



**Radio Road Beautification M.S.T.U.**  
**Advisory Committee**  
**3299 East Tamiami Trail Suite 103 Naples Florida 34112**

**May 9, 2016**

**I. Call to Order**

**Vice Chairman Weber** called the meeting to order at 3:00 PM.  
A quorum was established; three voting members were present.

**II. Attendance**

Advisory Committee:

**Dale Lewis** - Chairman (Excused)

**Helen Carella, John Weber, Maria Schoenfelder, (Vacancy)**

County: Harry Sells – Project Manager; Dan Schumacher – Project Manager

Others: Robert Kindelan – CLM; Wendy Warren– JuriSolutions – Transcriptionist

**III. Approval of Agenda**

*Mr. Weber moved to approve the Agenda subject to the following change:*

*Addition: Item VII A. Summer Meetings*

*Second by Ms. Carella. Carried unanimously 3 - 0.*

**IV. Approval of Minutes – April 11, 2016**

*Mr. Weber moved to approve the minutes of the April 11, 2016 meeting as presented.*

*Second by Ms. Carella. Carried unanimously 3 - 0.*

**V. Project Manager Report – Harry Sells**

**A. Budget Report**

**Mr. Sells** presented the “*Radio Road MSTU Fund 158, May 9, 2016*” for information purposes and provided an overview of the budget noting:

- Property taxes collected to date total \$289,679 with a remaining fund balance of \$20,921.
- Of the \$158,700. FY16 Operating Expense budget, \$53,188. is committed and \$89,193. in invoices has been paid leaving \$16,319 available for expenditures.
- Estimated carry forward (line 33 Improvements General) is \$772,300.
- Estimated cash of \$844,644 includes \$53,188 of committed funds.
- FY16-17 budget proposes a millage rate reduction from .3 to .1. The new millage rate will generate approximately \$105,000. in income.
- The proposed FY17 budget, has been submitted to the Board of County Commissioners and is pending workshop review.

- Mr. Sells noted it is the policy of the BCC to establish a neutral revenue budget.*
- The Committee's September 2016 budget review will include year-end FY15-16 analysis and projections for FY16-17.

#### **B. Status of Irrigation System**

**Mr. Sells** provided an update on the irrigation system as follows:

- A problem occurred with the connection and it was determined the battery was not charging.
- A main water line break has been detected on Radio Road.
- The County is responsible for the irrigation system on arterial roadways and the contact for the MSTU is Travis Gossard, CPM Director of Road & Bridge Maintenance.

#### **C. Landscape Architect's Report**

**Mr. Sells** distributed the Scott Windham Studios, Inc. monthly maintenance reports for Radio Road and Devonshire Boulevard dated March 1 and May 5, 2016 to the Committee highlighting: Devonshire Blvd.

- Medians #3 and #6 – Remove Lantana and replace with Duranta Gold Mound (east tip #3 and south tip, Radio Road #6).  
*Mr. Sells noted both sides of Median #6 were previously replanted and suggested monitoring the area requested for replacement.*
- West ROW – Top sheer Asian Jasmine.  
*Mr. Kindelan, CLM, reported top sheering of Asian Jasmine should be complete the week of May 20, 2016.*
- Mulch medians.
- Remove Montgomery seed pods.

#### **D. Well Pump Repair**

**Mr. Sells** reported the submersible pump and motor at Radio Road and Devonshire Boulevard is defective and requires repair. A quote for \$4733.71 has been received from Naples Electric Motor Works, Inc. to replace the unit. **He** also recommended installing a pump start relay switch for an estimated cost of \$500 enabling the pump to run solely as watering function starts. **He** noted the contractor will only replace parts as needed.

*Mr. Weber motioned to approve proposal 161904 from Naples Electric Motor Works, Inc. dated April 19, 2016 at a cost not to exceed \$5,400.00 (4,733.71 for irrigation parts, pumps and related items plus \$500.00 for a pump relay switch). Second by Ms. Carella. Carried unanimously 3 - 0.*

#### **VI. Landscape Maintenance Report – Robert Kindelan Commercial Land Maintenance**

**Mr. Kindelan**, CLM, reported on maintenance as follows:

- Trimming of plant material is being undertaken in compliance with the Landscape Architect's report.
- Seasonal fertilization is scheduled for the week of April 18, 2016.
- Top sheering of Jasmine is being performed.
- **Mr. Kindelan** will prune the Sabal Palms assuming this service is within contract specifications.

- Median mulching - the Committee discussed mulching the medians and recommended CLM perform the service. *Mr. Sells will open a purchase order with Forestry Resources and CLM will mulch the medians.*

The Committee discussed a proposal from Florida Land Maintenance, Inc. (dba Commercial Land Maintenance) for plant replacement at various locations along Devonshire Boulevard. They modified the proposal to accept planting of Asian Jasmine on the Commercial side of Devonshire for \$640.00 and replacement of Gold Lantana with Duranta Gold Mound on the east median tip of Median #3 for \$1,245.00. The proposal to plant Asian Jasmine in open spots on the Commercial side of Devonshire at a cost of \$2,384.00 will be considered at a future date.

*Mr. Weber motioned to approve Florida Land Maintenance, Inc. estimate # E1105394 dated May 9, 2016 as modified – (item one: Asian Jasmine replacement due to vehicle damage and item three: Gold Lantana replacement with Duranta Gold Mound on the east tip of Median #3) for a total cost of \$1,845.00. Second by Ms. Carella. Carried unanimously 3 – 0.*

*Mr. Kindelan reported CLM will be responsible for landscape maintenance for Radio Road until May 9, 2016 as the County has awarded the contract to another provider.*

*Ms. Arnold contacted Travis Gossard, CPM Director of Road & Bridge Maintenance, to ascertain the County’s plan for irrigation maintenance on Radio Road and coordination of activities. She will update the Committee at a future meeting.*

**VII. Old Business**

None

**VIII. New Business**

**A. Summer Meetings**

The Committee discussed meeting dates and agreed the next regularly scheduled meeting will be August 2016.

*Vice Chairman Weber moved to suspend meetings in June and July and reconvene in August on a date to be determined. Second by Ms. Carella. Carried unanimously 3 – 0.*

**X. Public Comment/Committee Member Comment**

**Marlene Sherman** questioned maintenance responsibility for Radio Road.

*Mr. Sells reported the section is managed by the County and funded by the Road and Bridge Maintenance Department’s budget.*

**Arno Bischoff** noted a Palm tree needs to be removed and inquired regarding the turnaround time for action.

*Mr. Sells stated the County solicits bids to remove trees and does not have a time frame for maintenance. He provided contact information for the public to contact the County directly for clarification.*

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 4:05 P.M.*

**NEXT MEETING: AUGUST 8, 2016**  
Berkshire Lakes Master Association Clubhouse  
495 Belville Boulevard, Naples, FL 34105

**RADIO ROAD MSTU ADVISORY COMMITTEE**

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**Dale Lewis, Chairman**

The Minutes were approved by the Committee on \_\_\_\_\_, 2016 as presented  
\_\_\_\_\_, or as amended \_\_\_\_\_.