



**PELICAN MARSH**  
**COMMUNITY DEVELOPMENT DISTRICT**

May 22, 2019

Mr. Leo Ochs, Jr.  
County Manager  
Collier County Government Center  
3299 Tamiami Trail East, Suite 202  
Naples, Florida 34112

**Re: Pelican Marsh Community Development District  
Proposed 2020 Budget**

Dear Mr. Ochs:

Please find enclosed the proposed 2020 budget for the Pelican Marsh Community Development District. The public hearing to adopt the budget is scheduled for August 21, 2019 at 9:00 AM at the Pelican Marsh Foundation Building located at 1504 Pelican Marsh Boulevard.

If you upon review of the above have any questions or concerns, please do not hesitate to contact me.

Sincerely,

W. Neil Dorrill  
District Manager

Enc.

**RESOLUTION NO. 2019-1**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF PELICAN MARSH COMMUNITY DEVELOPMENT DISTRICT APPROVING THE DISTRICT'S PROPOSED BUDGET FOR FISCAL YEAR 2020 AND SETTING A PUBLIC HEARING PURSUANT TO FLORIDA LAW.**

**WHEREAS**, the manager of the Pelican Marsh Community Development District ("District") prepared and proposed the budget for Fiscal Year 2020 to the Board of Supervisors of the District on May 15, 2019; and

**WHEREAS**, the Board of Supervisors has considered said proposed budget for Fiscal Year 2020 and desires to set the required public hearing thereon;

**BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PELICAN MARSH COMMUNITY DEVELOPMENT DISTRICT AS FOLLOWS:**

**Section 1.** The Board of Supervisors of the District hereby approves the budget for Fiscal Year 2020 as presented on May 15, 2019 for the purpose of conducting a public hearing to adopt said budget.

**Section 2.** A public hearing on said approved budget is hereby declared and set for the following date, hour and place:

Date: August 21, 2019

Hour: 9:00 AM

Place: Pelican Marsh Foundation Building  
1504 Pelican Marsh Boulevard  
Naples, Florida

**Section 3.** Notice of this public hearing on the budget shall be published in a newspaper of general circulation in the area of the district once a week for two (2) consecutive weeks, except that first publication shall not be fewer than 15 days prior to the date of the hearing. The notice shall further contain a designation of the day, time, and place of the public hearing. At the time designated in the notice, the Board shall hear all objections to the budget as proposed and may make such changes as the Board deems necessary.

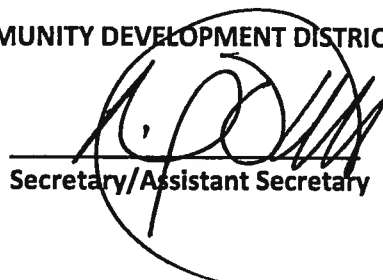
**Section 4.** This resolution shall become effective immediately upon its passage.

**PASSED AND ADOPTED** this 15<sup>th</sup> day of May, 2019.

Attest:

**PELICAN MARSH COMMUNITY DEVELOPMENT DISTRICT**

  
Chairman

  
Secretary/Assistant Secretary

**Pelican Marsh Community Development District 2020 Proposed General Fund Budget**

General Fund	2018 Adopted Budget	2018 Actuals	2019 Adopted Budget	2020 Proposed Budget	2019 vs 2020 difference
<b>Revenue</b>					
Non Ad Valorem Assessments	3,429,075	3,306,449	3,544,090	3,544,090	
Interest Income	8,000	30,031	15,000	15,000	
Transmitter Revenues	20,000	23,700	20,000	20,000	
Non Ad Valorem Discount	(114,000)	(114,000)	(114,000)	(114,000)	
County Tax Refund	30,000	26,925	30,000	30,000	
Other Miscellaneous Revenues	3,000	41,696	3,000	3,000	
Mercato Water Management	15,400	15,508	15,500	15,500	
NDN Business Park Water Management	7,400	7,391	7,400	7,400	
<b>Total Revenues</b>	<b>3,398,875</b>	<b>3,337,700</b>	<b>3,520,990</b>	<b>3,520,990</b>	<b>-</b>
<b>Expenses</b>					
<b>Professional &amp; Administrative</b>					
Board of Supervisor Fees	12,000	12,514	12,000	12,000	
Payroll Tax Expense	900	957	900	900	
Transcription Services	5,000	2,680	5,000	3,000	(2,000)
Management Fees	126,727	126,726	129,895	133,791	3,896
Audit Fees	21,700	23,541	21,700	22,000	300
Accounting Fees	39,195	39,195	40,175	41,380	1,205
Special Assessment Roll Prep	6,000	6,000	6,000	6,000	
Property Appraiser Fees	63,000	54,483	63,000	58,000	(5,000)
Tax Collector Fees	65,800	66,128	65,800	65,800	
Legal Fees	20,000	18,883	20,000	20,000	
Engineering Fees	15,000	17,986	15,000	15,000	
Telephone	400	0	400	200	(200)
Postage & Courier	3,000	268	3,000	2,000	(1,000)
Website	1,000	600	1,000	1,000	
Rentals & Leases	2,500	1,621	2,500	2,500	
Insurance - Property Liability	15,000	12,000	15,000	15,000	
Insurance - Public Officer Liability	7,500	7,119	7,500	7,500	
Insurance - Crime/Employee Dishonesty	1,000	500	1,000	1,000	
Insurance - General Liability	12,500	11,912	12,500	12,500	
Insurance - Auto	4,600	5,735	4,600	5,000	400
District Manager Supplemental Pay	2,500	2,500	2,500	2,500	
Holiday Bonus	400	800	400	400	
Legal Advertising	3,500	5,241	3,500	3,500	
Office Supplies	1,000	498	1,000	1,000	
Dues & Subscriptions	1,000	2,500	1,000	1,000	
Bank Charges	1,500	0	1,500	-	(1,500)
Payroll Processing expense	4,300	4,578	4,300	4,300	
Miscellaneous Expense	1,000	1,664	1,000	1,000	
<b>Total Expenditures</b>	<b>438,022</b>	<b>426,629</b>	<b>442,170</b>	<b>438,271</b>	<b>(3,899)</b>

