

MINUTES OF THE MEETING OF THE PARKS AND RECREATION
ADVISORY BOARD

Naples, Florida, January 20, 2016

LET IT BE REMEMBERED, the Collier County Parks and Recreation Advisory Board in
and for the County of Collier, having conducted business herein, met on this date at
10:00A.M. in REGULAR SESSION at North Collier Regional Park, Administrative
Building,

15000 Livingston Road, Naples, Florida with the following members present:

CHAIRMAN: Edward "Ski" Olesky
VICE CHAIRMAN: Phil Brougham
Mary Bills
John Fuchs
McMurdo Smith
David Saletko
Rebecca Gibson-Laemel

ALSO PRESENT: Barry Williams, Division Director
Jeanine McPherson-Hogle, Assistant Director
Miguel Rojas Jr., Administrative Assistant
Margaret Bishop, Senior Project Manager
Rick Garby, Superintendent
Shannon McVaugh, Operation Analyst

- I. Call to Order Chairman Olesky** called the meeting to order at 2:00 pm.
- II. Pledge of Allegiance and Invocation**
The Pledge of Allegiance was recited and Invocation was held.
- III. Approval of Agenda**
Mr. Brougham moved to approve the Agenda as presented. Second by Mr. Fuchs. Carried unanimously 6 - 0.
- IV. Approval of December 21, 2015 Minutes**
Mr. Fuchs moved to approve the minutes of the December 21, 2015 Parks and Recreation Advisory Board meeting minutes as presented. Second by Mr. Brougham. Carried unanimously 6 - 0.

V. Staff Highlights

a. Active Net and Online Registration

Ms. McVaugh reported on the launch of Parks and Recreation software system upgrade for on line registration from Class Software to Active Net highlighting:

- The web based system went live on December 1, 2015.
- On line registration does not assess fees to the registrant.
- December registration for activities increased from 6% to 16% 2015 vs. 2016.
- Childcare (summer camp and after school) on line registration is available.
- Active Net reduces consumer traffic registering for events in the centers.
- Feedback reports the software program is user-friendly.

The Board discussed the new system and Staff clarified their questions noting both systems are functioning at Immokalee Community Park with Active Net utilized at the front desk; credit card processing will transition to “chip readers” in the parks and on line registration versus cash sales is encouraged.

Mr. Williams reported on site Point of Sale transactions are not a consideration for future implementation.

VI. New Business

a. Selection of Officers for 2016

Mr. Williams advised the Board a motion was in order for selection of officers for 2016.

Mr. Brougham moved to recommend the officers serving the Parks and Recreation Advisory Board for 2015 continue to serve for 2016. Second by Ms. Bills. Carried unanimously 6 - 0.

b. AUIR

Mr. Williams reported a meeting was held on January 6, 2016 for discussion concerning the Annual Update and Inventory (AUIR) process and the Parks and Recreation role highlighting:

- A five year capital projects plan for deferred maintenance projects is prepared annually as part of the budget cycle.
- CIE future expenditures related to facilities built on Park lands is an additional tool for Staff to communicate with the Board.

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- Mr. Brougham moved to recommend the officers serving the Parks and Recreation Advisory Board for 2015 continue to serve for 2016 (Edward “Ski” Olesky - Chairman; Phil Brougham – Vice Chairman). Second by Ms. Bills. Carried unanimously 6 – 0.*
- b. AUIR**
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- A five year capital projects plan for deferred maintenance projects is prepared annually as part of the budget cycle.

- CIE future expenditures related to facilities built on Park lands is an additional tool for Staff to communicate with the Board.
- The Park's master plan will be updated as recommended as part of the Impact Fee study and Staff will recommend the BCC fund the plan in FY17.
- As part of the Parks and Recreation accreditation with the National Parks and Recreation Association, the division is participating in PRORAGIS, a benchmark software tool comparing Park systems. Data is shared and used to determine a variety of components including capital funding for existing infrastructure, operational costs for new facilities, maintenance costs for athletic fields, etc.

Staff will be requesting a future recommendation from the Board to present to the Board of County Commissioners.

Ms. Gibson-Laemel arrived.

