

**Collier County Government
Fiscal Year 2020 Adopted Budget**

Growth Management Department

Airport

Division Budgetary Cost Summary	2018 Actual	FY 2019 Adopted	FY 2019 Forecast	FY 2020 Current	FY 2020 Expanded	FY 2020 Adopted	FY 2020 Change
Personal Services	958,173	1,040,300	996,500	1,140,700	-	1,140,700	9.7%
Operating Expense	517,193	625,500	726,500	865,300	-	865,300	38.3%
Indirect Cost Reimburs	166,100	188,800	188,800	240,200	-	240,200	27.2%
Aviation Fuel	1,905,022	1,875,300	2,109,300	2,004,400	-	2,004,400	6.9%
Capital Outlay	140,286	86,000	242,200	1,600	-	1,600	(98.1)%
Net Operating Budget	3,686,774	3,815,900	4,263,300	4,252,200	-	4,252,200	11.4%
Trans to 101 Transp Op Fd	-	15,000	15,000	15,000	-	15,000	0.0%
Trans to 496 Airport Cap Fd	578,200	500,000	5,212,000	350,000	-	350,000	(30.0)%
Trans to 499 Airp Grant Match	-	-	22,500	-	-	-	na
Reserve for Contingencies	-	220,700	-	111,600	-	111,600	(49.4)%
Reserve for Capital	-	18,500	-	18,500	-	18,500	0.0%
Reserve for Attrition	-	(16,500)	-	(16,500)	-	(16,500)	0.0%
Total Budget	4,264,974	4,553,600	9,512,800	4,730,800	-	4,730,800	3.9%

Appropriations by Program	2018 Actual	FY 2019 Adopted	FY 2019 Forecast	FY 2020 Current	FY 2020 Expanded	FY 2020 Adopted	FY 2020 Change
Airport Administration (495)	493,215	514,200	515,000	609,100	-	609,100	18.5%
Everglades Airport (495)	141,306	187,000	270,500	235,900	-	235,900	26.1%
Immokalee Regional Airport (495)	1,106,982	1,057,500	1,072,700	1,064,700	-	1,064,700	0.7%
Marco Island Executive Airport (495)	1,945,270	2,057,200	2,405,100	2,342,500	-	2,342,500	13.9%
Total Net Budget	3,686,774	3,815,900	4,263,300	4,252,200	-	4,252,200	11.4%
Total Transfers and Reserves	578,200	737,700	5,249,500	478,600	-	478,600	(35.1)%
Total Budget	4,264,974	4,553,600	9,512,800	4,730,800	-	4,730,800	3.9%

Division Funding Sources	2018 Actual	FY 2019 Adopted	FY 2019 Forecast	FY 2020 Current	FY 2020 Expanded	FY 2020 Adopted	FY 2020 Change
Charges For Services	927,208	927,100	1,076,500	1,077,100	-	1,077,100	16.2%
Aviation Fuel Sales	3,013,886	3,001,900	3,526,100	3,268,100	-	3,268,100	8.9%
Miscellaneous Revenues	12,255	17,700	19,500	14,500	-	14,500	(18.1)%
Interest/Misc	18,195	5,000	5,000	5,000	-	5,000	0.0%
Adv/Repay fm 131 Planning	-	-	4,500,000	-	-	-	na
Carry Forward	1,269,700	799,500	970,000	584,300	-	584,300	(26.9)%
Less 5% Required By Law	-	(197,600)	-	(218,200)	-	(218,200)	10.4%
Total Funding	5,241,244	4,553,600	10,097,100	4,730,800	-	4,730,800	3.9%

Division Position Summary	2018 Actual	FY 2019 Adopted	FY 2019 Forecast	FY 2020 Current	FY 2020 Expanded	FY 2020 Adopted	FY 2020 Change
Airport Administration (495)	3.00	3.00	3.00	3.00	-	3.00	0.0%
Immokalee Regional Airport (495)	4.00	4.20	4.20	4.00	-	4.00	(4.8)%
Everglades Airport (495)	1.00	1.00	1.00	1.00	-	1.00	0.0%
Marco Island Executive Airport (495)	7.00	7.00	7.00	7.00	-	7.00	0.0%
Total FTE	15.00	15.20	15.20	15.00	-	15.00	(1.3)%

