



Facilities Work Request Summary

Department ADMINISTRATIVE SERVICES ADMIN

Account Number 001-121110

Work Request Number	201803028	Problem Location	Room 337
Date Work Requested	11/3/2017 3:08:02 PM	Actual Labor Hours	13.00
Date Work Completed	11/8/2017 6:39:56 AM	Cost of Labor	\$607.75
Requested By	Lissett De La Rosa	Cost of Parts	\$0.00
Building	Emergency Services Center	Other Costs	\$100.40
		Total Cost	\$708.15

Work Description

Please see attached approval to dispose and pictures of the items. Please take apart, remove from facility and dispose of the two stage set in Room 337. These are very heavy items and may need a few men. Please call x8586, if you have any questions. Thank you.

Tradesworker Notes

Richard Paquette: 11/7.. Removed furniture and brought to landfill

Brian Haugrud: November 6. I checked out all the stuff that they want to get rid of in room 337 at the ESC. Met with Dan summers and Bill to decide what goes and what stays. Unless something changes I plan on going over there with one other person tomorrow and hauling it all away.does the seven today November 7. Rick and I hold all the furniture to the landfill three trips almost 3000 pounds. This work order is complete.

CHARGE:	EXPENDITURE ACCOUNT NO: 001-121110-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$708.15



Facilities Work Request Summary

Department CAT COLLIER AREA TRANSIT
Account Number 426-138336-646180- 61011.1

Work Request Number	201802344	Problem Location	N/A
Date Work Requested	10/27/2017 4:54:08 PM	Actual Labor Hours	9.25
Date Work Completed	11/2/2017 10:52:48 AM	Cost of Labor	\$432.44
Requested By	Yousi Cardeso	Cost of Parts	\$0.00
Building	Cat Morande Maintenance	Other Costs	\$69.88
		Total Cost	\$502.32
Work Description			
Move chain link from CAT maintenance building and needs to be moved one Bay over.			
Tradesworker Notes			
Chris Cousins: Looked at fence, need approx. 40 anchor bolts, Email yousi to set up time to look at. 10/31 Scheduled to look at with Yousi 11/1 at 8:15 am. Went over work with yousi. 11/1 Moved fence from one bay to another as requested.			
Marc Hatcher: Move chain link to different location			
Richard Paquette: Looked at fence, need approx. 40 anchor bolts.. Moved chain link to its new location			

CHARGE:	EXPENDITURE ACCOUNT NO: 426-138336-646180- 61011.1-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$502.32



Facilities Work Request Summary

Department CCSO ADMIN

Account Number 040-611010

Work Request Number	201801330	Problem Location	N/A
Date Work Requested	10/13/2017 1:57:31 PM	Actual Labor Hours	7.50
Date Work Completed	11/29/2017 12:27:50 PM	Cost of Labor	\$350.63
Requested By	Robert Bremer	Cost of Parts	\$0.00
Building	District 5 Station (Carnestown CCSO)	Other Costs	\$0.00
		Total Cost	\$350.63

Work Description

Move code blue box from Carnestown station to new d5 station on U.S 41 and Collier Blvd by oct 18th. Contact Robert Bremer with any concerns

Tradesworker Notes

Lee Rhoades: Tried to find out what this is about and talked to Bremer to get it straight.

Joe Adiutori: Went to Carnestown. Removed Code Blue from wall. Had to grind off heads of the screws as they were rusted tight. Re-tapped all screw holes. Taped up loose wires. Stopped by new Sheriff station. Door was locked and nobody inside. Brought blue phone back to W.

Work Request Number	201803582	Problem Location	N/A
Date Work Requested	11/8/2017 2:49:51 PM	Actual Labor Hours	3.50
Date Work Completed	11/13/2017 12:46:17 PM	Cost of Labor	\$163.63
Requested By	Jerry Huffman, Lt	Cost of Parts	\$0.00
Building	Building J1 Old Jail	Other Costs	\$52.00
		Total Cost	\$215.63

Work Description

Please make 5 signs 3x12x12 and 2x18x18

Tradesworker Notes

Troy Pirosseno: print signs and install on substraight

CHARGE:	EXPENDITURE ACCOUNT NO: 040-611010-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$566.26



Facilities Work Request Summary

Department DAS DOMESTIC ANIMAL SERVICES
Account Number 001-155410

Work Request Number	201802801	Problem Location	7610 Davis Boulevard
Date Work Requested	11/2/2017 12:27:28 PM	Actual Labor Hours	4.00
Date Work Completed	11/13/2017 8:41:01 AM	Cost of Labor	\$187.00
Requested By	Kellie Carroll	Cost of Parts	\$0.00
Building	DAS Administration Building 1	Other Costs	\$0.00
		Total Cost	\$187.00

Work Description

We have 4 pieces of office furniture that need to be moved from our location at 7610 Davis Bl. to Surplus.

