

MINUTES OF THE MEETING OF THE COLLIER COUNTY
DEVELOPMENT SERVICES ADVISORY COMMITTEE

Naples, Florida, January 8, 2014

LET IT BE REMEMBERED, the Collier County Development Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 3:00 P.M. in REGULAR SESSION at the Collier County Growth Management Division Building, Conference Room #609/610, 2800 N. Horseshoe Drive, Naples, Florida, with the following members present:

Chairman: William J. Varian
Vice Chairman: David Dunnivant
James E. Boughton
Clay Brooker
Dalas Disney
Blair Foley
Chris Mitchell
Robert Mulhere
Mario Valle
Stan Chrzanowski
Eleanor Taft
Norman Gentry
Ron Waldrop
Laura Spurgeon DeJohn
Marco Espinar

ALSO PRESENT: Jamie French, Director, Operations & Regulatory Management
Judy Puig, Operations Analyst, Staff Liaison
Reed Jarvi, Manager, Transportation Planning
Nathan Beals, Project Manager, Public Utilities
Jeff Wright, Director, Code Enforcement
Amy Patterson, Impact Fee Administration
Joe Bellone, Director, Public Utilities Operation Support
Mike Dumais, Sr. Programmer Analyst
Rich Long, Plans Review and Inspection Manager

- I. **Call to Order - Chairman**
Chairman **Varian** called the meeting to order at 3:07pm
- II. **Approval of Agenda**
Mr. Valle moved to approve the Agenda. Second by Mr. Disney. Carried unanimously 15 - 0.
- III. **Approval of Minutes from December 4, 2013 Meeting**
Mr. Chrzanowski moved to approve the minutes of the December 4, 2013 meeting as presented. Second by Mr. Mulhere. Carried unanimously 15 - 0.
- IV. **Selection of Chair and Vice Chair**
Mr. Disney moved to appoint William Varian as Chairman of the Development Services Advisory Committee. Second by Mr. Brooker. Carried unanimously 15 - 0.

Mr. Dunnivant moved appoint Blair Foley as Vice Chairman of the Development Services Advisory Committee. Second by Mr. Chrzanowski. Carried unanimously 15 - 0.
- V. **Public Speakers**
None
- VI. **Staff Announcements/Updates**
 - A. **Code Enforcement Department update – [Jeff Wright]**
Mr. Wright provided the report “*Collier County Code Enforcement Department Blight Prevention Program - Cumulative Code Enforcement Statistics - 11/2008 – 12/08/2013*” for information purposes. He reported the Department has initiated a program to identify the number of abandon homes in the County. According to estimates, there are currently 1133 abandon homes located primarily in Golden Gate City and the Golden Gate Estates region. Abandon homes are those structures no longer maintained and unoccupied or occupied by squatters.
 - B. **Public Utilities Division update – [Nathan Beals or Tom Chmelik]**
Mr. Beals reported:
 - The Utilities Subcommittee will meet on January 21, 2014.
 - Staff is seeking members for the Impact Fee Subcommittee and the Utilities Master Plan and Rate Study Subcommittee.
Utility Master Plan and Rate Study Subcommittee
Ron Waldrop or designee, Chris Mitchell and Blair Foley.

Impact Fee Subcommittee
Robert Mulhere, Mario Valle.
 - C. **Growth Management Division/Transportation Engineering and/or Planning – [Jay Ahmad and/or Reed Jarvi]**
Reed Jarvi was present and reported:

- US41/Collier Blvd. Intersection – Construction starting soon.
- US41 Collier Blvd. to Greenway Rd. improvements – Construction started.
- Pine Ridge Road/US 41 intersection westbound – proposed lane realignment and drainage improvements. Work scheduled for 2015/16.
- Developer Financed Infrastructure - Staff continues to review criteria for developers who propose to transfer control of road and drainage infrastructure to the County.
- Sidewalk Program – Staff is processing funding requests through the MPO (Metropolitan Planning Organization) for projects in 2018/19; notify Staff of any possible sidewalk improvements.
- Development Level Transportation for Dummies – Developing initiatives to identify transportation permitting issues. Staff will provide future update.
- Road Impact Fees – still under review with Staff/Stakeholders, etc. One final Subcommittee meeting to be held. Final reports to be transmitted to the Board of County Commissioners.

During Committee discussions the Committee requested Staff to:

- ***Review the sidewalk constructed on Airport/Pulling Road from Golden Gate Parkway to Pine Ridge Road and determine if any changes may be made to improve safety.***
- ***The status of the White Blvd sidewalk.***

Mr. Mitchell left the meeting at 3:35pm

D. Fire Review update – [Ed Riley]

The Committee reviewed the documents “*Office of the Fire Code Official – Summary of Plan Review Activity – November -13*” and “*Fire Plan Review – Time Frame Summary – November - 13.*”

E. Growth Management Division/Planning & Regulation update – [Jamie French]

Mr. French submitted the “*Monthly Statistics December 2013*” which outlines building plan review and inspection activities. The following was noted during his report:

CD-Plus

Mr. French and Mr. Dumais reported work continues for re-launching the CD-Plus application. The cost is \$3,000k annually with a license fee of \$1,400.00 (Staff is determining if the licensing fee is a one time or annual requirement). The re-launch requires a new server and Staff is considering sharing the cost with the Utilities Department who will be utilizing the same type server in the near future.

Automated Inspection Reporting System (AIRS)

Mr. French reported the system has crashed and requests are now being handled manually. Additional Staff (job banker) may be required to process the requests. Staff is reviewing options to re-enable the automated system.

Building Plan Review and Inspection Activity

Mr. French reported residential building permitting and related inspection activity increased by approximately 20 percent from 2012 to 2013. Indications are the activity will continue to

increase throughout calendar 2014. Staff continues to address areas to ensure the County is maintaining an adequate level of service in these areas including provision of time certain inspections.

VII. New Business

None

VIII. Old Business

None

IX. Committee Member Comments

None

X. Adjourn

Next Meeting Dates

February 5, 2014 - GMD Conference Room 610 – 3:00 pm

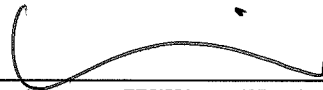
March 5, 2014 - GMD Conference Room 610 – 3:00 pm

April 2, 2014 - GMD Conference Room 610 – 3:00 pm

May 7, 2014 - GMD Conference Room 610 – 3:00 pm

There being no further business for the good of the County, the meeting was adjourned by the order of the Chair at 4:15 PM.

**COLLIER COUNTY DEVELOPMENT
SERVICES ADVISORY COMMITTEE**



Chairman, William Varian

These Minutes were approved by the Board/Chairman on 2/5/14,
as presented , or as amended _____.