

COLLIER COUNTY DIVISION OF PUBLIC SERVICES

Parks and Recreation Department

15000 Livingston Road ~ Naples, Florida 34109 ~ Phone (239) 252-4000 ~ Fax (239) 514-8657
Website: colliergov.net

GOLDEN GATE COMMUNITY CENTER ADVISORY BOARD

AGENDA

April 4, 2011

- I. **Call to Order**
- II. **Attendance – Establish a Quorum**
- III. **Approval of Agenda**
- IV. **Approval of Minutes – March 7, 2011**
- V. **Public Comments**
- VI. **Old Business**
 - A. Recreation Highlights – Vickie Wilson
 - B. 6' Fence from Tax Collector to Lucerne
- VII. **New Business**
 - A. Monthly Budget – Annie Alvarez
 - B. Review & Approval FY2012 MSTU Budget
- VIII. **Member Comments**
- IX. **Adjournment**

**The next meeting will be on May 2, 2011 at 6:00 PM
Collier County Golden Gate Community Center
4701 Golden Gate Parkway, Conference Room "C"
Naples, Florida**

April 4, 2011

MINUTES OF THE MEETING OF THE COLLIER COUNTY
GOLDEN GATE COMMUNITY CENTER
ADVISORY BOARD

Naples, Florida, April 4, 2011

RECEIVED
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Board of County Commissioners

LET IT BE REMEMBERED, that the Collier County Golden Gate
Community Center Advisory Board, in and for the County of Collier,
having conducted business herein, met on this date at 6:00 PM in a
REGULAR SESSION in Conference Room "C" of the Golden Gate
Community Center, 4701 Golden Gate Parkway, Naples, Florida, with the
following members present:

CHAIRMAN: Jim Klug
VICE CHAIR: Kaydee Tuff
Bill Arthur
Darrin Brooks
Peggy Harris

Fiala
Hiller
Henning
Coyle
Coletta

ALSO PRESENT: Annie Alvarez, Regional Manager III
Vickie Wilson, Community Center Supervisor

Misc. Corres:
Date: 9/13/11
Item #: 16I2A16

I. Call to Order

The meeting was called to order at 6:03 PM by Chairman, James Klug III.

II. Attendance – Establish a Quorum

A quorum was established.

III. Approval of Agenda

*Darrin Brooks moved to approve the April 4, 2010 Agenda as submitted.
Second by Bill Arthur. Motion carried unanimously 4-0.*

IV. Approval of March 7, 2011 Minutes

*Darrin Brooks moved to approve the March 7, 2011 Minutes as submitted.
Second by Bill Arthur. Motion carried unanimously 4-0.*

V. Public Comments – None.

VI. Old Business – Addressed after VII.

VII. New Business

A. Monthly Budget - Annie Alvarez distributed and reviewed the Monthly 130 Fund Report. (See attached) She reported the Community Center's budget is on target, revenues are coming in as forecasted and expenses are staying within the revenue.

B. Review & Approval FY2012 MSTU Budget

Annie Alvarez reported working on the draft MSTU Budget FY2012 to submit to the Director for his review next week. She will provide a draft budget for the Advisory Board's review and approval at the May meeting.

Kaydee Tuff arrived at 6:07 pm.

Discussion was made on drafting the budget for FY 2011-12. Staff will include the budget items previously requested by the Advisory Board. It was noted requested items may not all be included in the 2011-12 Budget.

Annie Alvarez stated historical data will be utilized to draft next year's budget

Staff gave an update on the vacant program leader positions hiring status and stated the positions were included in the budget. Staff is working with the Budget Office to get Greg's old position filled.

Jim Klug suggested the Advisory Board and Staff consider adding a driveway up to the double gate near the bandstand for easier access for deliveries and

trucks usage when holding events. Staff will research feasibility with Road & Bridge and/or Stormwater.

Annie Alvarez volunteered to contact Tony Ruberto, Sr. Project Manager on what it will cost to for fill and to stabilize the field to hold events on the field.

