



# GOLF ESTATES BEAUTIFICATION MSTU

## ADVISORY COMMITTEE

3299 Tamiami Trail East, Suite 103  
Naples, FL 34112

### AGENDA

**JULY 18<sup>TH</sup>, 2019**

**I. CALL TO ORDER**

**II. ATTENDANCE**

**Tony Branco - Chair (10/1/21)**

**Kathleen Dammert - Vice Chair (10/1/22)**

**Linda Rae Jorgensen (10/1/21)**

**Jackie Lowry (10/1/22)**

**Kathleen Slebodnik (10/1/21)**

**Michelle Arnold - Director, PTNE Division**

**Dan Schumacher - PTNE Division**

**III. APPROVAL OF AGENDA**

**IV. APPROVAL OF MINUTES – JUNE 20<sup>TH</sup>, 2019**

**V. CHAIRMAN’S REPORT – TONY BRANCO**

**A. Community Assessment.**

**VI. CONTRACTOR REPORTS**

**A. Landscape Architect’s [Report](#) – M<sup>c</sup>Gee & Associates**

**B. Landscape Maintenance Report – Commercial Land Maintenance**

**VII. PROJECT MANAGER’S REPORT – DAN SCHUMACHER**

**A. [Budget Report](#).**

**B. [Lighting Inspection Report](#).**

**C. Plant & Tree Replacements.**

**D. Traffic Signs.**

**VIII. OLD BUSINESS**

**A. Refurbishment of St Andrews Entryway Monuments.**

**IX. NEW BUSINESS**

**X. COMMITTEE MEMBER COMMENTS**

**XI. PUBLIC COMMENT**

**XII. ADJOURNMENT**

**NEXT MEETING:**

**AUGUST 15<sup>TH</sup>, 2019 AT 2:00 PM**

Collier County Library

East Naples Branch

8787 Tamiami Trail East

Naples, FL 34113

(239) 775-5592



# GOLF ESTATES BEAUTIFICATION MSTU

## ADVISORY COMMITTEE

3299 Tamiami Trail East Suite 103  
Naples, FL 34113

### Minutes June 20, 2019

#### I. Call to Order

**Chairman Branco** called the meeting to order at 2:03 PM. A quorum was established.

#### II. Attendance

**Committee Members:** Tony Branco, Chair; Kathleen Dammert, Vice-Chair; Linda Jorgensen; Jacalyn Lowry (Excused); Kathleen Slebodnik

**County:** Michelle Arnold, PTNE Director; Dan Schumacher, Project Manager; Harry Sells, Project Manager

**Others:** Michael McGee – McGee & Associates  
Gary Gorden - Superb Landscape Services  
Wendy Warren - Premier Staffing Source

#### III. Approval of Agenda

*Ms. Slebodnik moved to approve the June 20, 2019 Agenda of the Lely Golf Estates Beautification M.S.T.U. as amended:*

*Add: Item V. Chairman's Report - B. June 20, 2019 Meeting Read Ahead; C. Doral Circle Fence. Second by Ms. Dammert. Carried unanimously 3 - 0.*

#### IV. Approval of Minutes – May 16, 2019

*Ms. Slebodnik moved to approve the minutes of the May 16, 2019 Lely Golf Estates Beautification M.S.T.U. meeting as presented. Second by Ms. Dammert. Carried unanimously 3 - 0.*

#### V. Chairman's Report – Tony Branco

##### A. Community Assessment

- Community median landscaping looks good.
- Fallen Palm fronds have been removed from the medians.
- Superb Landscape Services will stake leaning trees Friday June 21, 2019.
- Front entrance plants will be replaced with a summer variety.
- Faded State and County flags should be replaced.
- Fifteen (15) landscape items on McGee & Associates summary report are over eighteen months old; four (4) more than a year and five (5) six months or more. Items reported exceeding eighteen months, or more must be prioritized.
- McGee & Associates will increase the font size on the summary report from 10pt to 12pt.
- Traffic Operations placed a crosswalk sign at Doral Circle.
- Mulch will be applied in non-flood prone designated areas.

##### *Mr. Schumacher will:*

- *Replace the State and County flags at the St. Andrews entrance.*
- *Discuss proposal to replace, at the contractor's expense, the Blueberry Flax Lilies with African Iris on Rattlesnake Hammock Road with Robert Kindelan, Superb Landscape.*

## MINUTES

### B. June 20, 2019 Meeting Read Ahead

A County IT system update prevented Lely M.S.T.U. committee members from accessing the Agenda Read Ahead links prior to the meeting. The system is now functioning as intended.

### C. Doral Circle Fence

**Mr. Branco** received a request from the Lely Golf Estates Homeowners Association to repair the fence on Doral Circle.

During Committee discussion it was determined the fence, bordered by M.S.T.U. landscaping, is on private property and repair is the responsibility of the homeowner.

*Ms. Jorgensen arrived.*

*Mr. Schumacher will provide a list of phone numbers compiled to members to facilitate communication with appropriate entities as issues arise impacting the M.S.T.U. Emergencies can be communicated with a call to the County wide 311 number or communication to Mr. Schumacher or Mr. Branco.*

## VI. Contractor Reports

### A. Landscape Architect's Report – McGee & Associates

**Mr. McGee** summarized the “*Lely Golf Estates Landscape Observation Report FY18-19*” dated June 11, 2019 noting:

- A decision had been made to delay replacement of some landscape materials until the rainy season.
- A “red circle” under the *R* column heading highlights new items.
- A “strike-through” indicates items completed and will be removed from the report.

#### **St. Andrews Blvd**

Median #4: Auto accident on east end of median damaged Juniper plants. Remove Juniper back to light pole and install Perennial Peanut. *Quote requested from Superb Landscape Services.* **Open.**

Median #6: Remove or grind stump of Washingtonia. *Staff was unable to locate stump; Mr. McGee and Staff will research.*

#### **Forest Hills Blvd**

Median #11: The Committee decided not to replace the Foxtail Palm on the south end damaged by an auto accident.

Median #12: Auto accident at address 413 damaged plant material. *Quote for replacement of Bougainvilleas (40 – 50) and Crape Myrtles (2) requested from Superb Landscape Services.*

#### **Valley Stream Circle**

Median #13: Remove Pigmy date palm with Ganoderma fungus. *Quote requested from Superb Landscape Services.*

#### **West R/W & Rattlesnake Hammock Road**

Median #23: Replace 10 – 12 Crown of Thorn on south and east sides damaged by auto accident.

Water Usage was high potentially the result of a leak.

