



# **GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE**

**3299 East Tamiami Trail, Suite 103  
Naples, FL 34112**

**March 17, 2015**

## **MINUTES**

### **I. CALL TO ORDER**

The meeting was called to order by **Chairman Patricia Spencer** at 4:03 PM. Roll call was taken and a quorum was established; three (3) voting members were present.

### **II. ATTENDANCE**

**Patricia Spencer - Chairman**  
**Peggy Harris**  
**Jennifer Williams**  
**Vacancy**  
**Vacancy**

**County:** Darryl Richard – MSTU Project Manager  
Michelle Arnold, PTNE Division Director

**Others:** Michael McGee – McGee & Associates  
Dale Hannula, Janet Acevedi and Rodolfo Hrellano – Hannula Landscaping  
(Anne Iacuzzo - JuriSolutions)

### **III. APPROVAL OF AGENDA**

*Jennifer Williams moved to approve the Agenda for March 17, 2015 as presented. Second by Peggy Harris. Motion carried, 3 – 0.*

**IV. APPROVAL OF MINUTES – FEBRUARY 17, 2015**

*Chairman Spencer moved to approve the Minutes for February 17, 2015 as presented. Second by Jennifer Williams. Motion carried, 3 – 0.*

**V. MONTHLY BUDGET REPORT**

*Note: Copies of the Budget Report dated March 17, 2015; and a draft of the proposed Budget for Fiscal Year 2016 were distributed.*

**Re: Golden Gate Beautification MSTU Budget - Fund 153, dated March 17, 2015.**

**Darryl Richard** noted the Budget reflected the transfer \$20,000 from Capital Improvements to Operating Expenses, pursuant to the amendment approved by the Advisory Committee during the February 17<sup>th</sup> meeting.

**He noted** taxable values of properties within the MSTU have increased by 8% since 2014.

**VI. PROJECT MANAGER’S REPORT**

*Note: Copies of the Incidental Tracking Report; was distributed.*

**Re: Golden Gate MSTU Incidental Funds Tracking Report**

The pending items related to the three traffic accidents which occurred at Sunshine Blvd were discussed. It was noted the estimated total of the items was \$21,523.21.

The Advisory Committee discussed several options: (1) installation of a safety light pole; (2) moving the flagpole to a new location behind the sign; (3) not replacing the flagpole. It was noted FDOT regulations require both the pole and the sign to be “breakaway” so as to cause less damage in the event of an accident.

**Peggy Harris** was initially opposed to replacing the flagpole but agreed to wait until the auto insurance companies were contacted since they might pay for replacement of both the light and flag poles.

Replacement of the landscaping damaged during the accidents was also discussed.

**Mike McGee** noted the landscaping budget allowed for replacement of a tree that was damaged in an accident, i.e. a damaged tree could be replaced up to two times. After that, it was not replaced.

He stated the light pole must be replaced due to roadway safety regulations but there was no requirement to replace the flagpole.

**Darryl Richard** suggested a possible solution: The Advisory Committee could approve an amendment to add an additional \$20,000 (from Improvements General) to the 2016 Budget under the category of “Landscape Incidentals.” If approved, the increase would bring the line item up to \$40,000 to cover repairs caused by accidents during the next fiscal year.

**Chairman Spencer** asked if there was a similar policy regarding replacement of flagpoles and was informed there was none.

**Consensus:** The Advisory Committee will discuss whether to create a policy concerning the replacement of damaged flag poles at the next meeting.

**Re: Draft – FY2016 Budget**

**Chairman Spencer moved to approve an Amendment to add \$22,000 from Capital Improvements to Landscape Incidentals to provide additional funding for the 2016 Fiscal Year Budget. Second by Jennifer Williams. Motion carried, 3 – 0.**

**Darryl Richard** reviewed the proposed Draft Budget and noted there was a typographical error under *Other Contractual*. The correct figure should be \$189,000 for both the “Forecast” and “FY16” columns. The correction and addition of the \$22,000 will change the total amount for “Operating Expense” to \$308,100.

**Chairman Spencer moved to approve the Draft Budget as amended for Fiscal Year 2016. Second by Peggy Harris. Motion carried, 3 – 0.**

**Re: Stormwater Drainage Improvement**

A map of Golden Gate City’s Stormwater Drainage Improvement – Current Conditions was distributed and reviewed.

It was to wait to repair Hunter Blvd until Spring of 2016 at the earliest.

Also suggested to add mulch to Sections 3 and 6 as indicated on the map after the rainy season to avoid wasting money since any flooding in those areas would destroy the mulch.

**VII. TRANSPORTATION MAINTENANCE REPORTS**

**Janet Acevedo** reported:

Tropicana Boulevard

Coronado Parkway and Hunter Boulevard

Golden Gate Parkway

- Planting material has been ordered
- Mulch will be installed
- Re: weed control – the pre-emergent (granules) will be applied prior to mulching.

**Ms. Acevedo** stated the plant material looks good and the spray applications have made a difference. She suggested finishing installation of plant material in an area and immediately installing mulch rather than waiting to finish all areas and then install the mulch.

**Mike McGee** recommended to start the mulching process wherever needed to cover bear ground rather than wait. He stated there is an open Purchase Order available if additional supplies are needed.

## VIII. LANDSCAPE ARCHITECT'S REPORT

Reports for Tropicana Blvd., Coronado Pkwy and Hunter Blvd.; Golden Gate Parkway; and Sunshine Blvd. were provided and distributed by McGee & Associates Landscape

**Mike McGee** reviewed the water usage reports and suggested stepping up irrigation on Tropicana. He will discuss the threshold maximum and alarms with Roger as well as the pulse meters.

**Jennifer Williams** requested that Pam Lulich – Land Operations Manager attend the next meeting. She has questions concerning the installation of sod on the medians at Golden Gate Parkway. She commented it looked “dreadful” and was not properly irrigated.

**Mike McGee** stated the contractor could be asked to reinstall the rotor heads and to tie them back into the lines. He suggested using Bahia grass to “green up” the area. Dale Hannula will submit an estimate for the work.

It was noted the plantings on Green Blvd are in the process of being removed – the area will no longer require maintenance.

## IX. OLD BUSINESS (None)

## X. NEW BUSINESS

- A change to the format of the current Agenda was suggested, i.e., the *Transportation Maintenance Report*, currently Item VII, and the *Landscape Architect's Report*, currently Item VIII, will be moved to follow Item V, “Monthly Budget Report.” The change was suggested to allow the Contractor and the Architect an opportunity to presents their reports and leave, rather than be required to sit through the entire meeting. The Agenda will be re-numbered accordingly to accommodate the change.
- **Darryl Richard** announced that he has accepted a position with the State of Florida Department of Transportation as the District One Landscape Architect. His last day with Collier County will be April 2, 2015. He stated he may work with Collier County in the future on landscape and roadway beautification projects.

**Chairman Spencer** congratulated Mr. Richard on his new opportunity and thanked him for his service to the Advisory Committee.

## XI. PUBLIC COMMENTS (None)

**NEXT MEETING:       APRIL 21, 2015 AT 4:00 PM  
                              GOLDEN GATE COMMUNITY CENTER**

**There being no further business for the good of the County, the Meeting was adjourned by order of the Chairman at 5:15 PM.**

**GOLDEN GATE M.S.T.U. ADVISORY  
COMMITTEE**

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**Patricia Spencer, Chairman**

The Minutes were approved by the Committee Chair on \_\_\_\_\_, 2015,  
“as submitted”  **OR** “as amended” .