**Pelican Marsh Community Development District 2020 Proposed General Fund Budget**

	2018 Adopted Budget	2018 Actuals	2019 Adopted Budget	2020 Proposed Budget	2019 vs 2020 difference
<b>General Fund</b>					
Field Management Services					
Auto Allowance	10,400	10,689	10,400	10,400	
Payroll Tax Expense	7,676	9,614	8,374	10,105	1,731
Pension	8,787	7,369	9,571	7,400	(2,171)
Insurance - Health	16,000	14,180	16,000	16,000	
Insurance - Life & Disability	400	413	400	400	
Field Management Services	116,722	117,513	119,640	123,230	3,590
Operations Manager Supplemental Pay	2,500	2,500	2,500	2,500	
Holiday Bonus	400	324	400	400	
Telephone	4,200	4,201	4,200	4,200	
Utility - Operation Building	9,000	11,936	9,000	9,000	
<b>Total Expenditures</b>	<b>176,085</b>	<b>178,739</b>	<b>180,485</b>	<b>183,635</b>	<b>3,150</b>
<b>Landscaping</b>					
Supervisor Wages	61,681	61,918	63,223	65,752	2,529
Landscape Supervisor Supplemental Pay	1,500	1,500	1,500	1,500	
Personnel Wages	582,000	553,380	596,550	614,450	17,900
Overtime Wages	3,162	2,197	3,162	3,162	
Holiday Bonus	5,800	5,665	5,800	5,800	
Payroll Tax Expense	46,942	49,607	47,724	52,330	4,606
Pension	36,863	28,261	37,785	37,785	
Insurance - Health	57,972	67,444	57,972	57,972	
Insurance - Life & Disability	1,340	1,638	1,340	1,640	300
Insurance - Workers Comp	32,500	31,448	32,500	32,500	
Utility - Irrigation Water	101,000	107,863	101,000	101,000	
Horticultural Dumpster	32,000	28,737	32,000	32,000	
Rentals & Leases	5,500	84	5,500	5,500	
Repairs & Maint - Fuel	26,000	25,969	26,000	26,000	
Repairs & Maint - Parts	22,000	19,621	22,000	22,000	
Minor Operating Equipment	35,760	31,862	35,760	35,760	
Chemicals	100,000	61,066	100,000	100,000	
Flower Program	38,000	38,931	38,000	38,000	
Mulch Program	64,000	63,594	64,000	64,000	
Irrigation Supplies	19,300	14,730	19,300	14,300	-5,000
Plant Replacement Program	25,000	31,317	25,000	25,000	
<b>Total Expenditures</b>	<b>1,298,320</b>	<b>1,226,832</b>	<b>1,316,116</b>	<b>1,336,451</b>	<b>20,335</b>
<b>Water Management</b>					
Aerators - Repairs	20,000	16,719	20,000	20,000	
Electric - Aerators	26,000	24,587	26,000	25,000	-1,000
Contractual Services - Preserves	29,000	28,000	31,000	31,000	
Contractual Services - Lake Management	157,000	156,487	157,000	157,000	
<b>Total Expenditures</b>	<b>232,000</b>	<b>225,793</b>	<b>234,000</b>	<b>233,000</b>	<b>(1,000)</b>

