DEPT/ACCT \$68.75



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number	001-144210 - EMERGENCY MANAGEMENT ADMIN		
Work Request Number	229388	Problem Location	EMS Station #75, 4590 Santa Barbara Blvd
Date Work Requested	1/16/2020 3:24:02 PM	Actual Labor Hours	1.00
Date Work Completed	1/17/2020 2:40:28 PM	Cost of Parts	-
Requested By	UNKNOWN	Other Costs	-
Building	EMS Station #75	Total Cost	\$46.75
Instructions	replace 2 5x8 American Flags		
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	001-144210		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$46.75		
TOTAL FOR DEPT/ACCT	\$46.75		



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number	470-173435 - SOLID WASTE SCALEHOUSE OPERATIONS		
Work Request Number	229823	Problem Location	Naples Landfill Scalehouse, 3730 White Lake Blvd
Date Work Requested	1/21/2020 8:55:54 AM	Actual Labor Hours	4.00
Date Work Completed	1/21/2020 11:30:00 AM	Cost of Parts	\$375.00
Requested By		Other Costs	-
Building	Naples Landfill Scalehouse	Total Cost	\$562.00
Instructions	Remove the lock on the door into Internal Controls from scale house breakroom.3. Panic Bars at all three exit doors: the door out of Internal Controls, and the two 'normal' exit doors.Contact Stefanie Rochow 239-252-8480"		
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	470-173435		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY			
REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$562.00		
TOTAL FOR DEPT/ACCT	\$562.00		



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **470-173434 - NORTH COLLIER RDOC**

Work Request Number	229946	Problem Location	North Collier Recycling Center NCRC, 9950 Goodlette-Frank Rd N
Date Work Requested	1/21/2020 11:18:06 AM	Actual Labor Hours	0.00
Date Work Completed	1/24/2020 12:00:00 PM	Cost of Parts	-
Requested By		Other Costs	\$490.00
Building	North Collier Recycling Center NCRC	Total Cost	\$490.00

Instructions

CC-1937
North Collier Recycling Center NCRC, 9950 Goodlette-Frank Rd N
Please repair main gate not opening or closing

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 470-173434
REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$490.00

TOTAL FOR DEPT/ACCT \$490.00



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number	001-121710 - PROCUREMENT SERVICES (PURCHASING)		
Work Request Number	230137	Problem Location	Building C2 Procurement Services, 3295 Tamiami Trail E
Date Work Requested	1/21/2020 2:46:00 PM	Actual Labor Hours	5.00
Date Work Completed	1/21/2020 2:47:40 PM	Cost of Parts	-
Requested By		Other Costs	-
Building	Building C2 Procurement Services	Total Cost	\$233.75

Instructions

There are 8 chairs that need to be put together and also 4 tables. They need the existing chairs and tables in the Front Lobby taken to the back when the new stuff is in place.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-121710
REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$233.75



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number	001-121710 - PROCUREMENT SERVICES (PURCHASING)		
Work Request Number	231727	Problem Location	Building C2 Procurement Services, 3295 Tamiami Trail E
Date Work Requested	1/27/2020 3:30:00 PM	Actual Labor Hours	6.00
Date Work Completed	1/27/2020 3:31:33 PM	Cost of Parts	-
Requested By		Other Costs	-
Building	Building C2 Procurement Services	Total Cost	\$280.50
Instructions			

CHARGE
CREDIT:
EXPENDITURE ACCOUNT NO: 001-121710
REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:
DATE:
AMOUNT APPROVED: \$280.50



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number	001-121710 - PROCUREMENT SERVICES (PURCHASING)		
Work Request Number	231985	Problem Location	Building C2 Procurement Services, 3295 Tamiami Trail E
Date Work Requested	1/28/2020 1:42:34 PM	Actual Labor Hours	1.50
Date Work Completed	1/28/2020 1:44:35 PM	Cost of Parts	-
Requested By		Other Costs	-
Building	Building C2 Procurement Services	Total Cost	\$70.13
Instructions	Needs to install 2 (40 inches) TV's on the wall Sara Schneeberger 252-8985.		
CHARGE			
CREDIT:			
EXPENDITURE ACCOUNT NO:	001-121710		
REVENUE ACCOUNT NO:	001-122240-487400		
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY:			
DATE:			
AMOUNT APPROVED:	\$70.13		
TOTAL FOR DEPT/ACCT	\$584.38		



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **313-350103 - ATM ALTERNATIVE TRANS MODES**

Work Request Number	231042	Problem Location	
Date Work Requested	1/23/2020 2:08:17 PM	Actual Labor Hours	56.50
Date Work Completed	1/29/2020 11:11:14 AM	Cost of Parts	\$378.57
Requested By		Other Costs	-
Building	CAT Morande Maintenance Building	Total Cost	\$3,019.95

Instructions
patched and painted room

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 313-350103
REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$3,019.95

TOTAL FOR DEPT/ACCT \$3,019.95



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **681-431590 - County Court**

Work Request Number	231093	Problem Location	3315 Tamiami Trail E Naples
Date Work Requested	1/23/2020 3:09:50 PM	Actual Labor Hours	0.50
Date Work Completed	1/23/2020 11:30:00 AM	Cost of Parts	\$35.00
Requested By		Other Costs	-
Building	Building L Courthouse	Total Cost	\$58.38

Instructions

I need the secondary interpreters office on the fifth floor in Court Administration rekeyed to an individual and GM dual key. Please see Kerri Hixson to ensure proper office is getting re-keyed.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 681-431590

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$58.38



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **681-431590 - County Court**

Work Request Number	231438	Problem Location	3315 Tamiami Trail E Naples
Date Work Requested	1/27/2020 8:18:25 AM	Actual Labor Hours	0.45
Date Work Completed	1/24/2020 12:00:00 PM	Cost of Parts	\$11.00
Requested By		Other Costs	-
Building	Building L Courthouse	Total Cost	\$32.04

Instructions

I need a Courtroom nameplate for our new Judge. Should read: The Honorable Shannon H. McFee.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 681-431590

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$32.04

TOTAL FOR DEPT/ACCT \$90.41



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **001-156334 - PARKS & REC SPECIAL EVENTS**

Work Request Number	231937	Problem Location	sign shop, three banners for Senior Expo
Date Work Requested	1/28/2020 12:40:29 PM	Actual Labor Hours	2.00
Date Work Completed	1/28/2020 12:42:17 PM	Cost of Parts	\$375.00
Requested By		Other Costs	-
Building	North Collier Regional Park Administration	Total Cost	\$468.50

Instructions

print three large banners and add grommets

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-156334
REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$468.50

TOTAL FOR DEPT/ACCT \$468.50



Special Services

Dates between: 01/01/2020 and 01/31/2020

Dept. Name/Account Number **001-454010 - PUBLIC DEFENDER**

Number

Work Request Number	232117	Problem Location	Building L Courthouse, 3315 Tamiami Trail E
Date Work Requested	1/29/2020 7:15:28 AM	Actual Labor Hours	4.00
Date Work Completed	1/29/2020 8:47:08 AM	Cost of Parts	-
Requested By		Other Costs	-
Building	Building L Courthouse	Total Cost	\$187.00

Instructions

moved furniture as requested.

CHARGE

CREDIT:

EXPENDITURE ACCOUNT NO: 001-454010

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY
REIMBURSING AGENCY:

DATE:

AMOUNT APPROVED: \$187.00

TOTAL FOR DEPT/ACCT \$187.00

GRAND TOTAL FOR ALL SPECIAL SERVICES \$32,013.15