

January 15, 2014

**MINUTES OF THE MEETING OF THE COLLIER COUNTY
PARKS AND RECREATION ADVISORY BOARD**

Naples, Florida, January 15, 2014

LET IT BE REMEMBERED, that the Collier County Parks and Recreation Advisory Board, in and for the County of Collier, having conducted business herein, met on this date at 2:00 P.M. at North Collier Regional Park, Administration Building, Conference Room A, 15000 Livingston Road, Naples, Florida, with the following members present:

CHAIRMAN: John P. Ribes
VICE CHAIR: Edward "Ski" Olesky
Mary Bills
Phil Brougham
John Fuchs (Excused)
Murdo Smith

ALSO PRESENT: Barry Williams, Director Parks and Recreation
Jeanine McPherson-Hogle, Regional Manager II
Amanda Eberl, Administrative Assistant
Ronald Holder, Senior Field Supervisor
Hank Jones, Facilities Management
Maura Kraus, Principal Environmental Specialist
Len Golden Price, Administrative Services Administrator
Steve Carnell, Public Services Administrator
Amy Lyberg, Human Resources Director
Rick Garby, Parks and Recreation Supervisor
Annie Alvarez, Regional Manager III
Ilonka Washburn, Manager Park Operations
Nancy Olson, Regional Manager I
Steven Weisberg, Parks and Recreation
Laurie Johnson, Vineyards Supervisor
Lauren Lenny, Human Resources
Peg Ruby, Marketing Specialist

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I. Call to Order

Vice-Chairman Olesky called the meeting to order at 2:02 P.M.
A quorum was established.

II. Pledge of Allegiance and Invocation

The Pledge of Allegiance was recited and Invocation was held.

III. Approval of Agenda – January 15, 2014

Add: V.E. Election of New Officers

VII. B. Adopt a Park – 2 Additional Parks – Murdo Smith

*Mr. Brougham moved to approve the January 15, 2014 Agenda as amended.
Second by Mr. Smith. Motion carried; 4-0.*

Chairman Ribes arrived 2:08 P.M.

Vice-Chairman Olesky turned the meeting over to Chairman Ribes.

IV. Approval of December 18, 2013 Minutes

*Mr. Brougham moved to approve the December 18, 2013 Minutes as presented.
Second by Vice-Chairman Olesky. Motion carried unanimously, 5-0.*

V. New Business

A. Assistant Director Applicants – Meet and Greet

Lauren Lenny – Human Resources held a “Meet and Greet” session. A *Collier County, Florida Classification Specification for Assistant Director – Parks and Recreation, Class Code: 15631a, last revised September 2013*, was distributed. (See attached)

Barry Williams introduced the Interview Panel:

- Len Price, Administrative Services Administrator
- Steve Carnell, Public Services Administrator
- Amy Lyberg, Human Resources Administrator

The following Assistant Director applicants were introduced to the PARAB. Each applicant gave a self introduction and a background history:

- Irene Johnson
- Jeanine McPherson-Hogle
- Patty Evans
- Steve Waring

Parks and Recreation Board Members were allowed to ask applicants questions. All questions were addressed.

B. Gordon River Greenway Signage – Addressed after V. E.

C. Capital Projects – Addressed after V. B.

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D. Interview for PARAB Vacancy

Staff provided a memorandum dated December 30, 2013 from Kristi J. Bartlett, Executive Aide – BCC to Elections Office regarding Voter Registration – Advisory Board Appointments, a memorandum dated December 30, 2013 from Kristi J. Bartlett, Executive Aide – BCC to Amanda Eberl, Administrative Assistant regarding Parks and Recreation Advisory Board and the *Advisory Board Application Form* submitted on December 18, 2013 from David Saletko. (See attached)

David Saletko gave a brief background which included his service on the PARAB.

Mr. Brougham moved to make a recommendation to the BCC to approve David Saletko to serve on the PARAB for another term. Second by Ms. Bills. Motion carried unanimously; 5-0.

E. Election of New Officers

Chairman Ribes announced he made a difficult decision to step down as Chairman and as a Board Member. He noted a major upcoming medical procedure would keep him from attending another meeting. He enjoyed serving on the PARAB over the last 14 years. This meeting will be his last meeting.

Chairman Ribes moved to nominate all the Members of the Board because he feels confident in all the Members to serve as Chairman, if permissible.

Barry Williams expressed appreciation over Chairman Ribes leadership over the years with many kind words and thanked Chairman Ribes for his service.

