



# **Vanderbilt Beach M.S.T.U.**

## **Advisory Committee**

3299 East Tamiami Trail Suite 103

Naples, FL 34112

## **MINUTES**

**DECEMBER 4, 2014**

- I. CALL TO ORDER: Vice Chair Sjostrom** called the meeting at 2:00 PM.
- II. ATTENDANCE:**  
Advisory Committee  
Charles Arthur – (Excused)  
William Sjostrom – Vice Chair, Mark Weber, Bruce Forman  
Michael Price  
Staff Harry Sells, Project Manager  
Others Robert Kindelan Commercial Landscape Maintenance (CLM)  
Sue Flynn – JuriSolutions - Transcriptionist  
Roll was called and a quorum of four members was present.
- III. APPROVAL OF AGENDA:**  
Mr. Price moved to approve the Agenda as presented. Second by Mr. Forman. Carried 4–0.
- IV. APPROVAL OF MINUTES – NOVEMBER 6, 2014:**  
Mr. Forman moved to approve the Minutes of the November 6, 2014 meeting as presented. Second by Mr. Forman. Carried 4–0.
- V. LANDSCAPE REPORT:**  
A. ROBERT KINDELAN – COMMERCIAL LANDSCAPE MAINTENANCE  
General maintenance performed.  
Minor irrigation issues.  
White fly drench spraying will be finished today.  
He asked for direction from Staff and Advisory Committee on Vanderbilt Drive as to mulch or not mulch.  
Harry Sells recommended the mulch be done.  
Vice Chair Sjostrom suggested placing landscaping discussion on a future agenda to consider possible changes in Vanderbilt Drive
- VI. PROJECT MANAGER’S REPORT – HARRY SELLS**  
A. BUDGET REPORT FOR 12/4/14  
Staff distributed the Vanderbilt MSTU Fund 143 Budget Report for FY15. (See attached)  
Line Item 19 - Signed a contract with Danella Utility Construction for utility conversion.  
The first pre-construction meeting may be held next week. Construction includes excavation and burial of conduit in phases 2 and 3, Vanderbilt and Bluebill Drives and going under the bridge.

Hole Montes started videos on three streets with the purpose to record general feel of the neighborhood, more what it looks like today. Pictures will be taken at each house and driveway to record specific items that could be damaged during construction. Discussion was held on a new state law requirements to hiring engineering companies over 2 million dollars and the bidding process. RWA will be surveying Phase 4.

Staff distributed and reviewed the Vanderbilt Beach MSTU Adjusted Balance Sheet. (See attached)

Harry Sells reviewed the cash balance and estimated revenue, which should be enough to cover the completion of the project. The project can be extended before running out of funds, if required.

**B. GENERAL STATUS OF BURIAL PROJECT**

1. Contract signed with Danella Utility Construction.
2. Final copy of FPL Agreement should come in on Tuesday for FPL to sign. (See attached) FPL has verbally approved it. Once agreement is signed, MSTU can begin project. Harry Sells will call for delivery of equipment and aluminum cable will be stored at an enclosed space.
3. Getting ready to survey Phase 4. That part of the project should take approximately 3 months from start to finish.

Harry Sells suggested a coordination meeting be held with the utility people.

Vice Chair Sjoström reported the Vanderbilt Association is holding a meeting in early February and suggested the MSTU report on the project. They have a large number of attendees.

Harry Sells agreed and will invite the sanitary sewer and potable water project managers..

**C. APPLICANT INSTALLED FACILITIES AGREEMENT – Previously Addressed**

**D. DANELLA CONTRACT – Previously Addressed**

**VII. OLD BUSINESS**

**A. BY-LAWS**

A consensus was formed by the Committee review and vote on the By-Laws at the next meeting when all members present.

**VIII. NEW BUSINESS - None**

**IX. MEMBER COMMENT - None**

**X. PUBLIC COMMENT - None**

**XI. Mr. Price moved to adjourn meeting. Second by Mr. Forman. Carried; 4–0.  
Meeting Adjourned at 2:30 p.m.**

**NEXT MEETING DATE:            JANUARY 8, 2015  
  “CLAUSSEN FAMILY CENTER” AT ST. JOHN’S CHURCH  
  625 111<sup>TH</sup> AVENUE, NAPLES, FLORIDA**

**VANDERBILT BEACH MSTU ADVISORY  
COMMITTEE**

---

**CHARLES ARTHUR, CHAIRMAN**

The minutes approved by the Board/Committee on \_\_\_\_\_, 2015,  
“*as submitted*”  **OR** “*as amended*“ .