Tradesworker Notes

Jessie King: Placed all furniture in storage at 21st
 From: CarrollKellie
 Sent: Monday, November 13, 2017 9:17 AM
 To: DL-FMOPS
 Subject: RE: Please Approve Special Service Work Request No. 201802801

Approved.

Work Request Number	201803977	Problem Location	N/A
Date Work Requested	11/15/2017 9:14:27 AM	Actual Labor Hours	0.00
Date Work Completed	11/21/2017 7:05:04 AM	Cost of Labor	\$0.00
Requested By	Ann Simpson	Cost of Parts	\$0.00
Building	DAS Administration Building 1	Other Costs	\$101.95
		Total Cost	\$101.95

Work Description

Please meet staff to check irrigation in the play yard. DAS is installing Astroturf and forgot about irrigation.

Tradesworker Notes

HANNULA LANDSCAPING INC: Hannula responded immediately. Had to cap off four (4) rotors due to project work.
 Ann Simpson: Hannula - #22545 - \$101.95

CHARGE: _____ **EXPENDITURE ACCOUNT NO:** 001-155410-646180
CREDIT: _____ **REVENUE ACCOUNT NO:** 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____
DATE: _____ **AMOUNT APPROVED:** \$288.95



Facilities Work Request Summary

Department GMD P&R CDES OPERATIONS
Account Number 113-138931

Work Request Number	201802454	Problem Location	CE Director's Office
Date Work Requested	10/30/2017 4:45:07 PM	Actual Labor Hours	2.50
Date Work Completed	11/3/2017 8:08:22 AM	Cost of Labor	\$116.88
Requested By	Marlene Serrano	Cost of Parts	\$0.00
Building	GMD P&R Extension (CDES Ext)	Other Costs	\$6.87
		Total Cost	\$123.75
Work Description			
to install a TV mount - Director's office. Room 107			
Tradesworker Notes			
Kyle Benner: Custom fitted monitor mount to wall			
Andrew Fulkroad: Complete. From: SerranoMarlene Sent: Tuesday, October 31, 2017 10:50 AM To: DL-FMOPS Subject: RE: Please Approve Special Service Work Request No. 201802454			
Approved! Thank you,			

CHARGE:	EXPENDITURE ACCOUNT NO: 113-138931-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$123.75



Facilities Work Request Summary

Department MUSEUM
Account Number 198-157410

Work Request Number	201803490	Problem Location	Rear of property
Date Work Requested	11/7/2017 9:57:24 AM	Actual Labor Hours	0.25
Date Work Completed	11/17/2017 9:20:49 AM	Cost of Labor	\$11.69
Requested By	James (Jim) Noe	Cost of Parts	\$0.00
Building	Museum War Fort Shed	Other Costs	\$1,494.06
		Total Cost	\$1,505.75

Work Description
Our brush pile needs to be picked up by Hannula this week and needs to be emptied again by Wed. Nov. 15 due to brush pile area being used by reenactors for the Old Florida Festival Nov. 18-19. They will be setting up Thursday November. 16 in that area.

Tradesworker Notes
HANNULA LANDSCAPING INC: Hannula responded.
Ann Simpson: Hannula - #22522 - \$1494.06

CHARGE:	EXPENDITURE ACCOUNT NO: 198-157410-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$1,505.75



Facilities Work Request Summary

Department PARKS & REC CONSERVATION COLLIER
Account Number 172-178986

Work Request Number	201803438	Problem Location	N/A
Date Work Requested	11/6/2017 12:24:16 PM	Actual Labor Hours	3.25
Date Work Completed	11/27/2017 3:53:55 PM	Cost of Labor	\$151.94
Requested By	Alex Sulecki	Cost of Parts	\$0.00
Building	GG Park and Natural Resources Bldg (Old SOE)	Other Costs	\$0.00
		Total Cost	\$151.94
Work Description			
pick up metal cabinets from surplus and deliver to GG park Natural Resources Bldg. contact (Gary Dimindio 252-8413)			
Tradesworker Notes			
Chris Cousins: paper work not done yet. 11/6, ok to move per Gary. 11/22			
Marc Hatcher: scheduled 11/27/ pick up cabinets and deliver to Alex at conservation collier			

CHARGE:	EXPENDITURE ACCOUNT NO: 172-178986-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$151.94



Facilities Work Request Summary

Department PARKS & REC VETERANS COMMUNITY PARK
Account Number 111-156380

Work Request Number	201803447	Problem Location	N/A
Date Work Requested	11/6/2017 1:56:45 PM	Actual Labor Hours	1.00
Date Work Completed	11/9/2017 11:13:32 AM	Cost of Labor	\$46.75
Requested By	Shannon Darrow	Cost of Parts	\$67.07
Building	Veteran's Park VCP Community Center	Other Costs	\$0.00
		Total Cost	\$113.82
Work Description			
Veterans Park needs a new American flag. Ours is badly torn.			
Tradesworker Notes			
Kyle Benner: Hung new us flag			
Andrew Fulkroad: Replaced 5x8 US flag. Need to add parts to workorder when assigned.			

