

EXECUTIVE SUMMARY

Recommendation to accept a proposal from CB&I Coastal Planning & Engineering dated March 19, 2015 for Local Government Funding Request (LGFR) Ranking Analysis and Preparation, approve a work order under Contract No. 13-6164-CZ for a not to exceed amount of \$14,046.00, authorize the County Manager or his designee to execute the Work Order, authorize the necessary budget amendment and make a finding that this item promotes tourism (Project No. 90065).

OBJECTIVE: To move forward in providing analysis of the previous year's project ranking, support the county with submittal of the 2016-2017 LGFR.

CONSIDERATIONS: The Florida Department of Environmental Protection (FDEP) requests that counties submit an annual Local Government Funding Request (LGFR) for their projects in order to distribute state funds for shore protection and inlet management projects.

This scope of work details the tasks required to assist the County with analyzing the FDEP's ranking procedure, identifying areas for improvement in the 2015-2016 submittal, submitting the 2016-2017 Local Government Funding Request to the FDEP and responding to both the FDEP's Application Review and Project Assessment for Collier's South Marco and County Beach Renourishment projects. This Scope of Work does not include preparation of LGFR's for any County Inlets.

FISCAL IMPACT: Funding for the proposed work order is not presently included in the budget. However, sufficient funding is available in Tourist Development Tax Fund (195) reserves. A budget amendment will be necessary to move funds from reserves into Project No. 90065, FDEP LGFR Analysis. Funding for this project will not be requested for reimbursement from any grantor agency.

GROWTH MANAGEMENT IMPACT: There is no impact to the Growth Management Plan related to this action.

ADVISORY COMMITTEE RECOMMENDATIONS: At the April 9, 2015 CAC meeting this item was unanimously recommended for approval by a 6 to 0 vote.

This item will be presented to the TDC for approval on April 27, 2015.

LEGAL CONSIDERATIONS: This item has been approved as to form and legality and requires majority vote for approval. – CMG

RECOMMENDATION: That the Board of County Commissioners accepts a proposal from CB&I Coastal Planning & Engineering dated March 19, 2015 for Local Government Funding Request (LGFR) Ranking Analysis and Preparation, approves a work order under Contract No. 13-6164-CZ for a not to exceed amount of \$14,046.00, authorizes the County Manager or his designee to execute the Work Order, and makes a finding that this item promotes tourism (Project No. 90065).

Prepared By: J. Gary McAlpin, P.E., Coastal Zone Management, Capital Project Planning,
Impact Fees and Program Management Department

Attachments: A) Proposal; B) Work Order



March 19, 2015

Gary McAlpin, Director
Collier County Coastal Zone Management
2800 N. Horseshoe Drive
Naples, FL 34104

**Re: 2016-2017 Local Government Funding Request (LGFR) Ranking Analysis and Preparation
(Contract No. 13-6164-CZ "Professional Services: Architect and Engineering")**

Dear Gary:

This letter is in response to Collier County's request for a proposal for CB&I Coastal Planning & Engineering, Inc. (CB&I) to provide analysis of the previous year's project ranking, support the County with submittal of the 2016-2017 Local Government Funding Request (LGFR) and subsequent requests for additional information. The scope of work and associated cost proposal detail the elements required for submittal of the South Marco Island and Collier County Beach Renourishment projects' LGFRs for Collier County.

Included as Attachments are; the Scope of Work (Exhibit A), the Fee Proposal (Exhibit B), and the Rates Schedule (Exhibit C). The cost to provide the Services is \$14,046.00 on a time and materials not-to-exceed basis.

Barring any unforeseen circumstances, all work will be completed within 240 days of receiving the Notice to Proceed.

Very truly yours,

A handwritten signature in blue ink, appearing to read 'Tom P.' followed by a stylized flourish.

Thomas P. Pierro, P.E., D.CE
Vice President
Coastal Planning & Engineering, Inc.

cc: Gail Hambright, Collier County Government
Tara Brenner, P.G., CB&I



Exhibit A
Scope of Work

**2016-2017 Local Government Funding Request (LGFR) Ranking Analysis and Preparation
Collier County, Florida
Scope of Work
Contract Number 13-6164-CZ**

Introduction

In order to distribute state funds for shore protection and inlet management projects, the Florida Department of Environmental Protection (FDEP) requests that counties submit an annual Local Government Funding Request (LGFR) for their projects. The FDEP has recently modified the LGFR application based on the updated 62B-36 Rule which was effective August 5, 2013 and fully implemented in 2014. This scope of work details the tasks required to assist the County with analyzing the FDEP's ranking procedure, identifying areas for improvement in the 2015-2016 submittal, submitting the 2016-2017 Local Government Funding Request to the FDEP and responding to both the FDEP's Application Review and Project Assessment for Collier's South Marco and County Beach Renourishment projects. This Scope of Work does not include preparation of LGFR's for any County Inlets.

