

MINUTES OF THE MEETING OF THE COLLIER COUNTY
DEVELOPMENT SERVICES ADVISORY COMMITTEE

Naples, Florida, April 5, 2017

LET IT BE REMEMBERED, the Collier County Development Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 3:00 P.M. in REGULAR SESSION at the Collier County Growth Management Department Building, Conference Room #609/610, 2800 N. Horseshoe Drive, Naples, Florida, with the following members present:

Chairman: William J. Varian
Vice Chairman: Blair Foley
David Dunnavant
James E. Boughton (Absent)
Clay Brooker
Brad Schiffer
Chris Mitchell
Robert Mulhere
Mario Valle
Stan Chrzanowski (Excused)
Norman Gentry
Marco Espinar
Ron Waldrop
Laura Spurgeon DeJohn (Excused)
Jeremy Sterk

ALSO PRESENT: Judy Puig, Operations Analyst, Staff Liaison
Eric Fey, Sr. Project Manager, Public Utilities
Mike Ossorio, Director, Code Enforcement Division
Jay Ahmad, Director, Transportation Engineering
Matt McLean, Director, Development Review
Rich Long, Director, Plan Review and Inspections
Ken Kovensky, Director, Operations and Regulatory Management
Mike Bosi, Director, Zoning

Any persons in need of the verbatim record of the meeting may request a copy of the audio recording from the Collier County Growth Management Department – Contact Mr. Evy Ybaceta at 239-252-2400.

- I. **Call to Order - Chairman**
Chairman **Varian** called the meeting to order at 3:00pm
- II. **Approval of Agenda**
Mr. Foley moved to approve the Agenda subject to adding Item VI.C – NIMS Discussion. Second by Mr. Schiffer. Carried unanimously 10 - 0.
- III. **Approval of Minutes from March 1, 2017 Meeting**
Mr. Foley moved to approve the minutes of the March 1, 2017 meeting as presented. Second by Mr. Schiffer. Carried unanimously 10 - 0.
- IV. **Public Speakers**
None
- V. **Staff Announcements/Updates**
 - A. **Code Enforcement Division update – [Mike Ossorio]**
Mr. Ossorio provided the report “Code Enforcement Division Monthly Report February 22, – March 21, 2017 Highlights” for information purposes. He noted the Division continues their “sweeps” for community, mobile vendor and sign violations.

Mr. Dunnavant arrived at 3:06pm

- B. **Public Utilities Division update – [Tom Chmelik or designee]**
Mr. Fey reported:

- The Orange Tree Utility was officially transferred to the County and no new requests for additional service will be approved at this point in time. The County will honor previous commitments issued under the old ownership.
- Staff continues to review the “conveyance process” for any changes that may be made to facilitate the service.
- Stantec is assisting the County in developing templates for Florida Department of Environmental Protection permit applications.

Mr. Gentry arrived at 3:08pm

- C. **Growth Management Department/Transportation Engineering and/or Planning – [Jay Ahmad or designee]**

Mr. Ahmad reported:

- Golden Gate Blvd. – south side of east bound lane completed, north side to be completed by November 2017.
- Collier Blvd. – Green to Golden Gate Blvd. – progressing to final phase with completion mid June – July 2017.
- Immokalee Rd./Collier Blvd. Intersection – Behind schedule not anticipated to meet September 2017 completion date.
- Vanderbilt Dr. bridges – project ahead of schedule.

- White Blvd. Bridge, Cypress Canal – replacing bridge, completion summer 2018.

The Committee requested Staff to:

1. *Inspect the turning radius at the intersection of Pine Ridge Road and White Blvd. as it may not be adequate for trucks with trailers traversing the area as they have to encroach on the sidewalk to complete the turn.*
2. *Determine the completion date for the “Arthrex connection” to US41.*

D. County Fire Review update – [Shar Hingson and/or Shawn Hanson]

Ms. Hingson reported:

- Turn around for plan review has been adequate with inspections at a 1 – 2 day timeframe.
- The American Fire Sprinkler Association will be holding a class on “claims and lawsuits” and any one interested should contact her for the details.
- On May 20th the Lee County Fire Marshall’s Office will hold a golf event.
- Phil Snyderburn, Principal Environmental Specialist for Collier County is available to provide instruction on liquid tank installations.
- Drug overdoses in the County are occurring at a high rate and the public should be aware of the issue.