**B. Landscape Maintenance Report – Superb Landscape Services**

**Summary Comments**

**Mr. Gorden** updated the Committee on landscape maintenance noting:

- Bougainvillea's were pruned.
- A wet check will be conducted.

*Mr. Schumacher will issue a Notice-to-Proceed with replacement of the valve and gate valve at Pebble Beach Boulevard, in coordination with Hibiscus golf course management, to ensure the water is turned off.*

**VII. Project Managers Report - Dan Schumacher**

**A. Budget Report**

**Mr. Schumacher** summarized the “*Lely MSTU Fund Budget 152 dated June 20, 2019*” for information purposes and provided an overview of the budget noting:

- FY19 Ad Valorem Tax revenue is \$271,100.00, an increase of 6.06% over FY18.
- The Millage Rate remains constant at 2.0000.
- Total revenue FY19 is \$656,874.30 including investment interest, transfers and contributions (minus a 5% reserve of \$13,700).
- Current Operating Expense budget is \$197,374.30 of which commitments total \$60,914.34 and \$120,480.82 is expended.
- Uncommitted Operating Expense funds available are \$14,979.14. Funds can be reassigned between categories if necessary.
- Budget line items typed in red refer to closed Purchase Orders; with any unexpended funds to be rolled over to the FY-2020 budget.
- The red highlighted Purchase Order for Florida Land Maintenance represents payment for services rendered but not paid in 2018.
- The Purchase Order for Municipal Supply & Signs in the amount of \$1,666.00 indicates a payment for street sign hardware only (materials) and not installation (labor).
- The two Hart's Electrical PO's are for lighting maintenance.
- The Purchase Order for Lykins Signtek for renovation of the Lely Gateway Monument Project is reflected on Line 35, Improvements General fund.
- Reserves for Insurance and Catastrophic/Hurricane funds total \$150,000.00. A request to consolidate the two categories into a single “fixed” dollar amount entitled *Reserves for Insurance* has been submitted to the County Budget Office for the FY-20 budget.
- Total available balance, less committed expenses, is \$353,519.71.

**B. Lighting Inspection Report**

The report indicated no lighting outages.

*Mr. Schumacher will install number decals on the Pebble Beach Blvd light poles and designate the double Luminaire lamps A or B. Subsequently, **Rosio Garcia** will integrate the data into the Cartograph asset management system.*

**D. Irrigation – Quote(s)**

The current Motorola system utilizes outdated technology, is unreliable and should be replaced. A spreadsheet was distributed detailing hardware replacement costs and service charges for the existing system.

## MINUTES

**Mr. Sells** provided literature on the Weather TRAK Smart Irrigation Management system by HydroPoint. He recapped the technical qualifications of the vendor noting the system is currently utilized in six M.S.T.U.'s:

- HydroPoint is reliable, cost effective, and easy to use.
- The cloud-based centralized server communicates via cell phone and password protected internet.
- Landscape maintenance employees will be able to perform wet checks and troubleshooting, as necessary.
- Water use history is tracked and graphed.
- Annual Server and Software support is currently \$235.00 for each control enclosure.

The total quote for HydroPoint Controller Upgrades for the following Lely M.S.T.U. areas is \$27,633.00 as follows:

1. St. Andrews, Pebble Beach & Forest Hills Boulevard: \$19,101.00.
2. Doral Circle: \$8,532.00. \*

\* Additional costs for underground conduit boring (plumbing & electrical wiring) are not included in the HydroPoint proposal.

***Ms. Slebodnik moved to approve HydroPoint's proposal to replace the "Lely Irrigation Control" system up to a cost of \$19,101.00. Second by Ms. Jorgensen. Carried unanimously 4 - 0.***

Note:

- Conversion of Doral Circle irrigation controls to HydroPoint is to be evaluated following St. Andrews Blvd., et al.
- Conversion of Valley Stream Circle solar-powered irrigation controls to HydroPoint is to be evaluated at a future time.
- Golf cart crossings at Baltusrol, Pebble Beach & Forest Hills will continue to utilize stand alone Hunter "hockey puck" irrigation controllers.

### **E. Plant & Tree Replacements**

#### Saint Andrews Front Entrance

**Mr. McGee** presented a colored graphic for "Summer Annual Plantings Concept Plans for Median #1 on St. Andrews Boulevard" for Committee consideration. The Committee selected a modified version of Scheme A - Purslane and Pentas.

***Ms. Jorgensen motioned to authorize Superb Landscape Services, Inc., Estimate # E110616, dated 6/20/2019, for replacement of the existing flowers at the Saint Andrews entrance with butterfly pink/lavender mix and white Pentas bordered by yellow Purslane, in accordance with McGee & Associates Planting Concept Scheme A, modified, at a cost Not-to-Exceed \$2,625.00. Second by Ms. Dammert. Carried unanimously 4 - 0.***

#### Forest Hills and Pebble Beach Boulevards and Valley Stream Circle – Estimate # E1105611

***Mr. Branco motioned to authorize Superb Landscape Services, Inc., Estimate # E1105611, dated 6/18/19, for removal and replacement of twenty-four (24) trees, minimum twelve (12) foot clear trunk, on Forest Hills and Pebble Beach Boulevards and Valley Stream Circle at a cost Not-to-Exceed \$12,120.00. Second by Ms. Jorgensen. Carried unanimously 4 - 0.***

MINUTES

Perennial Peanut Installation – Saint Andrews Exit Side and Median #4, Pebble Beach Boulevard Median #19 and Forest Hills Golf Cart Crossing – Estimate #E1105614

*Ms. Slebodnik motioned to authorize Superb Landscape Services, Inc., Estimate # E1105614, dated 6/18/19, for installation of three hundred ninety-four (394) Perennial Peanut plants, one (1) gallon container size, on Saint Andrews Exit Side and Median #4, Pebble Beach Boulevard Median #19 and Forest Hills Golf Cart Crossing at a cost Not-to-Exceed \$3,310.00. Second by Ms. Jorgensen. Carried unanimously 4 – 0.*

Removal of Royal Palm at Doral Circle – Estimate E1105606

This proposal was deemed invalid as presented. A quote for stump removal of the Royal Palm and sod installation will be solicited.

Plant Installation in Five Different Locations and Irrigation Mods – E1105610

The Committee requested the quote be re-submitted by individual location for the July meeting.

*In accordance with County policy, Superb Landscape Services invoices reimbursement for cost of materials purchased plus 15% and labor.*

*Mr. Schumacher will:*

- *Reference Superb Landscaping’s corresponding quote estimate number in the McGee & Associates Additional Comments section of the Summary Report.*
- *Issue a Notice-to-Proceed to Superb Landscape Services for landscape refurbishment detailed on approved quotes.*

**F. Traffic Sign – BidSync RFQ**

A Purchase Order was issued June 19, 2019 to Lykins Signtek for traffic sign production and installation. Estimated time for receipt of materials and sign production is two to three weeks.

