



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**3299 East Tamiami Trail, Suite 103
Naples, FL 34112
July 18, 2017**

MINUTES

I. Call to Order

The meeting was called to order at 4:30 P.M. by Ms. Spencer. Attendance was called and a quorum was established.

- II. Attendance:** Patricia Spencer, Chairman; Herman Haeger, Vice Chairman; Ron Jefferson; Paula Rogan (Excused); Dusty Holmes
County: Dan Schumacher, Project Manager
Others: Michael McGee, McGee & Associates; Janet Acevedo, Hannula Landscaping; Dale Hannula, Hannula Landscaping; Wendy Warren, Jurisolutions

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Approval of Agenda

*Mr. Haeger moved to approve the Agenda of the Golden Gate Advisory Committee as submitted.
Second by Ms. Holmes. Carried unanimously 4 - 0.*

V. Approval of Minutes: June 20, 2017

*Ms. Spencer moved to approve the minutes of the June 20, 2017 meeting as presented.
Second by Mr. Haeger. Carried unanimously 4 - 0.*

VI. Landscape Maintenance Report – Hannula Landscaping & Irrigation

Ms. Acevedo reported on landscape maintenance as follows:

General

- Bougainvillea and Crown of Thorns have been treated for fungus.
- Dead fronds were removed from the Paurotis Palms.
- The declining Silk Floss and Oak trees have been removed.
- Newly planted trees should be staked post hurricane season (November).

- Available inventory of Silk Floss and Alexander Palms trees approved for installation at the May 2017 meeting does not meet contractor's standards. Hannula will continue to search for product and submit findings to McGee & Associates for approval.
- A proposal for replacement of trees damaged in a recent auto accident will be submitted.

Coronado Parkway and Hunter Boulevard

- Bougainvillea cut back to one-half their size; Firebush cut down one-quarter.

Collier Boulevard and Golden Gate Parkway

These roadways are maintained by the Collier County Road & Bridge Division.

VII. Landscape Architect's Report – McGee and Associates

A. Maintenance Reports

Mr. McGee submitted the "*Landscape Observation Report: - FY 16-17, July 2017*" for information purposes and the following items were discussed:

Tropicana Boulevard

- Remove the Orchid tree and replace with a Jacaranda tree.
- Hannula Landscaping requested to count and submit a proposal for replacement of Dwarf Fakahatchee plants.
- Recommend treatment for caterpillar activity observed on the Bougainvillea.
- Estimated water use was 110,045 gallons for June.

Coronado and Hunter Boulevard

- Hunter Boulevard: Median #1 - Proposal requested for Alexander Palm and Juniper plants damaged by an auto accident.
- Hunter Boulevard: Median #6 - An auto accident destroyed an Oak tree; replacement proposal requested for same size specimen.
- Hunter Boulevard: Median #10 - Alexander Palm and fourteen Big Rose damaged by an auto accident.
- Hunter Boulevard: Median #11 – Silk Floss tree damaged by an auto accident was removed.
- June water usage registered 114,031 gallons for both roadways.
- Additional Palm fertilization locations recommended.

Sunshine Boulevard

- 18th Place SW - Recommend removing Bougainvillea damaged by an auto accident and replanting the median with Perennial Peanut. *A proposal has been requested from Hannula Landscaping.*
- Stakes supporting newly planted trees fell apart; recommend removal.
- Remove burlap from new plantings to prevent damage to the plant material in wet weather.
- Water usage was estimated at 63,241 gallons.

Collier Boulevard Part A & B

Mr. Schumacher submits McGee & Associates Landscaping Report for these County maintained roadways to the Road and Bridge Division. Proliferation of Torpedo grass is of concern; spraying is recommended.

VIII. Project Manager's Report

A. Monthly Budget Report

Mr. Schumacher summarized the *Golden Gate MSTU Fund Budget 153* dated July 18, 2017 noting:

a. Monthly Report

- \$239,344 of the \$249,000 budget for FY17 Ad Valorem property taxes has been collected.
- Carry Forward funds of \$474,843 (budgeted monies unspent FY16) brings Total Revenue to \$724,842 of which 480,147 is not committed.
- FY17 planned Operating Expense Budget is \$363,542. Current commitments total \$143,485 and 2017 YTD expenditures total \$144,286.
- Uncommitted Operating Expense funds available are \$75,771.68.
- The deficit reflected under Engineering Fees, Line 13, is offset by an available balance under Landscape Incidentals, Line 16, of \$63,754.
- No new purchase orders were generated.
- Improvements General Fund of \$316,700 (Line 28) is reserved to finance special projects subject to review and approval of the County accounting office.
- Line items in *red* reflect invoices billed after the start of the FY17 year and will be closed out.
- Total available balance less committed expenses totals \$395,214.

