

Collier County Community Redevelopment Agency

IMMOKALEE CRA

i The Place to Call Home !

**MEETING OF THE
IMMOKALEE
BEAUTIFICATION
MSTU
(Municipal Service Taxing Unit)
ADVISORY COMMITTEE**

**February 26, 2020
8:30 a.m.**



Immokalee
Florida in the 21st century

IMMOKALEE

CRA Collier County Community
Redevelopment Agency








Florida's 21st century

2020

January							February							March							April						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4							1	1	2	3	4	5	6	7				1	2	3	4
5	6	7	8	9	10	11	2	3	4	5	6	7	8	8	9	10	11	12	13	14	5	6	7	8	9	10	11
12	13	14	15	16	17	18	9	10	11	12	13	14	15	15	16	17	18	19	20	21	12	13	14	15	16	17	18
19	20	21	22	23	24	25	16	17	18	19	20	21	22	22	23	24	25	26	27	28	19	20	21	22	23	24	25
26	27	28	29	30	31		23	24	25	26	27	28	29	29	30	31					26	27	28	29	30		

May							June							July							August						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6				1	2	3	4							1	
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	23	24	25	26	27	28	29	
31																					30	31					

September							October							November							December								
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S		
			1	2	3	4	5					1	2	3	1	2	3	4	5	6	7				1	2	3	4	5
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12		
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19		
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26		
27	28	29	30				25	26	27	28	29	30	31	29	30						27	28	29	30	31				

-  CRA Meeting
-  MSTU Meeting
-  Special Meeting
-  Joint Meeting
-  Offsite Location

All meetings held at CareerSource SWFL located at 750 South 5th Street, Immokalee FL unless otherwise noted

All meetings are held at the CareerSource SWFL Conference Room located at 750 South 5th Street, Immokalee, FL 34142 unless otherwise noted. CRA Meetings are held every third Wednesday of the month. MSTU Meetings are held every fourth Wednesday of the month.

CRA Board

Commissioner
Donna Fiala
Co-Chair

Commissioner
William McDaniel, Jr.
Co-Chair

Commissioner
Burt L. Saunders

Commissioner
Penny Taylor

Commissioner
Andy Solis, Esq

CRA Advisory Board

Frank Nappo
Chair

Anne Goodnight
Vice-Chair

Mike Facundo
Edward "Ski" Olesky
Andrea Halman
Yvar Pierre
Francisco "Frank" Leon
Mark Lemke

**MSTU Advisory
Committee**

Bernardo Barnhart
Chair

Peter Johnson
Vice-Chair

Andrea Halman
Norma Garcia
Cherryle Thomas

CRA Staff

Debrah Forester
Director

Christie Betancourt
Operations Manager

Julian Morgan
Project Manager

Monica Acosta
Administrative Assistant

Meeting of the Immokalee Lighting and Beautification MSTU Advisory Committee.

Immokalee Community Redevelopment Agency

CareerSource Southwest Florida

750 South 5th Street, Immokalee, FL 34142

February 26, 2020 – **8:30 A.M.**

- A. Call to Order.
 - B. Pledge of Allegiance and Moment of Silence.
 - C. Roll Call and Announcement of a Quorum.
 - D. Introductions.
 - E. Approval of Agenda. *(Action Item)*
 - F. Approval of Consent Agenda. *(Action Item)*
 - 1. Minutes
 - i. MSTU Advisory Committee Meeting for January 22, 2020 (Enclosure 1)
 - 2. Budget Reports (Enclosure 2)
 - 3. Operations Manager Report (Enclosure 3)
 - 4. Community Meetings (Enclosure 4)
 - G. Announcements.
 - 1. Communications Folder
 - 2. Public Comment speaker slips
 - 3. CRA Budget & Work Plan Workshop update
 - H. New Business.
 - I. Old Business.
 - 1. MSTU Project Manager Report (Enclosure 5)
 - 2. Main Street Improvements Project – FDOT Project #439002-1 - update
 - 3. Holiday Decorations
 - 4. Monuments – Welcome Signs
 - 5. Contractor Reports
 - i. Maintenance Report
 - 1. A&M Monthly Reports (Enclosure 6)
 - a. Maintenance Report & Schedule
 - b. 20/21 Projections
 - c. Estimates
 - 2. Project Manager Observation Field Report (Enclosure 7)
 - 6. TIGER Grant updates
 - 7. Code Enforcement updates
 - 8. FDOT updates
 - 9. Other Agencies
- J. Citizen Comments.
- K. Next Meeting Date. MSTU will meet on February 26, 2020 @ 8:30 A.M. at CareerSource SWFL.
- L. Adjournment.

* The next Advisory Board meeting will be held February 26, 2020, at 8:30 A.M. at CareerSource Southwest Florida located at 750 South Fifth Street in Immokalee unless otherwise noticed. All meetings will be publicly noticed in the W. Harmon Turner Building (Building F), posted at the Immokalee Public Library and provided to the County Public Information Department for distribution. Please contact Christie Betancourt, Operations Manager at 239.867.0028 for additional information. In accordance with the American with Disabilities Act, persons needing assistance to participate in any of these proceedings should contact Christie Betancourt at least 48 hours before the meeting. The public should be advised that members of the MSTU Advisory Committee are also members of other Boards and Committees, including, but not limited to: the Immokalee Fire Commission. In this regard, matters coming before the Advisory Committee/Board may come before one or more of the referenced Board and Committees from time to time.

MINUTES

Meeting of the Immokalee Lighting and Beautification MSTU Advisory Committee on January 22, 2020.

CareerSource SWFL
750 South 5th Street
Immokalee, FL 34142
239-658-3000

A. Call to Order.

The meeting was called to order by Bernardo Barnhart, MSTU Chair at 8:32 A.M.

B. Pledge of Allegiance and a Moment of Silent.

Christie Betancourt led the Pledge of Allegiance and Bernardo Barnhart led a moment of silence.

C. Roll Call and Announcement of a Quorum.

Christie Betancourt opened roll call. A quorum was announced for the MSTU board.

MSTU Advisory Committee Members Present:

Andrea Halman, Bernardo Barnhart, and Peter Johnson.

MSTU Advisory Committee Members Absent/Excused:

Cherryle Thomas and Norma Garcia

Others Present:

Mark Lemke, Victoria Peters, Armando Yzaguirre, Sharon Johnson, and William (Bill) McDaniel.

Staff: Debrah Forester, Christie Betancourt, Julian Morgan, and Monica Acosta.

D. Introductions.

All board members introduced themselves to the members of the public. All public present introduced themselves.

E. Approval of Agenda.

Staff presented the agenda to the board for approval. Item I.4. to be discussed as soon as Sharon Johnson from Lykins arrives.

Action: *Ms. Andrea Halman made a motion to approve the agenda as presented. Mr. Peter Johnson seconded the motion and it passed by unanimous vote. 3-0.*

F. Approval of Consent Agenda.

1. Minutes

i. Joint CRA & MSTU Advisory Board Meeting for December 18, 2019 (Enclosure 1)

2. Budget.

i. Current Budget (Enclosure 2)

3. Operations Manager Report (Enclosure 3)

4. Community Meetings (Enclosure 4)

Staff presented the board with the December 18, 2019 Joint CRA & MSTU Meeting Minutes, Budget, Operations Manager's Report, and Community Meetings.

Action: *Mr. Peter Johnson made a motion to approve the Consent Agenda as presented. Ms. Andrea Halman seconded the motion and it passed by unanimous vote. 3-0.*

G. Announcements.

1. Communications Folder

Staff reviewed the communications folder with the board and members of the public. The folder contained the public notice for this meeting, the 2020 Calendar for the CRA and MSTU meetings, Governor DeSantis open vacancy's, IUNC Housing Committee meeting, Mr. William Austin Deyo's obituary, and upcoming community event listing.

2. Public Comment speaker slips

Staff reiterated the public 3-minute speaker slip policy. The board will give more time if they feel it necessary.

3. CRA Budget & Work Plan Workshop – February 13, 2020 @ 10:00 a.m.

Staff announced that the Budget and Workplan Workshop has been scheduled for February 13, 2020, members of the boards and public are encouraged to attend.

H. New Business.

1. No new business.

I. Old Business.

1. MSTU Project Manager Report (Enclosure 5)

Staff informed the board that Julian Morgan's last day as Project Manager is January 24, 2020. Staff also informed board that they will be applying for another grant. This would be to continue the sidewalk in the Eustis area from South 5th to South 1st, an area of about .3 of a mile, a map of the proposed section is in the Project Manager's report located in Enclosure 5. The window to apply is very short, deadline is February 10, 2020.

2. Main Street Improvements Project – FDOT Project #439002-1 – update

Staff informed board that the Carver/South 5th street project is currently at 90% plans, awaiting the engineer to address a few items and the project should be at 100% plans within the next month. Bid documents are going out. Julian will be working on a map of the blue poles, as to condition, and any other item that might be pressing. Poles may be replaced or just moved to certain areas of concern. They could also be sold for surplus. A lighting plan assessment will need to be done for the needs of the lighting areas to be addressed. One area of concern other than the lighting was the issue of trash pickup during the holidays. Christmas and New Year landed on trash pickup day so there was no pickup for 14 days. The problem would be if this happens again, there needs to be something done to address this before it happens again. Staff will try and check the schedule and see what can be done in the future. Commissioner McDaniel would like a copy of the email so that he can have his staff check the contract and see what the verbiage states for this type of incident.