*Mr. Schumacher will meet with Lykins Signtek management to confirm the quote and review project details.*

**VIII. Old Business**

**A. Refurbishment of St. Andrews Entryway Monuments – BidSync Award**

The Lely Monument sign refurbishment full project Invitation to Bid (ITB) package was awarded to Lykins Signtek, Inc. A Notice-to-Proceed was issued June 4, 2019.

*Mr. Schumacher will meet with Lykins Signtek the week of June 29, 2019 to review the project schedule.*

*Mr. Branco expressed an interest in participating in the meeting, noting the fleur-de-lis sign emblem should be consistent with the graphics incorporated on the Doral Circle sign.*

**IX. New Business**

None

**X. Committee Member Comments**

None

**XI. Public Comment**

None

MINUTES

**XII. Adjournment**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:42 PM.*

**LELY GOLF ESTATES BEAUTIFICATION MSTU  
ADVISORY COMMITTEE**

---

**Tony Branco, Chairman**

The Minutes were approved by the Committee on \_\_\_\_\_, 2019, as presented \_\_\_\_\_, or as amended \_\_\_\_\_.

**NEXT MEETING:**

**JULY 18, 2019 – 2:00 PM**  
COLLIER COUNTY LIBRARY  
EAST NAPLES BRANCH  
8787 TAMiami TRAIL EAST  
NAPLES, FL 34113  
(239) 775-5592

LELY MSTU  
FUND 152  
July 18, 2019

	FY-19	Vendor	Item	PO#	Budget	Commitments	Expenditures	Budget Remainder
1	CUR AD VALOREM TAX				\$ (271,100.00)	\$ -	\$ (256,437.58)	\$ (14,662.42)
2	DEL AD VALOREM				\$ -	\$ -	\$ (3,009.38)	\$ 3,009.38
3	OVERNIGHT INTEREST				\$ -	\$ -	\$ (1,893.25)	\$ 1,893.25
4	INVESTMENT INTEREST				\$ (1,000.00)	\$ -	\$ (4,740.29)	\$ 3,740.29
5	INTEREST TAX COLLECTOR				\$ -	\$ -	\$ (116.44)	\$ -
6	INS CO REFUNDS				\$ -	\$ -	\$ -	\$ -
7	<b>REVENUE STRUCTURE</b>				\$ (272,100.00)	\$ -	\$ (266,196.94)	\$ (5,903.06)
8	TRANS FROM PROPERTY APPRAISER				\$ -	\$ -	\$ -	\$ -
9	TRANS FROM TAX COLLECTOR				\$ -	\$ -	\$ -	\$ -
10	CARRY FORWARD GEN				\$ (393,400.00)	\$ -	\$ -	\$ (393,400.00)
11	CARRY FORWARD OF ENCUMB				\$ (5,074.30)	\$ -	\$ -	\$ (5,074.30)
12	NEG 5% EST REV				\$ 13,700.00	\$ -	\$ -	\$ 13,700.00
13	<b>TRANSFERS &amp; CONTRIB</b>				\$ (384,774.30)	\$ -	\$ -	\$ (384,774.30)
14	<b>TOTAL REVENUE</b>				\$ (656,874.30)	\$ -	\$ (266,196.94)	\$ (390,677.36)
15	ENG. FEES & OTHERS	McGee & Associates	Landscape Architect	4500190501	\$ 15,000.00	\$ 5,092.50	\$ 9,607.50	\$ 300.00
16	INDIRECT COST REIMBURSE	Collier County	Indirect Cost		\$ 6,500.00	\$ -	\$ 6,500.00	\$ -
		Florida Land Maintenance	Incidentals	4500190846		\$ -	\$ 10,312.23	
		Superb Landscape Serv	Incidentals	4500196188		\$ 3,742.18	\$ 10,945.59	
17	<b>LANDSCAPE INCIDENTALS</b>				\$ 25,000.00	\$ 3,742.18	\$ 21,257.82	\$ -
		Florida Land Maintenance	Grounds Maintenance	4500190846		\$ -	\$ 47,000.00	
		Superb Landscape Serv	Grounds Maintenance	4500196188		\$ 22,615.00	\$ 15,385.00	
		LYKINS SIGNTEK & DEVELOPMENT	Traffic Signage	4500192876		\$ -	\$ 2,995.00	
		Florida Land Maintenance	After the Fact payment	4500195135		\$ -	\$ 7,924.50	
		Annat, Inc-Municipal Supply/Signs	Replacement of street signs	4500186938		\$ -	\$ 1,666.00	
18	<b>OTHER CONTRACTUAL</b>				\$ 88,281.00	\$ 22,615.00	\$ 74,970.50	\$ (9,304.50)
19	ELECTRICITY	FPL	Electricity	4700003771	\$ 5,000.00	\$ 2,102.09	\$ 2,487.91	\$ 410.00
20	WATER AND SEWER	Collier County Utilities	Water Usage	4700003794	\$ 15,000.00	\$ 3,152.82	\$ 7,078.22	\$ 4,768.96
21	RENT EQUIPMENT	J.M. Todd	Shared Copier Lease	4500191080	\$ 300.00	\$ 133.06	\$ 133.06	\$ 33.88
22	INSURANCE GENERAL	Collier County	Insurance General		\$ 500.00	\$ 250.00	\$ 250.00	\$ -
23	SPRINKLER SYSTEM	FIS	Pumps & related items	4500190729	\$ 5,000.00	\$ 1,070.99	\$ 929.01	\$ 3,000.00
24	MULCH	Forestry Resources	Mulch	4500190741	\$ 10,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
		Solar Illuminating	Purchase of Solar Lighting	Visa		\$ -	\$ 157.84	
		Hart's Electrical	Electrical Services	4500183630		\$ -	\$ 1,048.16	
		Hart's Electrical	Electrical Services	4500192297		\$ 1,577.35	\$ 422.65	
25	<b>LIGHTING MAINTENANCE</b>				\$ 11,793.30	\$ 1,577.35	\$ 1,628.65	\$ 8,587.30
26	LICENSE & PERMITS				\$ 4,000.00	\$ -	\$ -	\$ 4,000.00
		Premier Staffing	Transcriptionist	4500189923		\$ 1,404.67	\$ 2,095.33	
		Whited Holiday	Holiday Decorations	4500191204		\$ 400.00	\$ 2,600.00	
27	<b>OTHER MISCELLANEOUS</b>				\$ 6,500.00	\$ 1,804.67	\$ 4,695.33	\$ -
28	OFFICE SUPPLIES	Staples Advantage	Office Supplies	4500190280	\$ 300.00	\$ 163.46	\$ 36.54	\$ 100.00
29	COPYING CHARGES	J.M. Todd	Copier CPC	4500191081	\$ 300.00	\$ 111.66	\$ 188.34	\$ -
30	FOOD OPERATING	Perkins	Food for Award Ceremony - Bob S.	Visa		\$ -	\$ 163.68	\$ (163.68)
		Howard Fertilizer	Fertilizer	Visa		\$ -	\$ 1,344.00	
		Florikan	Fertilizer	4500190735		\$ -	\$ 1,224.00	
31	<b>FERT HERB CHEM</b>				\$ 3,500.00	\$ -	\$ 2,568.00	\$ 932.00
		Golden Gate Trophy	Award Placque - Bob S.	Visa		\$ -	\$ 45.85	
		Sunshine Ace Hardware Store	Adhesive No's for light poles	Visa		\$ -	\$ 84.96	
32	<b>OTHER OPERATING</b>				\$ 200.00	\$ -	\$ 130.81	\$ 69.19
33	OTHER TRAINING				\$ 200.00	\$ -	\$ -	\$ 200.00
34	<b>OPERATING EXPENSE</b>				\$ 197,374.30	\$ 46,815.78	\$ 132,625.37	\$ 17,933.15
35	IMPROVEMENTS GENERAL				\$ 230,100.00	\$ 47,062.00	\$ -	\$ 183,038.00
36	<b>CAPITAL OUTLAY</b>				\$ 230,100.00	\$ 47,062.00	\$ -	\$ 183,038.00
37	TRANS FROM 152 FUND TO 111 FUND		Reimbursement for Staff Support		\$ 43,500.00	\$ -	\$ 40,600.00	\$ 2,900.00
38	TRANS TO 112 FUND				\$ 26,600.00	\$ -	\$ 26,600.00	\$ -
39	Budget Trans from Appraiser				\$ 2,500.00	\$ -	\$ 2,091.04	\$ 408.96
40	Budget Trans from Tax Collector				\$ 6,800.00	\$ -	\$ 5,196.58	\$ 1,603.42
41	<b>TRANSFERS</b>				\$ 79,400.00	\$ -	\$ 74,487.62	\$ 4,912.38
42	CATASTROPHE/HURRICANE RESERVE				\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
43	Reserves for Insurance				\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
44	<b>RESERVES</b>				\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
45	<b>TOTAL BUDGET</b>				\$ 656,874.30	\$ 93,877.78	\$ 207,112.99	\$ 355,883.53