Discussion was ensued on the installation of new flooring for the Center and it was suggested tile be installed instead of rug.

VI. Old Business

A. Recreation Highlights

Vickie Wilson reported:

- Frontier Days held on March 12-14 was a success.
- Summer Camp registrations are slow.
- VPK Program registrations have filled up fast. There is a waiting list and next year the Staff will consider holding 2 sessions each day; a morning class from 9 am-1 pm and an afternoon session from 1:30 pm -5:30 pm.
- Harry Chapin Food Bank is tentatively scheduled to distribute food at the GGCC in May.
- Farmers Market added more vendors.
- Tropical Fest proceeds of \$2,500 will be used for the Summer Scholarships Program.

It was noted Rafaela Zapata, a Customer Service Representative started working for the Center 2 weeks ago.

The Advisory Board inquired what the policies were when requesting e-mail addresses to provide users information on current programs through an e-newsletter and if the GGCC is allowed to have their own website and/or on Facebook.

Staff stated the Parks and Recreation Department has a website within the County website with access to park information. The Advisory Board expressed their preference was to have their own website. Staff will research the request with John Torre, Director of Communications.

B. 6' Fence from Tax Collector to Lucerne – None.

VIII. Member Comments

Peggy Harris asked for an accounting on revenue made from the Tropical Fest Event and expressed concern that Frontier Days and Tropical Fest dates are currently being held 6 weeks apart. She stated the timing takes ambiance away from both events.

Staff agreed the dates are to close together and suggested Tropical Fest Event be held in early fall in 2012.

Darrin Brooks left at 6:35 pm

Vickie Wilson reported Tropical Fest revenue as follows:

- Revenue - \$9,554 (Carnival - \$8,754 and Vendors - \$800)
- Expenses - \$6,579
- Net Profit - \$2975

Public Speaker

Duane Billington, Golden Gate Civic Association asked if the Indoor Farmers Market will include food vendors.

Staff stated GGCC only rents space to the Farmers Market and suggested Mr. Billington contact Darcy Belding for more information.

Duane Billington inquired on the revenue and operational costs of the Center.

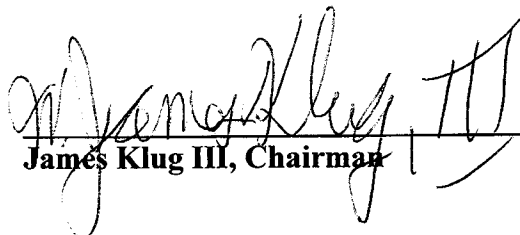
Jim Klug explained the revenue is split 60/40 between the County and the MSTU. He stated "for every \$6 the MSTU pays, the MSTU receives \$10 in benefits."

Staff stated another benefit to the MSTU is; at the end of the fiscal year unused funds remain with the MSTU and do not go back to the County.

Discussion was made on the MSTU boundaries and if the MSTU encompasses the entire 34116 zip code. It was determined the 34116 zip code is larger than the MSTU District. The fee structure for MSTU residents and non-MSTU residents in the 34116 zip code are currently both receiving MSTU fee benefits. Staff will request the MSTU Tax Receipt address list from Tax Collector to identify GGCC MSTU residents.

There being no further business for the good of the County, the meeting was adjourned by order of the Chair at 6:55 PM.

