

## Bulletin #3: Mechanical Ventilation Permits

Date: August 11, 2015

Effective Date: August 17, 2015

Amended: April 26, 2023

To: All Staff

From: Fred Clum

Chief Building Official

Subject: Processing of Radon Permits

- All radon mitigation applications shall be listed as “Mechanical ventilation”
- Residential Permit:
  - Shall be reviewed by mechanical reviewer
  - Single review fee shall be applied
  - Inspection fee shall be applied per inspections added
  - Example: When electrical work is done a final electrical inspection (502) will be added to the inspections with fee, no electrical review fee required. If multiple inspections apply review fee applies.
- Commercial Permit:
  - Shall be reviewed by Fire, structural and mechanical reviewers
  - Review fees shall be applied
  - Inspection fee shall be applied per inspections added
  - Example: When electrical work is done a final electrical inspection (502) will be added to the inspections with fee, no electrical review fee required. If multiple inspections apply review fee applies.

These types of permits are reviewed as mechanical ventilation due to the fact that we are not attesting to their ability to mitigate Radon within the dwelling. The contractor shall be responsible to the validity of the system proposed to mitigate any radon concerns, humidity and air quality within the system.