119,917,030	FY 10 Final Taxable Value		
104,325,032	FY 11 Final Taxable Value		
95,871,609	FY 12 Final Taxable Value		
92,697,303	FY 13 Final Taxable Value		
95,718,423	FY 14 Final Taxable Value		
99,596,489	FY 15 Final Taxable Value		
106,888,467	FY 16 Final Taxable Value		
116,823,687	FY 17 July Taxable Value		
127,802,080	FY 18 July Taxable Value		
135,136,761	FY 19 July Taxable Value		
143,146,025	FY 20 July Taxable Value		
		5.93% Adj. 19 to 20	
	<b>FY 19</b>		<b>FY 18</b>
Millage	2.0000		2.0000
Extension	286,292		270,274
FY 20 Gross Taxable Value		143,146,025	
Minus: New Const. Annex.		910,166	
<b>Plus: Amendment #1 TV Component</b>		0	
Adj. Taxable Value		142,235,859	
Prior year FY19 Levy (Proceeds)		270,273	
<b>Rolled Back Rate (less Amend One)</b>		1.9002	
91% of Rolled Back Rate		1.7292	

<b>Total Available Balance</b>	\$ 355,883.53
<b>Plus Committed And Not Spent</b>	\$ 93,877.78
<b>Estimated Cash</b>	\$ 449,761.31
<b>Estimated Cash Less</b>	
Uncollected Ad Valorem Taxes	\$ 435,098.89

2.0 mill cap



*McGee & Associates*  
Landscape Architecture

**Project:** LELY GOLF ESTATES BEAUTIFICATION, M.S.T.U.      **Landscape Observation Report:** June 2019  
**Location:** MSTU DISTRICT ROADWAYS  
**Project Manager:** Dan Schumacher, Collier County Public Services Division, Public Transportation & Neighborhood Enhancements Department  
**Consultant:** McGee & Associates      **Consultant's Representative:** Michael A. McGee, rla, isa  
**Contractor:** Commercial Land Maintenance      **Contractor's Representative:** Robert Kindelan, Gary Gorden  
**Report Date:** FY18-19, 7/09/19      **Observation Date:** 7/09/19

**Report No. 10**

**AC** - Indicates major or repeating items recommended to be discussed by the Advisory Committee  
**S** - Indicates items to be addressed by staff.    **C** - Indicates items to be addressed by Contractor  
Contractor is requested to address items as soon as possible and indicate in **RESPONSE/COMMENTS** column when and which items are corrected.  
**Note:** Copy picture out of comment boxes and then paste to additional sheet if picture is desired in larger size.

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
<u>All locations</u>		X	X	7	All areas could use new mulch.	Strikethrough indicates items that have been addressed or being addresses and will be removed from the next month's report. <b>Yellow</b> highlighting indicates items that need to be addressed as soon as possible for safety issues.
<u>St. Andrews Blvd. &amp; US 41</u> <u>In bound R/W South</u>		X	X	2	<del>Oak trees along back of sidewalk need to be pruned for structural and corrective purpose.</del>	
<u>Out bound R/W North</u> <u>Suncoast Credit Union side of sidewalk</u>	X	X	X	14	Turf areas between the sidewalk and roadway between the Bougainvillea Silhouette and to the east of the Silhouette is non-existing with mostly bare soil exposed. Recommend removing weeds and lower soil level to 4 inches below valley gutter and then replant areas with sod type Perennial Peanut 'Ecoturf', approx. 150 sq. ft. One strip of sod east of Bougainvillea beds and three or four strips between Bougainvillea beds.	Committee Approved: Yes, 5/16/19, Previously quoted.
<u>St. Andrews Blvd.</u> <u>Median #1</u>	X				Annuals planted 7/1/19	
<u>Median #2</u>					No major issues observed.	
<u>Median #3</u>		X	X		At Address 105: The middle recently planted Queen's crape myrtle has broken in half. It appears the center support pole taping broke or released and with a heavy foliated crown, along with the staking ties placed below the first lower branches caused the under sized trunk to snap at the bracing support ties. (photo)	
		X	X		At address 105: Based upon the recently broken tree a review was conducted of the remaining newly planted trees and the western most tree based upon no main leader and formation of the trunk would be graded as a cull plant and needs to be replaced. (photo)	
	X	X		3	At address 105: On east or inbound side of median at Plumbago bed three feet (+/-) of curbing is broken and should be repaired.	Committee Approved: Yes, 5/16/19
	X	X	X	3	At address 105: Recommend installing (3) Alexander palms, Add (2) south of existing Washingtonia palms and (1) east of easternmost Washingtonia palm. Field grown B & B with double 10 ft. clear trunks. Align trunks with median. Expand the Plumbago bed 8 ft. both eastward and westward to add (12) Plumbago 3 gal. (6) on each end. Will require (4) additional spray sprinkler heads and (3) bubblers locations with (2) adjustable flood bubblers per tree.	Committee Approved: Yes, 5/16/19
<u>Median #4</u>		X	X		<del>At address 110: Holly tree needs corrective and structural pruning to bring lower canopy behind the back of curbing and to remove deadwood.</del>	



