

2013 Golden Gate
Community Center
Advisory Board

Minutes

April 1, 2013

MINUTES OF THE MEETING OF THE COLLIER COUNTY
GOLDEN GATE COMMUNITY CENTER
ADVISORY BOARD

April 1, 2013
Naples, Florida

FILED #43
COLLIER COUNTY, FLORIDA
2013 OCT -8 AM 11:28
CLERK OF COURTS
BY _____ D.C.

LET IT BE REMEMBERED, that the Collier County Golden Gate Community Center Advisory Board, having conducted business herein, met on this date at 6:00 PM in **REGULAR SESSION** in Conference Room "C" of the Golden Gate Community Center, 4701 Golden Gate Parkway, Naples, Florida, with the following members present:

CHAIR: Kaydee Tuff
VICE CHAIR: James Klug
Bill Arthur
Darrin Brooks

Absent: Peggy Harris

ALSO PRESENT: Jeanine McPherson, Regional Manager
Vickie Wilson, Community Center Supervisor

I. CALL TO ORDER

Chairman Kaydee Tuff called the meeting to order at 6:02 PM.

II. ATTENDANCE

Roll was called and a quorum was established; four voting members were present.

III. APPROVAL OF MINUTES – MARCH 4, 2013

Darrin Brooks moved to approve the Minutes of the March 4, 2013 meeting as submitted. Second by Bill Arthur. Carried unanimously, 4 – 0.

V. PUBLIC COMMENTS

(None)

VI. OLD BUSINESS

A. Recreation Highlights – Vickie Wilson

March:

- Frontier Days were held on March 8 – 10th
 - Figures are not available
 - Attendance appeared to be lower than last year
- “Flashlight” Easter Egg Hunt – 6:30 PM
 - Approximately 750 children plus their parents attended
 - Had been advertised in the Naples Daily News
 - Flyers were distributed at the high school bus stop
 - Majority were Golden Gate residents
 - There were some complaints about children not receiving eggs – some parents appeared to “hoard” eggs - approximately 3,000 eggs were distributed – Staff were knocked down by 10 – 12 year olds while trying to “hide” eggs
 - People did not bring flash lights
 - Next year: will add more volunteers
- Friday Movie Night – “Wreck it Ralph” was shown
 - Approximately 100 people attended

April:

- Basketball Tournament – April 5 through 7th
 - The gym has been rented for the event by an outside group
- Yard Sale – April 13th
 - Hours: 8:00 AM to Noon
 - Admission: \$10.00 per car
- The Renaissance Fair is tentatively scheduled for April 20th and 21st – has not been confirmed
 - The sponsor has not provided insurance information
- Summer Camp – preparations are in process

Suggestions for future Easter egg hunts:

- Schedule a separate hunt for younger children earlier in evening
- More police presence – use barricades
- More vendors – more food options (and more water)
- Limit the amount of eggs per child – inform parents
- Increase age limit: 2 years and up
 - children must be able to walk independently
- More bi-lingual volunteers – there are three languages in community

Board Member Comments:

- The parents ruined it for the kids
 - the parents would hunt for eggs, not the children
- Turnout was great – just needed more traffic control
 - only one Deputy was assigned
- Music was good and the Easter Bunny was funny

B. Playground Update – Vickie Wilson

- Trying to ascertain if the \$40,000 is actually available
- At the March meeting, Ms. Alvarez stated she contacted Barry Williams, Director of Parks and Recreation, who authorized allocating \$40,000 from the Fund 306 to pay for the shade structure. However, other last-minute Capital Improvement projects may have priority.
- Budget Office will determine “cost recovery” – if the revenues generated equal the monies spent
 - Information may not be available until June

Vice Chairman Klug provided background:

- The Budget approved by the Advisory Board for FY 2012-2013 was not the same Budget that was approved by the Board of County Commissioners.
 - Changes were made by the Budget Office to “balance” the Budget
 - The Advisory Board was not informed of the changes

He expressed concern that the Budget to be approved for Fiscal Year 2013-14 will not be changed without providing the new figures to the Advisory Board for their review and approval.

