

Conditions on a Permit

How to view an Inspection Hold

1. [Search for a permit](#)
2. Enter your permit number without the 01 at the end (i.e. 20150101123)
3. Press “Go!”
4. Click on the “Conditions” header.
5. View “Condition type” for Inspection Holds. See example below:

Condition	Status	Department	Description
Elevation Certificate	Not Required	Building Review and Permitting	> Elevation Certificate x-zone
Condition Type: CO Hold			
Notice of Commencement	Open	Building Review and Permitting	> Notice of Commencement
Condition Type: Inspection Hold			
Sub Contractor	Open		> Need Sub Contractors - Need Electrical, Plumbing, and Mechanical Subs
Condition Type: Inspection Hold			

How to resolve two common “Open” Inspection Holds:

1. **Sub Contractor:** Submit all [Sub Contractor Affirmations](#) to permittingplanreview@colliergov.net or fax to 239-252-2334.
2. **Notice of Commencement:** First have the [NOC](#) recorded at the Collier County Clerk of Courts then submit to [GMD BLDG Inspections@colliergov.net](mailto:GMD_BLDG_Inspections@colliergov.net) or fax to 239-252-6414.

Note: Forms can also be dropped off at our office, 2800 N. Horseshoe Dr. Naples, FL 34112.
Please allow 8 business hours to process.