The Board discussed the report noting the program focuses on new lands and facilities and expressed concern maintenance costs required for aging facilities are not adequately addressed in the process. **Mr. Williams** noted a variety of vehicles to address the issue are available including the AUIR, Asset Management, Facilities Management and the Budget Plan.

Chairman Olesky inquired if the Department has a catastrophe fund, i.e. FEMA reimbursement/insurance opportunities, etc.

Mr. Williams noted the Parks have insurance and noted damage from the previous weekend's storm is not FEMA eligible. A report will be developed including costs incurred and submitted to Risk Management.

Chairman Olesky moved to request Mr. Brougham form a subcommittee of the Parks and Recreation Advisory Board to review the "Annual Update and Inventory Report (AUIR)" proposals for FY16. Second by Ms. Bills. Carried unanimously 7 – 0.

c. Review Field Utilization Data

Ms. McPherson-Hogle presented the Field Inventory and Allocation highlighting policy, procedures and philosophy in accordance with the University of Florida Standards noting:

- Collier County Parks and Recreation has sixty-six athletic fields and manages sixteen athletic fields on County School property.
- Annual field usage is based on industry standards developed from turf research by the University of Florida and should be limited to 600 – 800 hours per year.
- Collier County utilizes an annual closure schedule based on turf needs and event schedules.
- The need for additional athletic fields and facilities continues to be an issue for the industry nation-wide.

Mr. Williams noted the Members should contact Staff if they have any input or recommendations on the policy.

The Board suggested increasing partnering opportunities with the School Board for the sharing of recreational facilities.

Staff noted the Board of County Commissioners endorsed the concept of working together with the School Board, however constraints' including limited availability, lower level of field maintenance as staff has reduced access to the fields and Collier County only schedules Parks programs or sports partner leagues at these locations for security reasons.

The Board requested Staff prepare a summary of the data for their review including any background issues, constraints and recommendations by Staff.

Mr. Williams will review the item and prepare an Executive Summary for the Board's consideration at a future meeting.

d. Naming of the GGCP Dog Park

Ms. McPherson-Hogle updated the Board on the Operational Plan for the Golden Gate Dog Park requesting the Parks and Recreation Advisory Board recommend a name for the new dog park. **The** Golden Gate Elementary School Student Council was asked to propose names for the new park. The students felt the name should include "Golden Gate" and suggested four names (one of which was eliminated); Staff recommended an alternative fourth name. The Board reviewed the names and agreed on the name "Golden Gate Paws Park."

Mr. Brougham moved to approve the name "Golden Gate Paws Park" for the Golden Gate Dog Park. Second by Ms. Gibson-Laemel. Carried unanimously 7 – 0.

VII. Old Business

a. Out of Cycle TDC grant for additional maintenance staff at beach parks.

Mr. Williams presented an Executive Summary to the Board for a Collier County Tourist Development grant application for Beach Park Facilities to provide four seasonal maintenance employees for beach park locations from January 2 through May 31, 2017 noting the proposal is under legal review.

The Board discussed the proposal to staff Barefoot Beach Preserve, Vanderbilt Beach Park, South Marco Beach Access and Tigertail Beach Park and noted they had endorsed the request at the December 21, 2015 meeting.

Mr. Brougham moved to approve the Collier County Tourist Development Council Category "A" grant application for Beach Park Facilities in the amount of \$41,006.91 to provide for four job bank/seasonal maintenance employees for beach park locations from January 2 through May 31, 2017 to better serve beach park visitors and to make the finding that the project promotes tourism. Second by Ms. Bills. Carried unanimously 7 – 0.

VIII. Adopt a Park reports

a. Mr. Smith updated the Board on his visits to Gordon River Greenway Park, Freedom Park and Vineyards Community Park (*see attached*) and highlighted as follows;

Gordon River Greenway Park

- Residents enjoy walking in nature close to the city.
- Areas for improvement include trash removal, signage and repair broken light pole head on #96.
- Recommendation for long term change is to repair the Kayak launch area.

- Signage on Golden Gate Parkway and the Naples Zoo area should be improved.

The Board expressed concern on the parking congestion and Mr. Williams noted Staff will observe the area and evaluate potential solution.