3. Holiday Decorations

Staff informed board that there will be a five-year contract going out for bid on the holiday decorations to avoid any last-minute issues. The maintenance department will be doing some minor repairs and re-painting at the Zocalo park.

4. Monuments – Welcome Signs

Ms. Sharon Johnson with Lykins addressed the board with updates. All permits are in, they only need to pick out the colors for the monuments. Three colors are needed, one for the body, one for the molding and one for the background. the board would like to go with different shades of the cream color for the body and the molding and an off white for the background. A rendering will be sent back for final approval.

5. Contractor Reports

i. Maintenance Report

1. A&M Monthly Report (Enclosure 6)

Staffed reviewed the schedule of maintenance with the board and members of the public.

2. Project Manager Observation Field Report (Enclosure 7)

Staff reviewed the PM observation field report with the board and provided updates on the mulch installation, the banners, the cemetery on Main Street and Zocalo plaza.

Mr. Armando Yzaguirre presented on the excess gum on the sidewalks along Main Street. He informed the board that all the companies he reached out to for removal of the gum were in the excess of \$5,000.00. He purchased specific nozzle needed for the pressure washer to see how long it would take for one of his employees to do the work. It took 45 minutes to do one square along one of the worst areas on main street. He estimates that ten squares would cost \$500 for one employee to do it.

He suggested that we get the owners to pay half and agree to maintain the area once it has been cleaned. The target is along Main Street. The board could choose to do a test, maybe at Zocalo Park, to see how much can be done for the \$500.

Action: *Ms. Andrea Halman made a motion to remov gum on the sidewalk along the Zocalo park area at a not-to-exceed amount of \$500. Mr. Peter Johnson seconded the motion and it passed by unanimous vote. 3-0.*

6. TIGER Grant Updates

Staff announced that RFP is being finalized to hire someone for design.

7. Code Enforcement updates

No update

8. FDOT updates

Ms. Victoria Peters had responses to the boards previous questions of the work that is being done on SR 82 and SR 29. The gas lines and pipes being put in are for both natural and propane gas, the company is taking advantage of the construction to update the pipes and infrastructure prior to construction starting. The construction company is 60 days into their contract and are on schedule. They will be starting drainage soon. She did not have updates yet on the roundabout but will get back with the board as soon as she has them. Josephine Mac is the possible point of contact for this project.

9. Other agencies

No other updates

J. Citizens Comments.

No Citizens Comments

K. Next Meeting Date.

The next MSTU meeting will be on February 26, 2020 @ 8:30A.M. at CareerSource SWFL. 750 South 5th Street, Immokalee, FL.

L. Adjournment.

Meeting Adjourned @ 9:47 A.M.

**Immokalee Beautification
FUND 111
February 7, 2020**

	Vendor	Item	PO#	Budget	Commitments	Expenditures	Total Available	
1	Coster 163805 Imm Rd & SR 29			\$ 215,700.00			\$ 215,700.00	
2	TOTAL EXPENSE			\$ 215,700.00	\$ 34,287.08	\$ 80,023.12	\$ 101,389.80	
3	INS CO REFUND					\$ (900.00)		
4	A&M	Incidental	634990 4500199030	\$ 35,000.00	\$ -	\$ 5,000.00	\$ 30,000.00	
5					\$ -	\$ -	\$ -	
6	LANDSCAPE INCIDENTAL			\$ 35,000.00	\$ -	\$ 5,000.00	\$ 30,000.00	
7	A&M	Maintenance	634999 4500199030	\$ 140,000.00	\$ 12,080.00	\$ 65,920.00	\$ 62,000.00	
8					\$ -	\$ -	\$ -	
9	OTHER CONTRACTUAL			\$ 140,000.00	\$ 12,080.00	\$ 65,920.00	\$ 62,000.00	
10		LCEC - 0476220000 -SR 29 7th St	643100 4700004098	\$ 300.00	\$ 197.45	\$ 102.55	\$ -	
11		LCEC - 8773840000 - S. 1st. St. lights	643100 4700004098	\$ 1,500.00	\$ 1,139.19	\$ 360.81	\$ -	
12		LCEC - 9874030000 SR 29 Irrigation	643100 4700004098	\$ 1,600.00	\$ 1,115.48	\$ 484.52	\$ -	
13		LCEC - 5844855623 Security Lights	643100 4700004098	\$ 6,000.00	\$ 3,622.50	\$ 2,377.50	\$ -	
14		LCEC -			\$ -	\$ -	\$ -	
15	ELECTRICITY			\$ 13,000.00	\$ 6,074.62	\$ 3,325.38	\$ 3,600.00	
16		IWSD - 11060226-01 Meter# 2642	643400 4700004030	\$ 2,100.00	\$ 1,300.49	\$ 799.51	\$ -	
17		IWSD - 11062507-1 Meter # 6933	643400 4700004030	\$ 930.00	\$ 588.29	\$ 341.71	\$ -	
18		IWSD - 11062508-01 Meter# 8642	643400 4700004030	\$ 2,370.00	\$ 1,807.38	\$ 562.62	\$ -	
19								
20		IWSD - 21210106-01 Meter# 8624	643400 4700004030	\$ 3,500.00	\$ 1,367.51	\$ 2,132.49	\$ -	
21		7/24/17-08/24/17 107 N 1st St.	643400 1900199214				\$ -	
22	WATER & SEWER			\$ 6,000.00	\$ 5,063.67	\$ 3,836.33	\$ (2,900.00)	
23	Trash & Garbage			\$ 11,000.00	\$ 10,000.00		\$ 1,000.00	
24		WASTE CONNECTIONS	643300 4500198629	\$ 1,200.00	\$ 1,068.79	\$ 131.21	\$ -	
25		FLORIDA IRRIGATION SUPPLY INC	646311 4500199023	\$ 3,400.00	\$ 1,068.79	\$ 131.21	\$ 2,200.00	
26			646318 4500190519	\$ 6,000.00			\$ 6,000.00	
27	MULCH			\$ 7,000.00	\$ -	\$ 2,710.20	\$ 4,289.80	
28	FERT HERB CHE			\$ 300.00	\$ -	\$ -	\$ 300.00	
29	OPERATING EXPENSE			\$ 215,700.00	\$ 34,287.08	\$ 80,023.12	\$ 101,389.80	
30	TOTAL BUDGET			\$ 215,700.00				
31							Total Available Balance	\$ 101,389.80
32							Committed And Not Spent	\$ 34,287.08
33								
34							Estimated Cash	\$ 135,676.88

