



GOLDEN GATE M.S.T.U. ADVISORY COMMITTEE

**3299 East Tamiami Trail, Suite 103
Naples, FL 34112**

November 19, 2013

MEETING MINUTES

I. CALL TO ORDER

The meeting was called to order at 4:14 PM by Chairman Richard Sims.
A quorum established; three voting members were present.

II. ATTENDANCE

Chairman: Richard Sims

Vice Chair: Patricia Spencer

Member: Peggy Harris

Excused: Michael McElroy
Barbara Segura

County: Darryl Richard – MSTU Project Manager
Harry Sells – Assistant MSTU Project Manager
Michelle Arnold – ATM Director

Others: Michael McGee – McGee & Associates
Thomas Gonzalez, Jose Cavhuayo and Janet Pellicane – Hannula
Landscaping
(JuriSolutions – Sue Flynn)

III. APPROVAL OF AGENDA

Change: III. – October 15, 2013 – Informational Only Item

Add: III. – August 20, 2013

Chairman Sims moved to approve the November 19, 2013 Agenda as amended. Second by Peggy Harris. Motion carried unanimously; 3-0.

IV. APPROVAL OF MINUTES – AUGUST 20 AND SEPTEMBER 17, 2013 MEETINGS

Vice Chair Spencer moved to approve the minutes as presented. Second by Peggy Harris. Motion carried unanimously; 3-0.

V. MONTHLY BUDGET REPORT

Staff distributed and reviewed the Golden Gate Beautification MSTU Fund 153 dated November 19, 2013. (See attached)

• Current Ad Valorem Tax (Uncollected)	\$244,678.21
• Current Ad Valorem Tax (Received)	\$1,421.79
• Capital Improvements (Available)	\$460,040.00
• Operating Expense (Available)	\$56,539.84
• Open Purchase Orders	\$218,839.72
• Paid Purchase Orders	\$19,850.44
• Reserves (Available)	\$2,700.00
• Total Budget (Available)	\$558,436.26
• July Taxable Values are up to	\$536,912,682.00

VI. PROJECT MANAGER’S REPORT

A. West Entry Sign

Darryl Richard reported the annual maintenance purchase order should be released in the near future.

Staff distributed and reviewed quotes for west entry sign to fabricate, install and secure permits:

➤ Signcraft Signs & Things	\$3,850.00
➤ Wm. J. Varian Construction Co. Inc.	\$8,610.00
➤ PBS General Contractors	Opted not to bid

Darryl Richard recommended using Signcraft. He noted the sign is currently being stored at Signcraft.

Chairman Sims moved to accept the Signcraft quote (in the amount of \$3.850.) Second by Peggy Harris. Motion carried unanimously; 3-0.

Darryl Richard explained the County is currently pursuing accidental damage payment from the individuals’ insurance company.

B. Committee Maintenance Evaluation Report

Item will be cover at next meeting.

Staff expressed appreciation for Advisory Committee’s participation in completing evaluation reports.

C. Future TECM Project CR951 – Sidewalk Discussion

Darryl Richard report funding fell through and project will be delayed a year.

Mike McGee explained the MSTU will need to continue the maintenance of CR951. He recommended trees not be removed until the start project.

Darryl Richard stated the light for the flag pole has been received.

Vice Chair Spencer will receive a key to replace flag as required.

VII. TRANSPORTATION MAINTENANCE REPORTS

A. Hannula Landscaping

Janet Pellicane reported on roadway sections as follows:

- *Tropicana Boulevard*
 - Fertilizer has been ordered.
 - Mulch is scheduled to be installed in December.
 - Estimate to paint graffiti on shelter support posts estimate has been submitted to the County.

She reported the McGee & Associates Landscape Architecture report shows Median #5 on the East ROW, trees on vacant lot north of 2654 are hanging to low over bike path and need to be pruned to 10’ height above the path. When crew went to trim trees over the bi-pass they discovered the trees were on private property.

Darryl Richard stated it should be a code enforcement issue.

Hannula will provide list of addressed to Staff.

Mike McGee noted the County goes ROW to ROW and state in the general contract it is the contractor’s responsibility.

Darryl Richard stated “if it doesn’t cost extra” go ahead and do it.

Janet Pellicane assured Staff it will be done at no extra cost.

- *Coronado Parkway and Hunter Boulevard*
 - Fertilizer has been ordered and will be applied next week.
 - Mulch will be installed in December.
 - Lantana issue to be discussed under McGee & Associates report.
 - The painting of median numbers will be schedule for this Saturday or the following Monday.

- *Golden Gate Parkway*
 - Mulch and fertilizer completed.
- *Sunshine Boulevard*
 - Fertilizer completed.
 - Mulch to be applied in December.
- *Collier Boulevard and Green Boulevard*
 - Replacement will be complete when funding is received.

Janet Pellicane reported Jeremy Hannula is working on a different pest control plan and noted current plan is not working.

Jeremy Hannula reported on the irrigation systems and schedules.

Mike McGee recommended Hannula irrigation run tests for 10 minutes on unscheduled irrigation days.

VIII. LANDSCAPE ARCHITECT'S REPORT – MCGEE & ASSOCIATES

A. Maintenance Reports

Reports were provided and distributed by McGee & Associates Landscape Architecture on Coronado Parkway and Hunter Boulevard, Sunshine Boulevard and Collier Boulevard – Part A & B and Green Boulevard – Median #1 for period November 2013. (See attached) *Report was previously addressed.*

Mike McGee distributed and reviewed *Recommended Plant Material End Plantings for Turn Lane Medians* dated October 15, 2013. The FY 13-14 Also distributed; *Recommended Fertilization Schedules* for Tropicana Boulevard, Hunter Boulevard and Coronado Parkway and Sunshine Boulevard.

He reviewed the pros and cons of the following plants:

- *Juniperus chinensis* “Parsoni”
- *Dianella tasmanica* – Variegated Blueberry Flax Lily
- *Ficus microcarpus* – “Green Island” Ficus
- *Mimosa strigillosa* – Sunshine Mimosa
- *Ilex vomitoria* – Stokes Dwarf
- *Euphorbia milii* – Big Rose Crown of Thorn
- *Euphorbia milii* – Small Leaf Red Crown of Thorn
- *Carissa macrocarpa* – Natal Plum “Boxwood Beauty of Emerald Blanket”

Discussion was ensued on the selection provided and the Committee Members preferences.

It was suggested information provided by McGee & Associates be sent to Mike McElroy, an Advisory Committee member, who was unable to attend this meeting, for his input.

A consensus was form to request McGee & Associates get estimates and bring back recommendations to the Advisory Committee.

IX. OLD BUSINESS
(None)

X. NEW BUSINESS

Vice Chair Spencer moved to cancel the December 17, 2013 meeting. Second by Peggy Harris. Motion carried unanimously; 3-0.

Mike McGee suggested the Advisory Committee consider reviewing the Golden Gate Parkway medians, one median at a time, due to the fact they are 15 year old. He suggested removing turf.

XI. PUBLIC COMMENTS
(None)

NEXT MEETING: JANUARY 21, 2014 AT 4:00 PM
GOLDEN GATE COMMUNITY CENTER

There being no further business for the good of the County, the Meeting was adjourned by order of the Chairman at 6:35 PM.

**GOLDEN GATE M.S.T.U. ADVISORY
COMMITTEE**

Richard Sims, Chairman

The Minutes were approved by the Committee Chair on _____, 2013,
“as submitted” **OR** “as amended” .