



**Radio Road Beautification M.S.T.U.
Advisory Committee
3299 East Tamiami Trail Suite 103 Naples Florida 34112**

June 9, 2017

I. Call to Order and Pledge of Allegiance

Chairman Lewis called the meeting to order at 3:00 PM.

A quorum was established; four voting members were present.

II. Attendance

Advisory Committee: Dale Lewis, Chairman; Helen Carella; Maria Schoenfelder;
(Vacancy) (Vacancy)

County: Harry Sells, Project Manager; Yousi Cardeso, PTNE Operations Analyst

Others: Gary Gorden, Commercial Land Maintenance; Scott Windham, Landscape Architect,
Windham Studio; Wendy Warren; JuriSolutions

III. Approval of Agenda

Ms. Schoenfelder moved to approve the Radio Road M.S.T.U. Agenda as presented. Second by Chairman Lewis. Carried unanimously 3 - 0.

IV. Approval of Minutes – March 13, 2017

Chairman Lewis moved to approve the minutes of March 13, 2017 subject to the following change:

Page 1, Item VI. Radio Road Landscape Maintenance Status - Bullet one: – from “... Median 6 - “Removal of Juniper and replacing with Flex Schilling).,” to ... Removal of Juniper and replacing with Ilex Schilling).”

Second by Ms. Carella. Carried unanimously 3 - 0.

V. Radio Road Landscape Maintenance Status

A. Landscape Architect’s Report

Mr. Sells distributed the Scott Windham Studios, Inc. monthly maintenance reports for Radio Road and Devonshire Boulevard dated May 26, 2017 to the attendees with the following observations:

Devonshire Boulevard

- Remove seed pods from Montgomery Palms and trim Cabbage Palms.
- Trim brown foliage from the Junipers.
- North Row, 50 feet east of Belville – pull weeds in Asian Jasmin and fill in plants as necessary.
- Median #6 - Trim Duranta and replace dead plants.
- Median #6 - Recommend removal of Juniper and replacement with Ilex Schillings.

Radio Road

Mr. Sells distributed an update report provided by the Road and Maintenance Division for landscaping activities and actions for the weeks of April 10, 2017 through May 22, 2017 for information purposes.

- Comments highlighted in “red” on Windham Studios Maintenance Report indicate future replacement or completed items authorized by Dave Morgan, Manager, Road Maintenance Division.
- Turf in medians (26-29) has improved; some sod needs to be removed and replaced.
- Medians need to be hand weeded. *Crews were observed on site weeding and spraying herbicide.*
- Remove seed pods from Montgomery and Foxtail Palms.
- Remove dead Juniper plants in Medians 8 and 29.
- Weed Perennial Peanut masses.
- Recommend Perennial Peanut as alternative to declining Dianella.

Effort to replace all Dinnis with Perennial Peanut is near completion and looks good.

VI. Landscape Maintenance Report – Gary Gorden, Commercial Land Maintenance

Mr. Kindelan reported on the status of landscape maintenance noting:

- Sod installation is complete.
- Fertilization of remaining grass will be complete week ending June 14, 2017.
- Median #1: Duranta Gold Mound has filled in.
- Median #4: Replaced Junipers are struggling.
- The Clusia hedge will be trimmed week of June 20, 2017.
- Asian Jasmine was transplanted from the commercial to the homeowner’s side of Devonshire Blvd.
- Chinch bugs present in the grass were treated.

Mr. Windham will provide recommendations to Mr. Sells for alternative plant species to replace dead plants in medians.

VII. Project Manager Report – Harry Sells

A. Budget Report

Mr. Sells presented the “*Radio Road MSTU Fund 158, June 9, 2017*” budget for information purposes noting:

- \$108,623 of the FY17 property tax revenue budget of \$114,600 has been collected.
- Of the \$167,530 FY17 Operating Expense budget, \$70,261 is committed and \$70,980 in invoices has been paid leaving a balance of \$26,289 for the fiscal year.
- Improvement General Funds are available to finance special projects or fund operating expense shortages with a budget amendment approved by the Board of County Commissioners.
- Estimated cash of \$845,152 includes \$70,260 of committed, unspent, funds.
- Taxable values FY17 have rebounded to approximately 95% of FY 10 values.