**COLLIER COUNTY GOLDEN GATE
COMMUNITY CENTER ADVISORY
BOARD**


James Klug III, Chairman

These Minutes were approved by the Committee/Board on 5/2/11,
as presented X or as amended _____.

| Fund Ctr / Comm Item | Adopted Budget | Amended Budget | Commitment | Actual | Available | % Enc/A |
|----------------------------|----------------|----------------|------------|------------|------------|---------|
| *** Grand Total-FC/CI | 535,800.00 | 615,531.20 | 89,067.29 | 153,074.02 | 373,389.89 | 39. |
| *** 157710 G GATE COMM CNT | 535,800.00 | 615,531.20 | 89,067.29 | 153,074.02 | 373,389.89 | 39. |
| ** REVENUE Sub Total | 518,300.00 | 518,300.00 | | 387,613.30 | 130,686.70 | 74. |
| * REVENUE - OPERATING Su | 518,300.00 | 518,300.00 | | 387,613.30 | 130,686.70 | 74. |
| 311100 CUR AD VALORE | 321,300.00 | 321,300.00 | | 259,789.20 | 61,510.80 | 80. |
| 311200 DEL AD VALORE | | | | 92.67 | 92.67 | |
| 341446 XEROX COPY TA | | | | 76.44 | 76.44 | |
| 347230 PERMIT MEMBER | 12,500.00 | 12,500.00 | | 2,141.40 | 10,358.60 | 17. |
| 347270 ATHLETIC PROG | 14,700.00 | 14,700.00 | | 10,175.00 | 4,525.00 | 69. |
| 347290 RECREATION CA | 9,000.00 | 9,000.00 | | 2,176.25 | 6,823.75 | 24. |
| 347400 SPECIAL EVENT | 19,100.00 | 19,100.00 | | 18,116.74 | 983.26 | 94. |
| 347903 MERCHANDISE S | 14,000.00 | 14,000.00 | | 7,309.78 | 6,690.22 | 52. |
| 347905 ADMISSION | 2,000.00 | 2,000.00 | | 806.00 | 1,194.00 | 40. |
| 347908 TAXABLE CONCE | 4,000.00 | 4,000.00 | | 5,370.35 | 1,370.35 | 134. |
| 347911 FACILITY RENT | | | | 18.87 | 18.87 | |
| 347940 FACILITY RENT | 27,200.00 | 27,200.00 | | 16,827.67 | 10,372.33 | 61. |
| 347990 INSTRUCTIONAL | 87,000.00 | 87,000.00 | | 64,487.88 | 22,512.12 | 74. |
| 361320 INTEREST TAX | | | | 20.05 | 20.05 | |
| 366900 CONTRIBUTIONS | 7,500.00 | 7,500.00 | | 205.00 | 7,295.00 | 2. |
| ** EXPENSE Sub Total | 1,054,100.00 | 1,133,831.20 | 89,067.29 | 540,687.32 | 504,076.59 | 55. |
| * PERSONAL SERVICE | 518,700.00 | 518,700.00 | | 219,325.22 | 299,374.78 | 42. |
| 512100 REGULAR SALAR | 291,907.00 | 291,907.00 | | 111,732.00 | 180,153.92 | 38. |