*McGee & Associates*

Landscape Architecture

LELY GOLF ESTATES BEAUTIFICATION, M.S.T.U.

Report Date: FY18-19 7/09/19 Observation Date: 7/09/19

Report : 10

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
		X	X	6	Auto accident on east end of median in Juniper plants. (6-7) plants damaged and need to be removed. Recommend removing Juniper back to light pole and install Perennial Peanut on end. (45-50) 1 gal. plants required. (photo)	
<b>Median #5</b>			X	20	At address 164: (2) Queen's crape myrtle leaning.	Reset and stake.
<b>Median #6</b>	X	X	X	3	At address 228: Recommend installing (3) Alexander palms, Add (2) between existing Washingtonia palms and (1) west of westernmost Washingtonia palm. Field grown B & B with double 10 ft. clear trunks. Align trunks with median. Will require (3) bubblers locations with (2) adjustable flood bubblers per tree.	Committee Approved: Yes, 5/16/19
	X	X	X	3	At address 246: Recommend installing (3) Alexander palms, Add (2) between existing and removed Washingtonia palms and (1) east of easternmost Washingtonia palm. Field grown B & B with double 10 ft. clear trunks. Align trunks with median. Will require (3) bubblers locations with (2) adjustable flood bubblers per tree.	Committee Approved: Yes, 5/16/19
		X	X	40	At address 250: (1) Ilex tree needs to be staked to straighten alignment.	
	X	X		21	At address 246: (1) Washingtonia removed.	Remove or grind stump. Option 1: Remove remaining Washingtonia palms and consider alternate replacement palms (i.e. Foxtail, Christmas, Alexander palms or Sabal). M&A 5/7/19: Stump should be flush cut or removed by excavation.
<b>Median #7</b>					No major issues observed.	
<b>Median #8</b>	X	X	X	5	Bougainvillea on western side of median look bad and 50% or more are dead or in heavy decline. Recommend removing remaining Bougainvillea and replanting area by expanding existing Firebush shrubs westward. (18) shrubs required planted in two rows 4' o.c., 4' off back of curbing in 3 gal. containers. Expand existing irrigation to install (6) new heads along back of curbing. Expand from zones east or west of Bougainvillea shrub bed.	Committee Approved: Yes, 5/16/19. M&A: 7/9/19 Reviewed area and plants appear to be recovering. Recommend monitoring until after rainy season.
	X	X	X	5	Bougainvillea bed east of lift station has (5) plants that are dead or in heavy decline. Recommend testing Bougainvillea for root diseases and if present or resolved then replant missing (5) dwarf Bougainvillea 'Helen Johnson' 3 gal. size.	Committee Approved: 5/16/20 discussed. M&A: 7/9/19 Reviewed area and plants appear to be recovering. Recommend monitoring until after rainy season.
<b>Median #8A</b>					No major issues observed.	
<b>Median #9</b>					No major issues observed.	
<b>Median #10</b>					No major issues observed.	
<b>Forrest Hills Blvd Median #11</b>	X	X	X	3	At address 556: Recommend installing (3) Alexander palms, Add (1) between northern existing two palms and (2) south of southernmost Washingtonia palm. Field grown B & B with double 10 ft. clear trunks. Align trunks with median. Will require (3) bubblers locations with (2) adjustable flood bubblers per tree.	Committee Approved: Yes, 5/16/19
	X	X		20	(1) Foxtail palm on south end removed due to accident damage.	Replace with same.
<b>Median #12</b>		X	X	2	At address 413: Auto accident, remove damaged and broken plant materials and provide count for replacements. (2) Crape myrtles damaged, (40+/-) dwarf Bougainvillea damaged. (photo)	
	X	X	X	2	At address 407: Recommend installing (3) Alexander palms, Add (1) between northern existing two palms and (2) between south two Washingtonia palms. Field grown B & B with double 10 ft. clear trunks. Align trunks with median. Will require (3) bubblers locations with (2) adjustable flood bubblers per tree.	Committee Approved: Yes, 5/16/19
	X	X		12	At address 413: East curb section has been broken just south of light pole. The north of	Committee Approved: Yes, 5/16/19



Commented [MM3]:



Commented [MM4]:

*McGee & Associates*

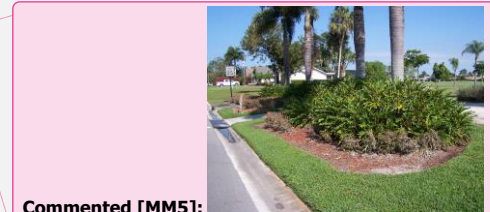
Landscape Architecture

LELY GOLF ESTATES BEAUTIFICATION, M.S.T.U.