**Collier County Government
Fiscal Year 2020 Adopted Budget**

Growth Management Department

**Airport
Airport Administration (495)**

Mission Statement

To acquire, establish, construct, enlarge, improve, maintain, equip, and regulate Everglades Airpark, Immokalee Regional Airport, and Marco Island Executive Airport per County Ordinance 2004-03 as amended by County Ordinance 2010-10. To assist with and facilitate Collier County's economic development and diversification programs, including applying for grants to supplement the capital improvement program.

Program Summary	FY 2020 Total FTE	FY 2020 Budget	FY 2020 Revenues	FY 2020 Net Cost
Divisional Administration/Overhead	3.00	609,100	-	609,100
To secure and manage new grants; direct and operate the three County airports to include the management of facilities, runways, tenant leases, and daily operations. Plan and develop the infrastructure through Airport Layout Plan update, PUD permitting, revised business plan, increased marketing and economic development. Insure the safety and security of all airports.				
Current Level of Service Budget	<u>3.00</u>	<u>609,100</u>	<u>-</u>	<u>609,100</u>

Program Performance Measures	2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget
100% of invoices processed in accordance with the Prompt Payment Act	99	100	99	100

Program Budgetary Cost Summary	2018 Actual	FY 2019 Adopted	FY 2019 Forecast	FY 2020 Current	FY 2020 Expanded	FY 2020 Adopted	FY 2020 Change
Personal Services	283,352	277,200	272,200	317,000	-	317,000	14.4%
Operating Expense	43,763	48,200	52,800	50,300	-	50,300	4.4%
Indirect Cost Reimburs	166,100	188,800	188,800	240,200	-	240,200	27.2%
Capital Outlay	-	-	1,200	1,600	-	1,600	na
Net Operating Budget	493,215	514,200	515,000	609,100	-	609,100	18.5%
Total Budget	493,215	514,200	515,000	609,100	-	609,100	18.5%
Total FTE	3.00	3.00	3.00	3.00	-	3.00	0.0%

Program Funding Sources	2018 Actual	FY 2019 Adopted	FY 2019 Forecast	FY 2020 Current	FY 2020 Expanded	FY 2020 Adopted	FY 2020 Change
Miscellaneous Revenues	279	-	900	-	-	-	na
Total Funding	279	-	900	-	-	-	na

Growth Management Department

Airport

Airport Administration (495)

Forecast FY 2019:

Forecasted Personal Service and Operating Expenses are in line with adopted level. Forecasted Capital Expense includes an unexpected replacement of a laptop computer.

Current FY 2020:

Personal Services reflect a general wage adjustment and the addition of a part time job bank Accounting Technician.

Operating Expense is generally in line with prior year levels.

Indirect Service Charges reflects an increase as determined by the annual update of the County Central Services Cost Allocation Plan.

Capital Outlay includes the replacement of one (1) laptop computer that is past the warranty period.

**Collier County Government
Fiscal Year 2020 Adopted Budget**

Growth Management Department

Airport

Immokalee Regional Airport (495)

Mission Statement

To operate, develop, and manage the Immokalee Regional Airport including economic development opportunities to diversify operating revenue streams.

Program Summary	FY 2020 Total FTE	FY 2020 Budget	FY 2020 Revenues	FY 2020 Net Cost
Immokalee Regional Airport	4.00	1,064,700	1,181,100	-116,400
Provide aviation fuel and services. Manage the airport operations, maintenance, safety, security, customer service and enforcement of Federal, State and local airport rules, regulations and laws, and continue to improve and maintain a high level of service to our tenants.				
Current Level of Service Budget	<u>4.00</u>	<u>1,064,700</u>	<u>1,181,100</u>	<u>-116,400</u>

Program Performance Measures	2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget
Gallons of Fuel Sold - Immokalee	196,302	181,250	173,486	166,500

