

**Collier County Government  
Fiscal Year 2019 Adopted Budget**

**Growth Management Department**

**Airport  
Airport Administration (495)**

**Mission Statement**

To acquire, establish, construct, enlarge, improve, maintain, equip, and regulate Everglades Airpark, Immokalee Regional Airport, and Marco Island Executive Airport per County Ordinance 2004-03 as amended by County Ordinance 2010-10. To assist with and facilitate Collier County's economic development and diversification programs, including applying for grants to supplement the capital improvement program.

Program Summary	FY 2019 Total FTE	FY 2019 Budget	FY 2019 Revenues	FY 2019 Net Cost
<b>Divisional Administration/Overhead</b>	3.00	514,200	-	514,200
To secure and manage new grants; direct and operate the three County airports to include the management of facilities, runways, tenant leases, and daily operations. Plan and develop the infrastructure through Airport Layout Plan update, PUD permitting, revised business plan, increased marketing and economic development. Insure the safety and security of all airports.				
Current Level of Service Budget	<u>3.00</u>	<u>514,200</u>	<u>-</u>	<u>514,200</u>

Program Performance Measures	FY 2017 Actual	FY 2018 Budget	FY 2018 Forecast	FY 2019 Budget
100% of invoices processed in accordance with the Prompt Payment Act	100	100	99	100

Program Budgetary Cost Summary	FY 2017 Actual	FY 2018 Adopted	FY 2018 Forecast	FY 2019 Current	FY 2019 Expanded	FY 2019 Adopted	FY 2019 Change
Personal Services	294,469	269,000	275,100	277,200	-	277,200	3.0%
Operating Expense	40,005	47,900	47,800	48,200	-	48,200	0.6%
Indirect Cost Reimburs	120,600	166,100	166,100	188,800	-	188,800	13.7%
<b>Net Operating Budget</b>	<b>455,074</b>	<b>483,000</b>	<b>489,000</b>	<b>514,200</b>	<b>-</b>	<b>514,200</b>	<b>6.5%</b>
<b>Total Budget</b>	<b>455,074</b>	<b>483,000</b>	<b>489,000</b>	<b>514,200</b>	<b>-</b>	<b>514,200</b>	<b>6.5%</b>
<b>Total FTE</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-</b>	<b>3.00</b>	<b>0.0%</b>

Program Funding Sources	FY 2017 Actual	FY 2018 Adopted	FY 2018 Forecast	FY 2019 Current	FY 2019 Expanded	FY 2019 Adopted	FY 2019 Change
Miscellaneous Revenues	16	-	300	-	-	-	na
<b>Total Funding</b>	<b>16</b>	<b>-</b>	<b>300</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>na</b>

Forecast FY 2018:

Personal Services are anticipated to be higher than adopted levels due to mid-year wage adjustments in FY 2017 not being fully budgeted in FY 2018. A budget amendment may be required to address this shortfall should Personal Services expense actually exceed budgeted levels.

Forecasted Operating Expense is in line with adopted levels.

Current FY 2019:

Personal Services reflect a general wage adjustment.

Operating Expense is generally in line with prior year levels.

Indirect Service Charges reflect a 13.7% increase as determined by the annual update of the County Central Services Cost Allocation Plan.