Immokalee Beautification
FUND 162
February 08, 2020

	Vendor	Commitment Item	Item	PO#	Budget	Commitments	Expenditures	Total
1		311100			\$ (395,100.00)	\$ -	\$ (292,818.02)	\$ (102,281.98)
2		311200			\$ -	\$ -	\$ -	\$ -
3		361170			\$ -	\$ -	\$ (1,212.71)	\$ 1,212.71
4		361180			\$ (7,000.00)	\$ -	\$ (4,329.26)	\$ (2,670.74)
5		361320			\$ -	\$ -	\$ (151.30)	\$ 151.30
6		369130			\$ -	\$ -	\$ (52,878.97)	\$ 52,878.97
7	REVENUE STRUCTURE				\$ (402,100.00)	\$ -	\$ (351,390.26)	\$ (50,709.74)
8		486600			\$ -	\$ -	\$ -	\$ -
9		486700			\$ -	\$ -	\$ -	\$ -
10		489200			\$ (731,900.00)	\$ -	\$ -	\$ (731,900.00)
11		489201			\$ (7,080.75)	\$ -	\$ -	\$ (7,080.75)
12		489900			\$ 20,200.00	\$ -	\$ -	\$ 20,200.00
13	TRANSFERS & CONTRIB				\$ (718,780.75)	\$ -	\$ -	\$ (718,780.75)
14	TOTAL REVENUE				\$ (1,120,880.75)	\$ -	\$ (351,390.26)	\$ (769,490.49)
15	Q. Grady Minor	631400	Monument Design	4500188387		\$ 4,650.75		
16	Q. Grady Minor	631400	Landscape Architect	4500195523	\$ 52,080.75	\$ 2,430.00	\$ -	
17	ENG FEES OTHER				\$ 52,080.75	\$ 4,659.50	\$ 2,421.25	\$ 45,000.00
18	Collier County	631650			\$ 400.00	\$ -	\$ -	\$ 400.00
19	Collier County	634970	Indirect Cost	Direct Pay	\$ 2,200.00	\$ 1,100.00	\$ 1,100.00	\$ -
20	Parks & Recreation	639980	Zocalo - Maintenance	InterDept Pay	\$ 20,000.00	\$ -	\$ 2,499.97	\$ 17,500.03
21	Lykins Signtek & Development		Welcome Sign	4500200840	\$ 48,815.00	\$ 48,815.00	\$ -	\$ -
22	Papaney & Sons		Install Zocalo Decorations	450020852	\$ 3,200.00	\$ -	\$ 3,200.00	\$ -
23	Trimmers		Install Lighted Garlands	4500200728	\$ 9,000.00	\$ -	\$ 9,000.00	\$ -
24	Trimmers		Install Christmas Tree	4500200673	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -
25	A&M Property		Incidentals/Road Maint	4500199030	\$ 8,000.00	\$ 4,950.00	\$ 3,050.00	\$ -
26	OTHER CONTRACTUAL				\$ 100,000.00	\$ 53,765.00	\$ 20,250.00	\$ 25,985.00
27		643300			\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
28	Collier County	645100	Insurance General	Direct Pay	\$ 700.00	\$ 350.00	\$ 350.00	\$ -
29	Florida Irrigation System (FIS)	646311	Irrigation Parts		\$ 15,000.00	\$ -	\$ -	\$ 15,000.00
30		646451			\$ 85,000.00	\$ -	\$ -	\$ 85,000.00
31		649010			\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
32		649100			\$ 200.00	\$ -	\$ -	\$ 200.00
33		651110			\$ 500.00	\$ -	\$ -	\$ 500.00
34		651910			\$ 1,000.00	\$ -	\$ 299.90	\$ 700.10
35					\$ -	\$ -	\$ -	\$ -
36					\$ -	\$ -	\$ -	\$ -
37		652210			\$ 500.00	\$ -	\$ 176.27	\$ 323.73
38		652990			\$ 100.00	\$ -	\$ 2,352.95	\$ (2,252.95)
39		652999			\$ -	\$ -	\$ 428.02	\$ (428.02)
40	OPERATING EXPENSE				\$ 280,680.75	\$ 59,874.50	\$ 29,878.36	\$ 190,927.89
41					\$ -	\$ -	\$ -	\$ -
42		763100			\$ 100,000.00	\$ -	\$ -	\$ -
43		764990			\$ 5,000.00	\$ -	\$ -	\$ -
44	CAPITAL EXPENSES				\$ 105,000.00	\$ -	\$ -	\$ 105,000.00
45		911120			\$ -	\$ -	\$ -	\$ -
46		911860			\$ 85,000.00	\$ -	\$ 42,500.00	\$ 42,500.00
47	TRANSFERS				\$ 85,000.00	\$ -	\$ 42,500.00	\$ 42,500.00
48		930600			\$ 4,000.00	\$ -	\$ 1,625.54	\$ 2,374.46
49		930700			\$ 9,000.00	\$ -	\$ 6,356.36	\$ 2,643.64
50	TRANSFERS CONST				\$ 13,000.00	\$ -	\$ 7,981.90	\$ 5,018.10
51		993000			\$ 637,200.00	\$ -	\$ -	\$ 637,200.00
52	RESERVES				\$ 637,200.00	\$ -	\$ -	\$ 637,200.00
53	TOTAL BUDGET				\$ 1,120,880.75	\$ 59,874.50	\$ 80,360.26	\$ 980,645.99
54							Total Available Balance	\$ 980,645.99
55							Committed And Not Spent	\$ 59,874.50
56							Estimated Cash	\$ 1,040,520.49
57							Estimated Cash Less Uncollected Ad Valorem Taxes	\$ (102,281.98)

Immokalee Redevelopment Fund 186

February 07, 2020

	Vendor	Item	PO#	Budget	Commitments	Expenditures	Total
1		OVERNIGHT INTEREST	331220	\$ -	\$ -	\$ (9,637.49)	\$ 9,637.49
2		INVESTMENT INTEREST	334225			\$ (1,606.25)	\$ 1,606.25
3		OVERNIGHT INTEREST	361170	\$ -	\$ -	\$ (1,367.43)	\$ 1,367.43
4		INVESTMENT INTEREST	361180	\$ (12,000.00)		\$ (4,464.09)	\$ (7,535.91)
5		SURPLUS FURNITURE	364410		\$ -		\$ -
6		REVENUE STRUCTURE		\$ (12,000.00)	\$ -	\$ (17,075.26)	\$ 5,075.26
7		TRANSFER FROM 001	481001	\$ (616,900.00)	\$ -	\$ (616,900.00)	\$ -
8		TRANSFER FROM 111	481111	\$ (139,700.00)	\$ -	\$ (139,700.00)	\$ -
9		TRANSFER FROM 162	481162	\$ (85,000.00)	\$ -	\$ (42,500.00)	\$ (42,500.00)
10		CARRY FORWARD GEN	489200	\$ (779,900.00)	\$ -	\$ -	\$ (779,900.00)
11		CARRY FORWARD OF	489201	\$ (108,950.00)			\$ (108,950.00)
12		NEG 5% EST REV	489900	\$ 600.00	\$ -	\$ -	\$ 600.00
13		TRANSFERS & CONTRIB		\$ (1,729,850.00)	\$ -	\$ (799,100.00)	\$ (930,750.00)
14		TOTAL REVENUE		\$ (1,741,850.00)	\$ -	\$ (816,175.26)	\$ (925,674.74)
15		PERSONAL SERVICE		\$ 257,300.00	\$ 14,796.00	\$ 62,212.28	\$ 180,291.72
16		IT CAP ALLOCATION	634207	DIRECT \$ 2,600.00	\$ 1,300.00	\$ 1,300.00	\$ -
17		IT OFFICE AUTOMATION	634210	DIRECT \$ 12,000.00	\$ 6,000.00	\$ 6,000.00	\$ -
18		IT MS OFFICE	634212	DIRECT \$ 300.00	\$ -	\$ 300.00	\$ -
19		INDIRECT COST	634970	DIRECT \$ 54,900.00	\$ 27,450.00	\$ 27,450.00	\$ -
20	Zocalo Sept-Nov Maint	INTERDEPT PAYMENTS	634980	INTEROFFICE \$ 12,000.00	\$ -	\$ 2,499.96	\$ 9,500.04
21	Pauli Systems		634999	4500199849 \$ 3,000.00	\$ 1,199.00	\$ 1,801.00	\$ -
22	A&M Property Maintenance		634999	4500199032 \$ 5,500.00	\$ 4,500.00	\$ 1,000.00	\$ -
23	Premier Staffing		634999	4500199020 \$ 40,000.00	\$ 27,366.28	\$ 12,633.72	\$ 0.00
24	Office Door/Window sign		634999	VISA \$ -		\$ 408.00	\$ (408.00)
25		OTHER CONTRACTUAL	634999	\$ 90,000.00	\$ 33,065.28	\$ 15,842.72	\$ 41,092.00
26		MILEAGE REIMBURSEMENT	640200	DIRECT \$ 500.00	\$ -	\$ -	\$ 500.00
27		TRAVEL PROF DEVELOP	640300	DIRECT \$ 4,500.00	\$ -	\$ 2,998.38	\$ 1,501.62
28	Fleet - County Car	MOTOR POOL RENTAL CHARGE	640410	DIRECT \$ -	\$ -	\$ -	\$ -
29		TELEPHONE ACCESS	641230	\$ 600.00	\$ -	\$ -	\$ 600.00
30	Centurylink	TELEPHONE DIRECT LINE	641400	4700004054 \$ 6,000.00	\$ 3,551.88	\$ 1,448.12	\$ 1,000.00
31	Verizon	CELLULAR TELEPHONE	641700	4500199033 \$ 3,000.00	\$ 1,656.45	\$ 843.55	\$ 500.00
32	USPS	POST FREIGHT & UPS	641950	\$ 200.00	\$ -	\$ 12.11	\$ 187.89
33		POSTAGE	641951	\$ 100.00	\$ -	\$ -	\$ 100.00
34	LCEC	ELECTRICITY	643100	4700004080 \$ 2,000.00	\$ 648.38	\$ 351.62	\$ 1,000.00
35	Immokalee Water & Sewer	WATER AND SEWER	643400	4700004031 \$ 3,000.00	\$ 2,633.81	\$ 1,166.19	\$ (800.00)
36	SWFL Workforce Board	RENT BUILDINGS	644100	4700004032 \$ 35,000.00	\$ 20,411.16	\$ 14,579.40	\$ 9.44
37	J.M. Todd	LEASE EQUIPMENT	644620	4500199037 \$ 1,900.00	\$ 1,112.65	\$ 887.35	\$ (100.00)
38		INSURANCE GENERAL	645100	DIRECT \$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ -
39		BUILDING RM IS	646180	\$ 500.00	\$ -	\$ -	\$ 500.00
40	Carter Fencing	FENCING MAINTENANCE	646317	4500197338 \$ 8,950.00	\$ -	\$ 8,950.00	\$ -
41		FLEET MAINTENANCE PARTS	646440	VISA \$ -	\$ -	\$ 5.59	\$ (5.59)
42		PRINTING & OUTSIDE VENDORS	647110	\$ 500.00	\$ -	\$ 25.00	\$ 475.00
43		OTHER ADS	648160	\$ 200.00	\$ -	\$ -	\$ 200.00
44		MARKETING AND PROMOTIONAL	648170	\$ 2,000.00	\$ -	\$ 158.68	\$ 1,841.32
45		CLERKS RECORDING	649030	\$ 100.00	\$ -	\$ -	\$ 100.00
46	Desk Spinco Inc./Naples Daily	LEGAL ADVERTISING	649100	4500200498 \$ 1,000.00	\$ 4,000.00	\$ -	\$ (3,000.00)
47		OTHER MISCELLANEOUS	649990	Visa \$ 300.00	\$ -	\$ 139.43	\$ 160.57
48	Office Depot		651110	\$ 3,000.00	\$ -	\$ 73.88	\$ 2,926.12
49		OFFICE SUPPLIES	651110	\$ 3,000.00	\$ -	\$ 73.88	\$ 2,926.12
50	J.M. Todd	COPYING CHARGES	651210	\$ 3,000.00	\$ 2,494.41	\$ 1,005.59	\$ (500.00)
51	Walmart	MINOR OFFICE	651910	Visa \$ 200.00	\$ -	\$ 72.02	\$ 127.98
52		MINOR OFFICE	651930	\$ 1,000.00			\$ 1,000.00
53		MINOR DATA PROCESSING	651950	\$ 2,000.00			\$ 2,000.00
54	Food items for Meetings	FOOD OPERATING	652210	Visa \$ 1,500.00	\$ -	\$ 829.68	\$ 670.32
55		FUEL AND LUBE	652490	DIRECT \$ 500.00		\$ 177.19	\$ 322.81
56	CDW-PDF Subscriptions	COMPUTER SOFTWARE	652920	Visa \$ 1,000.00		\$ 933.90	\$ 66.10
57		OTHER OPERATING	652990	\$ 300.00	\$ -	\$ 587.65	\$ (287.65)
58		PAINTING SUPPLIES	652999	\$ 200.00		\$ 409.58	\$ (209.58)
59	NDN online subscription	BOOKS PUB SUBSCRIPTIONS	654110	\$ 500.00	\$ -	\$ -	\$ 500.00
60	FRA and DEO dues		654210		\$ -	\$ -	\$ -
61	HERO		654210	\$ 3,500.00		\$ 2,415.40	\$ 1,084.60
62		DUES AND MEMBERSHIPS	654210	\$ 3,500.00	\$ -	\$ 2,415.40	\$ 1,084.60
63		OTHER TRAINING ED	654360	\$ 800.00		\$ 1,795.28	\$ (995.28)
64	Chamber Breakfast Mtgs.	ORGANIZATIONAL DEVELOPMENT	654370	VISA \$ -	\$ -	\$ 120.00	\$ (120.00)
65							
66		OPERATING EXPENSE		\$ 261,650.00	\$ 105,324.02	\$ 94,378.27	\$ 61,947.71
67		DATA PROCESSING	764900	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
68		OTHER MACHINE	764990	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00
69		CAPITAL OUTLAY		\$ 3,500.00	\$ -	\$ -	\$ 3,500.00
70		PAY IN LIEU OF	883100	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00