**Pelican Marsh Community Development District 2020 Proposed General Fund Budget**

General Fund	2018 Adopted Budget	2018 Actuals	2019 Adopted Budget	2020 Proposed Budget	2019 vs 2020 difference
<b>Fountain</b>					
Utility - Water	4,400	7,203	4,400	7,400	3,000
Maintenance	20,000	18,419	20,000	20,000	
Electric Services	55,000	50,308	55,000	52,000	-3,000
<b>Total Expenditures</b>	<b>79,400</b>	<b>75,930</b>	<b>79,400</b>	<b>79,400</b>	<b>-</b>
<b>Lighting</b>					
Personnel Wages - Part time	17,238	26,198	17,669	18,200	531
Holiday Bonus	200	216	200	400	200
Payroll Tax Expense	1,100	2,045	1,401	1,701	300
Insurance - Health	-	0	-	-	
Insurance - Life & Disability	-	0	-	-	
Insurance - Workers Comp	100	98	100	100	
Electric - Street Lights	30,000	25,953	30,000	28,000	(2,000)
Operating Supplies	3,000	4,628	3,000	3,000	
Holiday Lighting	31,000	30,000	31,000	31,000	
Repairs & Maint - General	15,000	15,964	15,000	15,000	
Contractual Services	2,000	200	1,000	1,000	
<b>Total Expenditures</b>	<b>99,638</b>	<b>105,302</b>	<b>99,370</b>	<b>98,401</b>	<b>(969)</b>
<b>Access Control</b>					
Supervisor	64,954	65,143	66,578	69,241	2,663
Access Control Supervisor Supplemental Pay	1,500	1,500	1,500	1,500	
Supervisor Holiday Bonus	400	353	400	400	
Personnel Wages - Full time	450,369	417,603	461,629	475,478	13,849
Personnel Wages - Part time	5,342	0	5,342	-	-5,342
Overtime Wages	32,948	39,428	32,948	32,948	
Holiday Bonus	5,200	3,898	5,200	5,200	
Payroll Tax Expense	42,107	40,534	43,200	44,200	
Pension	31,220	28,270	32,700	32,700	
Insurance - Health	76,800	73,275	76,800	76,800	
Insurance - Life & Disability	2,300	2,528	2,300	2,300	
Insurance - Workers Comp	16,000	15,481	16,000	16,000	
Transmitters	15,000	12,680	15,000	15,000	
Utility Services	28,100	24,006	28,100	28,100	
Operating Supplies	13,000	15,177	13,000	13,000	
Repairs & Maint - Fuel	10,000	11,618	10,000	10,000	
Repairs & Maint - Rover Vehicle	4,000	7,043	4,000	4,000	
Repairs & Maint - Maintenance Building & Gates	19,000	21,083	19,000	19,000	
Contractual Services - Law Enforcement	17,500	6,100	17,500	5,000	-12,500
Uniforms	4,000	928	4,000	4,000	
<b>Total Expenditures</b>	<b>839,740</b>	<b>786,648</b>	<b>855,197</b>	<b>854,867</b>	<b>(330)</b>

**Pelican Marsh Community Development District 2020 Proposed General Fund Budget**

General Fund	2018 Adopted Budget	2018 Actuals	2019 Adopted Budget	2020 Proposed Budget	2019 vs 2020 difference
Roadway					
Contractual Services - Add powerwashing	12,000	8,636	12,000	28,000	16,000
Signage	5,000	5,615	5,000	5,000	
<b>Total Expenditures</b>	<b>17,000</b>	<b>14,251</b>	<b>17,000</b>	<b>33,000</b>	<b>16,000</b>
Operating Contingency	29,370	32,718	33,252	40,985	7,713
<b>Subtotal of Operating Expenses</b>	<b>3,209,575</b>	<b>3,072,842</b>	<b>3,256,990</b>	<b>3,297,980</b>	<b>41,000</b>
Capital Outlay					
Equipment - Increase for 2 ATV	20,000	20,711	-	24,000	24,000
Vehicles - New Security Vehicle	-	-	84,000	35,000	-49,000
Lake Restoration - Add Terrabella lake	169,300	151,246	136,000	164,000	26,000
New Tiburon Fence	-	-	42,000	-	-42,000
<b>Total Expenditures</b>	<b>189,300</b>	<b>171,957</b>	<b>264,000</b>	<b>223,000</b>	<b>(41,000)</b>
<b>Total All Expenditures</b>	<b>3,398,875</b>	<b>3,244,799</b>	<b>3,520,990</b>	<b>3,520,980</b>	<b>-</b>
Excess Revenues (Expenditures)	-	-	-	-	-
ERUs	2,948.78		2,948.78	2,948.78	
Assessment	1,162.88		1,201.88	1,201.88	