Mr. Brougham, Ms. Bills and Mr. Smith declined nomination.

Mr. Brougham moved to nominate Vice-Chairman Olesky to serve as Chairman of the PARAB. Second by Ms. Bills.

Vice-Chairman Olesky accepted nomination.

Motion carried unanimously; 5-0.

Mr. Smith moved to nominate Mr. Brougham to serve as Vice-Chairman of the PARAB. Second by Ms. Bills.

Mr. Brougham accepted nomination.

Motion carried unanimously; 5-0.

It was noted the next PARAB meeting will be in Immokalee at South Park directly after the 10:00 A.M. Grand Opening of South Park at approximately 11:30 A.M.

Mr. Brougham left at 3:08 P.M.

B. Gordon River Greenway Signage

Ellie Krier – EK Consulting, Inc, Executive Director of the Southwest Florida Land Preservation Trust which oversees the Gordon River Greenway

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Project gave an update on unified sign plan. A "Design Team" has been created by the Land Trust to incorporate the City of Naples, City Zoo, Airport Authority, Conservation Collier, the Conservancy and Parks and Recreation.

Five (5) different types of signage identified:

- Regulatory
- Informational
- Interpretive
- Directional
- Monument (Four (4) Entry points)
 - Golden Gate Parkway
 - Naples Zoo
 - Central Avenue
 - City Airport

Southwest Florida Chapter of the American Institute of Architecture will hold a design competition. It was noted half of the prize money has been raised. The Southwest Florida Chapter of the American Institute will put together a jury selection to choose the winning design. The Conservancy has offered their auditorium for final design. The final design approval will be made by the BCC.

It was suggested to include a Landscape Architect on the Design Team. It was noted Ellen Goetz, a Landscape Architect, is working with the Design Team.

C. Capital Projects – Facilities Management

Hank Jones reported:

- Eagle Lakes Grand Opening is January 23, 2014.
- Max Hasse Addition has been completed.
- Vanderbilt Beach Bathroom expanded capacity has a Ground Breaking Ceremony on January 27, 2014. Facilities will not be closed during construction.
- Clam Pass bridge repair going to BCC on January 28 to establish funding.
- Pelican Bay Foundation has approved the Clam Pass tram stop renew and kayak launch.
- Workshop will be held on Clam Pass Southern Boardwalk and to improve the Parking Lot with the Pelican Bay Foundation Board.

VI. Staff Highlights

A. Employee of the Month – December and January

Barry Williams introduced Amanda Eberl as the Employee of the Month for the month of December 2013. She was recognized for going above and beyond her responsibilities. She was presented the "Employee of the Month" award.

Steven Weisberg received the Employee of the Month award for the month of January 2014 for going above and beyond his responsibilities.

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B. Field Report

Rick Garby gave a slide presentation report on numerous irrigation repairs and maintenance of the sport fields which are currently being utilized for 3-sport programs. Maintenance programs in place are working on the over-used fields. He reported Maintenance Department constructing lifejacket racks for the Collier County Life Jacket Loaner Program Launch at the first initial stations will be at:

- Sugden Regional Park
- Clam Pass
- Vanderbilt Beach
- South Marco Island
- Tiger Tail Beach Park

He gave an update on bocce ball courts, Bayview Park and the golf course. Stones were used to replace plants and mulch at the Sun-N-Fun Lagoon. Lifeguards enforce the "no stone throwing" park policy.

It was noted shrubbery was missing at the entrance of the park along the parking lot.

Staff noted the removal of plants due to infestation. Replacement plants have not been decided.

Chairman Ribes will visit site and make a recommendation on plant replacements.

C. Marketing Report

Peg Ruby distributed *The Marketing Report January 2014, "Kids Don't Float" flyer, Enjoy our Parks and Recreation Beaches January Calendar, R.E.A.L. Guide 2014 Programs and a Visit Florida - the official source for Travel Florida magazine. (See attached)*

She reported the following upcoming events:

- Eagle Lakes Community Park Ground Breaking Ceremony - January 23 at 10:00 A.M.
- Collier County Life Jacket Loaner Program Launch - February 5 at 12:00 P.M. at Sugden Regional Park.
- Immokalee South Park Grand Opening - February 13 at 10:00 A.M.
- Sun-N-Fun was chosen to be on the cover of Visit Florida – the official source for Travel Florida.
- Ziggy Dick's BBQ and Festival at Golden Gate Community Center on January 17 - 19.
- Golden Gate Community Center Open House - January 25.
- Daddy Daughter Dance at Vineyards Community Park – February 7
- SSA BMX State Qualifier at Wheels – February 7 – 8
- Bounce & Fun Family Night at Immokalee Community Park – February 8
- Sounds of the Park at Sugden Regional Park -- February 8
- Senior Expo at Golden Gate Community Center – February 12
- Daddy Daughter Dance at Golden Gate Community Center – February 12
- Sun-N-Fun opens for weekends on February 15.

