



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

3299 Tamiami Trail East Suite 103

Naples, FL 34113

Minutes

February 25, 2016

I. Call to Order

Chairman Branco called the meeting to order at 2:00 PM.

A quorum was established.

II. Attendance

Members: Tony Branco, Robert Slebodnik, Kathleen Dammert, Linda Jorgensen, (Vacancy)

County: Harry Sells - Project Manager; Michelle Arnold - Director

Others: Mike McGee - Landscape Architect; Gary Gorden - CLM; Wendy Warren – Juristaff

III. Approval of Agenda

Ms. Dammert moved to approve the Agenda subject to the following change:

Addition: Item VI. F. Commercial Land Maintenance, Inc. Annual Contract

Second by Ms. Jorgensen. Carried unanimously 4 – 0.

IV. Approval of Minutes – January 28, 2016

Mr. Slebodnik moved to approve the minutes of the January 28, 2016 meeting subject to the following change:

Page 3, Item VI. C. Irrigation - Line 8 from “...installation of a flow sensor attached to the controller to reduce or eliminate reuse water flowing into the tank) ..,” to installation of a flow sensor attached to the controller to reduce or eliminate *potable* water flowing into the tank).”

Second by Ms. Jorgensen. Carried unanimously 4 - 0.

V. Chairman’s Report – Tony Branco

Read Ahead Communication

Chairman Branco requested Staff confirm accuracy of link connections in the “Read Ahead” email communication.

Landscape Maintenance Review

Chairman Branco reported on his community tour with **Mr. Gorden**, CLM highlighting:

- Mulched areas look good.
- The front entrance and assorted locations noted during the tour require maintenance attention.
- **He** requested areas noted for maintenance during the drive through be addressed prior to the monthly meeting.
- **He** inquired if the repair to the broken conduit from the drain at Heather Lane and Pebble Beach Boulevard undertaken by County Staff is eligible for insurance coverage.

Mr. Sells will inquire if the repair qualifies for insurance reimbursement.

VI. Project Manager's Report – Harry Sells

A. Budget Report

Mr. Sells summarized the “*Lely MSTU Fund Budget 152 dated February 25, 2016*” for information purposes and provided an overview of the budget.

- \$183,467 of the \$214,000 FY16 Ad Valorem tax revenue has been collected.
- *Operating expenses remaining totals \$5,946.57.*
- Funds are available for transfer from the General Improvement Fund if necessary.
- Carry forward funds of \$183,900 will solidify in April 2016.
- A purchase order for Contemporary Controls and Communications, Inc. in the amount of \$1,425 was generated for repairs to the Motorola irrigation system. This vendor is approved to perform the work required for the irrigation system transition from the County to the MSTU.
- Two purchase orders were opened for Hart's Electric, Inc.: \$3,320 for street light repairs including ballast and lamp installations and \$1,720 for a conduit repair at Heather Lane and Pebble Beach Boulevard.

The Committee noted lighting repair quotes were previously evaluated and they determined to retain Simmonds Electrical of Naples for lighting repairs and requested Staff to ascertain the necessary price quotes from the vendor.

- Estimated cash available is \$331,381.96.

Chairman Branco requested Staff notify him via email regarding emergency or safety repairs in the future.

B. Pressurized Connection – Warren Street

Mr. Sells presented a proposal to go from an inadequate water supply to an adequate supply for a one time conversion cost of \$410 plus an approximate annual fee of \$1,631.94.

The Committee discussed the proposal and decided to table the decision on the proposal.

C. Irrigation – Well Quotes Requested

Mr. Sells reported the Motorola irrigation system has been analyzed and proposals submitted are for the hardware portion of the irrigation system which will be split off from the County system.

Mr. Sells presented three proposals from Contemporary Controls & Communications, Inc. for implementation of the isolation of the Lely irrigation system from the County system as follows:

- Installation and optimization of irrigation controls in the amount of \$2,890.70.
- On-site service and optimization in the amount of \$425.
- Central/Field programming and training shared among three MSTU's in the amount of \$3,400.

The Committee tabled approval of the proposals for a future meeting and requested Mr. McGee and Mr. Kindelan are informed of the planning process and implementation of the irrigation conversion.

Mr. Sells informed the Committee he is waiting for a cost proposal for a well installation and will forward the information on receipt.

D. Motorola Upgrade Quotes

Mr. Sells noted:

- **Mr. Holman** has been retained to “trouble shoot” the irrigation system and Staff is being trained on use of the software.
- He *will provide quotes from Motorola and alternate irrigation suppliers to the Committee for irrigation system replacement and vendors will be invited to present their proposals to the Committee at a future meeting.*
- *The proposals will be submitted to the Committee for review prior to the vendor’s presentations.*

E. Lighting Maintenance – Lighting Damage

Mr. Sells reported he is securing a quote to repair ballast damaged by lightening.

Mr. Sells presented a proposal from Hart’s Electric Inc. to supply and install ten lamps in poles and three electronic ballasts at a cost of \$3,320.

