

EXECUTIVE SUMMARY

Recommendation to approve change order #1 to McGee & Associates for safety improvements to the sidewalk/pathway connecting the Collier County parking lot at the end of Seagate Drive to the North Gulf Shore Boulevard beach access for \$5,140 and make a finding that this expenditure promotes tourism.

OBJECTIVE: To acquire professional landscaping services for community requested safety improvements to the sidewalk/pathway connecting the Collier County parking lot at west end of Seagate Drive to the North Gulf Shore Boulevard beach access.

CONSIDERATIONS: On November 23, 2015, the Tourist Development Council approved three (3) Work Orders for landscape enhancement at three (3) locations: North Gulf Shore Boulevard Beach Access, South Marco Beach Access Parking Lot, and South Marco Beach Access Boardwalk and Landscape to McGee & Associates, utilizing a Board approved contract 12-5892 –“Fixed Term Landscape Architectural Services.”

The County has received a number of public requests for safety improvements to the sidewalk/pathway connecting the North Gulf Shore Boulevard Beach Access to the Collier County parking lot located at the west end of Seagate Drive. The issue is that the narrow, 4.75 foot, sidewalk/pathway that is highly utilized by visitor’s result in conflicts between walkers and bikers sharing the much used connection.

Community input was obtained from dialogue with the City of Naples, Naples Cay, and Seagate Home Owners’ Association (HOA). There is general agreement that widening and making improvements, along with adding bollards will resolve the conflict and improve public safety. The improvements will provide more capacity, encourage more bikers and walkers to use the access point to the beach and provide additional width for the sidewalk. Widening the sidewalk from 4.75 feet to 13 feet will closely match the existing 10 foot wide walkway to the beach and will create a uniform width of walkway from the County parking lot to beach.

The landscape architect, McGee & Associates, provided a proposal to modify the sidewalk/pathway by adding two (2) directional colored lanes for the bikers and a separate 5’ lane for walkers along with other minor improvements.

The Parks and Recreation staff reviewed the proposal and recommends proceeding with this change order. This Change Order #1 is submitted for approval.

FISCAL IMPACT: Funding in the amount of \$5,140 is budgeted from the Parks and Recreation Beach Park Facilities Capital Fund 183 (TDC Beach Parking Facilities), Project No. 80335 – North Gulf Shore Access.

GROWTH MANAGEMENT IMPACT: There are no Growth Management Impacts associated with this action.

LEGAL CONSIDERATIONS: This item has been approved as to form and legality and requires majority vote for approval. – CMG

RECOMMENDATION: That the Tourist Development Council approve change order #1 to McGee & Associates for safety improvements to the sidewalk/pathway connecting the Collier County parking lot at the end of Seagate Drive to the North Gulf Shore Boulevard beach access for \$5,140 and make a finding that this expenditure promotes tourism.

Prepared by: Vicky Ahmad, Project Manager, Facilities Management Division
Attachments: 1. Change Order #1

- 2. Proposal
- 3. Concept Plan

McGee & Associates

Landscape Architecture

February 4, 2016

Ms. Vicky Ahmad, Project Manager
Collier County Administrative Services Division
Facilities Management Department
3335 Tamiami trail East, Suite 101
Naples, Florida 34112

Subject: Proposal of Landscape Architectural Services for Modifications to Hardscape Improvements to Gulf Shore Blvd. North to Seagate Dr. Beach Access Walkway per Contract No. 12-5892. (M&A 2016-003P)

Dear Ms. Ahmad:

As requested McGee & Associates is providing the following proposal for your review and approval.

McGee & Associates (M & A) agrees to provide services for the landscape, hardscape and irrigation renovation design and contract administration as generally described in the following "Scope of Services" for the above listed project.

Scope of Services

Task 1.1 - Planning

Review County's existing landscape and irrigation "Record Drawings" for preparation of proposed plans. Perform site review to verify locations of existing materials and irrigation system.

- 1.1.1 Site Observation
- 1.1.2 Review existing plans and provide field confirmation of existing conditions
- 1.1.3 Research & Review of existing permit documents
- 1.1.4 Base plan development - Update base plan for project areas

Task 2.1 - Final Hardscape Design

Prepare hardscape renovation plans per applicable Collier County Right of Way Ordinance and Land Development Code requirements and per requested program elements.