**Collier County Government  
Fiscal Year 2019 Adopted Budget**

**Growth Management Department**

**Airport**

<b>Department Budgetary Cost Summary</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted</b>	<b>FY 2018 Forecast</b>	<b>FY 2019 Current</b>	<b>FY 2019 Expanded</b>	<b>FY 2019 Adopted</b>	<b>FY 2019 Change</b>
Personal Services	960,233	1,008,000	992,400	1,040,300	-	1,040,300	3.2%
Operating Expense	496,469	566,300	563,600	625,500	-	625,500	10.5%
Indirect Cost Reimburs	120,600	166,100	166,100	188,800	-	188,800	13.7%
Aviation Fuel	1,587,670	1,614,600	1,672,700	1,875,300	-	1,875,300	16.1%
Capital Outlay	66,683	60,000	187,900	86,000	-	86,000	43.3%
<b>Net Operating Budget</b>	<b>3,231,655</b>	<b>3,415,000</b>	<b>3,582,700</b>	<b>3,815,900</b>	-	<b>3,815,900</b>	<b>11.7%</b>
Trans to 101 Transp Op Fd	-	-	-	15,000	-	15,000	na
Trans to 705 Housing Grants	13,408	-	-	-	-	-	na
Trans to 496 Airport Cap Fd	225,300	578,200	9,578,200	500,000	-	500,000	(13.5%)
Reserves for Contingencies	-	92,600	-	220,700	-	220,700	138.3%
Reserves for Capital	-	354,200	-	18,500	-	18,500	(94.8%)
Reserves for Attrition	-	(15,100)	-	(16,500)	-	(16,500)	9.3%
<b>Total Budget</b>	<b>3,470,363</b>	<b>4,424,900</b>	<b>13,160,900</b>	<b>4,553,600</b>	-	<b>4,553,600</b>	<b>2.9%</b>

<b>Appropriations by Program</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted</b>	<b>FY 2018 Forecast</b>	<b>FY 2019 Current</b>	<b>FY 2019 Expanded</b>	<b>FY 2019 Adopted</b>	<b>FY 2019 Change</b>
Airport Administration (495)	455,074	483,000	489,000	514,200	-	514,200	6.5%
Everglades Airport (495)	173,189	177,200	148,730	187,000	-	187,000	5.5%
Immokalee Regional Airport (495)	895,614	963,300	1,092,040	1,057,500	-	1,057,500	9.8%
Marco Island Executive Airport (495)	1,707,778	1,791,500	1,852,930	2,057,200	-	2,057,200	14.8%
<b>Total Net Budget</b>	<b>3,231,655</b>	<b>3,415,000</b>	<b>3,582,700</b>	<b>3,815,900</b>	-	<b>3,815,900</b>	<b>11.7%</b>
<b>Total Transfers and Reserves</b>	<b>238,708</b>	<b>1,009,900</b>	<b>9,578,200</b>	<b>737,700</b>	-	<b>737,700</b>	<b>(27.0%)</b>
<b>Total Budget</b>	<b>3,470,363</b>	<b>4,424,900</b>	<b>13,160,900</b>	<b>4,553,600</b>	-	<b>4,553,600</b>	<b>2.9%</b>

<b>Department Funding Sources</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted</b>	<b>FY 2018 Forecast</b>	<b>FY 2019 Current</b>	<b>FY 2019 Expanded</b>	<b>FY 2019 Adopted</b>	<b>FY 2019 Change</b>
Charges For Services	938,854	889,500	878,700	927,100	-	927,100	4.2%
Aviation Fuel Sales	2,757,191	2,608,800	2,781,500	3,001,900	-	3,001,900	15.1%
Miscellaneous Revenues	70,901	19,700	19,500	17,700	-	17,700	(10.2%)
Interest/Misc	9,128	8,000	11,000	5,000	-	5,000	(37.5%)
Advance/Repay fm 131 Planning	-	-	9,000,000	-	-	-	na
Carry Forward	963,300	1,075,400	1,269,700	799,500	-	799,500	(25.7%)
Less 5% Required By Law	-	(176,500)	-	(197,600)	-	(197,600)	12.0%
<b>Total Funding</b>	<b>4,739,373</b>	<b>4,424,900</b>	<b>13,960,400</b>	<b>4,553,600</b>	-	<b>4,553,600</b>	<b>2.9%</b>

