



GOLF ESTATES BEAUTIFICATION MSTU

ADVISORY COMMITTEE

3299 Tamiami Trail East, Suite 103

Naples, FL 34113

MINUTES

June 26, 2014

I. CALL TO ORDER

The meeting was called to order at 2:00 PM by **Chairman Slebodnik**.
A quorum was established. Three voting members were present.

II. ATTENDANCE

Members: Robert Slebodnik - Chairman
Tony Branco
Kathleen Dammert
Jennifer Tanner (Excused)
(Vacancy)

County: Darryl Richard – Project Manager

Others: Michael McGee – Landscape Architect, P.A.
Robert Kindelan – CLM,
Sue Flynn – JuriSolutions
Linda R. Jorgensen – *Advisory Committee Member Applicant*

III. APPROVAL OF AGENDA

Add: IX. D. Lighting Contract

*Kathleen Dammert moved to approve the Agenda as amended. Second by Tony Branco.
Motion carried unanimously, 3 – 0.*

IV. APPROVAL OF MINUTES – MAY 22, 2014

Kathleen Dammert moved to approve the minutes of the May 22, 2014 meeting as submitted. Second by Tony Branco. Motion carried unanimously, 3 – 0.

V. CHAIRMAN'S REPORT

(NONE)

VI. BUDGET REPORT – DARRYL RICHARD

Darryl Richard distributed and reviewed the Lely MSTU Fund 152 Report dated June 26, 2014. (See attached)

- Current Ad Valorem - Collected \$181,932.47
- Operating Expenses –Spent to date \$102,853.07
- Capital Improvements – Available \$45,800.00
- Reserves – Available \$100,000.00
- Total Budget – Available \$175,538.09

VII. LANDSCAPE MAINTENANCE REPORT - CLM

A. CLM (Commercial Land Maintenance) – Robert Kindelan

- Fertilizer applied.
- Cut runners off the Bougainvillea on Pebble Beach.
- Mimosa mowed down on Valley Stream Circle.
 - Will hand pull weeds and clean up the Valley Stream Circle.
 - Plumbago and Bougainvillea was chemically treated. Chemical gives longevity and easier to control.

Darryl Richard reported residents expressed they would rather have sod instead of replacing the mimosa plants on Valley Stream Circle. He suggested the Committee may want to consider doing something totally different. He stated the MSTU Budget has sufficient funds to install sod.

Robert Kindelan the area to install sod was approximately 80' x 40.' Staff noted all future purchases must be approved by the Director.

It was noted the irrigation system was installed at the Valley Stream Circle location.

Robert Kindelan stated the mimosa plant is extremely difficult to keep up.

Mike McGee suggested the Committee not just consider sod but look at other plant options.

Darryl Richard recommended sod would be the better choice since the residents are used to it.

Mike McGee suggested he talk with and show pictures to residents and received their input.

A consensus was formed to direct Mike McGee to talk with residents at Valley Stream Circle.

Staff noted it is considered a violation of the Sunshine Law, if MSTU purchase(s) are not decided during a meeting.

VIII. LANDSCAPE ARCHITECT'S REPORT – MCGEE & ASSOCIATES

Mike McGee distributed and reviewed the Lely Golf Estates Beautification MSTU – *Landscape Observation Report* dated June 16, 2014. (See attached)

He gave a brief “Water Usage” report.

- Site line improvements – Some improvements need to be done by private owners. Staff suggested Code Enforcement review.
- He recommended the removal of seed stalks on foxtail palms.

- CLM has been working on clearing items from “Observation and Recommendations” list.

Mike McGee reported the County will be extending the turn lane into Lely, from 41 into St. Andrews.

IX. PROJECT MANAGER’S REPORT

A. Landscape Restoration – Treasure Point

Staff stated the ROW Permit is in review.

- Expect the official ROW Permit approval within a week.
- Once ROW Permit approval is received; Commercial Land Maintenance (CLM) can do the restoration at Treasure Point Cul-de-sac.

B. Doral PUD Project

Darryl Richard reported project has been completed and working with a punch list.

