

MINUTES OF THE MEETING OF COLLIER COUNTY
HISTORICAL/ARCHAEOLOGICAL PRESERVATION BOARD

Naples, Florida, February 15, 2017

LET IT BE REMEMBERED, that the Collier County Historical/Archaeological Preservation Board in and for the County of Collier, having conducted business herein, met on this date at 9:15 AM in REGULAR SESSION in Conference Room #610 at the Collier County Growth Management Division – Planning and Regulation Building, 2800 N. Horseshoe Drive, Naples, Florida with the following members present:

CHAIRMAN: Sharon Kenny (absent)
VICE CHAIRMAN: Elizabeth Perdichizzi (absent)
Eileen Arsenault (by telephone)
Eugene Erjavec
Patricia Huff
Stuart Miller
Craig Woodward

ALSO PRESENT: Ray Bellows, Planning Manager – Zoning Services
Rachel Beasley, Staff Liaison, Planner, Zoning Dept.
Patty Kulick, Staff Liaison, Zoning Services Section
Elaine Reed, Naples Historical Society
Amanda Townsend, Collier County Museum Director
Theresa Schober, Manager, Immokalee Pioneer Museum

1. **Roll Call/Attendance**

In the absence of both Chairman and Vice Chairman, Craig Woodward offered to chair the meeting.

It was unanimously approved to accept Eileen Arsenault's attendance by speaker phone.

Craig Woodward called the meeting to order at 9:25 AM. Roll call was taken and a quorum established. Craig then introduced the newest member of the HAPB, Stuart Miller, who had served on the original HAPB at its inception. Stuart was welcomed by everyone.

2. **Addenda to the Agenda – Under Old Business**

ADD –Under Old Business – 5 D. Elaine Reed, Naples Historical Society

5 E. Interlocal Agreement – City of Marco Island

Under New Business - 6 B. Patty Huff - request for resignation

3. **Approval of the Agenda**

Patty Huff moved to approve the Agenda, including the three Addenda Items Second by Stuart Miller. Carried unanimously, 5-0.

4. **Approval of Minutes – November 16, 2016**

Craig Woodward moved to approve the minutes of November 16, 2016, as presented. Second by Eugene Erjavec. Carried unanimously, 5-0.

5. **Old Business:**

A. Historic Designation of Pepper Ranch Status

Ray Bellows stated the Executive Summary has been prepared. He gave an explanation of the issues surrounding the factors involved in identifying the exact legal description of the parcel and structures to be designated historical. There had been some issues with the Legal Dept regarding conflicting legal descriptions. They reached a determination of designating the original footprint of the building and the structure itself. The advertising of the Designation will be forthcoming shortly.

B. Pam Brown Family Cemetery

Ray Bellows noted both his Department and the Brown family have been in communication with the Museum Dept.

Rachel Beasley noted she had e-mailed the County Museum Director regarding the situation.

Amanda Townsend, Museum Director reported they had met with Pam Brown, another family member and real estate services. Staff had conducted background research into the historical significance of the cemetery. It had been explained to Pam at that meeting what the procedure was; and, what would be involved in the Historic Designation process. Amanda had stated to Pam Brown that she had a few more question about her intentions and what would work for her family. That meeting was never scheduled. Pam Brown did attend Cemetery Resource Protection

Training. No response had yet been received. Amanda will contact her once more to ascertain her intentions.

There had been an indication that Pam wanted the County to take over the cemetery and there may have been conditions involved with that process that were unexpected by her.

Patty Huff stated it appears that the issue is now up to Pam and the Museum Staff and out of the HAPB's purview until, and/or if, she decides to move forward with the designation.

Ray Bellows stated he will also give Pam a call in order to finalize her intentions, for the record.

C. Old Marco Lodge Update

Ray Bellows stated a builder had been inquiring about regulations for renovations at the property. Since the property did not have a historic designation, there were no additional restrictions.

Craig Woodward asked if the owner had been contacted. He had understood the property was for sale. He questioned if this was a new builder, or the current owner who was remodeling. He suggested reaching out to the owners to encourage them to come before the HAPB so they could be informed of the advantages of remodeling.

D. Elaine Reed- Naples Historical Society

Elaine Reed spoke about the efforts of the Naples Historic Society in creating the *Naples Historic District Initiative*; whose goals are:

- A. Clearing the way for a less complicated, more local process for homeowners in the Naples Historic District who choose to voluntarily restore historic houses with personal finances.**
- B. Fostering a user-friendly restoration process for owners of historic houses outside the District, again voluntarily.**
- C. Creating design guidelines for those who choose to build with new construction in the vernacular, and**
- D. Doing the above without affecting the municipal Community Rating System currently in place or infringing on private property rights.**

She also provided copies of *The Design Guidelines for the Restoration of Historic Houses* and the *Inventory List Evaluation* of the number of Historic Houses in the District.

