

Final Utilities Acceptance 2 Step Process

In order to better serve you, the Engineering Division has created a "2 Step Process" that will help expedite final utilities acceptance

+ Step 1

Applicant shall submit the following for review:

- **Final Attorney's Affidavit**
- **Sewer video** with Report and Master Utility Sheet (cannot be more than 6 months old)

After review, applicant will be notified of approval/rejection of above listed items and informed when they may proceed to Step 2

+ Step 2

Applicant shall submit the following:

- **Request for Final Utility Inspection**

After inspection has passed, The Engineering Division will begin process of getting the project on the Board's agenda for final approval and bond release (if applicable). Applicant will receive a Final Utilities Acceptance letter after project has gone before the Board verifying that all provisions have been met and project has been completed.