Immokalee Redevelopment Fund 186
February 07, 2020

71	RESIDENTIAL REHAB	884200		\$	55,000.00	\$	-	\$	-	\$	55,000.00	
70	GRANTS AND DEBT SERVICE			\$	75,000.00	\$	-	\$	-	\$	75,000.00	
72	TRANSFER TO 001	910010	DIRECT	\$	46,400.00	\$	-	\$	-	\$	46,400.00	
74	TRANSFER TO 187	CRA Director	911870	DIRECT	\$	75,200.00	\$	-	\$	75,200.00	\$	-
75	TRANSFER TO 716	Transfer to 716 Match funds	917160	DIRECT	\$	160,000.00	\$	-	\$	46,558.75	\$	113,441.25
75	ADV/REPAY TO 001	Budget Transfer 186 to 001	920010	DIRECT	\$	-	\$	-	\$	46,400.00	\$	(46,400.00)
76	ADV/REPAY TO 111 UNINCORPORATEI	Repayment for IBDC	921110	DIRECT	\$	30,000.00	\$	-	\$	30,000.00	\$	-
77	TRANSFERS			\$	311,600.00	\$	-	\$	198,158.75	\$	113,441.25	
78	RESERVES FOR CONTINGENCIES	991000		\$	58,000.00	\$	-	\$	-	\$	58,000.00	
79	RESERVES FOR CAPITAL OUTLAY	993000		\$	774,800.00	\$	-	\$	-	\$	774,800.00	
80	RESERVES			\$	832,800.00	\$	-	\$	-	\$	832,800.00	
81	TOTAL BUDGET			\$	1,741,850.00	\$	120,120.02	\$	354,749.30	\$	1,266,980.68	

82
83
84
85

Total Available Balance	\$	1,266,980.68
Plus Committed And Not Spent	\$	120,120.02
Estimated Cash	\$	1,387,100.70



Operations Manager Report
February 12, 2020

1. Immokalee Area Master Plan (IAMP) Restudy (PL201880002258)

Approved on 05/14/2019 by BCC for transmittal to DEO.

Transmitted to DEO on 05/24/2019.

DEO provided comments on 06/21/2019

Approved by the CCPC on 10/31/2019.

Approved by BCC for final adoption on 12/10/2019.

No update

2. CRA Office

CareerSource SWFL

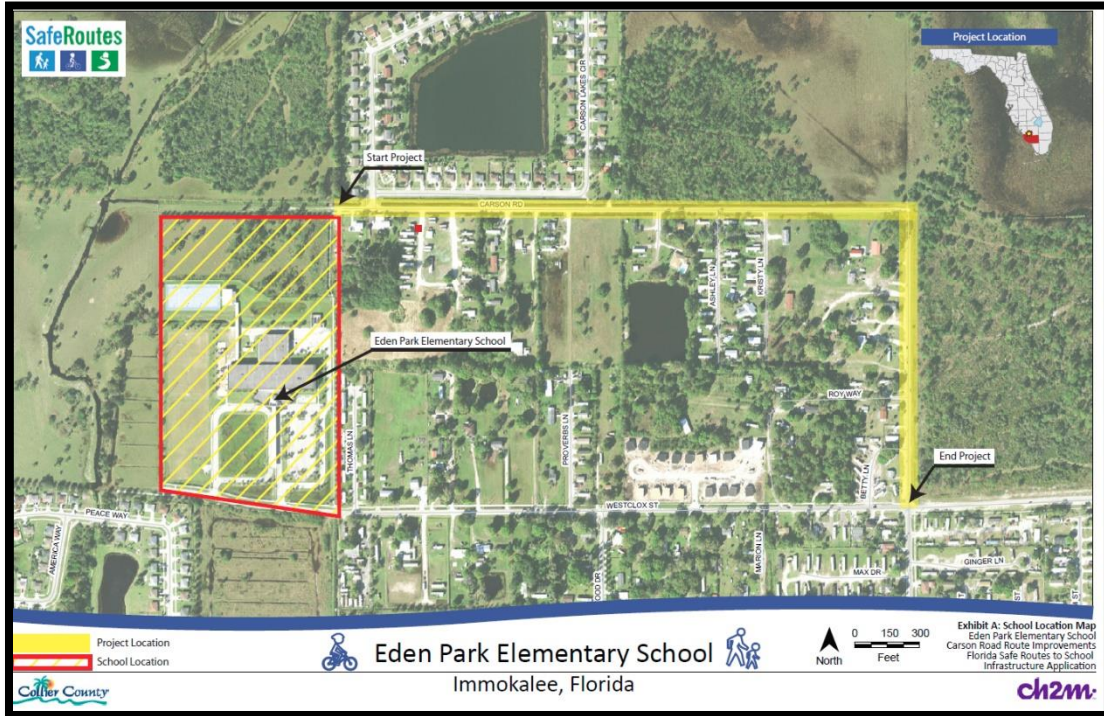
- Office IT Connectivity upgrade – Connection has been installed with Comcast.
- Office Signage is complete
- Job Bank Assistant – staff is continuing to use temp service until further action is taken.



3. Sidewalk Projects in Immokalee

Eden park Elementary Safe Routes to School

- 6' Sidewalk on the south and west side of the road.
- Construction costs \$663,000.
- Funded with Safe Routes to School funds in FY 21/22.



Lake Trafford Road



Project No.	Project Location	Project Description
1	Little League Road to Laurel Street	Add sidewalk (south side of the road) Design in FY 18/19 - \$92,245 (Legislative Appropriation) and Construction in FY 20/21 \$799,460 (MPO SU Box Funds)
2	Carson Road to Laurel Street	Add bike lanes. Design in FY 18/19 \$71,209 (Legislative Appropriation) and Construction \$571,675 in FY 20/21 (MPO SU Box Funds)
3	Little League Road to Tippins Terrace	Design programmed in FY 20 - \$800,000 (Stormwater – Capital) which will include a major stormwater project and pathway. Constructions Costs - TBD

4. TIGER (Transportation Investment Generating Economic Recovery) Grant

Immokalee Complete Streets TIGER Grant – \$16,415,864 Project total. Funding sources are FHWA grand funds (80%) = \$13,132,691 County match funds (20%) = \$3,283,173.