CHARGE:	EXPENDITURE ACCOUNT NO: 111-156380-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$113.82



Facilities Work Request Summary

Department Public Svcs Operations

Account Number 001-155115

Work Request Number	201770799	Problem Location	Suite 217 - Directors Office
Date Work Requested	8/28/2017 3:49:32 PM	Actual Labor Hours	1.50
Date Work Completed	11/15/2017 2:48:53 PM	Cost of Labor	\$70.13
Requested By	Sean Callahan	Cost of Parts	\$0.00
Building	Building H Health	Other Costs	\$0.00
		Total Cost	\$70.13

Work Description

I would like to hang several pictures in my office.

Tradesworker Notes

Marc Hatcher: spoke to sean ,no rush 501/ hang seven pictures

CHARGE:

EXPENDITURE ACCOUNT NO: 001-155115-646180

CREDIT:

REVENUE ACCOUNT NO: 001-122240-487400

AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____

DATE: _____

AMOUNT APPROVED: \$70.13



Facilities Work Request Summary

Department RISK MANAGEMENT GROUP HEALTH
Account Number 517-121640

Work Request Number	201801267	Problem Location	Risk management
Date Work Requested	10/12/2017 6:47:52 PM	Actual Labor Hours	5.50
Date Work Completed	11/20/2017 7:29:58 AM	Cost of Labor	\$257.13
Requested By	Greily Gonzalez	Cost of Parts	\$0.00
Building	Building D Risk / Jail Visitation	Other Costs	\$39.80
		Total Cost	\$296.93
Work Description			
We would like to order a name plate for our new employee Sabas Figueroa, EHS Specialist. The holes on the plate should be placed on the right hand side. Greily Gonzalez, ARM Operations Coordinator Risk Management Division Ph: (239)252-8914			
Tradesworker Notes			
Troy Pirosseno: order and install engraved sign			

CHARGE:	EXPENDITURE ACCOUNT NO: 517-121640-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$296.93



Facilities Work Request Summary

Department SOLID WASTE MARCO ISLAND RECYCLING CENTER
Account Number 470-173442

Work Request Number	201801613	Problem Location	990 Chalmer Drive
Date Work Requested	10/18/2017 9:38:34 AM	Actual Labor Hours	3.50
Date Work Completed	11/1/2017 3:44:29 PM	Cost of Labor	\$163.63
Requested By	Joseph Mcclamma	Cost of Parts	\$0.00
Building	Marco Island Recycling Center	Other Costs	\$0.00
		Total Cost	\$163.63
Work Description			
Please straighten/ reinstall and ensure all signs and card reader are functioning			
Tradesworker Notes			
Troy Pirosseno: straighten out all signs			

CHARGE:	EXPENDITURE ACCOUNT NO: 470-173442-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$163.63



Facilities Work Request Summary

Department SOLID WASTE NAPLES RECYCLING CENTER
Account Number 470-173441

Work Request Number	201773146	Problem Location	2640 Corporate Flight Drive
Date Work Requested	9/27/2017 9:16:50 AM	Actual Labor Hours	5.00
Date Work Completed	11/7/2017 2:50:59 PM	Cost of Labor	\$233.75
Requested By	Joseph McClamma	Cost of Parts	\$0.00
Building	Naples Recycling Center Office	Other Costs	\$65.00
		Total Cost	\$298.75
Work Description			
Please update Rates on Signage for all (4) recycling centers (Schedule D of the attached document), landfill, and Immokalee transfer station Schedule C of the attached document.			
Please contact Joseph McClamma 601-1437 or Kelly Campbell 252-8486 with any questions			
Tradesworker Notes			
Troy Pirosseno: cut and print new signs			

CHARGE:	EXPENDITURE ACCOUNT NO: 470-173441-646180
CREDIT:	REVENUE ACCOUNT NO: 001-122240-487400
AUTHORIZATION FOR PAYMENT BY REIMBURSING AGENCY: _____	
DATE: _____	AMOUNT APPROVED: \$298.75



Facilities Work Request Summary

Grand Total:	\$4,790.38
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