B. Extension of Commercial Land’s Contract

Florida Land Maintenance’s contract (dba as Commercial Land Maintenance) has been extended to November 27, 2017 as provided for in the Collier County Procurement Ordinance. A new landscaping contract will go out to bid to qualified service providers.

C. Status of Irrigation

Mr. Sells reported on the status of irrigation noting:

- The 50% decrease in power consumption is attributed to the shut off capabilities of the new system.
- Reduction in maintenance, stress and wear and tear on the system is also a benefit.
- A malfunctioning zone valve was repaired.

D. New Plantings and Sod

Mr. Sells reported the new plant and sod installation was completed two weeks ago.

VIII. Old Business

A. FPL (Rich King) Pathway

Mr. Sells distributed the documents listed below prepared by Windham Studios, Inc. for the Rich King Memorial Greenway project in 2012 for information purposes:

- Spreadsheet for Opinion of Probable Cost
- Planting Plan
- Irrigation Schematic
- Site Layout, Detail and Planting Plan

During Committee discussion, the following was noted:

- Florida Power and Light approved the original plan presented in 2012.
- A Pergola has been incorporated in to the design requiring FPL approval for construction.
- Mr. Sells will research irrigation alternatives available for the area.
- Landscaping features low water, classic plantings such as Bougainvillea and native grasses.
- The paver pad has been installed.
- The *Opinion of Probable Cost*” as of May 3, 2012 is \$11,429 for construction with an annual projected maintenance cost of \$1,320.
- An agreement would be negotiated between the MSTU and the Road and Bridge Division to modify the Radio Road MSTU’s landscapers contract to include maintenance of the area.
- Mr. Windham will update the budget and confirm validity of prior approvals.

Chairman Lewis motioned to authorize Harry Sells, Project Manager, M.S.T.U. and Scott Windham, Landscape Architect, Windham Studios, Inc. to proceed with the Rich King Greenway landscape renovation project at a cost not-to-exceed \$25,000.00. Second by Ms. Schoenfelder. Carried unanimously 3 – 0.

IX. New Business

A. Bus Stop Refurbishments

Mr. Sells distributed a map and photographs identifying bus stop locations proposed for refurbishment on Radio Road west noting:

- Bus stops total 17 of which 4 have shelters with a bench, bike rack and trash can.
- Bus stops should be ADA (American Disability Act) compliant.
- The 13 stops with signs need a poured concrete pad 5’ wide by 8’ deep to accommodate the ADA requirement (i.e. wheel chair access).
- Ms. Cardeso, PTNE - Operations Analyst – reported the construction cost estimate of \$6K per pad specified on the bus stop analysis was based on CAT’s 2014 consultant study.
- Ms. Cardeso noted, based on “ridership,” three stops were recommended for shelter construction at an estimated cost of \$35K per shelter.
- With Committee consensus, a Request for Quote document would be prepared by Staff and distributed to qualified vendors.

Chairman Lewis motioned to authorize Harry Sells to research construction of seventeen concrete pads for bus stops on Radio Road west and solicit a Request for Quote at a cost not-to-exceed \$50,000.00. Second by Ms. Schoenfelder. Carried unanimously 3 – 0.

B. Summer Meeting Schedule

The Committee agreed to cancel the July and August 2017 Advisory Committee meetings noting a meeting can be scheduled to address time sensitive items if necessary.

Chairman Lewis motioned to cancel the July and August 2017 meetings of the Radio Road Beautification M.S.T.U. Advisory Committee reserving the right to schedule a special meeting if necessary. Second by Ms. Carella. Carried unanimously 3 - 0.

X. Public Comment/Committee Member Comment

None

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:25 P.M.

NEXT MEETING: SEPTEMBER 11, 2017
 Berkshire Lakes Master Association Clubhouse
 495 Belville Boulevard, Naples, FL 34105

RADIO ROAD MSTU ADVISORY COMMITTEE

Dale Lewis, Chairman

The Minutes were approved by the Committee on _____, 2017 as presented____, or as amended _____.