- Includes design and construction of 20 Miles of concrete sidewalks, a bike boulevard network, a shared-use path, street lighting, bus shelters, a new transit center, landscaping, drainage improvements, and intersection and traffic calming retreats.
- Collier County has provided the CRA with an overview of estimated schedule with milestones. The design/build portion of this project is set to start Winter 2020 and construction is set to be completed Winter 2023.

No update



5. Commercial Façade Grant

Program is in place and being reviewed for revisions.

- On June 19, 2019 CRA board approved Lozano’s Mini Mart for a \$20,000 façade grant for improvements to property located at 102 New Market Rd.
- Staff is collecting backup documentation from property owner.
- Staff will take agreement to BCC for final approval.
- Staff met with Mini Mart owners to complete package for BCC submittal.



Lozano's Mini Mart Proposed Rendering 102 New Market Rd. E.

6. FHERO

Florida Heartland Economic Region of Opportunity – updates Staff will attend FHERO monthly meeting on March 09, 2020.

FHERO was awarded a \$22,000 grant to prepare an Economic Strategic Plan for Immokalee. Site Tour will be conducted by VisonFirst on March 13, 2020.



7. Immokalee Unmet Needs Coalition

The Housing Committee met on January 8, 2020 and provided updates on housing improvements in Immokalee. The committee is working on revising the Immokalee Disaster Recover Resiliency Plan and funding options for future projects. The Immokalee Unmet Needs Coalition (IUNC) is a long-term recovery group that formed in the fall of 2017 as the result of Hurricane Irma. This group is composed of non-profits, faith based, local, state or national organizations who work together to meet the unmet of Immokalee residents impacted by disaster. The IUNC works in collaboration with other agencies to assess needs, offer resources and ensure that residents are assisted after their resources (FEMA, SBA loans, and personal insurance) have been exhausted.

Our objectives are to:

- Provide residents with spiritual and emotional care management.
- Home repairs according to unmet needs funding
- Community care through case management.



Priorities

The Immokalee Unmet Needs goal is to assure that our community is prepared for future disaster by:

- Educating about the process and resources for recovery
- Joining the county Emergency Management Plan (Including the IUNC in the Emergency Management Plan assures that necessary decisions are made beforehand.)
- Keeping donations local
- Workshops
- Improving communication

8. EPA Brownfields Coalition Assessment Grant

Awarded to the Southwest Florida Regional Planning Council. Immokalee site identified in the grant was the **Immokalee Regional Airport** (165 Airpark Blvd., Immokalee, FL. 34142).

Airport staff is coordinating with Terracon to complete assessment.

9. Economic Development in Immokalee

- Burger King rebuild on 15th Street – opened January 11, 2020.
- Guadalupe Center at Jubilation Ribbon Cutting – February 6, 2020 @ 11:30 a.m.
- KFC remodeled (old Taco Bell building) on 15th Street
- Proposed 7 Eleven at corner of 9th and Main Street





10. The Face of Immokalee

Michelle Tricca, a local Artist, presented The Face of Immokalee, a proposed outdoor photography installation celebrating the soul of Immokalee. CRA board supported the project and have formed a subcommittee to move the project forward.

The subcommittee met on December 9th to discuss the art wall options for the old McCrory’s building (S&O Grocery), Lipman Produce (trucks/building), site on 1st Street (Gadsden blue building), and the Zocalo plaza. Committee supported rendering provided by artist with minor changes. Ms. Tricca’s photos were selected to be displayed at the BCC Chamber now through February 29, 2020.

PORTRAITS OF IMMOKALEE

AN EXHIBIT OF PHOTOGRAPHS CELEBRATING DIVERSITY IN COLLIER COUNTY

FEBRUARY 1 - FEBRUARY 29, 2020
M-F 8am - 5pm

COLLIER COUNTY GOVERNMENT CENTER
BOARD OF COMMISSIONERS CHAMBERS
BLDG F, 3rd FLOOR

by Naples artist
MICHELLE TRICCA

11. Collier County Opportunity Zone Program

A new community and economic development tool to drive long-term private investment in low-income communities!

Collier County hopes to leverage Opportunity Zones as an important tool to support the development of jobs, affordable housing and economic vitality in five areas in Golden Gate, Naples Manor and in and around Immokalee.

Low Tax Opportunity Zones, established by the federal Tax Cut and Jobs Act of 2017, encourage long-term investment and job creation in targeted communities by reducing taxes for many job creators. They enhance the ability to attract businesses, developers and financial institutions to invest in these targeted areas — distressed communities — by allowing investors to defer capital gains taxes through investments in Low Tax Opportunity Zones, established by the federal Tax Cut and Jobs Act of 2017, encourage long-term investment and job creation in targeted communities by reducing taxes for many job creators. The zones enhance local communities' ability to attract businesses, developers and financial institutions to invest in targeted areas by allowing investors to defer capital gains taxes through investments in federally established Opportunity Funds.

It's an economic and community development tax incentive program that provides a new impetus for private investors to support distressed communities through private equity investments in businesses and real estate ventures. The incentive is deferral, reduction and potential elimination of certain federal capital gains taxes.

U.S. investors hold trillions of dollars in unrealized capital gains in stocks and mutual funds alone, a significant untapped resource for economic development!

To become a Qualified Opportunity Fund, an eligible corporation or partnership self-certifies by filing [Form 8996](#), Qualified Opportunity Fund, with its federal income tax return.

Three areas in and around Immokalee, from Lake Trafford to the west to the county line to the east

- [Census Tract 112.05](#) area surrounding Immokalee
- [Census Tract 113.01](#) area surrounding Immokalee
- [Census Tract 114](#) Immokalee

Report by:

Christie Betancourt, Operations Manager



Upcoming Community Events

Updated 02/20/2020

Immokalee Chamber of Commerce Breakfast Meeting

Date: 03/04/2020 at 8:00 a.m.

Location: Lozano's Mexican Restaurant
405 New Market Road
Immokalee, FL. 3414

Immokalee Fire Control District Ground Breaking Ceremony

Date: 03/05/2020 at 10:00 a.m.

Location: Public Safety Complex/ Fire Station #32
5360 Useppa Drive
Ave Maria, FL 34142

Immokalee Emerging Leaders Meeting

Date: 03/11/2020 at 10:00 a.m. – 11:00 a.m.

Location: CareerSource of Southwest Florida
750 South 5th Street
Immokalee, FL 34142

Immokalee Interagency Council Meeting

Date: 03/11/2020 at 11:30 a.m.

Location: CareerSource of Southwest Florida
750 South 5th Street
Immokalee, FL 34142

Immokalee Local Redevelopment Advisory Board Meeting

Date: 03/18 /2020 at 9:00 a.m.

Location: Immokalee Community Park
321 N. 1st Street
Immokalee, FL. 34142

Immokalee Water & Sewer District Board Meeting

Date: 03/18/2020 at 4:30 p.m.

Location: 1020 Sanitation Road
Immokalee, FL. 34142

Immokalee Fire Department Regular Board Meeting

Date: 03/19/2020 at 6:00 p.m.

Location: IFCD Headquarters (Fire Station 30)

502 New Market Road East

Immokalee Fl. 34142

If you have a community event you would like us to add to the list, please send to