<b>Department Position Summary</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Adopted</b>	<b>FY 2018 Forecast</b>	<b>FY 2019 Current</b>	<b>FY 2019 Expanded</b>	<b>FY 2019 Adopted</b>	<b>FY 2019 Change</b>
Airport Administration (495)	4.00	3.00	3.00	3.00	-	3.00	0.0%
Immokalee Regional Airport (495)	3.00	4.00	4.20	4.20	-	4.20	5.0%
Everglades Airport (495)	1.00	1.00	1.00	1.00	-	1.00	0.0%
Marco Island Executive Airport (495)	7.00	7.00	7.00	7.00	-	7.00	0.0%
<b>Total FTE</b>	<b>15.00</b>	<b>15.00</b>	<b>15.20</b>	<b>15.20</b>	-	<b>15.20</b>	<b>1.3%</b>

**Collier County Government  
Fiscal Year 2019 Adopted Budget**

**Growth Management Department**

**Airport**

**Immokalee Regional Airport (495)**

**Mission Statement**

To operate, develop, and manage the Immokalee Regional Airport including economic development opportunities to diversify operating revenue streams.

Program Summary	FY 2019 Total FTE	FY 2019 Budget	FY 2019 Revenues	FY 2019 Net Cost
<b>Immokalee Regional Airport</b>	<b>4.20</b>	<b>1,057,500</b>	<b>1,217,600</b>	<b>-160,100</b>
Provide aviation fuel and services. Manage the airport operations, maintenance, safety, security, customer service and enforcement of Federal, State and local airport rules, regulations and laws, and continue to improve and maintain a high level of service to our tenants.				
Current Level of Service Budget	<b>4.20</b>	<b>1,057,500</b>	<b>1,217,600</b>	<b>-160,100</b>

Program Performance Measures	FY 2017 Actual	FY 2018 Budget	FY 2018 Forecast	FY 2019 Budget
Gallons of Fuel Sold - Immokalee	161,908	153,500	196,302	181,250

Program Budgetary Cost Summary	FY 2017 Actual	FY 2018 Adopted	FY 2018 Forecast	FY 2019 Current	FY 2019 Expanded	FY 2019 Adopted	FY 2019 Change
Personal Services	201,816	231,900	222,740	243,100	-	243,100	4.8%
Operating Expense	186,888	231,000	224,000	251,400	-	251,400	8.8%
Aviation Fuel	443,077	440,400	527,400	538,000	-	538,000	22.2%
Capital Outlay	63,833	60,000	117,900	25,000	-	25,000	(58.3%)
<b>Net Operating Budget</b>	<b>895,614</b>	<b>963,300</b>	<b>1,092,040</b>	<b>1,057,500</b>	<b>-</b>	<b>1,057,500</b>	<b>9.8%</b>
<b>Total Budget</b>	<b>895,614</b>	<b>963,300</b>	<b>1,092,040</b>	<b>1,057,500</b>	<b>-</b>	<b>1,057,500</b>	<b>9.8%</b>
<b>Total FTE</b>	<b>3.00</b>	<b>4.00</b>	<b>4.20</b>	<b>4.20</b>	<b>-</b>	<b>4.20</b>	<b>5.0%</b>

Program Funding Sources	FY 2017 Actual	FY 2018 Adopted	FY 2018 Forecast	FY 2019 Current	FY 2019 Expanded	FY 2019 Adopted	FY 2019 Change
Charges For Services	503,094	492,900	528,200	532,200	-	532,200	8.0%
Aviation Fuel Sales	582,289	572,500	682,100	681,000	-	681,000	19.0%
Miscellaneous Revenues	39,568	4,400	4,900	4,400	-	4,400	0.0%
<b>Total Funding</b>	<b>1,124,950</b>	<b>1,069,800</b>	<b>1,215,200</b>	<b>1,217,600</b>	<b>-</b>	<b>1,217,600</b>	<b>13.8%</b>

Forecast FY 2018:

Personal Services forecast reflects savings resulting from vacant positions due to staff turnover. The increase in FTE count over FY 2017 is due to reclassifying one full-time position into two part-time (.3 each) positions to provide better coverage on the airport field operations and slightly reduce the administrative coverage within the terminal.

Aviation Fuel reflects rising fuel costs coupled with strong sales volume; budget amendments will be processed to address this shortfall.