Freedom Park

- Natural walkways and bird watching are great assets.
- Areas for improvement include pressure washing tables and pavers in proximity of the building.

Vineyards Community Park

- Park offers variety of activities for all ages.
- Areas for improvement include replacement of tennis and racquetball fencing, repair walkway lighting, new trash cans, picnic tables and benches and paint pavilions.
- Long term recommendations include new playground equipment, bathroom renovation/new installation by ball fields, paving of the overflow parking lot and re-seal existing parking lot, repair sidewalks and construct new maintenance facility.

Mr. Garby will secure proposals for Pavilion painting noting most improvements recommended are incorporated in his five year plan. .

IX. Director Highlights – Barry Williams

Storm Damage

Mr. Williams updated the Board on park damage resulting from the previous weekend's storm noting Golden Gate Community Park is closed. Staff will have light poles for the park system inspected and request funding to replace aging concrete poles.

Staff is gathering storm data and will submit findings to Risk Management for action.

Eagle Lakes Pool

Ms. Bishop updated the Committee on the status of the Eagle Lakes Pool design noting she had met with the designer and the final change order was pending.

The original design contract is for \$550,000. Cost to re-design the pool site increases the cost by \$128,000.

Staff revisited the decision to eliminate the Interactive Water Feature from the design and queried if two alternative designs should be presented for Board review.

The Board confirmed their recommendation the Eagle Lakes Pool design conform to the standards specified at the December 21, 2015 meeting of PARAB.

Big Corkscrew Island Regional Park

Mr. Williams reported the goal is to bring the Master Plan to the Board of County Commissioners for the February 22, 2016 meeting.

A Request for Proposal (RFP) or bidding solicitation for the project will commence upon BCC approval.

East Naples Pickleball Courts

Staff is working to complete preparation of twelve pickleball courts for the for the 2016 US Open Pickleball Championship.

XI. Public Comments/Board Comments

Public

Bernardo Barnhart thanked the Board for expanding available T ball playing fields in Immokalee.

Board

Mr. Fuchs and **Ms. Gibson-Laemel** have received Board of County Commissioner approval for reappointment to the PARAB.

The Board followed up on the revision to the Ordinance permitting alcohol at East Naples Community Park.

Mr. Williams noted it is under attorney review and will be presented to the BCC when finalized. On approval the vendor will be invited to present his request to the Board.

Mr. Brougham requested an estimated time frame for repairs recommended in the Adopt a Park report for Port of the Islands.

- Marine store support post replacement. *Mr. Garby advised the request is submitted to facilities and replacement is their decision. Mr. Williams will review the work order and report his findings to the Board.*
- Tree Trimming – *Mr. Garby is waiting for a quote.*
- Pot Hole – *Contractor is waiting for imbursement from the BCC.*

Mr. Olesky reported the exterior ladies' restroom stall door is missing at Immokalee Community Park and needs to be replaced.

Mr. Saletko reported on the following items:

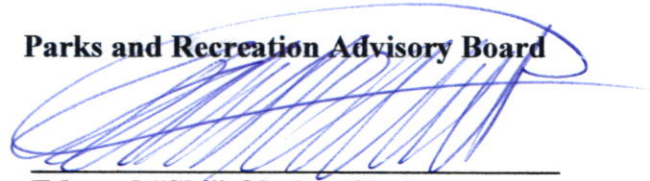
- The scoreboard which is used for Little League at Starcher Petty Field is malfunctioning. *Mr. Williams asked Mr. Saletko to notify Ms. McVaugh.*
- Clarification on availability of Pelican Bay playing fields for multi-purpose use including practice programs and organized events. *Mr. Williams will research opportunity to utilize field space and report to the Board.*

NEXT MEETING: FEBRUARY 17, 2016 – 2:00 PM
IMMOKALEE COMMUNITY PARK – 321 N 1ST STREET
IMMOKALEE, FL 34142

There being no further business for the good of the County, the meeting was adjourned by order of the chair at 4:50 pm.

January 20, 2016

Parks and Recreation Advisory Board



Edward "Ski" Olesky, Chairman

These minutes approved by the Board/Committee on FEBRUARY 17, 2016 as presented X or
as amended _____.