



***Radio Road East***  
***M.S.T.U. Advisory Committee***  
*3299 East Tamiami Trail Suite 103*  
*Naples, FL 34112*

**MEETING MINUTES**  
**OCTOBER 26, 2015**  
**10:00 AM**

**I. Call to Order**

**Mr. Johnson** called the meeting to order at 10:05am. Roll call was taken and a quorum was established.

**II. Attendance**

**Members:** *Chairman Dale Johnson, Sue Chapin, Renato Fernandez (Excused), Janice Bundy, (Vacancy)*

**County:** *Harry Sells– Project Manager*

**Others:** *Dayna Fendrick – Urban Green Studio, Wendy Warren – Juristaff.*

**III. Approval of Agenda**

*Ms. Chapin moved to approve the Agenda. Second by Ms. Bundy. Carried unanimously 3 - 0.*

**IV. Approval of Minutes: October 7, 2015**

Tabled until the December 2, 2015 meeting.

**V. Old Business**

None

**VI. New Business**

**A. Committee Member**

The Committee discussed Mr. Johnson's application for the open position for the term October 28, 2015 to October 27, 2019 noting the contributions he has made to the Committee. Mr. Johnson expressed his desire to be reappointed to the Committee.

*Ms. Chapin moved to recommend Mr. Johnson be reappointed to the Radio Road East M.S.T.U. Advisory Committee. Second by Ms. Bundy. Carried unanimously 3 - 0.*

**B. Median Refurbishment Bids**

**Mr. Sells** presented the price quotes for the median refurbishment landscape projects noting:

**Shell Area**

The Shell Area landscape project went out to bid and Ground Zero was the sole respondent with a price quote for the work of \$4,882.

The Committee specified the variety of Croton plant approved is “*Mammy.*”

**Ms. Fendrick, Urban Green Studio**, will email Staff to confirm the Committee’s choice of Croton plant.

*Ms. Chapin moved to approve Ground Zero Landscaping, contract E269 dated October 20, 2015, to plant the Shell Area at a price Not-To-Exceed \$4,882.00. Second by Ms. Bundy. Carried unanimously 3 – 0.*

**Amado Lawn for Asian Jasmine and Mimosa Replacement**

**Mr. Sells** reported Amado Lawn Service, LLC submitted the “low bid” for replacement of the Asian Jasmine and Mimosa plants in the median. Scope of work includes removal of dead plants and up to six inches of top soil, herbicide treatment, replanting and mulching of areas at a cost of \$61,154.19. The vendor’s Collier County application documents were submitted to the Committee for review.

The Committee discussed the proposal and cited unfamiliarity with the contractor’s work.

**Mr. Sells** noted the vendor will only be responsible for this scope of work and the plant material is warrantied for one year. Purchasing Policy dictates that if the original contractor declines to perform, the next lowest bidder is awarded the project.

*Ms. Fendrick and Mr. Sells will supervise project installation and report progress to the Committee.*

*Ms. Chapin moved to recommend approval of the Amado Lawn Service, LLC. contract in the amount of \$61,154.19 to the Board of County Commissioners for removal of the Asian Jasmine and Mimosa and replanting of the medians. Second by Mr. Johnson. Carried unanimously 3 – 0.*

*Mr. Sells will notify the Committee if the project is approved at the November 10, 2015 BCC meeting.*

*The Committee requested Ms. Arnold prepare a progress report on the activities of the MSTU after the November 10, 2015 BCC.*

**C. Next Meeting December 2, 2015 10:00 AM, Sanctuary Club House**

**VII. Committee Comments**

None

**VIII. Public Comments**  
None

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 10:50 A.M.*

**RADIO ROAD EAST MSTU ADVISORY COMMITTEE**

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**Dale Johnson, Chairman**

The Minutes were approved by the Committee on \_\_\_\_\_, as presented \_\_\_\_\_,  
or as amended \_\_\_\_\_.