| 512600 ER 457 | 1,000.00 | 1,000.00 | | 732.00 | 268.00 | 73. |
| 512700 CELL PHONE AL | | | | 34.50 | 34.50 | |
| 512800 TXBL DEP 25-3 | | | | 325.54 | 2,325.54 | |
| 513100 OTHER SALARIE | 61,500.00 | 61,500.00 | | 27,811.46 | 33,688.54 | |
| 514100 OVERTIME | | | | 236.16 | 236.16 | |
| 518100 TERMINATION P | | | | 482.43 | 482.43 | |
| 518200 VSIP PROGRAM | 72.00 | 72.00 | | 2,583.35 | 2,583.35 | |
| 519100 RESERVE FOR S | | | | 72.00 | 72.00 | |
| 521100 SOCIAL SECURI | 27,208.00 | 27,208.00 | | 10,576.28 | 16,631.72 | 38. |
| 522100 RETIREMENT RE | 38,263.00 | 38,263.00 | | 14,825.46 | 23,437.54 | 38. |
| 522800 ALLOW TXBL DE | | | | 2,325.54 | 2,325.54 | |
| 523150 HEALTH INSURA | 90,960.00 | 90,960.00 | | 45,480.00 | 45,480.00 | |
| 523151 HEALTH INS - | 1,900.00 | 1,900.00 | | 1,900.00 | 1,900.00 | |
| 523160 LIFE INSURANC | 1,790.00 | 1,790.00 | | 1,395.00 | 395.00 | |
| 524100 WORKERS COMPE | 5,100.00 | 5,100.00 | | 2,550.00 | 2,550.00 | |
| 527200 ALLOW-CELL PH | | | | 34.50 | 34.50 | |
| * OPERATING EXPENSE | 475,400.00 | 481,316.00 | 89,067.29 | 247,546.90 | 144,701.81 | 69. |
| 634204 IT DIRECT CLI | 2,900.00 | 2,900.00 | | 2,900.00 | 2,900.00 | |
| 634207 IT CAP ALLOCA | 1,200.00 | 1,200.00 | | 600.00 | 600.00 | |
| 634210 OFFICE AUTOMA | 17,200.00 | 17,200.00 | | 14,043.43 | 3,156.57 | |
| 634211 IT BILLING HO | 4,700.00 | 4,700.00 | | 4,700.00 | 4,700.00 | |
| 634970 INDIRECT COST | 90,600.00 | 90,600.00 | | 90,600.00 | 90,600.00 | |
| 634999 OTHER CONTRAC | 46,100.00 | 46,100.00 | 22,664.22 | 29,092.67 | 5,656.89 | |
| 639965 LOCKSMITHS SE | 500.00 | 500.00 | | 500.00 | 500.00 | |
| 639966 PEST CONTROL | 500.00 | 500.00 | | 500.00 | 500.00 | |
| 640200 MILEAGE REIMB | 600.00 | 600.00 | | 729.51 | 129.51 | |
| 640300 TRAVEL PROF D | 2,000.00 | 2,000.00 | | 407.94 | 1,592.06 | |
| 640410 MOTOR POOL RE | 400.00 | 400.00 | | 55.59 | 55.59 | |
| 641300 TELEPHONE INS | 700.00 | 700.00 | | 216.24 | 483.76 | |
| 641700 CELLULAR TELE | | | | 1,753.98 | 1,425.96 | |
| 641900 TELEPHONE SYS | 5,800.00 | 5,800.00 | 2,620.06 | 1,753.98 | 4,046.02 | |