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- Pickle Ball Tournament at East Naples Community Park on January 31 – February 2.

D. Vineyards Community Park Presentation

Laurie Johnson -Vineyards Supervisor gave a presentation on youth/adult/senior programs, leagues, camps and special events. She outlined the amenities available at the park.

VII. Old Business

A. Adopt A Park Assignments

The following suggested revisions to be made on the “Adopt a Park Survey” were:

- Add a line for Park Location
- Add a number scale from 1 to 5 to grade some items.

Ms. Bills reported on Sugden Regional Park. She reviewed and provided “Adopt a Park Survey” completed forms to Staff.

- Liked best.
 - Bike Trail on lake
- Things that you would do to improve that could be done right away that would not cost a lot.
 - Restripe parking lot
 - Mulch at Sailing Center
 - Power wash bricks
- Suggested changes to make in the long term that would have the biggest impact.
 - Shoreline weed
 - Improve Butterfly Garden (pressure wash and sand down benches, etc.)
 - Stripe entrance at Bike Path for “No Parking”

Ms. Bills reported the signage for concert reflected a November event. Staff will contact vendor.

Vice-Chairman Olesky left at 4:10 P.M.

B. Adopt A Park Assignments

Mr. Smith reported on Veterans Community Park and Vineyards Community Park. He reviewed the “Adopt a Park Survey” completed form.

Vineyards Community Park

- Things that you would do to improve that could be done right away that would not cost a lot.
 - Paint exterior and interior
 - Men’s restroom hand towel dispenser
 - Mulch around Community Center – dead grass
- Suggested changes to make in the long term that would have the biggest impact.

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- Interactive Water Facilities work properly
- Remove carpet from game room and install tile
- Repave parking lot

Veterans Community Park

- Liked best.
 - Nature Area
- Things that you would do to improve that could be done right away that would not cost a lot.
 - Repaint concession stand by ball field
 - Repair fence around hockey rink
 - Fix both entrance signs
- Suggested changes to make in the long term that would have the biggest impact.
 - Drainage of Facility
 - Rework Irrigation
 - Water facilities inadequate to water fields
- Ask someone, who is in the park, what they like about it and what they would do to improve it.
 - Loved the dog park and suggested dog owners need to police themselves to keep park clean from waste.

Mr. Smith made the following comments and suggestions:

- Expand Facility
- Front counter should be reworked and touched up with paint.
- Cracks in basketball courts should be monitored

Vice-Chairman Olesky returned at 4:27 P.M.

Note: Ms. Bills and Mr. Smith gave full reports as they reviewed each item on the Adopt a Park Survey. Comments questions reflected in minutes, were applicable.

It was suggested Board Members visit parks other than their assigned parks.
Barry Williams noted Board Members interested in doing so, should notify him.

VIII. Director's Highlights

Barry Williams reported:

- North Collier Regional Park has outsourced the concession stand to Concession Service Systems. The company will be doing concession services for soccer, softball and special events.

IX. Informational Items – Read only

Additional documentation distributed; the Collier County Parks and Recreation - Adopt a Park Issue Tracking Report last update - December 18, 2013.

X. Public Comments/Board Comments

Mr. Smith asked if the Fitness Policy would be coming back to the Board.

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Staff noted the County Attorney's Office is currently working Contractor Instructors and the Fitness Policy will be back to the Board.

NEXT MEETING:

Regular Meeting: February 13, 2014

Location: Immokalee South Park, Meeting to be held immediately after Grand Opening Ceremony scheduled for 10:00 A.M. in Community Center.

There being no further business for the good of the County, the meeting was adjourned by order of the Chairman at 4:39 P.M.

**COLLIER COUNTY PARKS & RECREATION
ADVISORY BOARD**



Vice Chairman Ski Olesky

These Minutes were approved by the Committee/Board on _____, as presented ____ or as amended ____.