Elaine gave a thorough and informative presentation on the efforts of the Initiative, including both State and Federal organizations they have worked with in trying to reduce the red tape involved; and, with encouraging people to voluntarily restore or renovate their house to preservation standards, thus, reducing the onslaught of tear-downs that have been so prevalent in the past several years. She noted there have been fewer tear-downs since 2007. The National Register and the Secretary of the Interior have endorsed the guidelines; as was done in St. Augustine. Levels of approaches to allow modification will promote the end-game of balance between FEMA and Historic Preservation.

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Elaine will be sending out the 5th packet of information which will also be posted on the Naples Historic Society web site. Their efforts are aimed at convincing the City Council of the need for a full time Preservation Professional; and to begin exploring an inter-local agreement with Collier County. These efforts include getting the City of Naples residents to support a referendum.

She noted the County is a Certified Local Government, while the City of Naples is not. She brought this before the HAPB to emphasize their efforts in creating an inter-local agreement with the City of Marco Island; and, also Everglades City. She stated the guidelines would only affect the outside renovation or rebuilding.

Craig Woodward thanked Elaine for her commitment to this cause and for keeping the HAPB informed.

Patty Huff also thanked Elaine for the guidelines that could be utilized in Everglades Historic District.

E. Inter-local Agreement Marco

Ray Bellows stated that since the City of Naples was considering participating in an inter-local agreement, his Department wanted to know if the City of Marco was still interested in creating an inter-local agreement.

Craig Woodward stated the City of Marco was in limbo. The City Manager had resigned and no replacement had been hired. Both the Growth Management and the Building department were struggling to keep up. Things will be unstable for a while. Therefore, he suggested letting the City of Naples take the lead; and, the rest of the municipalities could follow along.

6. New Business:

A. Presentation/Conversation regarding potential series of projects at Robert's Ranch with Theresa Schober, Manager, Immokalee Pioneer Museum at Robert's Ranch

Theresa Schober provided an informational visual slide presentation of the various projects and renovations taking place at the Pioneer Museum at Robert's Ranch in Immokalee. She spoke of the improvements that have been Done; and, of those to be done. This included connecting the site to the County IT system, relocating the entrance, installing a P.A. system, exhibit lighting, installing two County Museum signs and upgrading the Visitor Center. She displayed a map of the whole area and explained the future Master Plan of the whole area in the 12 acre property. She stated Living History Tours will be offered through an innovative process.

Theresa stated the Certificate of Appropriateness will be forthcoming in the current fiscal year.

The HAPB thanked Theresa for her thorough and informative presentation.

Eugene Erjavec asked about archeological monitoring around the House and any diggings for the underground lines.

Theresa Schober explained there will be provisions for monitoring if it was needed.

B. Request for Resignation—Patty Huff

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Patty Huff announced and read her letter of resignation from the HAPB, effective today. She noted her enjoyment, accomplishments and dedication to the HAPB over the past 12 years. However, she was involved with 7 other Boards, both State and Regional; and, her time was limited.

Both Staff and HAPB members thanked Patty for her service and her dedication to the HAPB and its publication and distribution of the Historic Guide, and said she will be missed.

Patty Huff left at 10:21

7. **Project Activity Log - No changes or discussion**

8. **Public Comments - NONE**

9. **HAPB Board Member Announcements**

Eugene Erjavec announced he was taking a field trip and had an itemized list of targeted sites he planned to visit at the Rural Lands project, along with other County members involved with the project.

Ray Bellows stated other HAPB members had expressed an interest in a visit also. The timing was tentative at this point; and, it may require being an advertised meeting. He will look into the legalities.

Eugene Erjavec also had an update on the Indian Hill property. They are nearing the end of the 100 day project shovel testings, which had uncovered even more articulate graves. The owner may have to move house once again.

Craig Woodward noted the Marco Island Historical Society opened the Pioneer Room. Also, the *Windows and Doors* exhibit held a gala fund raiser to bring in future exhibits.

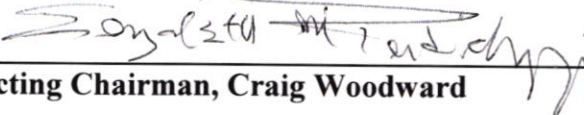
Eileen Arsenault stated the auction items brought in a lot of money for the cause.

10. **Adjournment** **Next Meeting Date – March 15, 2017 at 9:15 AM**

Eugene Erjavec moved to adjourn. Second by Stuart Miller. Carried unanimously, 4-0.

There being no further business for the good of the County, the meeting was adjourned by order of the chair at 10:28 A.M.

Collier County Historical/Archaeological Preservation Board


Acting Chairman, Craig Woodward

These minutes approved by the Board/Committee on _____ as presented _____ or as amended _____.