| | | | | | | | |
|--------|----------------|-----------|--|--|--|-----------|------|
| 641950 | POST FREIGHT | 200.00 | | | | | 17. |
| 643100 | ELECTRICITY | 68,800.00 | | | | 1,700.00 | 97. |
| 643300 | TRASH AND GA | 6,500.00 | | | | 1,150.59 | 97. |
| 643400 | WATER AND SEW | 9,700.00 | | | | 6,978.48 | 171. |
| 644600 | RENT EQUIPMEN | 16,000.00 | | | | 11,899.00 | 25. |
| 644620 | LEASE EQUIPME | 2,400.00 | | | | 420.00 | 82. |
| 645100 | INSURANCE GEN | 5,600.00 | | | | 2,800.00 | 50. |
| 645200 | PROPERTY INSU | 25,800.00 | | | | 12,900.00 | 50. |
| 646110 | BUILDING RM O | 5,000.00 | | | | 3,357.48 | 32. |
| 646180 | BUILDING RM I | 5,000.00 | | | | 3,442.71 | 31. |
| 646311 | SPRINKLER SYS | 1,000.00 | | | | 1,000.00 | 6. |
| 646315 | ATHLETIC COUR | 8,700.00 | | | | 8,106.94 | |
| 646316 | MAINT BLEACHE | 4,000.00 | | | | 4,000.00 | |
| 646317 | FENCING MAINT | 2,000.00 | | | | 2,000.00 | |
| 646318 | MULCH | 6,000.00 | | | | 1,500.00 | 75. |
| 646319 | TREE TRIMMING | 5,000.00 | | | | 3,000.00 | 40. |
| 646320 | LANDSCAPE MAT | 5,000.00 | | | | 3,000.00 | 50. |
| 646430 | FLEET MAINT I | 2,200.00 | | | | 1,285.00 | 41. |
| 646440 | FLEET MAINT P | 2,700.00 | | | | 1,291.83 | 52. |
| 646445 | FLEET NON MAI | 100.00 | | | | 52.00 | 48. |
| 646452 | PLAYGROUND EO | 5,000.00 | | | | 5,000.00 | |
| 646510 | MACHINE TOOLS | 1,500.00 | | | | 1,500.00 | |
| 646710 | OFFICE EQUIPM | 1,500.00 | | | | 2,000.00 | |
| 646910 | DATA PROCESSI | 800.00 | | | | 800.00 | |
| 646970 | OTHER EQUIP R | 3,000.00 | | | | 3,000.00 | |
| 647110 | PRINTING AND | 8,200.00 | | | | 8,200.00 | |
| 648170 | MARKETING AND | 8,000.00 | | | | 7,943.82 | |
| 649000 | SALES TAX EXP | | | | | | 0. |
| 649010 | LICENSES AND | 1,300.00 | | | | 1,725.00 | 132. |
| 649035 | JUDGEMENTS FI | 200.00 | | | | 200.00 | |
| 649930 | CREDIT CARD F | 3,000.00 | | | | 2,173.23 | 27. |
| 649990 | OTHER MISCELL | 9,400.00 | | | | 5,600.00 | 40. |
| 651110 | OFFICE SUPPLI | 5,200.00 | | | | 1,700.00 | 67. |
| 651210 | COPYING CHARG | 3,600.00 | | | | 2,900.00 | 19. |
| 651910 | MINOR OFFICE | 500.00 | | | | 500.00 | |
| 651930 | MINOR OFFICE | 1,000.00 | | | | 1,000.00 | |
| 652110 | CLOTHING AND | 1,500.00 | | | | 1,912.50 | 39. |
| 652130 | CLOTHING RENT | 500.00 | | | | 500.00 | |
| 652140 | PERSONAL SAFE | 400.00 | | | | 225.00 | 43. |
| 652210 | FOOD OPERATIN | 5,000.00 | | | | 3,684.54 | 26. |
| 652310 | FERT HERB CHE | 2,000.00 | | | | 2,000.00 | |
| 652490 | FUEL AND LUB | 3,200.00 | | | | 1,946.92 | 39. |
| 652510 | HOUSE AND INS | 4,000.00 | | | | 3,097.72 | 22. |
| 652720 | MEDICAL SUPPL | 1,500.00 | | | | 1,500.00 | |
| 652910 | MINOR OPERATI | 16,000.00 | | | | 12,058.29 | 24. |
| 652940 | MERCHANDISE R | 10,000.00 | | | | 1,883.71 | 100. |
| 652990 | OTHER OPERATI | 14,500.00 | | | | 7,792.72 | 50. |
| 652991 | ELECTRICAL SU | 2,500.00 | | | | 7,054.30 | |
| 652992 | ELECTRICAL CO | 2,500.00 | | | | 1,000.00 | |
| 652999 | PAINTING SUPP | 1,000.00 | | | | 1,563.90 | 491. |
| 654110 | BOOKS PUB SUB | 400.00 | | | | 80.00 | 86. |
| 654210 | DUES AND MEMB | 600.00 | | | | 1,900.00 | 9. |
| 654310 | TUITION | 1,900.00 | | | | 2,075.00 | 55. |
| 654360 | OTHER TRAININ | 2,300.00 | | | | 60,000.00 | |
| | CAPITAL OUTLAY | 60,000.00 | | | | 60,000.00 | |
| 763100 | IMPROVEMENTS | 73,815.20 | | | | 73,815.20 | |
| 763501 | LIGHTING POLE | 73,815.20 | | | | | 100. |

* CAPITAL OUTLAY