Report Date: FY18-19 7/09/19 Observation Date: 7/09/19

Report : 10

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
					light pole is old chipped length of curbing.	
	X	X	X	20	At address 426: (1) Holly tree removed. Size: 30 gal., 2.5" cal., 7'-8' ht., 36"-48" spr., 28"-30" dia. root ball if B & B	Consider replacement with same or Crape myrtle tree. M&A 5/7/19: Replace with Holly tree. Committee Approved: Yes, 5/16/19
<b>Forest Hills Cart Crossing &amp; Lake</b>	X	X	X	18	Crown of thorn in all plant beds should be considered for replacement with perennial peanut. (Photo)	M&A: 3/12/19 Southeast corner would require (23) plants. Southwest corner would require (53) plants, Northwest corner would require (71) plants, Northeast corner would require (37) plants, (184) 1 gal. 18" o.c., 36" off pavements and Xanadu plants. Committee Approved: Yes, 5/16/19
<b>Valley Stream Cr. Median #13</b>		X	X	3	Pigmy date palm on north end has Ganoderma fungus and must be removed.	
	X	X	X	3	Recommend adding (2) Tabebuia 'Ipe' trees to median one on each end. Size: 30 gal., 2.5" cal., 7'-8' ht., 36"-48" spr., 28"-30" dia. root ball if B & B	Committee Approved: Yes, 5/16/19
<b>Pebble Beach Blvd. Median #14</b>					No major issues observed.	
<b>Median #15</b>	X	X	X	20	At address 32: (1) Holly tree needs to be removed and replacement considered. Crape Myrtle 'Muskogee', 30 gal., 2" cal., 8'-10' ht., 5'-6' spr., Multi-stem (4 min.). Will require (1) bubblers locations with (2) adjustable flood bubblers per tree.	Replace with crape myrtle species. Committee Approved: Yes, 5/16/19
<b>Median #16</b>	X	X	X	3	At address 59/64: (1) Holly tree needs to be replaced. Size: 30 gal., 2.5" cal., 7'-8' ht., 36"-48" spr., 28"-30" dia. root ball if B & B.	Committee Approved: Yes, 5/16/19
	X	X	X	3	At address 64: Recommend installing (3) Adonidia (Christmas palm) palms, Add (1) to south side of light pole #8 and (2) to north side of light pole #8. Field grown B & B with double 10 ft. clear trunks. Align trunks with median. Will require (3) bubblers locations with (2) adjustable flood bubblers per tree.	Committee Approved: Yes, 5/16/19
<b>Median #17</b>	X	X	X	21	At address 132: (2) Sabal palms with broken trunks.	Remove and replace with same. M&A: 6/12/18 hole filled and ready for replacement planting. M&A: 11-5-18 Approx. (9) Plumbago shrubs are dead or missing at the location where the tree was removed. Committee Approved: Yes, 5/16/19
	X	X	X	21	At address 124: (1) Tabebuia 'Ipe' remove.	Replace with same or crape myrtle species. M&A 5/7/19: Remove tree by excavation. Replace with same - Size: 30 gal., 2.5" cal., 7'-8' ht., 36"-48" spr., 28"-30" dia. root ball if B & B. Committee Approved: Yes, 5/16/19
	X	X	X	21	At address 116: (1) Sabal palms with broken trunks needs to be removed.	Remove and replace with same. M&A: 6/12/18 hole filled and ready for replacement planting. Committee Approved: Yes, 5/16/19
<b>Median #18</b>	X	X	X	19	At address 164: (1) Washingtonia removed.	Flush cut or grind stump. Option 1: Consider removal of all remaining Washingtonia palms and replant with smaller palms (i.e. Foxtail, Alexander, Christmas palms) M&A: 6/12/18 hole filled and ready for replacement planting. M&A



Commented [MM5]:



Commented [MM6]:



Commented [MM7]:



Commented [MM8]:



*McGee & Associates*

Landscape Architecture

LELY GOLF ESTATES BEAUTIFICATION, M.S.T.U.

Report Date: FY18-19 7/09/19 Observation Date: 7/09/19

Report : 10

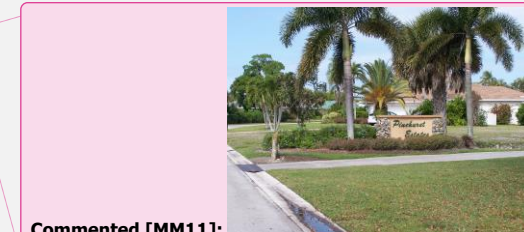
LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
						5/7/19: Add (1) Adonidia palm in removed Washingtonia palm location. Field grown B & B with double 10 ft. clear trunks. Align trunks with median. Will require (1) bubblers locations with (2) adjustable flood bubblers per tree. Committee Approved: Yes, 5/16/19
Median #19	X	X	X	5	Recommend adding (10) additional 1 gal. size Perennial Peanut plants to existing planting on east end.	Committee Approved: Yes, 5/16/19
Pebble Beach Blvd. Golf Cart Crossing		X	X	2	Southeast corner: Existing Spider lily plants are in decline. It appears to be fungus or herbicide related. (10 +/-) plants are missing and/or dead. (photo)	
	X	X	X	20	North side west end:	M&A: 01/09/18 Recommend replacement of previous removed Foxtail palm due to decline of existing Eucalyptus tree after hurricane Irma. Committee Approved: Yes, 5/16/19
Thorncrest Ln. cul-de-sac #20		X	X	21	(3) Sabal palms removed. (5) dwarf Bougainvillea missing.	Grind or remove stumps and replace missing Sabal with the same. Replant missing Bougainvillea. M&A: 11-5-18 Recommended replacing only (2) Sabal palms that are furthest away from ex. manhole in the middle of the circle. A total of (8) Bougainvillea are missing in the middle of the bed. M&A 5/7/19: On hold until rainy season 2019.
Briarcliff Ln. Cu-de-sac #21	X	X		20	(1) Sabal palms removed. Hurricane debris storage and removal has caused about 60 dwarf Bougainvillea plants to be removed and/or damaged to the point of replacement.	Grind or remove stumps and replace missing Sabal with the same. Replant missing Bougainvillea. M&A: 11-5-18 Approx. (27) total shrubs should be replanted. Plant no shrubs closer than 5 feet off back of curbing. M&A 5/7/19: On hold until rainy season 2019.
Heather Grove Ln. Cul-de-sac #22					No major issues observed.	
Baltusrol Signs	X	X	X	18	Recommend removing Crown of thorn beds and replace with Perennial Peanut. (Photo)	M&A: 3/12/19 Northside would require (49) plants, Southside would require (62) plants, (111) 1 gal. 18" o.c., 36" off turf, plants or pavements. Committee Approved: Yes, 5/16/19
	X	X	X	19	On south side it appears (4 or 5) Plumbago have died and should be replaced.	Committee Approved: Yes, 5/16/19
Doral Cr. East R/W	X	X		8	Recommend large open joints between pavers and valley gutter have polymer sand applied to fill large gaps.	Committee Approved: Yes, 5/16/19
West R/W & Rattlesnake Hammock Rd.			X	3	Second Third Foxtail palm from Doral needs review for additional fertilizer and/or nutrients.	
		X	X	8	Recommend large open joints between pavers and valley gutter have polymer sand applied to fill large gaps.	Committee Approved: Yes, 5/16/19
		X	X	13	Remove and replace (2) Podocarpus shrubs at previous motorcycle accident location. 15 or 25 gal. container to match existing.	M&A: 9/11/18 Dead or damaged plants removed.
		X	X	28	34 54 +/- Blueberry Flax lilies are declined, dead and/or missing in the bed along Rattlesnake Hammock Rd. These plants were planted and maintained by the contractor. Replacements should be installed.	M&A: 4/10/18 Well over 505 of the Flax lily are dead or missing. Recommend complete removal of all Flax lily and replacement with one row of Yellow African Iris 1 gal. size set 4 ft. off back of sidewalk and 4 ft. on center. (53) plants