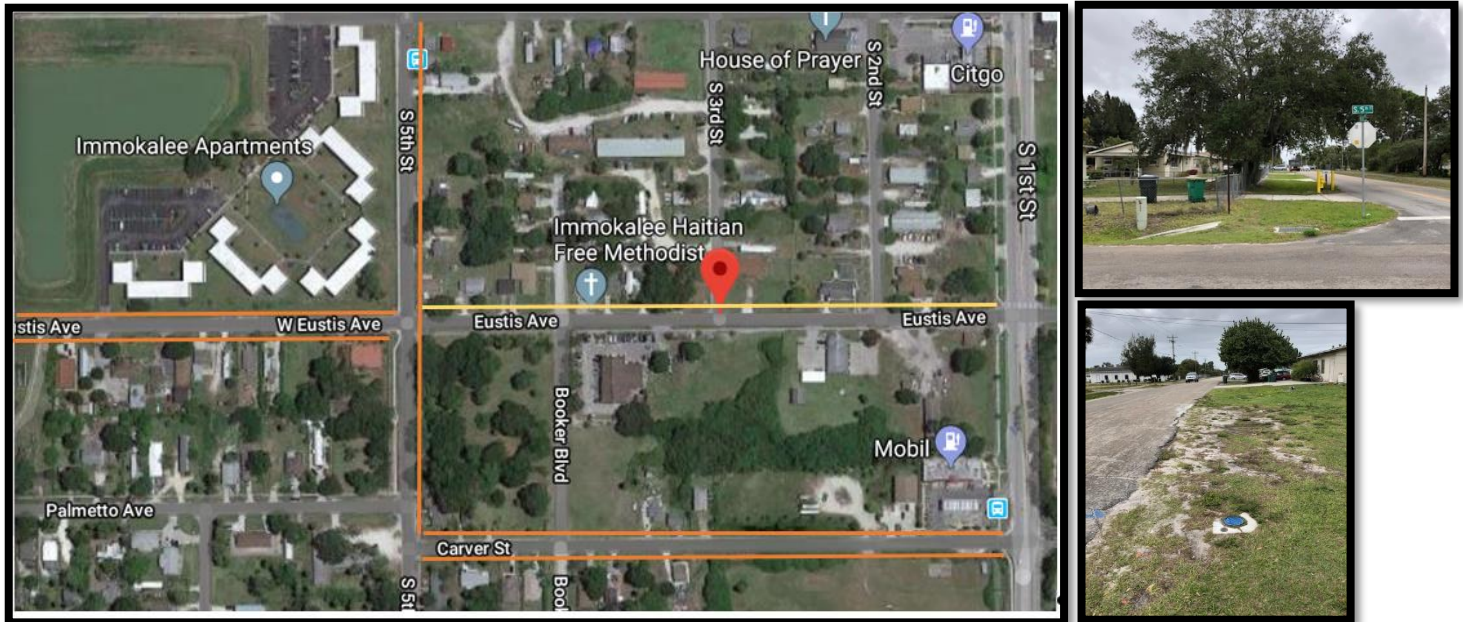
Christie.Betancourt@colliercountyfl.gov

Project Manager Report
02/20/2020



1. Pedestrian Safety Improvements

i. Immokalee Sidewalk Project Phase III – Eustis Avenue



On February 6, 2020 the CRA applied for a Community Development Block Grant (CDBG) for the construction of sidewalks along Eustis Avenue.

Project area is highlighted in yellow (see above) from South 5th Street to South 1st Street (about .3 mile). Current and completed projects are highlighted in orange (see above).

Total cost for the project (design and construction) is estimated at \$380,000 over two fiscal years. The MSTU (Fund 162) will design the project in FY20, anticipated cost is \$60,000. The CRA (Fund 186) will contribute \$20,000 for CEI services in FY21.

In FY21, if grant funds are awarded, a Budget Amendment of \$320,000 will be initiated to recognize the grant revenue of \$300,000 and \$20,000 in CRA Fund 186. Although this grant application does not require a match; the CRA is pledging a monetary match of \$20,000 for CEI services for the project in fiscal year (FY21). Total contribution to this project by the MSTU and CRA is \$80,000.

ii. SR 29 (Main Street) from North 9th Street to North 1st Street (Project #439002-1)

Florida Department of Transportation (FDOT) partnered with the Community Redevelopment Agency (CRA) and the Municipal Service Taxing Unit (MSTU) to program a project on SR 29 in Immokalee due to a history high bicycle and pedestrian crashes and activity.

The purpose of the project is to increase pedestrian and bicyclist safety and consists of installing two RRFBs (Rectangular Rapid Flashing Beacons), signing and pavement marking improvements, reconstruction of the lighting system, constructing a new signal at 3rd Street, drainage improvements, and sidewalk enhancements. The project is estimated at 1.98 Million. The FDOT Project Manager for this project is David Jones.



Project Schedule:

- 100% design completed in May 2019.
- Out for bid by July 2019.
- Award the contract to the contractor by December 2019.
- Construction will begin within 60/90 days after awarded contract (April 2020).
- Expected completion by **September 2020**.

Background:

- FDOT will pay the cost to install 30 standard LED light Poles.
- MSTU will pay the cost difference to add the enhancements.

The MSTU provided an advance deposit of \$125,342 to FDOT for installation of holiday attachments on 30 light poles and all efforts associated with adding the attachments, including banner arms, GFCI outlets, additional conductors, mobilization and maintenance of traffic at SR29 from 1st Street North to 9th Street North in Immokalee.

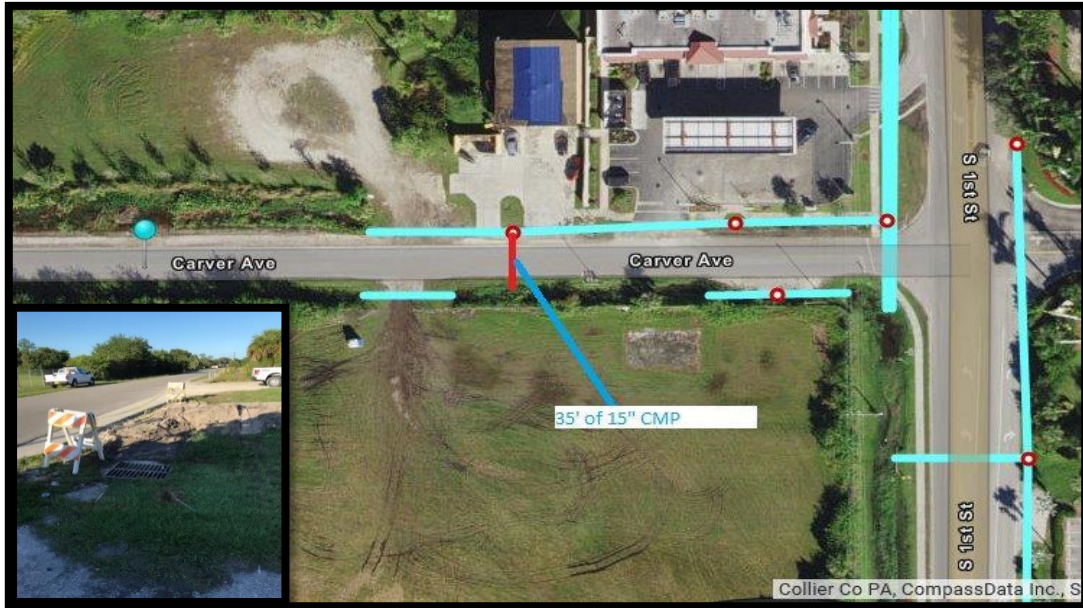
No update

iii. Immokalee Sidewalk Project Phase II

Carver Street and S. 5th Street (funded with CDBG and CRA funds) Project #33588.1

The CRA received a total of \$676,365 of HUD funding allocation for CDBG projects. The Immokalee Sidewalk 2018 Improvement Project will allow the CRA to complete sidewalk improvements along a portion of Carver Street & South 5th Street. The CRA has allocated \$100,000 for design in fiscal year 2019 and \$60,000 for construction in fiscal year 2020. The total project cost is estimated at \$860,000. Depending on cost estimate the CRA may have to use additional funds to complete the project.

This project is part of a sidewalk implementation program in Immokalee, which will provide many benefits including safety, mobility, and healthier communities. The sidewalks will make the community more attractive to potential businesses to come to the community, thus will increase job opportunities.



Action Plan:

- 90% Plans were submitted for review which ended on December 31, 2019.
- A couple of reviews came back with responses. We received commend from CAT and the ISWD.
- We need to schedule a meeting soon.
- Also, ABB will send-out our survey crew to survey the improvements associated with 125 Carver Street. Hopefully, the finish in a timely manner once they start.
- ABB has used the proposed design information provided from the County to act as the existing drainage conditions for the 90% plan submittal.
- Once we have the review comments back, we can schedule another meeting to discuss them and any other plan changes you might want to see.
- ABB anticipates 30-45 days to turn around the final 100% plans. We can look at your grant schedule at that point if we need to fine tune the delivery date.

iv. Blue Light Poles

Light poles inspection and mapping. Staff is conducting an assessment and inventory of existing light poles in district area. Staff will determine if poles in the project area can be reconfigured into knockdown areas or other areas that need lighting. Staff will investigate options for storage of the poles and bring forward to a future meeting.

Status of Insurance Claims:

- Claim #50-09011909629 for Pole #11 is pending SR29 & New Market Rd West.
- Claim #53-03101808019 for Pole #20 is being paid in installments so it's not listed and pending.

Total reimbursed this fiscal year is \$53,778.97 to MSTU funds (\$52,878.97 fund 162 and \$900 fund 111).

2. Trash Cans & Garbage Pickup

Staff is continuing cleanup efforts with our Maintenance Contractor, Waste Connections and our Community Taskforce to keep Immokalee clean.

3. Zocalo Plaza

i. Parks & Recreation Monthly Maintenance

- Staff is doing monthly maintenance of plaza. Monthly reports are being provided to CRA staff on a quarterly basis.
- Staff is billing CRA & MSTU funds quarterly.
- Cleaning, Painting, trimming, mulch installation, and Decorating assistance.

ii. Staff

- Staff is seeking better option for decorating at the plaza.
 - New lighting and decorations
 - 5-year contract for installing Holiday Decorations

4. Beautification Enhancements

i. Welcome Signs (Monuments)

1. Repairs to Monument Sign on SR 29 (Triangle Area) & Monument on 1st Street and Eustis Avenue. Update: Lykins was awarded the contract to do repairs and replacement totaling \$48,815.
2. Replacement/New Monument Sign on 1st Street and SR29 (Farm Workers Village) Update: Pending easement access.



