

MINUTES OF THE MEETING OF THE COLLIER COUNTY
DEVELOPMENT SERVICES ADVISORY COMMITTEE

Naples, Florida, December 4, 2013

LET IT BE REMEMBERED, the Collier County Development Services Advisory Committee in and for the County of Collier, having conducted business herein, met on this date at 3:00 P.M. in REGULAR SESSION at the Collier County Growth Management Division Building, Conference Room #609/610, 2800 N. Horseshoe Drive, Naples, Florida, with the following members present:

Chairman: William J. Varian
Vice Chairman: David Dunnivant
James E. Boughton
Dalas Disney
Blair Foley
Robert Mulhere
Mario Valle
Stan Chrzanowski
Eleanor Taft
Norman Gentry
Ron Waldrop
Marco Espinar

Excused: Clay Brooker
Laura Spurgeon DeJohn
Chris Mitchell

ALSO PRESENT: Nick Casalanguida, Administrator, Growth Management Division
Jamie French, Director, Operations & Regulatory Management
Judy Puig, Operations Analyst, Staff Liaison
Reed Jarvi, Manager, Transportation Planning
Nathan Beals, Project Manager, Public Utilities
Caroline Cilek, M.S., Senior Planner, LDC Coordinator
Jeff Wright, Director, Code Enforcement
Jack McKenna, County Engineer
Ed Riley, Fire Code Official
Alison Bradford, Assistant County Engineer

- I. Call to Order - Chairman**
Chairman Varian called the meeting to order at 3:04pm
- II. Approval of Agenda**
Mr. Mulhere moved to approve the Agenda. Second by Mr. Foley. Carried unanimously 8 - 0.
- III. Approval of Minutes from November 6, 2013 Meeting**
Mr. Foley moved to approve the minutes of the November 6, 2013 meeting as presented. Second by Mr. Chrzanowski. Carried unanimously 8 - 0.
- IV. Public Speakers**
None
- V. Staff Announcements/Updates**
- A. Code Enforcement Department update – [Jeff Wright]**
Mr. Wright provided the report “*Collier County Code Enforcement Department Blight Prevention Program - Cumulative Code Enforcement statistics - 11/2008 – 11/24/2013*” for information purposes.
- B. Public Utilities Division update – [Nathan Beals or Tom Chmelik]**
Mr. Beals reported the previously scheduled Subcommittee meeting was cancelled. Recent items reviewed by DSAC where recommendations to the BCC were provided are scheduled to be heard by the BCC next week.

Mr. Disney arrived at 3:08pm

Mr. Gentry arrived at 3:08pm

Mr. Dunnivant arrived at 3:09pm

C. Growth Management Division/Transportation Engineering and/or Planning – [Jay Ahmad and/or Reed Jarvi]

Reed Jarvi was present and reported:

- Davis Boulevard/Collier Boulevard Improvement Project – completed, ribbon cutting on 12/12/13 at 11:00am.
- Collier Blvd. - Tower Road to Manatee Road – investigating feasibility of widening from 2 lanes to 3 lanes.
- SR951 to Greenway Road lane widening – initiating work.
- SR951/US41 improvements – contract approved by BCC.
- “I75 and SR951 Ultimate Interchange Plan - Recommended Preferred Horizontal Alignment” - provided to the Committee for information purposes
- Neighborhood Traffic Management Program – disseminated to Committee for comment.
- Golden Gate Traffic Study – underway.
- Staff continues to review the criteria for developers who propose to transfer control of road and drainage infrastructure to the County.

Mr. Valle arrived at 3:16pm

D. Fire Review update – [Ed Riley]

Ed Riley, Fire Code Official submitted the documents “*Office of the Fire Code Official – Summary of Plan Review Activity – October - 13*” and “*Fire Plan Review – Time Frame Summary- October – 13*” for information purposes. He reported:

- Additional personnel have been employed to assist in fire plan reviews.
- Beginning 1/2/14, the Fire Code Office will begin the new Program of administering collection of fees and coordination of fire plan reviews.
- Workshops to aid vendors in adapting to the new program to initiate the week of 12/9/13.

E. Growth Management Division/Planning & Regulation update – [Jamie French]

Jamie French submitted the “*November 2013 Monthly Statistics*” which outlined the building plan review activities. The following was noted during his report:

- Staff continues to review the measures necessary to re-launch the CD Plus permit search platform for public access.
- Staff continues to seek avenues to improve building inspections including “time certain” inspections.

VI. New Business

A. Discussion regarding Fire – [Nick Casalanguida] - Ed Riley, Fire Code Official and Orly Stolz, North Naples Fire Chief were also present.

Mr. Casalanguida reported:

- Staff continues to undertake the necessary measures to implement the Program of transferring the responsibility for the administration for fire plan reviews, including collection of fees, to the Fire Code Office.
- Discussions are underway for the most prudent means for the Naples Fire Control and Rescue District to conduct their own “fire plan reviews” and related inspections including embedding personnel in the Growth Management Division building. It was noted North Naples District is subject to approximately 50 percent of the current fire plan review activity.
- County Staff is seeking to decrease the time required for “131” plan reviews by 50 percent.
- County Staff is also investigating avenues to “speed up” the turn around time for building plan reviews, including “2nd reviews” of plans.

B. Amendment to Irrigation Ordinance Irrigation Ordinance No. 2002-17 – Proposed Amendment [Peter Lund]

Mr. Lund provided the following documents:

- Memo “*Irrigation Ordinance No. 2002-17 – Proposed Amendment*” outlining the proposed changes to the Ordinance and timetable for considerations by County Boards.
- “*Collier County Ordinance 2002-17.*”
- “*Collier County Draft Ordinance 2013 _____*” offering proposed amendments to existing County Ordinance 2002-17.

He noted the amendments are generally clarifications of policies to maintain consistency with the requirements of South Florida Water Management District policies.
He requested a recommendation from the Committee on the proposed amendments.

Mr. Chrzanowski moved to recommend the Board of County Commissioners adopt the Draft Ordinance which proposes changes to Collier County Ordinance 2002-17 as presented by Staff. Second by Mr. Disney. Carried unanimously 12 – 0.

VII. Old Business

None

VIII. Committee Member Comments

Committee comments occurred on the North Naples Fire Districts decision to conduct their own fire plan reviews and inspections noting there may be a concern over the loss in revenue to the Fire Code Office. On a related note, the process may improve consistency between the plans approved and related inspections conducted by the North Naples Fire Control and Rescue District personnel.

IX. Adjourn

Next Meeting Dates

- January 8, 2014 – GMD Conference Room 610 – 3:00pm
- February 5, 2014 - GMD Conference Room 610 – 3:00 pm
- March 5, 2014 - GMD Conference Room 610 – 3:00 pm
- April 2, 2014 - GMD Conference Room 610 – 3:00 pm
- May 7, 2014 - GMD Conference Room 610 – 3:00 pm

There being no further business for the good of the County, the meeting was adjourned by the order of the Chair at 4:15 PM.

COLLIER COUNTY DEVELOPMENT SERVICES ADVISORY COMMITTEE



Chairman, William Varian

These Minutes were approved by the Board/Chairman on 1/8/14, as presented ~~_____~~, or as amended _____.