Mr. Klug stated he attended the Board of County Commissioners meeting when the Budget was approved and he thought the figures were the same. The bottom line may have been the same but the line items were changed. *“Somewhere – something happened ... and that just shouldn’t be.”*

He further stated he will serve as the “point person” for the Advisory Board and intends to become more involved in the budgetary process.

Jeanine McPherson, Regional Manager, agreed the process was very complicated. She stated what the Budget Office produced was a bit different from what Parks and

Recreation brought forward. The \$40,000 was dropped into Operating to cover a short-fall. She noted the changes occurred in the Budget Office and agreed the Advisory Board should have been notified.

Mr. Klug stated he thought the final version of the Budget had been presented to the Advisory Board for their review and approval. No one was advised that it still could be changed. *“The process shouldn’t allow it to happen.”*

Vice Chairman Klug previously requested that the Advisory Board was to be provided with a current 5-year plan for Fund 306. The document provided at the March meeting was difficult to read – the columns were not aligned properly. He stated the Plan should serve as a guide and any objections to the items included should be made at the time the document is drafted – not when the funds are about to be spent.

Ms. McPherson stated most 5-year Plans include amounts for repairs and on-going maintenance but is subject to available funds.

Chairman Tuff agreed certain items could be moved to another year but the Budget should not be a big surprise. She referred to the Minutes from the March meeting:

“The \$50,000 allocated to the shade structure in FY 2015 will be re-allocated to resurface the parking lots in 2014 and the extra \$10,000 will be shifted to another use, as needed.”

“The document presented to the Advisory Board as “hard copy” of the Five-Year Plan actually budgeted for the next four years. The column for Fiscal Year 2018 did not contain any figures.”

Ms. McPherson will review the Plan with Vickie Wilson.

Vice Chairman Klug stated budget discussions should begin in November. He requested input from Staff.

VII. NEW BUSINESS

A. Budget Review – Vickie Wilson

- Ad Valorem Revenue was budgeted at \$281,000 but only \$236,430 was available – which represented a shortfall of \$44,000.
- One factor affecting the Budget was payment of property taxes. The \$44,000 was “uncollected” revenue.
 - Property taxes are to be paid in full by March 31st
 - Homeowners can apply for an extension (30 to 60 days) to pay their taxes
 - Taxes may not be paid because the properties are in bankruptcy and/or foreclosure

Ms. Wilson reviewed some of the various categories in the “drill down” report provided to the Members:

- “Permits/Memberships” – half way through the year – only half has been collected
- “Athletics” –
 - The GEO program was to have been included under “Athletics” but has been switched to “Instructional”
 - This is a coding error
 - Volley ball and soccer are included under “Athletics”
 - The soccer program is doing well and additional revenue is expected
- “Special Events” –
 - There may be another coding error – certain items have been included under “Miscellaneous” rather than in “Special Events”

Jeanine McPherson noted at the current Revenue level, approximately 65% has been made. She stated the each line item will be reviewed.

B. “Magic Music Makers”

- Will give a free concert in the auditorium
- Event will be advertised in the *Naples Daily News*,
- The concert may be held outside in the amphitheater if the Fair sponsors withdraw

C. BMX Tournament

- Ray is attending a meeting at the Naples Beach Club
- Will apply to hold the 2014 National – up to 2,000 riders may attend
- Will also apply to host a State qualifier in 2014

D. Jeanne McPherson, Regional Manager

- Has been employed by Collier County in other regions
- Very happy to be assigned to Golden Gate
- Parks & Rec is in partnership with the Advisory Board
- Will help in any way that she can
- The Parks and Recreation system exists to generate revenue

Vickie Wilson stated Ms. McPherson was very budget-conscious and welcomed her input.

VIII. MEMBER COMMENTS

- **Chairman Tuff** inquired about Sue Flynn
 - Ms. Flynn asked the Transcriber to thank the Members for their “get well” card and appreciated their concern
 - It was not known when she may return to work

- **Vice Chairman Klug** stated his daughter and grandson were at the playground and had “a great time.” He further stated he enjoyed attending the BBQ Festival.

Additional discussion:

Ms. McPherson noted the Budget may be presented to the County Manger during May but she will bring the document to Barry Williams on April 15th. She will email a copy to the Advisory Board members.