Program Budgetary Cost Summary	2018 Actual	FY 2019 Adopted	FY 2019 Forecast	FY 2020 Current	FY 2020 Expanded	FY 2020 Adopted	FY 2020 Change
Personal Services	214,851	243,100	224,600	267,400	-	267,400	10.0%
Operating Expense	203,755	251,400	290,300	303,500	-	303,500	20.7%
Aviation Fuel	630,534	538,000	497,800	493,800	-	493,800	(8.2)%
Capital Outlay	57,842	25,000	60,000	-	-	-	(100.0)%
Net Operating Budget	1,106,982	1,057,500	1,072,700	1,064,700	-	1,064,700	0.7%
Total Budget	1,106,982	1,057,500	1,072,700	1,064,700	-	1,064,700	0.7%
Total FTE	4.00	4.20	4.20	4.00	-	4.00	(4.8)%

Program Funding Sources	2018 Actual	FY 2019 Adopted	FY 2019 Forecast	FY 2020 Current	FY 2020 Expanded	FY 2020 Adopted	FY 2020 Change
Charges For Services	532,466	532,200	542,100	542,100	-	542,100	1.9%
Aviation Fuel Sales	773,636	681,000	644,500	637,800	-	637,800	(6.3)%
Miscellaneous Revenues	7,249	4,400	1,200	1,200	-	1,200	(72.7)%
Total Funding	1,313,351	1,217,600	1,187,800	1,181,100	-	1,181,100	(3.0)%

Growth Management Department

Airport

Immokalee Regional Airport (495)

Forecast FY 2019:

Personal Services forecast reflects savings resulting from vacant positions due to staff turnover.

Operating Expense increase is due to aviation repair and maintenance.

Aviation Fuel forecast is below the adopted FY 2019 budget due to a decrease in jet fuel sales.

Capital Outlay reflects an increase to accommodate the replacement of an aging vehicle.

Fuel sales revenue forecast reflects an decrease compared to adopted FY 2019 budget as a result of slower than anticipated sales of Jet A fuel. Other revenue sources are primarily related to facility leases and reflect current agreements.

Current FY 2020:

Personal Services increased due a general wage adjustment and the conversion of two part time employees to one full employee. This is also reflected in total FTE's which decreased by .2 (two part-time employees at .6 were converted to one full time employee).

Operating Expense increase reflects increases in insurance and building maintenance.

Aviation Fuel budget reflects to a decrease in projected Jet A volume.

Revenues:

Fuel projections for FY 2020 decrease, resulting in a decrease to operating revenue. Other revenue sources are primarily related to facility leases and assume current agreements will be ongoing with consistent monthly collections.

**Collier County Government
Fiscal Year 2020 Adopted Budget**

Growth Management Department

**Airport
Everglades Airport (495)**

Mission Statement

To operate, develop, and manage the Everglades Airpark including economic development opportunities to diversify operating revenue streams.

Program Summary	FY 2020 Total FTE	FY 2020 Budget	FY 2020 Revenues	FY 2020 Net Cost
Everglades Airpark	1.00	235,900	153,000	82,900

Provide aviation fuel and services. Manage the airport operations, maintenance, safety, security, customer service and enforcement of Federal, State and local airport rules, regulations and laws, and continue to improve and maintain a high level of service to our tenants.

Current Level of Service Budget	1.00	235,900	153,000	82,900
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Program Performance Measures	2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget
Gallons of Fuel Sold - Everglades	8,898	16,000	33,800	26,600

Program Budgetary Cost Summary	2018 Actual	FY 2019 Adopted	FY 2019 Forecast	FY 2020 Current	FY 2020 Expanded	FY 2020 Adopted	FY 2020 Change
Personal Services	70,213	72,100	67,800	74,000	-	74,000	2.6%
Operating Expense	46,527	58,700	74,500	71,300	-	71,300	21.5%
Aviation Fuel	24,566	56,200	88,200	90,600	-	90,600	61.2%
Capital Outlay	-	-	40,000	-	-	-	na
Net Operating Budget	141,306	187,000	270,500	235,900	-	235,900	26.1%
Total Budget	141,306	187,000	270,500	235,900	-	235,900	26.1%
Total FTE	1.00	1.00	1.00	1.00	-	1.00	0.0%