- 2.1.1 Meetings & Correspondence: Attend necessary staff and/or project on-site meetings for the project design development and provide required written correspondence, verbal communications or presentations for the project development.
- 2.1.2 Concept & Design Development:
To minimally include items or services as follows:
 - a. Alternate concept layouts for presentation purposes.
 - b. Materials Tabulation of Quantities, bid schedule containing, quantities, sizes & specifications.
 - c. Hardscape paving installation details and notes as identified or as applicable.
 - d. Site features details and specifications.
- 2.1.3 Construction Drawings: Prepare plans to County approved bidding and installation construction drawings and specifications for exhibits or attachments to the final Contract Documents.
- 2.1.3 Opinion of Costs: Develop opinion of costs related to the approved final drawings.

Design * Environmental Management * Planning * Arborist

5079 Tamiami Trail East / P. O. Box 8052 Naples, Florida 34101
Phone (239) 417-0707 * Fax (239) 417-0708
LC 098 * FL 1023A

Schedule of Work

Design services will be completed within 30 days from the date of the Notice to Proceed.
Contract Administration services to be determined based upon bidding and construction dates.

Compensation

Task 1.1	\$	1,385.00
Task 2.1	\$	3,755.00
Total Fee:	\$	5,140.00

Michael A McGee

Michael A. McGee, r.l.a.
President, McGee & Associates. LCC000098

PROJECT MAN HOUR AND FEE SUPPORT CALCULATIONS												Sheet No. 1
PROJECT NAME: Hardscape Improvements to Gulf Shore Blvd. North to Seagate Dr. Beach Access Walkway												
M&A PROJECT # 2016-003P												
LOCATION: Seagate Dr. and Gulfshore Blvd. North												
OWNER/CLIENT: Collier County Government												
DATE: 2/4/2016												
FEE RATES: Per Collier County Contract #12-5892												
LEGEND:												
T.B.D. - To be determined												
NLS - Negotiated Lump sum												
CONTRACT HOURS & RATES	TASK DESCRIPTION	PRINCIPAL/SENIOR LANDSCAPE ARCHITECT		AUTOCAD TECHNICIAN		ADMINISTRATIVE ASSISTANT		ESTIMATED HOURS	ESTIMATED FEES	SUBCONSULTANT FEES	TOTAL NEGOTIATED LUMP SUM FEES	
		Hrs.	RATE	Hrs.	RATE	Hrs.	RATE					
	1.1 PLANNING											
	1.1.1 Site Observation	1	\$135.00	0	\$0.00	0	\$0.00	1	\$135.00	\$	\$135.00	
	1.1.2 Review plans & field confirmation	3	\$405.00	0	\$0.00	0	\$0.00	3	\$405.00	\$	\$405.00	
	1.1.3 Research & Review	1	\$135.00	0	\$0.00	1	\$55.00	2	\$190.00	\$	\$190.00	
	1.1.2 Base Plan Development	1	\$135.00	8	\$520.00	0	\$0.00	9	\$655.00	\$	\$655.00	
	1.1 Subtotal:	6	\$810.00	8	\$520.00	1	\$55.00	15	\$1,385.00	\$	\$1,385.00	
	2.1 FINAL HARDSCAPE DESIGN											
	2.1.1 Meetings and Correspondence	1	\$135.00	0	\$0.00	1	\$55.00	2	\$190.00	\$	\$190.00	
	2.1.2 Concept & Design Development	8	\$1,080.00	8	\$520.00	1	\$55.00	17	\$1,655.00	\$	\$1,655.00	
	2.1.3 Construction Drawings	8	\$1,080.00	8	\$520.00	1	\$55.00	17	\$1,655.00	\$	\$1,655.00	
	2.1.4 Opinion of Costs	1	\$135.00	1	\$65.00	1	\$55.00	3	\$255.00	\$	\$255.00	
	2.1 Subtotal:	18	\$2,430.00	17	\$1,105.00	4	\$220.00	39	\$3,755.00	\$	\$3,755.00	
	1.1 -2.1 Subtotal:	24	\$3,240.00	25	\$1,625.00	5	\$275.00	54	\$5,140.00	\$	\$5,140.00	
	Totals:	24	\$3,240.00	25	\$1,625.00	5	\$275.00	54	\$5,140.00	\$	\$5,140.00	

REVISIONS



McGee & Associates
Landscape Architecture
DESIGN • ENVIRONMENTAL MANAGEMENT • PLANNING
5079 Tamiami Trail East • Naples, Florida 34113
Phone: (239) 417-0707 Fax: (239) 417-0708