F. Commercial Land Maintenance Contract Renewal

Mr. Sells notified the Committee the annual contract for grounds maintenance with Commercial Land Maintenance, Inc. is due for renewal.

Ms. Dammert motioned to renew the landscape maintenance contract with Florida Land Maintenance, Inc. (dba Commercial Land Maintenance, Inc.) for a period of one year. Second by Mr. Slobodnik. Carried unanimously 4 – 0.

VII. Landscape Architect Report – McGee & Associates

Mr. McGee submitted the “*Landscape Observation Report: - FY 15-16, 02/22/16* for information purposes and the following items were discussed:

St. Andrews Boulevard

- Recommend replacement of turf on Median #2 and US41 inbound and outbound right of ways with plants.

Mr. Sells will present a proposal for plant replacement from Commercial Land Maintenance (CLM) at the March meeting.

Valley Stream Circle

- Median #13 – Remove and replace damaged turf.
- Median #13 Irrigation – Water meter indicates no usage.

Recommend Staff review controller programming.

Doral Circle and Doral Circle West R/W

- Median #23 – Replace Ht. *Tabebuia Chrysotricha*, Gold Trumpet Tree. *CLM provided a proposal to plant a 14’ – 16’ Tabebuia Chrysotricha, Gold Trumpet Tree in place of removed Palm at a cost of \$800. Mr. Gorden noted shipping charges represented approximated 50% of the cost. The Committee suggested the delivery be combined with another shipment to reduce cost and tabled a decision until the March meeting.*

- Turf replacement with Blueberry Flax Lily is recommended at Doral Circle West R/W. and Rattlesnake Hammock Road.
CLM will provide a proposal for replacement of turf with Blueberry Flax Lily for the March meeting.

VIII. Landscape Maintenance Report – Gary Gorden

Mr. Gorden, Commercial Land Maintenance, updated the Committee on the landscape maintenance noting:

- All flowers have been dead headed.
- The Palm at Treasure Point Cul-de-Sac (Forest Hills Boulevard) has been replaced, fronds trimmed and gator bags installed.
- Bougainvillea will be treated with herbicide.

Commercial Land Maintenance will submit a proposal to install sod on Median #10, Valley Stream Circle, and Doral Circle for review at the March meeting.

IX. Old Business

Sod Installation Median #10

Commercial Land Maintenance will submit a proposal to install sod on Median #10, Valley Stream Circle, and Doral Circle for review at the March meeting.

X. New Business

A. New Member Application

- **Thomas E. Connolly**

Mr. Connolly's introduced himself and expressed his interest in joining the Lely Golf Estates Beautification MSTU Advisory Committee.

The Committee reviewed his application and decided to table a decision on Mr. Connolly's application to the March meeting.

B. Projects for the Year

The Committee discussed the following projects for consideration:

- **Main Entrance Refurbishment**

Chairman Branco noted the front main entrance requires refurbishment and recommended basing the design on the Doral Circle installation.

The Committee identified areas which would benefit from additional lighting.

- **Additional Lighting**

The Committee identified areas which would benefit from additional lighting.

- **Traffic Calming on St. Andrews Boulevard**

Chairman Branco will address areas of concern including the intersection of Santa Barbara Boulevard and St. Andrews Boulevard at the March meeting.

XI. Member Comments

None

XII. Public Comments

MSTU’s Responsibilities

Residents requested information and clarification of the MSTU’s responsibilities.

Chairman Branco reported the purpose of the Lely MSTU is a beautification committee and information can be accessed on the Collier County website.

Ms. Arnold provided homeowners with the MSTU’s telephone number and suggested they call to review the general scope of the MSTU.

Lighting

Doral Circle homeowners expressed concern with neighborhood lighting and noted three crossings need to be addressed.

Chairman Branco noted the MSTU addresses lighting in the community as it relates to beautification enhancement and safety lighting concerns should be addressed by the Homeowners Association.

Millage Rate Reduction

Residents inquired regarding the feasibility of a reduction in the millage rate and were informed the Committee can formulate a policy plan and structure a recommendation to the Board of County Commissioners (BCC) as part of the annual budget process.

The BCC typically establishes a millage neutral or revenue neutral rate. With a millage neutral rate additional revenue is generated as real estate values increase. Any changes to the millage rate require approval of The Board of County Commissioners.

Safety Concerns

Residents expressed concerns regarding safety issues and inquired if costs for improvements could be shared with different agencies.

Ms. Arnold recommended safety issues be directed to the County Traffic Division.

There being no further business to come before the Committee, the meeting was adjourned by the Chair at 3:45 P.M.

**LELY GOLF ESTATES BEAUTIFICATION MSTU
ADVISORY COMMITTEE**

Tony Branco, Chairman

The Minutes were approved by the Committee on _____ 2016, as presented _____, or as amended _____.

**NEXT MEETING: MARCH 24, 2016 – 2:00 PM
EAST NAPLES BRANCH LIBRARY
8787 TAMIAMI TRAIL EAST
NAPLES, FL 34112**