Mr. Schumacher noted the requested increase in millage rate to 0.5 for FY18 was communicated to the Budget Office.

B. Irrigation Status

Mr. Schumacher reported as follows:

a. Status

A rain sensor and controller malfunction on Sunshine Boulevard were addressed and corrected.

b. Coronado & Hunter Design

The design plans by McGee and Associates for irrigation control system valve wiring and conduits on Coronado Parkway and Hunter Boulevard utilizing HydroPoint controls has been submitted by Mr. Sells to procurement for a "Request for Quote" distribution. Quotes will be evaluated in October 2017 and the Committee will render a decision to move forward at that time.

C. FPL Street Lights – Golden Gate Parkway

The Road & Bridge Maintenance Division referred Mr. Schumacher's inquiry regarding street lights embedded into tree foliage to Florida Power & Light (FPL). FPL stated tree trimming around light poles is undertaken if growth is determined to be a "safety issue." FPL will inspect the roadway to assess the situation and report their findings to Mr. Schumacher.

D. Quotes

No new quotes are pending.

Mr. Schumacher informed the Committee Hannula Landscaping's contract expires January 2018. An "Invitation to Bid" package will be submitted to the procurement office; the project will be advertised to contractors and on review, in accordance with the County regulation, awarded to the lowest qualified bidder.

IX. Old Business

A. Canal Bridge Fencing (Golden Gate Parkway)

Implementation of the Canal Bridge Fencing landscape beautification project was discussed as follows:

- McGee & Associates provided a list of drought tolerant plants at the November 15, 2016 meeting.
- The Committee concurred the project should be undertaken in the spring of 2018.
- Hannula Landscaping noted at the request of the Committee during May 16, 2017 a proposal would be submitted for consideration.
- McGee & Associates to provide the design and plant material count to Hannula Landscaping who will submit the proposal to Staff.
- Maintenance is the responsibility of the Road & Bridge Division and Staff will investigate if it may be included in the Golden Gate M.S.T.U landscape contract.

Mr. Jefferson motioned to approve the Canal Bridge Fencing beautification project on Golden Gate Parkway at a cost Not-to-Exceed \$10,000.00. Second by Mr. Haeger. Carried unanimously 4 – 0.

B. Santa Barbara and Golden Gate Refurbishment Status

A landscape refurbishment plan was proposed in early 2016 and a related irrigation expansion plan in November, 2016. The overall project has been delayed while the existing irrigation components in the vicinity are repaired and/or upgraded.

C. Canal Vegetation

Mr. Schumacher reported:

- Maintenance of weed vegetation in the canals is the responsibility of the Road Maintenance Division.
- The canals were treated in the past three to four weeks.
- Division Staff requested future notifications if there is a specific location of concern that needs to be addressed.

Ms. Spencer stated the Santa Barbara canal between Golden Gate Parkway and the Lake cannot be traversed with a kayak.

Mr. Schumacher will request action to correct the issue.

X. New Business

A. General Improvements for Golden Gate City

Members submitted recommendations for Golden Gate City project for presentation to Commissioner Saunders for his consideration.

Mr. Schumacher will compile and prioritize the suggestions and update the Committee on the status.

XI. Public/Board Comments

Ms. Acevedo noted permission is required by the County to trim the Sabal Palms on Santa Barbara as requested by the Committee.

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 5:35 P.M.

GOLDEN GATE MSTU ADVISORY COMMITTEE

Patricia Spencer, Chairman

The Minutes were approved by the Committee on _____, 2017 as presented _____, or as amended _____.

**NEXT MEETING: AUGUST 15, 2017 – 4:30 PM
GOLDEN GATE COMMUNITY CENTER
4701 GOLDEN GATE PARKWAY
NAPLES, FL 34116**