5. Roadway Improvements

i. SR 82 Road Widening Project Gator Slough Lane to SR 29 (Project # 430849-1).

The Florida Department of Transportation (FDOT) held an information session for the community to illustrate plans and renderings for the upcoming four-lane roadway widening project which includes a roundabout. Improvements will be made to a stretch of 3.2 miles of roadway. The community outreach manager is Lisa Macias. The Project Manager is Dennis Day.



Roundabout added features:

- Shoulder (5 feet wide)
- Bike Lanes on south side
- Sidewalk (5 feet wide) on north side
- Median (54 feet wide)
- Multi-use Trail (10 Feet) along south side

Project Outline:

- Scheduled to begin towards the end of 2019
- Construction ending in 2022
- Estimated cost of \$29 million
- Contractor is Ajax Paving Industries of Florida

6. Panther Path Pedestrian Crossing Bridge

Bridge was pressure washed and painted. Road Maintenance Division provided the materials to Collier County Public Schools. School volunteers painted the vertical walls at the end of each ramp.

Update: More areas need painting. Need to coordinate with school and county to get a skilled volunteer artist to finish the unpainted areas. CRA Board provided a letter to Commissioner McDaniel's be included in the discussion when SR29 is expanded along the bridge area.



A&M PROPERTY MAINTENANCE- GENERAL MAINTENANCE REPORT

Immokalee MSTU/MSTD Landscape Maintenance

Month of: February 2020

Work Area 1-Hwy 29 to Hancock	Service #1	Service #2	Service #3	Service #4	Service #5
(1) Side ROW Mowing	n/a	2/7/20	2/14/20		
(2) Median Mowing	n/a	2/7/20	2/14/20		
(3) Median Mowing	n/a	2/7/20	2/14/20		
(4) Turf Mowing & Edging	n/a	2/7/20	n/a		
(5) Weeding	n/a	2/3/20	2/10/20		
(6) General Site Pruning	2/1/20	n/a	n/a		
(7) Irrigation Systems	2/1/20	2/8/20	2/15/20		
(27) Street Cleaning	n/a	2/3/20	2/10/20		
(28) Trash Removal	n/a	2/3/20	2/10/20		
(29) Air Blow	n/a	2/3/20	2/10/20		
(30) Stamped Concrete Bulbouts (Pressure)	n/a	n/a	n/a		
(31) Street Sweeping	n/a	2/4/20	2/11/20		
(32) Bulbouts and Gutter Channel Drain Cleaning	n/a	2/3/20	2/10/20		
(33) Pressure Water Flush	n/a	n/a	2/10/20		
(34) Tree Grates	n/a	2/3/20	2/10/20		
(35) Pressure Cleaning btw 9th & 1st	n/a	n/a	n/a		
Work Area 2-1st to Carver & Triangle	Service #1	Service #2	Service #3	Service #4	Service #5
(8) Side ROW Mowing	n/a	2/7/20	2/14/20		
(9) Side ROW Mowing	n/a	2/7/20	2/14/20		
(10) Median Mowing	n/a	2/7/20	2/14/20		
(11) Weeding	n/a	2/3/20	2/10/20		
(12) General Site Pruning	2/1/20	n/a	n/a		
(13) Irrigation Systems	2/1/20	2/8/20	2/15/20		
(27) Street Cleaning	n/a	2/3/20	2/10/20		
(36) Pressure Cleaning-Brick Pavers	n/a	n/a	n/a		
(37) Street Sweeping	n/a	2/4/20	2/11/20		
(38) Tree Grates	n/a	2/3/20	2/10/20		
Work Areas 1 & 2-Other Items	Service #1	Service #2	Service #3	Service #4	Service #5
(14-17) Canopy Tree Pruning	n/a	n/a	n/a		
(18-19) Palm Pruning	n/a	n/a	n/a		
(20) Ornamental- Insecticides & Fungicides	n/a	n/a	n/a		
(21) Ornamental-Herbicides	n/a	n/a	n/a		
(22) Fertilization	n/a	n/a	n/a		
(25-26) Mulching	n/a	n/a	n/a		
(39) Banner Installation	n/a	n/a	n/a		
(40) Decorations with brackets	n/a	n/a	n/a		
ADDITIONAL INFORMATION/COMMENTS (plant/pest problems, site issues, recent traffic accidents, etc.)					
WORK IN PROGRESS/ NOTES			COMPLETED THIS MONTH		
OPEN ESTIMATES; PENDING APPROVAL			APPROVED; NOT STARTED		
EST#1007-1st Street irrigation; waiting on electrical	\$	2,750.00	EST#1070-Trim Bouganvillea @ Zocalo; wait	\$	400.00
EST#1008-R-Sheriff's station irrigation; waiting on electric	\$	4,000.00	EST#1088-Triangle Plants; pending monument	\$	825.00
EST#1092-Triangle pine	\$	675.00			
EST#1094-Main & 9th St planter (Pending report)	\$	1,200.00			

A&M PROPERTY MAINTENANCE- GENERAL MAINTENANCE REPORT

Immokalee MSTU/MSTD Landscape Maintenance

Month of: January 2020

Work Area 1-Hwy 29 to Hancock	Service #1	Service #2	Service #3	Service #4	Service #5
(1) Side ROW Mowing	1/3/20	n/a	1/17/20	n/a	1/31/20
(2) Median Mowing	1/3/20	n/a	1/17/20	n/a	1/31/20
(3) Median Mowing	1/3/20	n/a	1/17/20	n/a	1/31/20
(4) Turf Mowing & Edging	1/3/20	n/a	n/a	n/a	n/a
(5) Weeding	n/a	1/6/20	1/13/20	1/20/20	1/27/20
(6) General Site Pruning	1/3/20	n/a	n/a	n/a	n/a
(7) Irrigation Systems	1/4/20	1/11/20	1/18/20	1/25/20	n/a
(27) Street Cleaning	n/a	1/6/20	1/13/20	1/20/20	1/27/20
(28) Trash Removal	n/a	1/6/20	1/13/20	1/20/20	1/27/20
(29) Air Blow	n/a	1/6/20	1/13/20	1/20/20	1/27/20
(30) Stamped Concrete Bulbouts (Pressure)	n/a	n/a	n/a	n/a	n/a
(31) Street Sweeping	n/a	1/7/20	1/14/20	1/21/20	1/28/20
(32) Bulbouts and Gutter Channel Drain Cleaning	n/a	1/6/20	1/13/20	1/20/20	1/27/20
(33) Pressure Water Flush	n/a	n/a	1/13/20	n/a	1/27/20
(34) Tree Grates	n/a	1/6/20	1/13/20	1/20/20	1/27/20
(35) Pressure Cleaning btw 9th & 1st	n/a	n/a	n/a	n/a	n/a
Work Area 2-1st to Carver & Triangle	Service #1	Service #2	Service #3	Service #4	Service #5
(8) Side ROW Mowing	1/3/20	n/a	1/17/20	n/a	1/31/20
(9) Side ROW Mowing	1/3/20	n/a	1/17/20	n/a	1/31/20
(10) Median Mowing	1/3/20	n/a	1/17/20	n/a	1/31/20
(11) Weeding	n/a	1/6/20	1/13/20	1/20/20	1/27/20
(12) General Site Pruning	1/3/20	n/a	n/a	n/a	n/a
(13) Irrigation Systems	1/4/20	1/11/20	1/18/20	1/25/20	n/a
(27) Street Cleaning	n/a	1/6/20	1/13/20	1/20/20	1/27/20
(36) Pressure Cleaning-Brick Pavers	n/a	n/a	n/a	n/a	n/a
(37) Street Sweeping	n/a	1/7/20	1/14/20	1/21/20	1/28/20
(38) Tree Grates	n/a	1/6/20	1/13/20	1/20/20	1/27/20
Work Areas 1 & 2-Other Items	Service #1	Service #2	Service #3	Service #4	Service #5
(14-17) Canopy Tree Pruning	n/a	n/a	n/a	n/a	n/a
(18-19) Palm Pruning	n/a	n/a	n/a	n/a	n/a
(20) Ornamental- Insecticides & Fungicides	n/a	n/a	n/a	n/a	n/a
(21) Ornamental-Herbicides	n/a	n/a	1/17/20	n/a	n/a
(22) Fertilization	n/a	n/a	n/a	1/24/20	n/a
(25-26) Mulching	n/a	1/9/20	n/a	n/a	n/a
(39) Banner Installation	n/a	1/11/20	n/a	n/a	n/a
(40) Decorations with brackets	n/a	1/7/20	n/a	n/a	n/a
ADDITIONAL INFORMATION/COMMENTS (plant/pest problems, site issues, recent traffic accidents, etc.)					
WORK IN PROGRESS/ NOTES	COMPLETED THIS MONTH				
OPEN ESTIMATES; PENDING APPROVAL	APPROVED; NOT STARTED				
EST#1007-1st Street irrigation; waiting on electrical	\$ 2,750.00	EST#1070-Trim Bouganvillea @ Zocalo; wait			\$ 400.00
EST#1008-R-Sheriff's station irrigation; waiting on electric	\$ 4,000.00	EST#1088-Triangle Plants; pending monument			\$ 825.00
EST#1092-Triangle pine	\$ 675.00				
EST#1094-Main & 9th St planter (Pending report)	\$ 1,200.00				

