

MINUTES OF THE PUBLIC TRANSIT AD HOC ADVISORY  
COMMITTEE MEETING

Naples, Florida, September 16, 2014

LET IT BE REMEMBERED, the Public Transit Ad Hoc Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 3:00 P.M. in REGULAR SESSION at Administrative Building "F", Suite 501, Collier County Government Complex Naples, Florida with the following members present:

Chairman: Glen D. Harrell  
Vice Chairman: Dylan Michael Vogel  
John DiMarco, II (Excused)  
Richard Duggan (Excused)  
W. James Klug, III  
Morton Rosenberg  
Arthur Doberstein  
Harold Weeks (Excused)

ALSO PRESENT: Michelle Arnold, Director, Public Transit and Neighborhood Enhancement

Trinity Scott, Public Transit Manager  
Yousi Cardeso, Operations Coordinator

**1. Call to Order**

**Chairman Harrell** called the meeting to order at 3:04PM.

**2. Roll Call**

Roll call was taken and a quorum was established.

*Ward Kennedy, Transportation Planner, Metropolitan Organization Planner was in attendance.*

**3. Approval of Agenda**

*Mr. Rosenberg moved to approve the Agenda. Second by Mr. Vogel. Carried unanimously 6 – 0.*

**4. Approval of Minutes from August 26, 2014 Meeting**

*Mr. Vogel moved to approve the minutes of the August 26, 2014 Public Transit Ad Hoc Advisory Committee meeting as presented. Second by Mr. Rosenberg. Carried unanimously 6 – 0.*

**5. Committee Action**

**a. Approval of Meeting Calendar through June 2015**

**Ms. Scott** presented the 2014 PTAC Meeting Schedule for consideration and reported the proposed calendar needs to be revised to reflect the November 18 and December 16, 2014 meeting dates.

*The Committee continued the item to the next meeting.*

**6. Reports and Presentations**

**a. Paratransit Overview**

**Ms. Scott** presented the PowerPoint “*Public Transit Rider’s Education Program*” for information purposes highlighting:

- a. The system provides door to door transportation service to qualifying residents.
- b. There are 2 programs served by the system, the Americans with Disabilities Act (ADA) and Transportation Disadvantaged (TD).
- c. The system operates Monday through Sunday and does not operate on New Years Day, Memorial Day, July 4<sup>th</sup>, Thanksgiving Day and Christmas Day.
- d. ADA eligibility requirements include those individuals whose physical or mental impairment prevent use of the CAT fixed route bus system.
- e. The TD eligibility requirements include those individuals unable to transport themselves or purchase transportation because of a mental or physical disability, income status or age.
- f. The system has pre determined service area zones which provide for a 1 or 2 hour maximum trip window for pick up and delivery depending on the customers prescribed destination.
- g. Individuals must seek formal approval before they may utilize the system.

- h. There are ridership criteria which must be adhered to (timely payment, courteous behavior, pre scheduled ride cancellation policies, etc.) or, after due process the individual may be removed from the eligibility list.

The following was noted under Committee Member discussion:

**Paratransit Services**

- As the system grows, a “*Trip Prioritization Process*” may need to be instituted to meet the increasing demands user place on the system.
- Staff is seeking means to improve the experience through technology applications such as online scheduling, cancellations and payment services, public GPS applications for vehicle locations, etc.
- One goal of Staff is to assist the user (through education or other means) in transitioning from the para-transit system to the fixed route system, if feasible.

**General Services**

- Although the system’s holiday schedule is consistent with other service providers of similar type, Staff test markets demand for holidays as many venues (retail stores, beaches, etc.) are open for business on these days and relies on a workforce and/or visitors for a successful operation.
- The fleet (including fixed route buses) is mainly powered by diesel fuel as the 2 hybrid buses are not cost effective given the regions warm climate (the gasoline powered engine has to “kick in” in order to meet the demand for air conditioning).

**b. Transit Development Plan Major Update**

**Ms. Scott** reported the Committee held their 1<sup>st</sup> meeting on September 10, 2014. Staff is awaiting the results of the ridership survey and the data will be submitted to the Public Transit Ad Hoc Advisory Committee for review.

**7. Member Comments**

None

**8. Public Comments**

**Ward Kennedy** introduced himself as the Metropolitan Planning Organization’s Planner.

Staff reported on the following:

**Stuff the Bus**

The “*Stuff the Bus*” promotion, an event to gather food for donation was successful and staff is awaiting the final analysis on the quantity of food donated to area groups.

**Staff changes**

**Spencer Smith** has left the Department and Staff will be evaluating the position to determine the most prudent means to address the vacancy.

**James Means** has resigned from Keolis and been replaced by Patricia Mumford.

**9. Next Meeting Date**

**November 18, 2014**

**There being no further business for the good of the County, the meeting was adjourned by order of the chair at 4:34P.M.**

**Public Transit Ad Hoc Advisory Committee**

\_\_\_\_\_  
**Glen D. Harrell, Chairman**

These minutes approved by the Board/Committee on \_\_\_\_\_ as presented \_\_\_\_\_ or as amended \_\_\_\_\_.