Capital Outlay reflects an increase to accommodate the replacement of a fuel truck. This purchase will be funded partially through Florida Department of Transportation grant funding with the local share available in Airport Operating Fund (495) Reserves.

Fuel sales revenue forecast reflects an increase to the adopted FY 2018 budget as a result of increasing fuel sales volume. Other revenue sources are primarily related to facility leases and reflect current agreements.

Current FY 2019:

Personal Services reflect a general wage adjustment.

## Growth Management Department

### Airport

#### Immokalee Regional Airport (495)

Operating Expense and Aviation Fuel increase is due to fuel cost projections rising in accordance with market trends, and increased repair and maintenance costs.

Capital Outlay includes replacement of aging operating equipment used in revenue generating activities.

Revenues:

Modest fuel price and volume increases are projected, resulting in an increase to operating revenue. Other revenue sources are primarily related to facility leases and assume current agreements will be ongoing with consistent monthly collections.

**Collier County Government  
Fiscal Year 2019 Adopted Budget**

**Growth Management Department**

**Airport  
Everglades Airport (495)**

**Mission Statement**

To operate, develop, and manage the Everglades Airpark including economic development opportunities to diversify operating revenue streams.

Program Summary	FY 2019 Total FTE	FY 2019 Budget	FY 2019 Revenues	FY 2019 Net Cost
<b>Everglades Airpark</b>	1.00	187,000	111,100	75,900
Provide aviation fuel and services. Manage the airport operations, maintenance, safety, security, customer service and enforcement of Federal, State and local airport rules, regulations and laws, and continue to improve and maintain a high level of service to our tenants.				
Current Level of Service Budget	<u>1.00</u>	<u>187,000</u>	<u>111,100</u>	<u>75,900</u>

Program Performance Measures	FY 2017 Actual	FY 2018 Budget	FY 2018 Forecast	FY 2019 Budget
Gallons of Fuel Sold - Everglades	19,080	16,000	8,898	16,000

Program Budgetary Cost Summary	FY 2017 Actual	FY 2018 Adopted	FY 2018 Forecast	FY 2019 Current	FY 2019 Expanded	FY 2019 Adopted	FY 2019 Change
Personal Services	68,379	71,500	71,830	72,100	-	72,100	0.8%
Operating Expense	42,321	50,000	54,900	58,700	-	58,700	17.4%
Aviation Fuel	59,639	55,700	22,000	56,200	-	56,200	0.9%
Capital Outlay	2,850	-	-	-	-	-	na
<b>Net Operating Budget</b>	<b>173,189</b>	<b>177,200</b>	<b>148,730</b>	<b>187,000</b>	-	<b>187,000</b>	<b>5.5%</b>
<b>Total Budget</b>	<b>173,189</b>	<b>177,200</b>	<b>148,730</b>	<b>187,000</b>	-	<b>187,000</b>	<b>5.5%</b>
<b>Total FTE</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	-	<b>1.00</b>	<b>0.0%</b>

Program Funding Sources	FY 2017 Actual	FY 2018 Adopted	FY 2018 Forecast	FY 2019 Current	FY 2019 Expanded	FY 2019 Adopted	FY 2019 Change
Charges For Services	30,378	32,100	3,400	25,800	-	25,800	(19.6%)
Aviation Fuel Sales	61,227	71,700	38,500	72,200	-	72,200	0.7%
Miscellaneous Revenues	13,044	13,100	13,000	13,100	-	13,100	0.0%
<b>Total Funding</b>	<b>104,649</b>	<b>116,900</b>	<b>54,900</b>	<b>111,100</b>	-	<b>111,100</b>	<b>(5.0%)</b>

**Notes:**

The impacts of tropical cyclone Irma were devastating to the Everglades City area, which took a direct hit from the storm and impaired the use of the sole Everglades Airpark hangar. It is expected that reconstruction of the hangar will not be complete until FY 2019. As such, revenues have been severely altered, with very little chance of recovery during FY 2018 given the few streams of income available in this small airport.