A&M PROPERTY MAINTENANCE- SCHEDULE
 Immokalee MSTU/ MSTD Landscape Maintenance

Month of: February 2019

Week Ending

Work Area 1-Hwy 29 to Hancock	Frequency	Saturday, February 1, 2020	Saturday, February 8, 2020	Saturday, February 15, 2020	Saturday, February 22, 2020	Saturday, February 29, 2020
(1) Side ROW Mowing	Bi-Weekly	n/a	2/14/20	n/a	2/28/20	n/a
(2) Median Mowing	Bi-Weekly	n/a	2/14/20	n/a	2/28/20	n/a
(3) Median Mowing	Bi-Weekly	n/a	2/14/20	n/a	2/28/20	n/a
(4) Turf Mowing & Edging	4 weeks	n/a	2/14/20	n/a	n/a	n/a
(5) Weeding	Weekly	2/3/20	2/10/20	2/17/20	2/24/20	n/a
(6) General Site Pruning	4 weeks	2/1/20	n/a	n/a	n/a	n/a
(7) Irrigation Systems	Weekly	2/1/20	2/8/20	2/15/20	2/22/20	2/29/20
(28) Trash Removal	Weekly	2/3/20	2/10/20	2/17/20	2/24/20	n/a
(29) Air Blow	Weekly	2/3/20	2/10/20	2/17/20	2/24/20	n/a
(30) Stamped Concrete Bulbouts (Pressure)	Quarterly*	n/a	n/a	n/a	2/22/20	n/a
(31) Street Sweeping	Weekly*	2/4/20	2/11/20	2/18/20	2/25/20	n/a
(32) Bulbouts and Gutter Channel Drain Cleaning	Bi-Weekly	2/3/20	2/10/20	2/17/20	2/24/20	n/a
(33) Pressure Water Flush	Bi-Weekly	n/a	2/10/20	n/a	2/24/20	n/a
(34) Tree Grates	Weekly*	2/3/20	2/10/20	2/17/20	2/24/20	n/a
(35) Pressure Cleaning b/w 9th & 1st)	Quarterly*	n/a	n/a	n/a	2/22/20	n/a
Work Area 2-1st to Carver & Triangle	Frequency	Saturday, February 1, 2020	Saturday, February 8, 2020	Saturday, February 15, 2020	Saturday, February 22, 2020	Saturday, February 29, 2020
(8) Side ROW Mowing	Bi-Weekly	n/a	2/14/20	n/a	2/28/20	n/a
(9) Side ROW Mowing	Bi-Weekly	n/a	2/14/20	n/a	2/28/20	n/a
(10) Median Mowing	Bi-Weekly	n/a	2/14/20	n/a	2/28/20	n/a
(11) Weeding	Weekly	2/3/20	2/10/20	2/17/20	2/24/20	n/a
(12) General Site Pruning	4 weeks	2/1/20	n/a	n/a	n/a	n/a
(13) Irrigation Systems	Weekly	2/1/20	2/8/20	2/15/20	2/22/20	2/29/20
(36) Pressure Cleaning-Brick Pavers	Quarterly*	n/a	n/a	n/a	2/22/20	n/a
(37) Street Sweeping	Weekly*	2/4/20	2/11/20	2/18/20	2/25/20	n/a
(38) Tree Grates	Weekly	2/3/20	2/10/20	2/17/20	2/24/20	n/a
Work Areas 1 & 2-Other Items	Frequency	Saturday, February 1, 2020	Saturday, February 8, 2020	Saturday, February 15, 2020	Saturday, February 22, 2020	Saturday, February 29, 2020
(14-17) Canopy Tree Pruning	n/a	n/a	n/a	n/a	n/a
(18-19) Palm Pruning	n/a	n/a	n/a	n/a	n/a
(20) Ornamental- Insecticides & Fungicides	n/a	n/a	n/a	2/28/20	n/a
(21) Ornamental-Herbicides	Quarterly	n/a	n/a	n/a	n/a	n/a
(22) Fertilization	Monthly*	n/a	n/a	2/21/20	n/a	n/a
(25-26) Mulching	n/a	n/a	n/a	n/a	n/a
(39) Banner Installation	3 times per year	n/a	n/a	n/a	n/a	n/a
(40) Decorations with brackets	2 times per year*	n/a	n/a	n/a	n/a	n/a

IMMOKALEE MSTU FEE SCHEDULE
FEB 2020-2021 Proposed Fee Schedule

Ref#	Service Description	Frequency	Rate	Service Amt	Annual Amt
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Work Area 1: Main Street (Hwy 29)

1	Side ROW Mowing	Weekly	\$ 175.00	44	\$ 7,700.00
2	Median Mowing	Weekly	\$ 1.00	44	\$ 44.00
3	Median Mowing	Weekly	\$ 75.00	44	\$ 3,300.00
4	Turf Mowing	Monthly	\$ 75.00	12	\$ 900.00
5	Weeding	Weekly	\$ 100.00	52	\$ 5,200.00
6	General Site Pruning	Monthly	\$ 450.00	12	\$ 5,400.00
7	Irrigation Systems	Weekly	\$ 100.00	52	\$ 5,200.00
30	Pressure Cleaning	Quarterly	\$ 2,500.00	4	\$ 10,000.00
31	Street Sweeping	Weekly	\$ 225.00	52	\$ 11,700.00
32	Bulbout & Gutter	Weekly	\$ 800.00	44	\$ 35,200.00
33	Pressure Water Flush	Bi-Weekly	\$ 100.00	12	\$ 1,200.00
34	Grates	Weekly	\$ 1.00	52	\$ 52.00
35	Concrete Steam Cleaning	Quarterly	\$ 750.00	4	\$ 3,000.00

Work Area 2: 1st Street & the Triangle

\$ 88,896.00

8	Side ROW Mowing	Weekly	\$ 225.00	44	\$ 9,900.00
9	Side ROW Mowing	Weekly	\$ 75.00	44	\$ 3,300.00
10	Median Mowing	Weekly	\$ 150.00	44	\$ 6,600.00
11	Weeding	Weekly	\$ 100.00	52	\$ 5,200.00
12	General Site Pruning	Monthly	\$ 450.00	12	\$ 5,400.00
13	Irrigation Systems	Weekly	\$ 100.00	52	\$ 5,200.00
36	Pressure Cleaning	Quarterly	\$ 400.00	4	\$ 1,600.00
37	Street Sweeping	Weekly	\$ 225.00	52	\$ 11,700.00
38	Grates	Weekly	\$ 1.00	52	\$ 52.00

Work Areas 1 & 2

\$ 48,952.00

20	Fungicides	Quarterly	\$ 1,200.00	4	\$ 4,800.00
21	Herbicides	Monthly	\$ 300.00	12	\$ 3,600.00
22	Fertilization	Quarterly	\$ 5.00	4	\$ 20.00
23	Perform Sequestrene	Quarterly	\$ 25.00	4	\$ 100.00
24	20-20-20 Ferramec	Quarterly	\$ 25.00	4	\$ 100.00
25	Mulching Area 1	Quarterly	\$ 1.00	1260	\$ 1,260.00
26	Mulching Area 2	Quarterly	\$ 1.00	1260	\$ 1,260.00
27	Street Cleaning	Weekly	\$ 100.00	52	\$ 5,200.00
28	Trash Removal	Weekly	\$ 100.00	52	\$ 5,200.00
29	Air Blow	Weekly	\$ 50.00	52	\$ 2,600.00
39	Banner Installation	3 times	\$ 900.00	3	\$ 2,700.00
39	Decorations	2 times	\$ 3,500.00	2	\$ 7,000.00

\$ 33,840.00

MSTU ANNUAL COST* \$ 171,688.00

**does not include MSTU tree trimming & incidentals*

9th Street Plaza

	Monthly Maint & Annual Trimming		\$ 5,500.00	1	\$ 5,500.00
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CRA ANNUAL COST: \$ 5,500.00

TOTAL ANNUAL COST* \$ 177,188.00

MSTU Project Manager Field Observation & Assessment

Present: Christie Betancourt, CRA Project Manager

Areas visited: First Street, the Zocalo, Main Street, and the Triangle area.

Dates of Observation: Weekly

1. Beautification Area Improvements:

- Historical cemetery on Main Street near 9th needs a spruce up.
- A&M will be adding a couple of new plants and mulch to the exterior area.



2. Weekly Assessments and Inspections:

- A&M is cleaning the streets according to their schedule and work continues to be satisfactory.
- Landscaping is also being maintained.
- Irrigation parts were replaced along 1st and Triangle area.
- Est.#1098 Gum Removal at Zocalo Park was completed on 02/01/2020

MSTU Project Manager Field Observation & Assessment

