

September 3, 2014

MINUTES OF THE MEETING OF THE COLLIER COUNTY  
DEVELOPMENT SERVICES ADVISORY COMMITTEE

Naples, Florida, September 3, 2014

LET IT BE REMEMBERED, the Collier County Development Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 3:00 P.M. in REGULAR SESSION at the Collier County Growth Management Division Building, Conference Room #609/610, 2800 N. Horseshoe Drive, Naples, Florida, with the following members present:

Chairman: William J. Varian  
Vice Chairman: Blair Foley  
David Dunnavant  
James E. Boughton  
Clay Brooker  
Dalas Disney  
Chris Mitchell  
Robert Mulhere (Excused)  
Mario Valle  
Stan Chrzanowski  
Eleanor Taft  
Norman Gentry  
Marco Espinar  
Ron Waldrop (Excused)  
Laura Spurgeon DeJohn

ALSO PRESENT: Nick Casalanguida, Administrator, Growth Management Division  
Jamie French, Deputy Administrator, Operations & Regulatory Man.  
Judy Puig, Operations Analyst, Staff Liaison  
Reed Jarvi, Manager, Transportation Planning  
Nathan Beals, Project Manager, Public Utilities  
Caroline Cilek, M.S., Senior Planner, LDC Coordinator  
Jeff Wright, Director, Code Enforcement  
Jay Ahmad, Director, Transportation Engineering  
Matt Mclean, Principal Project Manager

**I. Call to Order - Chairman**

Chairman Varian called the meeting to order at 3:00pm

**II. Approval of Agenda**

*Mr. Valle moved to approve the Agenda subject to the addition of Item VIII.A – Floodplain Regulation Update. Second by Mr. Chrzanowski. Carried unanimously 10 - 0.*

**III. Approval of Minutes from August 6, 2014 Meeting**

*Mr. Foley moved to approve the minutes of the August 6, 2014 meeting as presented. Second by Mr. Chrzanowski. Carried unanimously 10 - 0.*

**IV. Report From Administrator**

**A. Update on the Organization**

Mr. Casalanguida reported on administration changes for the Division including Jamie French becoming Deputy Administrator and Ken Kovensky becoming Director of Operations and Regulatory Management. He noted the change is necessary as more of his time will be dedicated to planning of infrastructure projects given the new growth in the County and availability of State highway and stormwater improvement funds.

*Ms. Taft arrived at 3:06pm*

*Mr. Boughton arrived at 3:06pm*

*Mr. Gentry arrived at 3:11pm*

**V. Public Speakers**

None

**VI. Staff Announcements/Updates**

**A. Code Enforcement Department update – [Jeff Wright]**

Mr. Wright provided the report “Collier County Code Enforcement Department Blight Prevention Program - Cumulative Code Enforcement statistics - 11/2008 – 8/24/14” for information purposes. He reported the Department is moving from a “complaint” based operation to a “public education” based operation.

*The Committee requested he amend his report to incorporate comparison statistics from previous fiscal years*

**B. Public Utilities Division update – [Nathan Beals or Tom Chmelik]**

Mr. Beals reported he will be submitting reports prepared by the Subcommittees for review by the full Committee in the near future.

**C. Growth Management Division/Transportation Engineering and/or Planning – [Jay Ahmad and/or Reed Jarvi]**

Jay Ahmad and Reed Jarvi reported:

- US41/Collier Blvd. Intersection – work ongoing, behind schedule due to FPL delays.
- Collier Blvd. - Green Blvd. to Golden Gate Blvd. – lane widening and other improvements- Out to bid 8/22/14, due back 9/22/14 with construction anticipated to begin in 2015.

- Golden Gate Blvd. East of Wilson Blvd. to 16<sup>th</sup> Ave – Improvements proposed – Short list of design/build teams for selection committee to choose consultant – to BCC for approval in late October.
- White Blvd. Intersection/23<sup>rd</sup> Ave.. improvements – on schedule.
- Pine Ridge Road/US 41 intersection – proposed intersection improvement westbound/eastbound – 60% plan submitted to County for review.
- Immokalee Road/Randall Blvd. Intersection – selected consultant for study, construction of flyover anticipated for FY2020 +/-.
- Collier Blvd. – Tower to Manatee Road - Selecting consultants to interview.
- Current Prioritized Sidewalk Projects Proposed – Thomasson Drive, Pine Ridge/Airport, 11<sup>th</sup> Ave SW, Cypress Way East, etc.
- Future Sidewalk Projects Proposed - County Barn Road, Vanderbilt Drive, South 1<sup>st</sup> St., Immokalee, etc.
- Davis Blvd./Airport Pulling Intersection - turn lane study – northbound/southbound.
- TRIP (Transportation Regional Incentive Program) - possible funding opportunities for Logan Blvd. extension to Bonita Beach Road, FY15-16 project.
- Developer Sponsored Roads Requirements – Ongoing review.
- Woodcrest Drive – remaining unfinished roadway area to be paved.
- TIGER Grants – Golden Gate (Transportation Investment Generating Economic Recovery) are being submitted by Staff for funding of improvements.
- Immokalee Road/Collier Blvd. Intersection – improvements upcoming, investigating future construction of an East/West “fly over.”