**Forecast FY 2018:**

Personal Services reflect a slight increase due to overtime expenses from post-storm response and staff working on county observed holidays to ensure adequate coverage at the airport for safety reasons.

Overall Operating Expense is forecasted at a reduction as a result of impacts to normal operations following tropical cyclone Irma.

Revenues reflect a significant reduction due to airport facilities being impaired during the hurricane, resulting in the inability to collect monthly rents.

**Growth Management Department**

**Airport  
Everglades Airport (495)**

Current FY 2019:

Operating Expense reflects a modest increase to accommodate an anticipated increase to fuel costs.

Revenues:

Revenues reflect a slight reduction due to the inability to collect monthly rents following hurricane destruction which will have an effect on the beginning of FY 2019 collections. Repairs to the hangar facility are expected to be completed in the beginning of the fiscal year and are reflected in the programmed revenue.

**Collier County Government  
Fiscal Year 2019 Adopted Budget**

**Growth Management Department**

**Airport**

**Marco Island Executive Airport (495)**

**Mission Statement**

To operate, develop, and manage the Marco Island Executive Airport including economic development opportunities to diversify operating revenue streams.

Program Summary	FY 2019 Total FTE	FY 2019 Budget	FY 2019 Revenues	FY 2019 Net Cost
<b>Marco Island Executive Airport</b>	7.00	2,057,200	2,618,000	-560,800
Provide aviation fuel and services. Manage the airport operations, maintenance, safety, security, customer service and enforcement of Federal, State and local airport rules, regulations and laws, and continue to improve and maintain a high level of service to our tenants.				
Current Level of Service Budget	<u>7.00</u>	<u>2,057,200</u>	<u>2,618,000</u>	<u>-560,800</u>

Program Performance Measures	FY 2017 Actual	FY 2018 Budget	FY 2018 Forecast	FY 2019 Budget
Gallons of Fuel Sold - Marco	454,555	436,000	456,655	457,000

Program Budgetary Cost Summary	FY 2017 Actual	FY 2018 Adopted	FY 2018 Forecast	FY 2019 Current	FY 2019 Expanded	FY 2019 Adopted	FY 2019 Change
Personal Services	395,569	435,600	422,730	447,900	-	447,900	2.8%
Operating Expense	227,255	237,400	236,900	267,200	-	267,200	12.6%
Aviation Fuel	1,084,954	1,118,500	1,123,300	1,281,100	-	1,281,100	14.5%
Capital Outlay	-	-	70,000	61,000	-	61,000	na
<b>Net Operating Budget</b>	<b>1,707,778</b>	<b>1,791,500</b>	<b>1,852,930</b>	<b>2,057,200</b>	<b>-</b>	<b>2,057,200</b>	<b>14.8%</b>
<b>Total Budget</b>	<b>1,707,778</b>	<b>1,791,500</b>	<b>1,852,930</b>	<b>2,057,200</b>	<b>-</b>	<b>2,057,200</b>	<b>14.8%</b>
<b>Total FTE</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>-</b>	<b>7.00</b>	<b>0.0%</b>

Program Funding Sources	FY 2017 Actual	FY 2018 Adopted	FY 2018 Forecast	FY 2019 Current	FY 2019 Expanded	FY 2019 Adopted	FY 2019 Change
Charges For Services	405,382	364,500	347,100	369,100	-	369,100	1.3%
Aviation Fuel Sales	2,113,675	1,964,600	2,060,900	2,248,700	-	2,248,700	14.5%
Miscellaneous Revenues	18,274	2,200	1,300	200	-	200	(90.9%)
<b>Total Funding</b>	<b>2,537,330</b>	<b>2,331,300</b>	<b>2,409,300</b>	<b>2,618,000</b>	<b>-</b>	<b>2,618,000</b>	<b>12.3%</b>

Forecast FY 2018:

Forecast Personal Services reflect a slight decrease due to vacancies as a result of staff turnover.

While overall forecasted Operating Expense reflects a slight reduction due to general cost saving measures, fuel expense is expected to increase due to rising fuel costs.