Chairman Tuff moved to approve authorizing Vice Chairman Klug to represent the Advisory Board at a meeting to review the Budget prior to presentation of the Budget to Barry Williams on April 15, 2013. Second by Darrin Brooks. Carried unanimously, 4 – 0.

NEXT MEETING: MONDAY, MAY 6, 2013
GOLDEN GATE COMMUNITY CENTER – CONFERENCE ROOM “C”
4701 GOLDEN GATE PARKWAY, NAPLES, FLORIDA

There being no further business for the good of the County, the Meeting was adjourned by order of the Chairman at 7:00 PM.

**GOLDEN GATE COMMUNITY CENTER
ADVISORY BOARD**


KAYDEE TUFF, CHAIR

The Minutes were approved by the Board/Committee Chair on May 6, 2013,
“as presented” , **OR** “as amended” .

*To County Mgr
positive in May*

BUDGET CALENDAR
FISCAL YEAR 2014 BUDGET CALENDAR

- April 15, Monday Public Services (Housing, Human & Veteran Services, including DLC, Libraries, Museums & Parks and Recreation)
- April 17, Wednesday Court & Related Agencies (Courts Admin & Probation, State Attorney and Public Defender and capital (181)
- April 19, Friday Pelican Bay including capital 320, 322
- April 26, Friday Public Utilities Debt Service & Capital (409-415 and 474)

Months of May County Managers Review Calendar (subject to change by CM)

Day, Date	Time	Department/Division
Thursday, May 2	1:00 p.m. - 4:00 p.m.	Debt Service
Friday, May 3	1:00 p.m. - 2:00 p.m.	Airport Authority (including AA capital)
Thursday, May 9	1:00 p.m. - 4:00 p.m.	Administrative Services & Capital (181, 350, 372, 373, 381, 385, 390)
Friday, May 10	1:00 p.m. - 3:00 p.m.	Management Offices & Capital CM & CA, TDC (184, 193, 194 & 196)
Friday, May 17	9:00 a.m. - noon	Growth Management Operations & Capital (195, 310, 313, 325, 331-341, 620, 630, 711 & 712)
Wednesday, May 22	9:00 a.m. - noon	Courts, State Attorney, Public Defender & Capital
Thursday, May 23	9:00 a.m. - 11:30 a.m.	Public Services Operations & Capital
Thursday, May 23	2:30 p.m. - 4:00 p.m.	General Fund (001) and Unincorporated General Fund (111) review (OMB and Co Mgr only)
Thursday, May 30	9:00 a.m. - noon	Public Utilities Operations & Capital & Debt
Thursday, May 30	1:00 p.m. - 4:00 p.m.	Pelican Bay & Capital (320 & 322) Wrap-up (as needed)

Please note that all capital funds and requests (including General Fund capital requests) will be reviewed at the time the operating budgets for that division are reviewed. All General Fund capital requests should be limited to high priority projects that involve public health and safety.

May 1, Wednesday	Sheriff, Supervisor of Elections and Clerk of Courts Budget Submittals
June 1, Saturday	Property Appraiser Budget Submittal, release of preliminary taxable values
June 20-21, Thursday-Friday	BCC Budget Workshops & Wrap-up
July 12, Friday	Release Tentative Budget to Commissioners
July 23, Tuesday	Board sets Maximum Millage Rates
August 1, Thursday	Tax Collector Budget Submittal
September 5, Thursday	Budget Public Hearing, 5:05PM
September 19, Thursday	Budget Public Hearing, 5:05PM

} BCC

Fiscal Year 2013
Period 0 to 13
Fund 130
Fund Center 157710
Commitment Item SUMMARY
Grants *
Funded Program *

Statistical Indicator:
GOLDEN GATE COMM CNT to GOLDEN GATE COMM CNT
GOLDEN GATE COMMUNITY CENTER
Revenue and Expense Sub-Totals
to
to
GOLDEN GATE COMM CNT