**D. County Fire Review update – [Shar Hingson and/or Shawn Hanson]**

**Shar Hingson, East Naples - Golden Gate Fire Districts** reported transition has been smooth with two “plan reviewers” in place with the intent to hire one more.

**E. North Naples Fire Review update – [Eloy Ricordo]**

**Bill Pancake, North Naples Fire Control and Rescue District** noted the transition has been smooth with Department conforming to the review schedule.

**F. Growth Management Division/Planning & Regulation update – [Jamie French]**

**Jamie French** submitted the “*Collier County August 2014 Monthly Statistics*” which outlined the building plan review activities. He reported:

- Given the increasing building activity, the Department continues to undertake measures to ensure the provision of customer service remains at an acceptable level.
- Revenues are increasing given the building activity however “increases” in overall revenue is offset by previously approved reductions to the fee schedule.
- The Department is covering their costs under the current fee schedule.
- A priority is continuation of upgrades to the CityView portal.
- A satellite office on Immokalee Road will open the first week of October. It will be staffed 3 days a week and receive Applications for permits.

**VII. New Business**

**A. LDC Amendment review – changes to 5.05.05 Automobile Service Stations [Caroline Cilek]**

**Ms. Cilek** submitted a memo dated August 27, 2014 – *Re: “DSAC Read Ahead for Wednesday September 3<sup>rd</sup>”* and provided an update on the following Out of Cycle LDC amendments.

1. The raising of hogs under the 4 – H Youth Development Program.
2. Allowing the off site sale of fruits, vegetables and nursery stock grown on residential lots in the Estates District.
3. A Board of County Commissioners directive for *“Staff to develop and bring forward a Land Development Code Amendment regarding the regulation of automobile service stations including gas stations, adjacent to residential property which have more than eight (8) fuel pumps or provide for fueling of more than (8) cars at any point in time; and 2) Adopt a resolution to stay the receipt of new applications for development orders regarding automobile service stations, including gas stations, adjacent to residential property while the proposed land use regulation is prepared and vetted.”*

She noted the amendments will be reviewed by the Development Services Advisory Committee. It is anticipated the items will be reviewed by the Collier County Planning Commission in October and the Board of County Commissioners in November.

**Mr. Brooker, Chairman of the DSAC-LDR Subcommittee** provided an update on a Subcommittee meeting held on August 27, 2014 where the proposed amendment for automobile service stations was discussed noting:

- Several issues were raised including if the amendment is warranted, which zoning districts should it be applied, the threshold for triggering any requirements, etc.
- The Subcommittee will forward their comments/recommendations to the full Committee for review.
- The next Subcommittee meeting on the proposed amendment will be held on September 8, 2014 at 8:30am and is open to the public.

## **VIII. Old Business**

### **A. Floodplain Regulation Update**

**Matt McLean and Caroline Cilek** provided an update on the requirements for development in the floodplain reporting the County can request, on a case by case basis, a new or updated analysis for the proposed project’s impacts on the base flood elevation.

## **IX. Committee Member Comments**

None

## **X. Adjourn**

### **Next Meeting Dates**

**October 1, 2014 GMD Conference Room 610 – 3:00 pm**

**November 5, 2014 GMD Conference Room 610 – 3:00 pm**

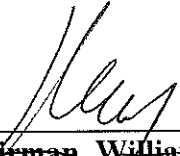
**December 3, 2014 GMD Conference Room 610 – 3:00 pm**

**January 7, 2015 GMD Conference Room 610 – 3:00 pm**

**There being no further business for the good of the County, the meeting was adjourned by the order of the Chair at 4:45PM.**

September 3, 2014

**COLLIER COUNTY DEVELOPMENT SERVICES  
ADVISORY COMMITTEE**

  
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~~Chairman, William Varian~~  
VICE CHAIRMAN, BLAIR  
FOLEY

These Minutes were approved by the Board/Chairman on 1 OCT 14, as presented ✓, or  
as amended \_\_\_\_\_.