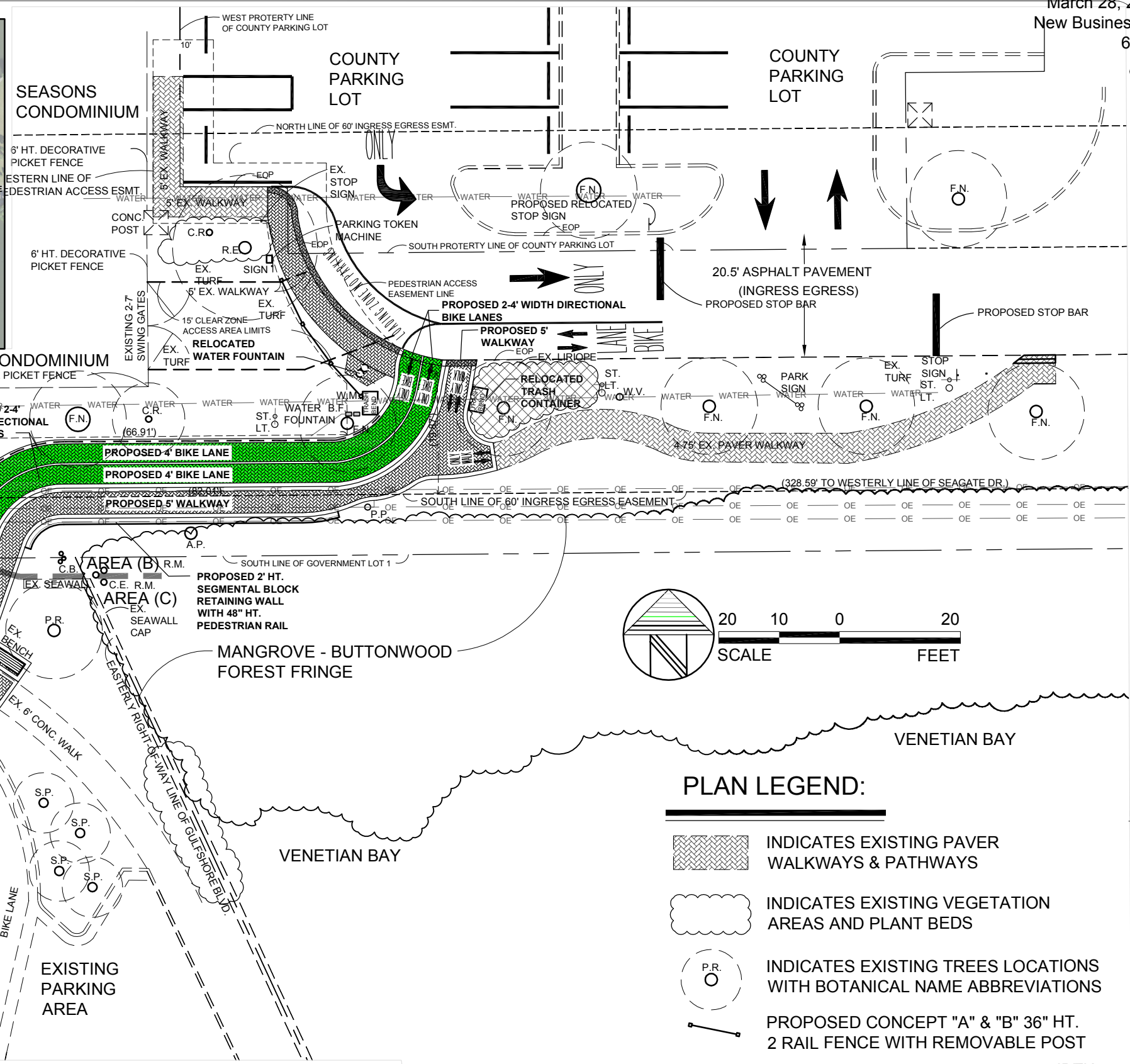


PROJECT: COLLIER COUNTY FACILITIES MANAGEMENT DIVISION PARKS & RECREATION DIVISION GULF SHORE BOULEVARD NORTH BEACH ACCESS FACILITY COLLIER COUNTY FLORIDA
SHEET TITLE: SITE PLAN - CONCEPT "B"

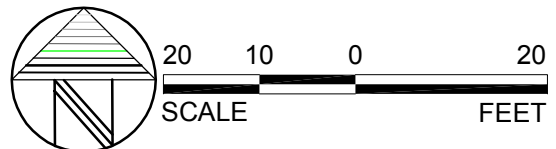
DRAWN BY: MAM DATE: 02/16
SCALE: 1" = 20'-0"
SHEET NO. CP - B



LOCATION MAP



MATCHLINE A-A



PLAN LEGEND:

- INDICATES EXISTING PAVER WALKWAYS & PATHWAYS
- INDICATES EXISTING VEGETATION AREAS AND PLANT BEDS
- INDICATES EXISTING TREES LOCATIONS WITH BOTANICAL NAME ABBREVIATIONS
- PROPOSED CONCEPT "A" & "B" 36" HT. 2 RAIL FENCE WITH REMOVABLE POST
- PROPOSED CONCEPT "A" & "B" 6' WIDTH PAVER SIDEWALK ON GULF SHORE BLVD.
- PROPOSED CONCEPT "B" 13' WIDTH PAVER MULTI-USE PATHWAY WITH SEGMENTAL PAVER PATTERNS

**PARKING LOT PEDESTRIAN BEACH ACCESS
CONCEPT "B"**

- 4' BIKE LANE
- 4' BIKE LANE
- 5' WALKWAY



Contract Modification Work Order Modification Amendment

Contract #: 12-5892 Change #: 1 Purchase Order #: 4500164682 Project #: 80335

Contractor/Firm Name: Mc Gee & Associates Contract/Project: 12-5892/ 80335 *Gulf Shore Blvd Beach Access Walkway*

Project Manager Name: Vicky Ahmad Division Name: Facilities Management

Original Contract/Work Order Amount	\$ 3,730.00	N/A	Original BCC Approval Date; Agenda Item #
Current BCC Approved Amount	N/A	N/A	Last BCC Approval Date; Agenda Item #
Current Contract/Work Order Amount	\$ 3,730.00	9/10/2016	SAP Contract Expiration Date (Master)
Dollar Amount of this Change	\$ 5,140.00	137.80%	Total Change from Original Amount
Revised Contract/Work Order Total	\$ 8,870.00	#VALUE!	Change from Current BCC Approved Amount
Cumulative Changes	\$ 5,140.00	137.80%	Change from Current Amount

Completion Date, Description of the Task(s) Change, and Rationale for the Change

Notice to Proceed Date: 12/1/2015 Original Completion Date: 12/6/16 Last Approved Date: 11/23/15 Revised Date (Includes this change): 2/22/16

of Days Added: 0 Select Tasks: Add new task(s) Delete task(s) Change task(s) Other (see below)

Provide a response to the following: 1.) detailed and specific explanation/rationale of the requested change(s) to the task(s) and / or the additional days added (if requested); 2.) why this change was not included in the original contract; and, 3.) describe the impact if this change is not processed. Attach additional information from the Design Professional and/or Contractor if needed.

1. Contract 12-5892 – Fixed Term Landscape Architectural Services with McGee & Associates initial scope of work was to prepare the professional landscape architectural services to enhance the landscaping for the Gulf Shore Blvd. North to Seagate Drive beach access walkway. Public input into the project revealed a need to address the conflict between walkers and bikers safety in the area connecting the Collier County parking lot located at the west end of Seagate Drive to the west end of Gulf Shore Drive North cul-de-sac. This change order will provide design plans to address the safety concerns and improve the narrow 4.75 feet existing shared sidewalk/ pathway for bikers and walkers going to the beach.
2. The original scope of work was for landscape enhancement at Gulf Shore Boulevard North to the Seagate Drive beach access walkway; this change order is the result of public input received by staff during the design of landscaping.
3. If this change is not processed, walkers and bikers will continue to use the same narrow width of sidewalk/ pathway that exist. The safety improvements of the project will not be realized.

Prepared by: Vicky Ahmad, Facilities Management Division *Vicky Ahmad* Date: 3/16/17
 (Project Manager Name and Division)

Acceptance of this Change Order shall constitute a modification to contract / work order identified above and will be subject to all the same terms and conditions as contained in the contract / work order indicated above, as fully as if the same were stated in this acceptance. The adjustment, if any, to the Contract shall constitute a full and final settlement of any and all claims of the Contractor / Vendor / Consultant / Design Professional arising out of or related to the change set forth herein, including claims for impact and delay costs.

Accepted by: Mike McGee, McGee & Associates *Mike McGee* Date: 3/16/16
 (Contractor / Vendor / Consultant / Design Professional and Name of Firm, if project applicable)

Approved by: Rhonda Cummings *Rhonda Cummings* Date: 3/17/16
 (Procurement Professional)

(Divisions who may require additional signatures may include on separate sheet.)

IN WITNESS WHEREOF, the parties have each, respectively, by an authorized person or agent, have executed this Amendment on the date(s) indicated below.

Accepted: _____, 20__

Dwight E. Brock, Clerk

BY: _____

Contractor's First Witness:

By: _____
Signature

Print Name

Contractor's Second Witness:

By: _____
Signature

Print Name

Approved as to Form and Legality:

Assistant County Attorney

OWNER:
BOARD OF COUNTY COMMISSIONERS
OF COLLIER COUNTY, FLORIDA

By: _____
Donna Fiala, Chairman

CONTRACTOR:
name of company

By: _____
Signature

Print Name and Title