

MINUTES OF THE PUBLIC TRANSIT AD HOC ADVISORY
COMMITTEE MEETING

Naples, Florida, August 28, 2014

LET IT BE REMEMBERED, the Public Transit Ad Hoc Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 3:00 P.M. in REGULAR SESSION at Collier County Facilities Management Training Room, 3335 Tamiami Trail East, Naples, Florida with the following members present:

Chairman: Glen D. Harrell
Vice Chairman: Dylan Michael Vogel
John DiMarco, II
Richard Duggan (Excused)
W. James Klug, III (Excused)
Morton Rosenberg
Arthur Doberstein
Harold Weeks
(Vacancy)

ALSO PRESENT: Michelle Arnold, Director, ATM
Trinity Scott, Public Transit Manager
Spencer Smith, Mobility Manager
Brandi Otero, Associate Project Manager
Yousi Cardeso, Operations Analyst

1. Call to Order

Chairman Harrell called the meeting to order at 3:00PM.

2. Roll Call

Roll call was taken and a quorum was established.

3. Approval of Agenda

Mr. Weeks moved to approve the Agenda. Second by Mr. Rosenberg. Carried unanimously 6 – 0.

4. Approval of Minutes from June 16, 2014 Meeting

Mr. Vogel moved to approve the minutes of the June 16, 2014 Public Transit Ad Hoc Advisory Committee meeting as presented. Second by Mr. DiMarco. Carried unanimously 6 – 0.

5. Committee Action

a. Appointment of a Member to the Transit Development Plan (TDP) Review Committee

Ms. Scott presented the Executive Summary “*Appointment of a Member to the Transit Development Plan (TDP) Review Committee*” dated August 19, 2014 for consideration. She reported:

- The consultant for the TDP Major update has recommended the Metropolitan Planning Organization (MPO) and the Alternative Transportation Modes (ATM) create a review committee for the Plan.
- Staff is seeking a Committee member (and an alternate) to be assigned to the review Committee.
- The Committee will meet approximately 4 – 5 times with the first meeting being held on September 10, 2014.
- The information garnered from the Plan will be incorporated into the Long Range Transportation Plan being prepared by the Metropolitan Planning Organization.
- The Plan will be forwarded to the Public Transit Ad Hoc Advisory Committee for review.

Mr. Weeks moved to appoint Dylan Vogel as the Public Transit Ad Hoc Advisory Committee’s representative for the Transit Development Plan Review Committee. Second by Mr. Doberstein. Carried unanimously 6 – 0.

The Committee appointed Mr. Doberstein as an alternate representative.

b. Endorsement of the CAT Bus Stop ADA Assessment

Ms. Otero presented the Executive Summary “*Endorsement of the CAT Bus Stop ADA Assessment*” for consideration. She noted:

- The purpose of the Plan is to improve Access, Security, & Operations at CAT’s 527 bus stops and to develop the ADA required self-assessment and Transition Plan.
- The study includes inventorying conditions at bus stops and facilities throughout the system for compliance to ADA guidelines and design standards, identifying and prioritizing improvements to address deficiencies in accessibility, security, operational and passenger guidelines and developing a phasing plan to implement the required improvements based on anticipated funding.

- The guidelines include such measures as provision of a minimum size, and maximum slope for a firm, stable surface area for boarding the bus, adequate connecting pathways to the stop, etc.
- Of the 527 bus stops, 492 have non compliant lighting and boarding standards, 220 have non compliant curb ramps and only 1 fully conforms to all current ADA requirements.
- The stops in need of attention will be prioritized with a total cost to complete the required improvements to the system being estimated at \$3.5M.
- Some improvements may be the responsibility of parties other than Collier Area Transit and grant money is available to address those stops on State highways (53 total).
- The improvements will be coordinated with other parties including the City of Marco Island, developers, etc.
- The Plan will be reviewed by the Metropolitan Planning Organization (MPO) Board and Board of County Commissioners.
- The Department intends to address 5 to 6 stops annually at an expenditure of \$25K.
- Having a Plan in place reduces the County's liability by being proactive in addressing the needs of those individuals benefitting from the American Disabilities Act.

Mr. DiMarco moved to recommend the Board of County Commissioners adopt the CAT Bus Stop ADA Assessment. Second by Mr. Rosenberg. Carried unanimously 6 – 0.

6. Reports and Presentations

a. Transit Development Plan Major Update

Ms. Scott presented the Executive Summary “*Transit Development Plan Major Update*” for information purposes. In order to receive State Block Grant Funds for transit operations, a Plan is required and will aid in prioritizing projects for the system. The first meeting will be held on September 10, 2014 at 9:00am.

b. Stuff the Bus

Mr. Smith presented the Executive Summary “*Stuff the Bus*” for information purposes. He reported the Department is partnering a “food drive” with the United Way and Harry Chapin Food Bank on September 13, 2014. CAT buses will be located at 3 area Publix supermarkets where donations will be collected. Staff and volunteers will be present and the event will also be a public outreach opportunity for CAT.

7. Member Comments

Mr. Doberstein requested Staff consider a presentation to the Committee on the Para-transit service provided by the County including any public outreach programs, cost benefits analysis, route descriptions, etc.

Mr. Harrell reported the waste receptacles at the bus shelter adjacent to Coastland Mall, westbound Fleischmann Blvd. has a tendency to get overrun with trash. He recommended Staff notify representatives of Keolis and request the drivers be proactive in notifying County Staff should they notice these, or other types of issues that need to be addressed by the County.

Staff reported they work with developers of retail establishments to determine if stops may be relocated within developments, etc. to assist in remediating issues such as trash removal and shopping cart accumulation.

- 8. **Public Comments**
None
- 9. **Next Meeting Date**
September 16, 2014

There being no further business for the good of the County, the meeting was adjourned by order of the chair at 4:06P.M.

Public Transit Ad Hoc Advisory Committee

Glen D. Harrell, Chairman

These minutes approved by the Board/Committee on _____
as presented _____ or as amended _____.