

APPENDIX A

UTILITIES DEVIATION FORMS

FOR USE WITH SPECIFIC PROJECTS ONLY

Please print and complete the appropriate Utility Deviation Form, and then send it to the appropriate Director:

Director, Water Department
Collier County, Building H
3301 East Tamiami Trail
Naples, FL 34112

Or

Wastewater Collections Facility Office
6027 Shirley Street
Naples, FL 34109

**COLLIER COUNTY PUBLIC UTILITIES DIVISION
WASTEWATER DEPARTMENT**

Administration Office

10500 Goodlette Rd.

Naples, FL 34109

Phone 239 594-1731

Fax 239 597-3504

DEVIATION INFORMATION SHEET

Any request for a deviation from an established Wastewater Department procedure must be submitted on the Wastewater Department Deviation from Ordinance form and include all the required information for a faster and more efficient process. Please deliver your request to the Wastewater Collections Facility Office, 6027 Shirley St., Naples, FL 34109, business hours are 7am – 3:30pm, M-F.

Please provide as much information as possible along with the required Site Development Plan Number (*obtained from the Engineer of the Developer*) and a Blue Print or Drawing that has the area of interest highlighted for quick referencing. Please include any and all equipment specification information, pressures & velocities of flows or other pertinent documentation and a cover letter to give additional information that may not be addressed on the form.

For Grease Trap Deviations, please include a cover letter giving any relevant information regarding the kitchen and its use, a copy of the Menu of what is to be cooked & served and a blue print of the floor plan for the kitchen and seating area.

Upon receipt of you deviation request the processing procedure begins with a date stamp and routing form. The first review is with the Locates Department for verification if the deviation request is located within the Collier County Wastewater Service Area. Next, depending on the topic of your request, the routing will either be to the Wastewater Pretreatment Inspector or Wastewater Collection Staff and Public Utilities Engineering Staff for review. At any time there may be a site visit. George, Yilmaz, Director of the Wastewater Department performs the final review and you will thereafter be notified by fax of the outcome of your deviation request with a original copy of the letter mailed to you.

If you have any question regarding this procedure, please call our Wastewater Administration office, (239) 594-1731.

Wastewater Administration

UTILITY DEVIATION FROM ORDINANCE

WASTEWATER DEPARTMENT

Petitioners Request

REQUIRED - Site Development Plan # (SDP#) _____ - or - Subdivision Improvement #(PPL#) _____

Project Name: _____ Privately Owned County Owned

Project Address: _____

Petitioners Name & Business Name: _____

Business Address: _____

Phone # _____ **Fax #** _____ **Email** _____

Reason for request? _____

REQUIRED FORMS
For all Deviation Request unless specified.

- Blue Prints / Site Drawings
- Detail Specifications
- Menu & Seating only for Grease Trap Deviations
- Cover Letter w/ pertinent Information

How does this request differ from Ordinance? _____

Impact of this request on affected area? _____

Impact of this request on the maintenance of the Wastewater system? _____

Explain benefits this request will have to the operation or maintenance of the Collier County Utility system:

Additional Comments: _____

COUNTY STAFF ONLY

Routing for Review:

Stake & Locates	Approve: _____	Disapprove: _____	STAFF COMMENTS: _____ _____ _____ _____ _____
WW Pretreatment Inspector	Approve: _____	Disapprove: _____	
WW Laboratory Supervisor	Approve: _____	Disapprove: _____	
WW Collections Supervisor	Approve: _____	Disapprove: _____	
Public Utilities Eng Dept.	Approve: _____	Disapprove: _____	
Wastewater Director	Approve: _____	Disapprove: _____	

Authorizing Signature: _____ **Date:** _____

Collier County Wastewater Director