

COLLIER COUNTY GOVERNMENT
PRODUCTIVITY COMMITTEE
Minutes – August 16, 2006; 2 p.m.

Members Present: John Barlow, Robert Bennett, Syd Blum, Brad Boaz, Bob Dictor, Colleen Kvetko, Joe Swaja, Jim VanFleet and Janet Vasey.

Members Absent: Larry Baytos and Steve Harrison were excused.

BCC Liaison: Commissioner Coletta could not be in attendance.

Others Present: Chief Greg Smith, Sheriff's Office; Crystal Kinzel, Clerk's Finance Director; Carol Golightly, Sheriff's Office; John Norman, Aide to State Representative David Rivera; Mike Smykowski, Director Office of Management and Budget; Michael Sheffield, Assistant to the County Manager; and Barbetta Hutchinson, Office of Management and Budget.

I. INTRODUCTION

Jim VanFleet called the meeting to order at 2:03 pm.

Approval of Minutes from the regular Productivity Meeting of July 19. Bob B. made the motion to approve the minutes and John seconded. The group unanimously approved.

Acceptance of June 20 Public Utilities Budget review Subcommittee minutes. Janet made the motion to accept the minutes and Joe seconded. The group unanimously approved.

II. OLD BUSINESS

Public Utilities Division – John and Brad – Brad said that the questions that were submitted were answered satisfactory by the utilities staff. He also reviewed the unfunded budget requests. He read the recommendation that they will send to the BCC. Janet motioned to send the recommendations and approval of all new full time positions requested in the budget in order to reduce outside contractual services. Joe seconded and the group unanimously approved. • **Mike will prepare the cover letter and submit the recommendation to the BCC.**

Charter Government Discussion – John asked for a discussion on the differences between charter government and the form we currently have. Jim said that the two big differences is that commissioners can be recalled and citizen initiatives. Syd and Jim stated that they went to the League of Women's Voters meeting and learned about charter government. The group agreed that they would rather see the recommendations of the committee be followed, rather than try to institute a new form of government.

Update on Operational Efficiency and Effectiveness Recommendations – Mike told the group that he submitted the list of the prioritized recommendations given to the BCC from the workshop. • **Mike will provide copies for the group.** Janet also asked for copies of the letter Jim wrote on transportation and a letter on the operational efficiency and effectiveness issue. • **Mike will provide those letters at the next meeting.**

Review of New Ordinance and Meeting Procedures – Copies of the new ordinance and meeting procedures were distributed. Mike said he will have a copy available at every meeting in case there are any questions.

III. NEW BUSINESS

Budget Process Report – Mike Smykowski brought information about the budget as requested by the committee. Mike talked about the net budget minus transfers and the capital budget. There was discussion about the reporting format of the budget. Questions were asked about whether a typical P&L could be printed. Brad asked if there was a way to see just the operational budget separately. Mike said there is a summary that could be printed through GovMax that would recap the expenses by each division. John asked about cross-tabbing to be able to find out how much money was spent on each item, such as IT. John also questioned the percentage of the budget that was transferred. Colleen and Bob Bennett asked for a normal P&L layout showing cash-flow and revenues – the big picture. Crystal said the budget format has to be in compliance with state statute – by fund structure, so there are limitations to be followed. In response to the discussion and for clarification of the drill-down component of the budget, Mike printed out copies of the UFR list, a general fund (001) summary and the GovMax printout for the Board of County Commissioners so that the committee members can see the detail behind the numbers.

Changes in Cuba – Jim reviewed the Cuba situation and the potential impact on Florida's economy. He feels that a change in leadership would be good news for Florida in the long term, but not so good in the short term. Jim feels that three major industries – building, tourism and agriculture – will be greatly impacted.

Correctional System Questions - Syd asked about ethnic trends in arrests. Chief Smith gave some statistics, recapped the ICE (Immigration, Customs and Enforcement) program and gave an explanation of grow houses.

Adjournment: Joe motioned to adjourn the meeting. Bob B. seconded and the group unanimously agreed. The meeting was adjourned at 4:20 p.m.

Next Meeting: The next regular meeting of the Productivity Committee is scheduled for Wednesday, September 20, at 2:00 p.m. This meeting will be held in the County Manager's Conference Room on the 2nd floor of the W. Harmon Turner Building (Administration Building F).