Commented [MM9]:



Commented [MM10]:



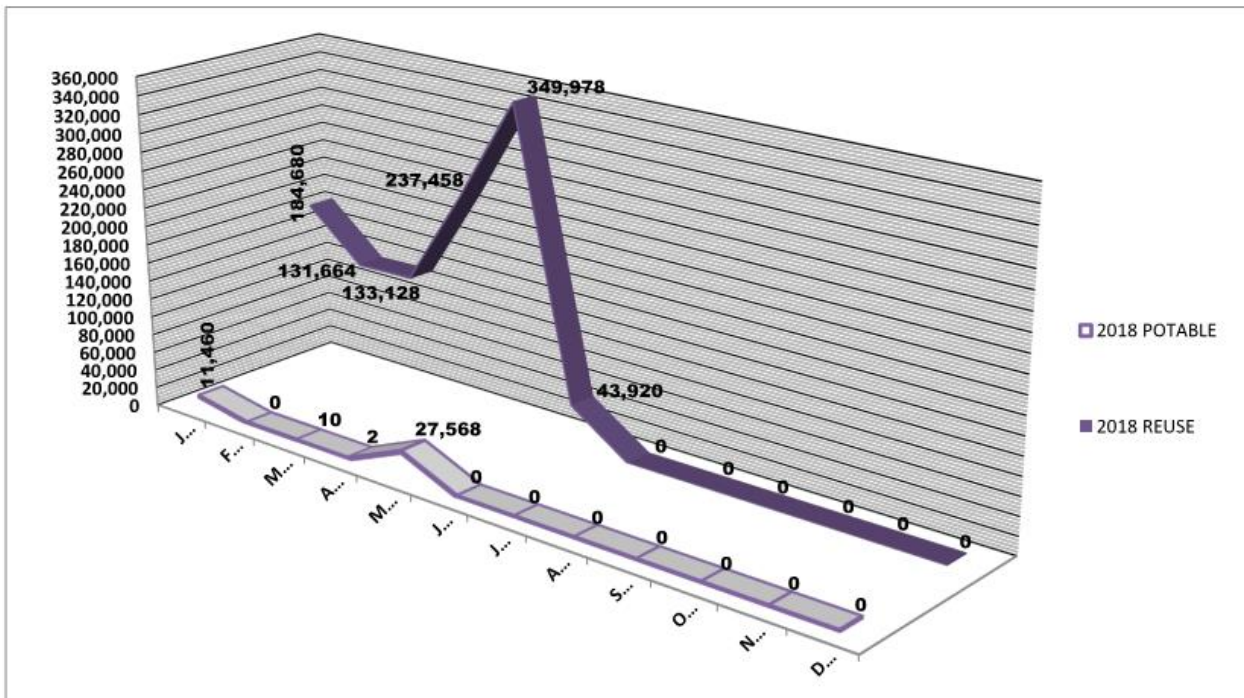
Commented [MM11]:



Commented [MM12]:

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
						recommended. If two small area (less than 5 sq. ft.) of turf on the eastern end are removed an additional 3 plants will be required. M&A 9/11/18 less than 10 Flax lily remain.
Median #23		X	X		Northern most Jatropha tree needs to be re-staked.	
			X		Recommend pruning to reduce Bougainvillea plants by 50% around sign structure.	
			X		Recommend adding additional Pentas to northern end annual bed or remove and replace with same Pentas planted at US 41 entry. (10-15) plants may be required.	
		X	X	10	Crown of thorn on south end east side have been run over. Prune away damage.	M&A: Approx. 10-12 plants have been damaged and will need to be replaced.
Median #24 Treasure Point Cul-de-sac					No major issues observed.	
Warren St. Pumping Station					No major issues observed.	
Fertilization		X	X		Refer to schedule for requirements. Applied 5/19	

**Lely Golf Estates Beautification MSTU Reuse Mixing Chamber Annual Water Use thru 6/19**



Notes: 2014 Total Water Use: Reuse-2,336,976 gallons, Potable- 0  
 2015 Total Water Use: Reuse - 1,795,449 gallons, Potable - 8,602 gallons  
 09/2016 Potable water meter readings not complete. 11/9/16 Meter cleaned and readable  
 2016 Total Water Use: Reuse 936,041 gallons, Potable 7,788 gallons.  
 2017 Total Water Use: Potable water amounts amended to corrected totals. Reuse 594,189 gal., Potable 981,815 gal.  
 2018 Total Water Use: Reuse 1,965,840 gallons, Potable 270,200 gallons

DATE	REUSE PSI	POTABLE WATER METER READING (X 100)	POTABLE WATER USE GALLONS	REUSE WATER METER READING (X x 100)	REUSE WATER USE GALLONS	PUMP STATION METER READING (X100)	TOTAL WATER PUMPED	TOTAL WATER APPLIED
6/3/2019	90	28,213.60		104,958.70		133,608.93		-
6/10/2019	84	28,213.60		105,055.40	9,670.00	133,700.15	9,122.00	9,670.00
6/17/2019	80	28,213.60		105,174.88	11,948.00	133,813.73	11,358.00	11,948.00
6/24/2019	90	28,213.60		105,284.15	10,927.00	133,916.99	10,326.00	10,927.00
7/1/2019	84	28,213.60		105,397.90	11,375.00	134,022.48	10,549.00	11,375.00
<b>TOTALS:</b>				<b>0.00</b>	<b>43,920.00</b>		<b>41,355.00</b>	<b>43,920.00</b>
<b>PERCENTAGE OF TOTAL VOLUME USED</b>				<b>0.0%</b>	<b>100.0%</b>		<b>100.0%</b>	

DATE	POTABLE WATER METER READING (X 1)	POTABLE WATER USE GALLONS	BERMAD WATER METER READING (X x 100)
6/10/2019	839940.94		Register not functioning
6/17/2019	842400.72	2460	
6/24/2019	844550.28	2150	
7/1/2019	846870.45	2320	
<b>TOTALS:</b>		<b>6,930</b>	

7/7/2019

*McGee & Associates*

Landscape Architecture

LELY GOLF ESTATES BEAUTIFICATION, M.S.T.U.