Fund Ctr / Comm Item	Adopted Budget	Amended Budget	Commitment	Actual	Available	% Enc/Act
**** Grand Total-FC/CI	424,600.00	437,656.00	124,882.78	76,342.82	236,430.40	46.0
*** 157710 G GATE COMM	424,600.00	437,656.00	124,882.78	76,342.82	236,430.40	46.0
** REVENUE Sub Total	534,200.00-	534,200.00-		345,478.30-	188,721.70-	64.7
* REVENUE - OPERATI	534,200.00-	534,200.00-		345,478.30-	188,721.70-	64.7
311100 CUR AD V	281,000.00-	281,000.00-		236,573.45-	44,426.55-	84.2
311200 DEL AD V				126.90-	126.90	
341446 XEROX CO				32.50-	32.50	
347230 PERMIT M	5,800.00-	5,800.00-		2,476.63-	3,323.37-	42.7
347270 ATHLETIC	24,700.00-	24,700.00-		2,298.87-	22,401.13-	9.3
347290 RECREATI	7,000.00-	7,000.00-		1,477.50-	5,522.50-	21.1
347400 SPECIAL	26,000.00-	26,000.00-		5,434.35-	20,565.65-	20.9
347903 MERCHAND	12,000.00-	12,000.00-		7,768.82-	4,231.18-	64.7
347905 ADMISSIO	1,800.00-	1,800.00-		1,001.00-	799.00-	55.6
347908 TAXABLE	5,000.00-	5,000.00-		5,500.51-	500.51	110.0
347911 FACILITY				10,095.92-	10,095.92	
347913 SPECIAL				20.00-	20.00	
347940 FACILITY	39,200.00-	39,200.00-		3,857.50-	35,342.50-	9.8
347990 INSTRUCT	131,700.00-	131,700.00-		66,377.16-	65,322.84-	50.4
361320 INTEREST				4.23-	4.23	
366900 CONTRIBU				2,538.15-	2,538.15	
369700 CASH OVE				105.19	105.19-	
** EXPENSE Sub Total	958,800.00	971,856.00	124,882.78	421,821.12	425,152.10	56.3
* PERSONAL SERVICE	515,500.00	515,500.00		238,208.45	277,291.55	46.2
512100 REGULAR	289,037.00	289,037.00		125,532.84	163,504.16	43.4
512600 ER 457	1,000.00	1,000.00		710.00	290.00	71.0
512800 TXBL DEP				6,929.39	6,929.39-	
513100 OTHER SA	51,700.00	51,700.00		34,409.51	17,290.49	66.6
514100 OVERTIME				596.73	596.73-	
518100 TERMINAT				170.43	170.43-	
519100 RESERVE	12,699.00	12,699.00			12,699.00	
521100 SOCIAL S	27,219.00	27,219.00		12,175.24	15,043.76	44.7
522100 RETIREME	20,178.00	20,178.00		7,780.20	12,397.80	38.6
522800 ALLOW TX				6,929.39-	6,929.39	
523150 HEALTH I	106,184.00	106,184.00		53,092.00	53,092.00	50.0
523160 LIFE INS	783.00	783.00		391.50	391.50	50.0
524100 WORKERS	6,700.00	6,700.00		3,350.00	3,350.00	50.0
* OPERATING EXPENSE	443,300.00	456,356.00	124,882.78	183,612.67	147,860.55	67.6
634207 IT CAP A	700.00	700.00		400.00	300.00	57.1
634210 OFFICE A	18,700.00	18,700.00		9,400.00	9,300.00	50.3
634211 IT BILLI	3,800.00	3,800.00		2,000.00	1,800.00	52.6
634970 INDIRECT	94,300.00	94,300.00		47,150.00	47,150.00	50.0
634999 OTHER CO	49,100.00	49,100.00	28,735.38	22,014.62	1,650.00-	103.4
639965 LOCKSMT	500.00	500.00			500.00	
640200 MILEAGE	1,000.00	1,000.00		69.42	930.58	6.9
640300 TRAVEL P	3,000.00	3,000.00		57.18	2,942.82	1.9
640410 MOTOR PO	200.00	200.00			200.00	
641230 TELEPHON	2,000.00	2,000.00			2,000.00	
641700 CELLULAR	700.00	700.00		216.24	483.76	30.9
641900 TELEPHON	5,800.00	5,800.00	2,037.33	2,258.29	1,504.38	74.1
641950 POST FRE				35.06	35.06-	
641951 POSTAGE	500.00	500.00			500.00	
643100 ELECTRIC	68,800.00	68,800.00	43,184.45	29,311.93	3,696.38-	105.4
643300 TRASH AN	6,500.00	6,500.00	2,544.87	3,550.05	405.08	93.8