E. North Naples Fire Review update – [Dale Fey]

None

F. Operations & Regulatory Mgmt. Division update [Ken Kovensky]

Mr. Kovensky submitted the “*Collier County March 2017 Monthly Statistics*” which outlined recent building plan and land development review activities. The following was noted during his report:

- Permit applications in March increased 20 percent month over month.
- Inspections increased 20 percent month over month.
- Educational classes for electronic plan submittal were held with 30 – 40 people attending and Staff will provide individual training if requested by a client. Training manuals are also available upon request.
- A rough draft of the “Fee Study” was completed with additional information required to finalize the report. Staff hopes to have it completed by June with an effective date of October 1, 2017.

The Committee recommended consideration be given to adding an option to applications, inspection requests, etc. whereby additional phone numbers and email addresses may be provided as often times more than one person is involved in the activity for the contractor.

G. Development Review Division update [Matt McLean]

Mr. McLean reported:

- Daniel Roman is the new Utility Plan reviewer for the Division.
- The Board of County Commissioners placed a hold on the sidewalk requirements including payment in lieu of sidewalks for Naples Production Park and Pine Ridge Industrial Park.

VI. New Business

A. Regional Tournament Sports Facility update [Barry Williams]

Mr. Williams provided the update noting:

- The County has been marketing sports tourism over the past years and it is at a point they cannot meet the current demand for events given the limitation of available playing fields.
- A study commissioned by the County was performed to identify sites that could be utilized to construct a regional sports facility.
- Several sites were identified and after consideration, the City Gate parcel located in close proximity to I75 exit 101 has been deemed the most viable site.
- The site would house a multi purpose sports facility, be funded by Tourist Development Tax revenue and discussions are underway to determine the feasibility of increasing the tourist tax rate from 4 to 5 percent.
- The item will be discussed at an upcoming TDC workshop and the BCC and super majority vote by the BCC is required to increase the tax rate.
- The facility requires approximately 100 acres of land and the project is at the site specific feasibility study phase.

B. Update on the Conservation Collier LDC Amendment [Jeremy Frantz]

Mr. Frantz provided the update noting:

- The proposed amendment will be heard by the Collier County Planning Commission (CCPC) on April 20, 2017.
- The review is for the monetary donation aspect of the proposed amendment and not related to the recent BCC decision to reactivate the land acquisition process.
- The goal is to present the item to the BCC before their summer break.

Some Committee Members expressed concern Committee's recommendation on the proposed amendment was formulated on the premise the program was in a funding shortfall and now it appears there is not a shortfall given they are restarting the land acquisition process.

Others noted it was their understanding the proposed amendment was to ensure the amount of the funds provided for the land management endowment when lands are donated to the program was not sufficient to maintain the parcel into "perpetuity."

Mr. Frantz reported he would provide an update to the Committee following the recommendation by the CCPC.

C. NIMS Discussion [Mike Bosi]

Mr. Bosi presented a proposed amendment to the Administrative Code Chapter 8, Public Notice noting:

- The amendment proposes to prohibit Neighborhood Information Meetings being held between June 1 and August 30 of a calendar year.
- The requirement provides for an exemption if at least one-third of the owners in the designated area are not seasonal residents, the meeting may be held during the prohibition period.
- The proposed amendment will be heard by the BCC on April 25, 2017 and he is looking for a recommendation on the proposal from the DSAC.

The following was noted during Committee discussions:

- Clarification should be provided on how a "seasonal" resident will be defined.
- The proposal calls for a shutdown of the process for 1/3 of the year and would be a burden on applicants who already have to navigate a difficult process during the application phase.
- The amendment appears to favor the adjacent landowner's rights over the property owner filing the application.
- The meeting is only an informational meeting, one step in the process and there are other public venues throughout the permit process where comments may be made and concerns raised by adjacent landowners.

Mr. Mulhere moved to recommend the Board of County Commissioners not approve the proposed amendment restricting the time of year a Neighborhood Informational Meeting may be held as it is not a formal public hearing and there are ample means for those concerned to comment throughout the process. Second by Mr. Valle. Carried unanimously 12 - 0.

VII. Old Business

None

VIII. Committee Member Comments

None

IX. Adjourn

Next Meeting Dates

May 3, 2017 GMD Conference Room 610 – 3:00 pm

June 7, 2017 GMD Conference Room 610 – 3:00 pm

July 5, 2017 GMD Conference Room 610 – 3:00 pm

August 2, 2017 GMD Conference Room 610 – 3:00 pm

There being no further business for the good of the County, the meeting was adjourned by the order of the Chair at 4:17PM.

**COLLIER COUNTY DEVELOPMENT SERVICES
ADVISORY COMMITTEE**



~~Chairman, William Varian~~

VICE chair - BLAKE FOLEY

v.c.

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These Minutes were approved by the Board/Chairman on _____, as presented _____, or as amended _____.