Report Date: FY18-19 7/09/19 Observation Date: 7/09/19

Report : 10

LOCATION/WORK AREA	AC	S	C	R	OBSERVATION & RECOMMENDATIONS	ADDITIONAL COMMENTS
<b>LELY GOLF ESTATES MSTU FY 18-19 MINIMUM FERTILIZATION SCHEDULE</b>						
<b>Plant Type</b>	<b>Turf / St. Augustine</b>	<b>Palms, Shrubs &amp; Grn. Covers Beds</b>	<b>Perennial Peanut Beds</b>	<b>Blooming Plants</b>		
<b>Areas</b>	<b>(7,000 S.F. +/-)</b>	<b>(13,500 S.F. +/-)</b>	<b>(300 S.F. +/-)</b>	<b>(43,800 S.F. +/-)</b>		
<b>Month</b>						
10/1/2018	8-2-12-180 (Florikote Palm Special) 25 lb. per 1000 S.F. (4 - 50 lb. bags) (Applied N= 2.0 lbs./1,000 SQ. FT.)	8-2-12-180 (Florikote Palm Special) 15 lb. per 1000 S.F. (4 - 50 lb. bags) (Applied N= 1.2 lbs./1,000 SQ. FT.) 5 & 10 lbs. per Palm tree (25 - 50 lb. bags)	0-0-22-225-11Mg 4.6 lbs. per 1000 S.F. (1.5 lbs.)	14-14-14-90 7 lbs. per 1000 S.F. (6 - 50 lb. bags)		
11/1/2018				20-20-20 2.5 lbs./25 gal. H2O per 1000 S.F. (108 lbs.)		
12/1/2018	OPTIONAL: 21-0-0 2.2 lbs. per 1000 S.F. (1 - 25 lb. bags)					
1/1/2019	Sul-Po-Mag (0-0-22) (K-mag Natural) 1.5 lb. per 1000 S.F. (2 - 50 lb. bags)	Sul-Po-Mag (0-0-22) (K-mag Natural) 1 lb. per 1000 S.F. (3 - 50 lb. bags)		14-14-14-90 7 lbs. per 1000 S.F. (6 - 50 lb. bags)		
2/1/2019				20-20-20 2.5 lbs./25 gal. H2O per 1000 S.F. (108 lbs.)		
3/1/2019						
4/1/2019	8-2-12-180 (Florikote Palm Special) 25 lb. per 1000 S.F. (4 - 50 lb. bags) (Applied N= 2.0 lbs./1,000 SQ. FT.)	8-2-12-180 (Florikote Palm Special) 15 lb. per 1000 S.F. (4 - 50 lb. bags) (Applied N= 1.2 lbs./1,000 SQ. FT.) 5 & 10 lbs. per Palm tree (25 - 50 lb. bags)	0-0-22-225-11Mg 4.6 lbs. per 1000 S.F. (1.5 lbs.)	14-14-14-90 7 lbs. per 1000 S.F. (6 - 50 lb. bags)		
5/1/2018						
6/1/2018			0-0-22-225-11Mg 4.6 lbs. per 1000 S.F. (1.5 lbs.)			
7/1/2019						
8/1/2019	Sul-Po-Mag (0-0-22) (K-mag Natural) 1.5 lb. per 1000 S.F. (2 - 50 lb. bags)	Sul-Po-Mag (0-0-22) (K-mag Natural) 1 lb. per 1000 S.F. (3 - 50 lb. bags)	0-0-22-225-11Mg 4.6 lbs. per 1000 S.F. (1.5 lbs.)	Sul-Po-Mag (0-0-22) (K-mag Natural) 1 lb. per 1000 S.F. (3 - 50 lb. bags)		
9/1/2019						
Blooming Plants - Bougainvillea, Fire Bush, Thryallis, Plumbago, Crown of Thorn						
Add to pest and/or disease control sprayings for shrubs and turf: Ferromec AC 15-0-0 plus 6% iron,						
3% sulfur @ 1.5 gal./100 gal. H2O. Do not apply to any flower buds or blossoms in flower.						
Alexander, Foxtail & Queen palms: 5 lbs. per palm, Paurotis & Royal palms: 10 lbs. per palm						
- Indicates period for no Nitrogen or Phosphorus applications.						

Lely Beautification MSTU

<b>LELY MSTU LIGHTING INSPECTIONS</b>							
<b>July 2019</b>	<b>(FY-19)</b>						<b>SEE</b>
							<b>SEE</b>
							<b>BELOW</b>
							<b>BELOW</b>
<b>LIGHT DESCRIPTION</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	
<b>ST. ANDREWS ENTRANCE OFF US41</b>							
Flagpole Light-1 LED							
Flagpole Light-1 LED							
Flagpole Light-1 LED							
Sign Light-North US41	OUT	OUT	OUT				OUT
Sign Light-South US41							
Single Luminare-1 LED							
Single Luminare-2 LED							
Single Luminare-3 LED							
Single Luminare-4 LED							
Single Luminare-5 LED							
Single Luminare-6 LED							
Single Luminare-7 LED							
Single Luminare-8 LED							
Single Luminare-9 LED							
Single Luminare-10 LED							
Single Luminare-11 LED							
<b>PEBBLE BEACH LIGHTING</b>							
Double Luminare-1 LED							
Double Luminare-2							
Double Luminare-3							
Double Luminare-4							
Double Luminare-5							
Double Luminare-6							
Double Luminare-7							
Double Luminare-8							
Double Luminare-9							
Double Luminare-10 LED							
Double Luminare-11							
Double Luminare-12 LED							
Double Luminare-13							
Double Luminare-14							
Double Luminare-15							
Double Luminare-16 LED							
Double Luminare-17 LED							
Double Luminare-18							
Double Luminare-19							
Double Luminare-20		OUT	OUT				
Double Luminare-21							
Single Luminare-22							
Single Luminare-23							

Lely Beautification MSTU

<b><u>July 2019 (FY-19)</u></b>						<b><i>SEE</i></b>	<b><i>SEE</i></b>
						<b><i>BELOW</i></b>	<b><i>BELOW</i></b>
<b>LIGHT DESCRIPTION</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	
<b>SOLAR LIGHT @AUGUSTA</b>							
Solar Light-@Augusta							
<b>DORAL CIRCLE LIGHTING</b>							
Double Luminaire-D-1							
Double Luminaire-D-2		OUT	OUT				
Sign Light-DS-1							
Sign Light-DS-2		OUT	OUT*	OUT*			
Single Luminaire-B1							
Single Luminaire-B2							
Single Luminaire-B3							
Single Luminaire-B4							

\* backordered