643400	WATER AN	15,000.00	15,000.00	5,513.46	6,587.54	2,899.00	80.7
644600	RENT EOU	8,200.00	8,200.00			8,200.00	
644620	LEASE EO	3,500.00	3,500.00	826.37	1,155.63	1,518.00	56.6
645100	INSURANC	5,800.00	5,800.00		2,900.00	2,900.00	50.0
645200	PROPERTY	24,500.00	24,500.00		12,250.00	12,250.00	50.0
645260	AUTO INS	100.00	100.00		50.00	50.00	50.0
646110	BUILDING				600.00	600.00-	
646180	BUILDING	5,000.00	5,000.00		420.76	4,579.24	8.4
646311	SPRINKLE	1,000.00	1,000.00			1,000.00	
646315	ATHLETIC	6,200.00	6,200.00	8,441.00	2,995.00	5,236.00-	184.5
646316	MAINT BL	2,000.00	7,964.00		6,231.50	1,732.50	78.2
646317	FENCING	2,000.00	2,000.00			2,000.00	
646318	MULCH	4,000.00	4,000.00	2,432.50	1,567.50		100.0
646319	TREE TRI	5,000.00	5,000.00			5,000.00	
646320	LANDSCAP	2,000.00	2,000.00			2,000.00	
646410	AUTOS TR	100.00	100.00			100.00	
646430	FLEET MA				2,365.00	2,365.00-	
646440	FLEET MA	3,300.00	3,300.00		821.28	2,478.72	24.9
646445	FLEET NO	100.00	100.00			100.00	
646452	PLAYGROU	2,000.00	2,000.00			2,000.00	
646510	MACHINE	1,500.00	1,500.00			1,500.00	
646710	OFFICE E	500.00	500.00	459.81	240.19	200.00-	140.0
646910	DATA PRO	800.00	800.00			800.00	
646970	OTHER EO	3,000.00	3,000.00			3,000.00	
647110	PRINTING	6,500.00	6,500.00	6,500.00	83.00	83.00-	101.3
648160	OTHER AD	200.00	200.00			200.00	
648170	MARKETIN	8,200.00	8,200.00	6,144.00	2,090.00	34.00-	100.4
649010	LICENSES	1,500.00	1,500.00		1,000.00	500.00	66.7
649035	JUDGEMEN	200.00	200.00			200.00	
649930	CREDIT C	3,500.00	3,500.00		636.26	2,863.74	18.2
649990	OTHER MI	1,100.00	1,100.00		380.00	720.00	34.5
651110	OFFICE S	3,900.00	3,900.00	2,889.18	1,092.64	81.82-	102.1
651910	MINOR OF	3,000.00	3,000.00			3,000.00	
652110	CLOTHING	2,800.00	2,800.00	2,284.22	715.78	200.00-	107.1
652130	CLOTHING	800.00	800.00			800.00	
652140	PERSONAL	500.00	500.00	379.02	220.98	100.00-	120.0
652210	FOOD OPE	3,600.00	3,600.00	156.46	573.61	2,869.93	20.3
652310	FERT HER	2,000.00	2,000.00			2,000.00	
652490	FUEL AND	5,000.00	5,000.00		2,165.95	2,834.05	43.3
652510	HOUSE AN	3,000.00	3,000.00		2,343.04	656.96	78.1
652720	MEDICAL	200.00	200.00			200.00	
652910	MINOR OP	6,700.00	6,700.00		2,701.70	3,998.30	40.3
652940	MERCHAND	10,000.00	10,000.00		4,840.41	5,159.59	48.4
652990	OTHER OP	21,200.00	21,200.00	5,927.73	8,047.11	7,225.16	65.9
652991	ELECTRIC	2,500.00	2,500.00			2,500.00	
652992	ELECTRIC	2,500.00	9,592.00	6,122.00	970.00	2,500.00	73.9
652999	PAINTING	500.00	500.00			500.00	
654110	BOOKS PU	400.00	400.00			400.00	
654210	DUES AND	600.00	600.00	190.00	440.00	30.00-	105.0
654360	OTHER TR	1,700.00	1,700.00	115.00	665.00	920.00	45.9