Program Funding Sources	2018 Actual	FY 2019 Adopted	FY 2019 Forecast	FY 2020 Current	FY 2020 Expanded	FY 2020 Adopted	FY 2020 Change
Charges For Services	16,832	25,800	13,200	36,100	-	36,100	39.9%
Aviation Fuel Sales	37,007	72,200	128,100	103,900	-	103,900	43.9%
Miscellaneous Revenues	(47)	13,100	13,000	13,000	-	13,000	(0.8)%
Total Funding	53,792	111,100	154,300	153,000	-	153,000	37.7%

Growth Management Department

**Airport
Everglades Airport (495)**

Notes:

The impacts of tropical cyclone Irma were devastating to the Everglades City area, which took a direct hit from the storm and impaired the use of the sole Everglades Airpark hangar. Reconstruction of the hangar has been complete as of May of FY 2019. As such, revenues are expected to recover during FY 2020.

Forecast FY 2019:

Personal Services reflect a slight decrease due to a reduction in staff overtime.

Operating Expenses show a significant increase due to increased in sales of avgas.

Capital Outlay includes the purchase of a replacement vehicle damaged in hurricane Irma.

Revenue reflects a forecasted 77% increase in aviation fuel sales for FY 2019.

Current FY 2020:

Personal Services increase reflects a general wage adjustment.

Operating Expense reflects an increase to accommodate an anticipated increase to fuel costs and volume.

Revenues:

Revenue budgets increase for FY 2020. This includes additional rent as a result of the completed repairs to the hangar facility and projected increased aviation fuel sales.

**Collier County Government
Fiscal Year 2020 Adopted Budget**

Growth Management Department

Airport

Marco Island Executive Airport (495)

Mission Statement

To operate, develop, and manage the Marco Island Executive Airport including economic development opportunities to diversify operating revenue streams.

Program Summary	FY 2020 Total FTE	FY 2020 Budget	FY 2020 Revenues	FY 2020 Net Cost
Marco Island Executive Airport	7.00	2,342,500	3,025,600	-683,100
Provide aviation fuel and services. Manage the airport operations, maintenance, safety, security, customer service and enforcement of Federal, State and local airport rules, regulations and laws, and continue to improve and maintain a high level of service to our tenants.				
Current Level of Service Budget	<u>7.00</u>	<u>2,342,500</u>	<u>3,025,600</u>	<u>-683,100</u>

Program Performance Measures	2018 Actual	FY 2019 Budget	FY 2019 Forecast	FY 2020 Budget
Gallons of Fuel Sold - Marco	456,655	457,000	467,000	518,500

Program Budgetary Cost Summary	2018 Actual	FY 2019 Adopted	FY 2019 Forecast	FY 2020 Current	FY 2020 Expanded	FY 2020 Adopted	FY 2020 Change
Personal Services	389,756	447,900	431,900	482,300	-	482,300	7.7%
Operating Expense	223,148	267,200	308,900	440,200	-	440,200	64.7%
Aviation Fuel	1,249,923	1,281,100	1,523,300	1,420,000	-	1,420,000	10.8%
Capital Outlay	82,444	61,000	141,000	-	-	-	(100.0)%
Net Operating Budget	<u>1,945,270</u>	<u>2,057,200</u>	<u>2,405,100</u>	<u>2,342,500</u>	<u>-</u>	<u>2,342,500</u>	<u>13.9%</u>
Total Budget	<u>1,945,270</u>	<u>2,057,200</u>	<u>2,405,100</u>	<u>2,342,500</u>	<u>-</u>	<u>2,342,500</u>	<u>13.9%</u>
Total FTE	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>7.00</u>	<u>-</u>	<u>7.00</u>	<u>0.0%</u>

Program Funding Sources	2018 Actual	FY 2019 Adopted	FY 2019 Forecast	FY 2020 Current	FY 2020 Expanded	FY 2020 Adopted	FY 2020 Change
Charges For Services	377,910	369,100	521,200	498,900	-	498,900	35.2%
Aviation Fuel Sales	2,203,243	2,248,700	2,753,500	2,526,400	-	2,526,400	12.3%
Miscellaneous Revenues	4,774	200	4,400	300	-	300	50.0%
Total Funding	<u>2,585,927</u>	<u>2,618,000</u>	<u>3,279,100</u>	<u>3,025,600</u>	<u>-</u>	<u>3,025,600</u>	<u>15.6%</u>

Growth Management Department

Airport

Marco Island Executive Airport (495)

Forecast FY 2019:

Forecast Personal Services reflect a slight decrease due to vacancies as a result of staff turnover.

