



**GOLF ESTATES BEAUTIFICATION MSTU
ADVISORY COMMITTEE**
3299 Tamiami Trail East, Suite 103
Naples, FL 34113

MEETING MINUTES

JANUARY 23, 2014

I. CALL TO ORDER

Chairman Slebodnik meeting was called to order at 2:04 PM.
A quorum was established. Four voting members were present.

II. ATTENDANCE

Members: Robert Slebodnik, Chairman
Kathleen Dammert, David Larson (Vice Chair), Jennifer Tanner
Excused: Tony Branco

County: Darryl Richard – Project Manager
Caroline Soto – Budget Analyst

Others: Michael McGee – Landscape Architect, P.A.
Robert Kindelan – CLM
(Anne Iacuzzo – JuriStaff)

III. APPROVAL OF AGENDA

Jennifer Tanner moved to approve the Agenda as presented. David Larson offered a Second in support of the motion. Carried unanimously, 4 – 0.

IV. APPROVAL OF MINUTES – DECEMBER 12, 2013

Kathleen Dammert moved to approve the Minutes of the December 12, 2013 meeting as submitted. David Larson offered a Second in support of the motion. Carried unanimously, 4 – 0.

V. CHAIRMAN’S REPORT – ROBERT SLEBODNIK

Chairman Slebodnik stated there was no additional news to report.

VI. BUDGET REPORT – DARRYL RICHARD

(Attached: “LELY MSTU – Fund 152, dated January 23, 2014”)

Caroline Soto, Collier County Budget Analyst, explained the new format.

Darryl Richard noted an expense for *Bentley Electric* had been listed under Line Item #21, “Sprinkler System Maintenance.” He requested that Ms. Soto include it under Line Item #23, “Lighting Maintenance.”

He further noted the expense for *Whited Holiday Décor*, which had also been listed under Line Item #23, should be included under Line Item #25, “Other Miscellaneous.”

- Current Ad Valorem Taxes: \$ 192,000.00
- Expenditures to Date: \$ 155,947.51
- To be Collected: \$ 36,052.49

- Operating Expense: \$ 164,500.00 (Line Item 30)
- Encumbered: \$ 45,773.01
- Spent to Date: \$ 24,781.18
- Funds Available: \$ 64,991.95

- Capital Outlay/Improvements: \$ 45,800.00 (Line Item 32)
- Open Purchase Orders: \$ 00.00
- Spent to Date: \$ 00.00
- Available: \$ 45,800.00

- Reserves: \$ 100,000.00 (Line Item 38)

- Total Budget Amount: \$ 245,025.25

Caroline Soto referenced Line Item #33 and explained the category had previously been titled “Transfers to Fund 111” but was changed to “Reimbursement for Staff Support.” Line Item #38, “Reserves” are ear-marked for “Catastrophe/Hurricane” relief.

It was suggested that the next budget should allocate more funds to “Catastrophe/Hurricane” relief because \$100,000 is not sufficient. Costs have increased significantly since Hurricane Wilma.

Chairman Slebodnik noted the Reserves had been built up to \$250,000 at one point, but the lighting project and the sidewalk project depleted it to \$100,000.

VII. LANDSCAPE MAINTENANCE REPORT – CLM AND MCGEE & ASSOCIATES

Robert Kindelan:

- Fertilization and mulching have been done;
- Sod was installed at the Day Care Center;
- Median #3: Began to install sod but stopped due to pump problems
 - The pump was repaired on January 22nd and will be checked to verify that it is working properly
 - Issues:
 - Bad float switch that kept shorting out; has been reprogrammed by the vendor
 - Pressure/temperature sensor was blocked; clog was removed

- Next week, the installation of sod at Median #3 will be completed
- Entrance: Will also install sod and replace some flowers (approximately 2 dozen)
- Bougainvillea: Treating for caterpillar infestation
- Plumbago: Have been hand-watered for the past two weeks due to the pump issue
- Doral Circle: Mulch will be completed today
- Will meet with Darryl and Mike regarding placement of new plants

Michael McGee:

- Would like to see repeated items noted on the Report completed, i.e., submit proposal, etc.

VIII. LANDSCAPE ARCHITECT'S REPORT – MCGEE & ASSOCIATES

A. General Maintenance Issues

(Attached: “*Landscape Observation Report*,” dated January 20, 2014)

- **Sight Line Issue:**

Michael McGee inspected Median #5 - Pebble Beach Circle and St. Andrew's, and Median #9 - Valley Stream Circle and St. Andrew's. He noted the plants have been trimmed to the same height as the Juniper (i.e., 18-inches).

- Median #5: Remove Plumbago shrub beds and replant with small-leaf (red) Crown of Thorns or dwarf Oyster plants
- Median #9: Remove Bougainvillea and Firebush shrubs and replant with small-leaf Blueberry Flax lily
- Some plantings (large hedge) are on private property and may be located in the Right-of-Way (at Baltusror and Pebble Beach) – not maintained by MSTU

Darryl Richard noted if there have been complaints concerning impeded vision, either Code Enforcement or the Right-of-Way Department could be notified. Another option is to notify the Homeowners Association to request that the homeowner trim the planting down to 18-inches.

Mr. McGee suggested planting options: Mimosa, small Bromeliads, peanut ground cover

- **Water Consumption:** Has been reduced
- **Royal Palm sign:** Needs to be refurbished by the County Club – it is not responsibility of MSTU

Chairman Slebodnik noticed mildew is growing on the back of some monuments (near signage on Pinehurst). He stated the plantings need to be “spruced up.”

Darryl Richard stated low pressure cleaning with a solution of bleach and water could be effective.

Jennifer Tanner stated Alan Cooper, Manager of the Hibiscus Golf Course, will retire in February and suggested scheduling meeting with Mr. Cooper and his replacement.

Chairman Slebodnik stated he will contact the Golf Course office.

VIII. PROJECT MANAGER’S REPORT – DARRYL RICHARD

- Spoke with the Manager of the Day Care Center re: safety concerns – she will sweep the sidewalk on a more regular basis

IX. OLD BUSINESS

(None)

X. NEW BUSINESS

(None)

XI. MEMBER COMMENTS

- Construction has finally begun on Doral – has been delayed
- David Larson will attend the weekly project meetings

XII. PUBLIC COMMENTS

(None)

XIII. ADJOURNMENT

NEXT MEETING: February 27, 2014 at 2:00 PM
Collier County East Naples Library Branch
8787 Tamiami Trail East, Naples, FL 34112

There being no further business to come before the Committee, the meeting was adjourned at 3:00 PM.

**LELY GOLF ESTATES BEAUTIFICATION
MSTU ADVISORY COMMITTEE**

ROBERT SLEBODNIK, CHAIRMAN

The Minutes were approved by the Committee/Board on _____, 2014,
“as submitted” **OR** “as amended” .