1. Ranking Analysis

CB&I Coastal Planning & Engineering, Inc. (CB&I) will assist the County with analyzing the FDEP's ranking procedure as it relates to the Collier County LGFR application. We will analyze the scoring of projects similar to the Collier County projects, and review the scoring allotted to Collier's 2015-2016 LGFR application. We will identify areas of potential improvements for future LGFR submittals and provide suggestions on ways to improve scoring. Initially, the analysis will be a desktop study. We will discuss the findings of the desktop study with the County and then, upon approval by the County, we will work directly with FDEP staff to clarify any remaining questions.

In order to improve the submittal from previous years, updated aerial photographs and parcel information (including hotel and commercial property information) will be provided to CB&I from Collier County early in the evaluation process. Typically, this information is obtained from the Collier County property appraiser.

2. Initial Submittal, Application Review and Respond to FDEP Project Assessment

CB&I will assist the County with preparation of the 2016-2017 LGFR for Collier County's shore protection projects; South Marco Island and Collier County Beach Renourishment projects. All the elements of the projects as they apply to the 62B-36 Rule and the LGFR application and guidance document will be evaluated in order to increase FDEP ranking and cost sharing opportunities where practical. This will include research to identify public lodging establishments and updated county zoning. Additionally, we will update the application response to account for the modification of the LGFR based on the latest rating guidelines and rules and current project cost information. The FDEP's ranking methodology document will serve as a guide for the responses we formulate on behalf of the County. Once we have completed a draft

of the LGFR application we will provide it to Collier County for review and comment prior to submittal to the FDEP.

Following application submission, the FDEP will review the application and may request additional information (RAI). CB&I will respond to FDEP's RAI and provide additional information to the FDEP on behalf of Collier County as needed.

Following application review and response, the FDEP reviews the applications in detail and provides initial project rankings and initial project assessments. The applicant then has the opportunity to respond to the initial project assessment. We will perform a review of the initial project assessment on behalf of Collier County and, if warranted, provide the County with a draft letter to the FDEP identifying the areas within the application that may provide additional points to the County.

Summary

This work will be performed on a time and materials (T&M) basis with a cost not to exceed \$14,046.00 as outlined in the attached fee spreadsheet. The work will be completed within 240 days of receipt of the Notice to Proceed.

Confidentiality Statement

The information contained in this proposal is confidential commercial information and shall not be disclosed, except for evaluation purposes, provided that if a contract is awarded to CB&I Environmental & Infrastructure, Inc. as a result of or in connection with the submission of this proposal, the requester shall have the right to use or disclose the data to the extent provided in the contract. This restriction does not limit the requestor's right to use or disclose any technical data obtained from another source without restriction.



**Exhibit B
Fee Proposal**

EXHIBIT B
FEE PROPOSAL FOR
2016-2017 LOCAL GOVERNMENT FUNDING REQUEST (LGFR) RANKING ANALYSIS AND PREPARATION
COLLIER COUNTY, Contract No. 13-6164

March 19, 2015

Task Item	Cost	Senior Project Manager (Hours)	Senior Engineer (Hours)	Engineer (Hours)	GIS Specialist (Hours)	Clerical/ Administrative (Hours)
1 Ranking Analysis	\$3,364.00		2	16	10	1
2 Initial Submittal, RAI, Application Review and Assessment	\$10,682.00	6	14	36	26	6
	Total Hours =	6	16	52	36	7
	Rate =	\$172	\$157	\$123	\$102	\$62
	Cost =	\$1,032	\$2,512	\$6,396	\$3,672	\$434
TIME & MATERIAL TOTAL		\$14,046.00				



**Exhibit C
Rate Schedule**

Exhibit C

SCHEDULE B: RATE SCHEDULE

Title	Standard Hourly Rate
Principal	\$ 206.00
Senior Project Manager	\$ 172.00
Project Manager	\$ 147.00
Senior Engineer	\$ 157.00
Engineer	\$ 123.00
Senior Inspector	\$ 96.00
Inspector	\$ 76.00
Senior Planner	\$ 139.00
Planner	\$ 110.00
Senior Designer	\$ 114.00
Designer	\$ 94.00
Environmental Specialist	\$ 109.00
Senior Environmental Specialist	\$ 134.00
Scientist/Geologist	\$ 93.00
Senior Scientist/Geologist	\$ 118.00
Marine Biologist/Hydrogeologist	\$ 110.00
Senior Marine Biologist/Hydrogeologist	\$ 138.00
Senior GIS Specialist	\$ 139.00
GIS Specialist	\$ 102.00
Clerical/Administrative	\$ 62.00
Senior Technician	\$ 85.00
Technician	\$ 72.00
Surveyor and Mapper	\$ 120.00
CADD Technician	\$ 81.00
Survey Crew - 2 man	\$ 130.00
Survey Crew - 3 man	\$ 161.00
Survey Crew - 4 man	\$ 189.00
Senior Architect	\$ 154.00
Architect	\$ 121.00

This list is not intended to be all inclusive. Hourly rates for other categories of professional, support and other services shall be mutually negotiated by Collier County and firm on a project by project basis as needed.