

# FOREST LAKES

## ROADWAY AND DRAINAGE M.S.T.U.

ADVISORY COMMITTEE  
3299 East Tamiami Trail Suite 103  
NAPLES, FL 34112

### Minutes September 1, 2015

- I. Call to Order**  
**Chairman Fogg** called the meeting to order at 10:01 am.  
A quorum was established
- II. Attendance**  
**Members:** George Fogg, Chairman; Richard Barry (*Excused*); John Goody (*Excused*); Barbara Bell; Marianne Fanning.  
**County:** Leslie Hayes, Project Manager; Michelle Arnold; Director, Public Transit & Neighborhood Enhancement.  
**Other:** Scott Windham, Windham Studio, Inc.; Wendy Warren, JuriSolutions
- III. Approval of Agenda**  
*Chairman Fogg moved to approve the Agenda subject to include discussion of Potato Vine growth on Woodshire Lane fence in item V. A. Second by Ms. Fanning. Carried unanimously 3 – 0.*
- IV. Approval of Minutes – July 7, 2015**  
*The Board tabled approval of the minutes of the July 7, 2015 until the October meeting pending clarification of agenda format and discussion details.*
- V. Approval of Monthly Budget**  
**Ms. Arnold** and **Ms. Hayes** presented the “*Forest Lakes MSTU Fund 159, September 1, 2015*” for information purposes and provided an overview of the budget noting there is approximately \$55,233 of uncommitted funds remaining in the current year’s budget. The Committee reviewed the budget by line item with the following items highlighted:
- The Landscape Incidentals line item has increased by \$3,600.
  - The 2016 approved budget (reviewed by the Committee in March 2015) becomes effective October 1, 2015. This may provide an increase in revenue for the MSTU.
  - Funds held in reserve accounts are adequate to finance bond debt obligations. Access to these funds for operating capital may be possible in the future providing the monies to satisfy the debt payment plan continue to be sufficient.

*The Committee requested a review of the Fiscal Year 2016 budget be included in the October meeting Agenda. The Staff will email the Committee Members the amount of incidental funds available for 2016 for planning purposes and a copy of the bond payment schedule.*

### **Project Managers Report**

#### **A. Vegetation over growth on the Fence along Woodshire**

Discussion occurred on the vegetation overgrowing on the fence along Woodshire Lane. Staff reported that Naples Bath and Tennis Club are responsible for maintaining the area along the fence. They have agreed to remove the invasive plant material by September 5, 2015.

#### **Landscaping**

The Committee requested that the Staff schedule a meeting with Mr. Windham to review general landscape maintenance including adherence to the ten foot limb clearance regulation.

**Mr. Windham** will provide “read ahead” reports to the Staff for future meetings.

*The Committee requested Mr. Windham present a recommendation on landscape lighting at the October meeting.*

#### **B. Australian Pine Trees along Pine Ridge Road**

##### **Australian Pines**

Discussion occurred on the trimming of the Australian Pines along Pine Ridge Road and the feasibility of removing those citing safety and drainage concerns.

**Mr. Windham** noted if they are removed alternate plantings may be required by the County.

Staff reported the Golf Course landscape staff is responsible for maintaining the trees and they have scheduled a meeting with the Golf Course management staff to determine a plan of action. They will report back to the Committee on their findings.

##### **Fichus Hedge**

Discussion occurred on the Fichus hedge in the area of the Australian Pines with Mr. Windham noting installation of the hedge was funded by the residents of Forest Lakes and maintained by the County.

##### **Lakes and Fountain**

**Chairman Fogg** noted that the Committee has assumed responsibility for the lakes and fountains in the community.

#### **C. Drive Through in July**

The Committee and Staff conducted a community drive through in July. As a result of the tour, **Ms. Hayes** distributed a “*Quail Run Golf Course Swale Map – B: On-Going Maintenance*” to the Committee for reference. The map highlights swales to be maintained by the MSTU.

*The Committee requested Staff to provide an additional map at the October meeting referencing significant issues for the MSTU to address and any swales they are responsible to maintain.*

**VI. New Business**

**A. Next Meeting**

The Committee requested Staff place the following items on the next meeting Agenda (in addition to any other necessary items):

1. *Review of maps.*
2. *Review of the 2016 approved Budget.*

**VII. Committee Member Comments**

**Communication**

The Committee Members agreed to create a newsletter to update the Condominium Associations and owners on Committee activities and accomplishments. Ms. Bell will be the administrator.

*Staff will research possibility of utilizing the Collier County Commissioners email list for communication purposes.*

**Quail Run Golf Course Sale**

Ms. Hayes reported she will research any information available on the potential sale of the Golf Course and email members her findings.

*The Committee suggested that the MSTU invite a Quail Run Golf Course representative to attend future meetings.*

**VIII. Public Comment**

None

**IX. Next Meeting Date**

**OCTOBER 6, 2015 10:00 A.M.  
Forest Lakes Condo Association Clubhouse  
1058 Forest Lakes Drive, Naples FL, 34110**

*There being no further business to come before the Committee, the meeting was adjourned by the Chair at 11:35 A.M.*

**FOREST LAKES ROADWAY AND DRAINAGE MSTU ADVISORY COMMITTEE**

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**George Fogg, Chairman**

The Minutes were approved by the Committee on \_\_\_\_\_, as presented \_\_\_\_\_, or as amended \_\_\_\_\_.