Operating Expense reflects a large increase over 2019 budget as a result of increased fuel sales volume.

Capital Outlay forecasted increase reflects the replacement of a tractor in FY 2019.

Despite a slight reduction to monthly rent revenues following the destruction to portions of the facility following tropical cyclone Irma, overall revenue reflects an increase due to increased fuel sales volume.

Current FY 2020:

Personal Services budget reflects a general wage adjustment with a slight increase related to the reorganization to include a Lead Line Technician position.

Operating Expense and Aviation Fuel increased due to anticipated fuel cost expense and higher projected sales volumes.

Revenues:

Increased revenues are the result of completion of airport hangar repairs as well as a projected increase to fuel sales prices and volume.

**Collier County Government
Fiscal Year 2020 Adopted Budget**

Growth Management Department

**Airport
Airport Fund (495)**

Program Summary	FY 2020 Total FTE	FY 2020 Budget	FY 2020 Revenues	FY 2020 Net Cost
Reserves/Transfers/Interest	-	478,600	371,100	107,500
Current Level of Service Budget	-	478,600	371,100	107,500

Program Budgetary Cost Summary	2018 Actual	FY 2019 Adopted	FY 2019 Forecast	FY 2020 Current	FY 2020 Expanded	FY 2020 Adopted	FY 2020 Change
Trans to 101 Transp Op Fd	-	15,000	15,000	15,000	-	15,000	0.0%
Trans to 496 Airport Cap Fd	578,200	500,000	5,212,000	350,000	-	350,000	(30.0)%
Trans to 499 Airp Grant Match	-	-	22,500	-	-	-	na
Reserve for Contingencies	-	220,700	-	111,600	-	111,600	(49.4)%
Reserve for Capital	-	18,500	-	18,500	-	18,500	0.0%
Reserve for Attrition	-	(16,500)	-	(16,500)	-	(16,500)	0.0%
Total Budget	578,200	737,700	5,249,500	478,600	-	478,600	(35.1)%

Program Funding Sources	2018 Actual	FY 2019 Adopted	FY 2019 Forecast	FY 2020 Current	FY 2020 Expanded	FY 2020 Adopted	FY 2020 Change
Interest/Misc	18,195	5,000	5,000	5,000	-	5,000	0.0%
Adv/Repay fm 131 Planning	-	-	4,500,000	-	-	-	na
Carry Forward	1,269,700	799,500	970,000	584,300	-	584,300	(26.9)%
Less 5% Required By Law	-	(197,600)	-	(218,200)	-	(218,200)	10.4%
Total Funding	1,287,895	606,900	5,475,000	371,100	-	371,100	(38.9)%

Notes:

All airports are listed on separate pages in this section of the budget book for proper presentation of their operations; however, shared costs such as Reserves, Carry Forward and Repayment to the General Fund (001) are presented here at the fund level.

Forecast FY 2019:

On February 13, 2018, the Board approved item 14.A.1. for the construction of a new terminal facility at the Marco Island Executive Airport. Approximately 80% of the funding for the new terminal will be reimbursed from the Florida Department of Transportation (FDOT), however, it will be in installments between FY19-FY21, subject to annual legislative appropriations. To cashflow this project, a temporary loan of \$4,500,000 from Planning Services Fund (131) is needed. The loan is required to provide the Airport Authority with sufficient budget to open the construction purchase order due to the timing of planned reimbursements from the FDOT for the project. If and when cash is transferred to Airport funds from Planning Services, interest will accrue on the loan and is a required component of the repayment to Planning Services.