C. Committee Member Application - Addressed after IX. D.

D. Lighting Contract

Darryl Richard reported Bentley Electric contract with the Lely MSTU expired and did not submit a new proposal. E. B. Simmons was the lowest bidder on the annual contract. Staff expects the purchase order by end of next week.

C. Committee Member Application

Staff distributed the *Advisory Board Application Form* received on June 24, 2014 from Linda Rae Jorgensen for the Advisory Committee review and approval. (See attached)

Tony Branco moved to accept Linda Rae Jorgensen’s application and recommend approval by the Board of County Commissioner’s to serve on the Lely Golf Estates Beautification MSTU Advisory Committee. Second by Kathleen Dammert. Motion carried unanimously; 3 - 0.

X. OLD BUSINESS

A. By-Laws

Staff provided a “Draft” of the *Lely Golf Estates Beautification Municipal Service Taxing Unit (MSTU) Advisory Committee – By-Laws*. (See attached)

Discussion was made on a possible previous By-Laws word document. Staff will research once Tony Branco provides word.doc to Darryl Richard via email.

The following revisions were suggested:

Articles:

- Page 1: Article III, Section 5, “The Vice-Chair during the absence of the Chair or the Chair’s inability to serve, “shall” exercise all of the duties and powers of the Chair.”
- Page 2: Article VI title, should be Article IV

- Page 2: Article IV, Section 2, 2nd sentence, should read “An Officer is “eligible” for reelection if the term of the Advisory Committee is extended.
- Page 2: Article IV, Section 4, should read “The Chair “or” Vice-Chair may be removed by a super majority of the Committee with or without cause.
- Page 2: Article V, Section 2, last sentence, should read “Appointments to fill any vacancies on the Advisory “Committee” shall be for the remainder of the unexpired term.
- Page 4: Article VII, Sections 2, remove “s,”
Page 4: Article VII, Section 2, a., should read “All persons wishing to speak under public comments on items not on the Agenda must register with the Staff liaison prior to this portion of the Agenda item by completing a speaker’s slip. (*First “on” was stricken*)
- Page 4: Article VII, Section 1, c., should read “All persons wishing to speak on an Agenda item must “be” register with the Staff liaison prior to the presentation of the Agenda item by completing a speaker’s slip.
- Page 4: Article VII, Section 1, e., should read “All registered speakers will receive up to three (3) minutes to speak unless the time is adjusted “by” the Chair.
- Page 4: Article VII, Section 1, f., should read “There will “be” no sharing of minutes among those present in an effort to extend the time permitted to speak.
- Page 5: Article VII, Section 2, d., should read “There will “be” no sharing of minutes among those present in an effort to extend the time permitted to speak.

Entire Document:

- Parenthesis should be consistent throughout By-Laws; e.i. “one (1)”, “two (2)” etc.

Tony Branco moved to table the Draft By-Laws and revisions until more information is available. Second by Kathleen Dammert. Motion carried unanimously; 3 – 0.

Staff will provide the Advisory Committee with a revised By-Laws for their review.

XI. NEW BUSINESS

(None)

XII. MEMBER COMMENTS

Discussion was made on the summer meeting schedule.

***Tony Branco moved to forward to July 24, 2014 meeting to July 17, 2014 for this one meeting; August meeting remains the same (the fourth Thursday of the month.)
No Second was offered.***

XIII. PUBLIC COMMENT

(None)

NEXT MEETING: July 17, 2014 at 2:00 PM
Collier County East Naples Library Branch
8787 Tamiami Trail East, Naples, FL 34112

*Tony Branco moved to adjourn the meeting. Second by Kathleen Dammert.
Motion carried unanimously; 3 – 0.*

*There being no further business to come before the Committee, the meeting was adjourned at
3:20 P.M.*

**LELY GOLF ESTATES BEAUTIFICATION
MSTU ADVISORY COMMITTEE**

Robert Slebodnik, Chairman

The Minutes were approved by the Committee on _____, 2014,
“as presented” **OR** “as amended” .