Capital Outlay reflects the purchase of airplane towing equipment funded through a budget amendment from Airport Operating Fund (495) Reserves.

Despite a slight reduction to monthly rent revenues following the destruction to portions of the facility following tropical cyclone Irma, overall revenue reflects an increase due to increased fuel sales volume.

Current FY 2019:

Personal Services budget reflects a general wage adjustment with a slight increase in anticipation of part-time job banker assistance to accommodate increased seasonal traffic for a few of the winter/spring 2019 months.

**Growth Management Department**

**Airport**

**Marco Island Executive Airport (495)**

Operating Expense and Aviation Fuel increased due to anticipated fuel cost expense and higher projected sales volumes.

Capital Outlay reflects the replacement of aging airport operating equipment necessary to meet increasing demand.

Revenues:

Increased revenues are a result of anticipated restoration to damaged facilities as well as a projected increase to fuel sales prices and volume.



**Collier County Government  
Fiscal Year 2019 Adopted Budget**

**Growth Management Department**

**Airport  
Airport Fund (495)**

Program Summary	FY 2019 Total FTE	FY 2019 Budget	FY 2019 Revenues	FY 2019 Net Cost
<b>Reserves/Transfers/Interest</b>	-	737,700	606,900	130,800
Current Level of Service Budget	-	737,700	606,900	130,800

Program Budgetary Cost Summary	FY 2017 Actual	FY 2018 Adopted	FY 2018 Forecast	FY 2019 Current	FY 2019 Expanded	FY 2019 Adopted	FY 2019 Change
Trans to 101 Transp Op Fd	-	-	-	15,000	-	15,000	na
Trans to 705 Housing Grants	13,408	-	-	-	-	-	na
Trans to 496 Airport Cap Fd	225,300	578,200	9,578,200	500,000	-	500,000	(13.5%)
Reserves for Contingencies	-	92,600	-	220,700	-	220,700	138.3%
Reserves for Capital	-	354,200	-	18,500	-	18,500	(94.8%)
Reserves for Attrition	-	(15,100)	-	(16,500)	-	(16,500)	9.3%
<b>Total Budget</b>	<b>238,708</b>	<b>1,009,900</b>	<b>9,578,200</b>	<b>737,700</b>	-	<b>737,700</b>	<b>(27.0%)</b>

Program Funding Sources	FY 2017 Actual	FY 2018 Adopted	FY 2018 Forecast	FY 2019 Current	FY 2019 Expanded	FY 2019 Adopted	FY 2019 Change
Interest/Misc	9,128	8,000	11,000	5,000	-	5,000	(37.5%)
Advance/Repay fm 131 Planning	-	-	9,000,000	-	-	-	na
Carry Forward	963,300	1,075,400	1,269,700	799,500	-	799,500	(25.7%)
Less 5% Required By Law	-	(176,500)	-	(197,600)	-	(197,600)	12.0%
<b>Total Funding</b>	<b>972,428</b>	<b>906,900</b>	<b>10,280,700</b>	<b>606,900</b>	-	<b>606,900</b>	<b>(33.1%)</b>

Notes:

All airports are listed on separate pages in this section of the budget book for proper presentation of their operations; however, shared costs such as Reserves, Carry Forward and Repayment to the General Fund (001) are presented here at the fund level.

Forecast FY 2018:

On February 13, 2018, the Board approved item 14.A.1. for the construction of a new terminal facility at the Marco Island Executive Airport. Approximately 80% of the funding for the new terminal will be reimbursed from the Florida Department of Transportation (FDOT), however, it will be in installments between FY19-FY21, subject to annual legislative appropriations. To cashflow this project, a temporary loan of \$9,000,000 from Planning Services Fund (131) is needed. The loan is required to provide the Airport Authority with sufficient budget to open the construction purchase order due to the timing of planned reimbursements from the FDOT for the project. If and when cash is transferred to Airport funds from Planning Services, interest will accrue on the loan and is a required component of the repayment to Planning Services.