

**PERMITTING INSPECTION FORM**

**COLLIER COUNTY ORDINANCE CHAPTER 14 ARTICLE IV STANDARDS OF CARE**

**SECTION 14-77: GENERAL STANDARDS OF CARE**

Any person keeping an animal must provide that animal:

- Freedom from hunger or thirst** by ready access to fresh water and a diet to maintain full health and vigor;
- Freedom from discomfort** by providing an appropriate environment including shelter and a comfortable resting area;
- Freedom from pain, injury or disease** by prevention or rapid diagnosis and treatment;
- Freedom to express normal behavior** by providing sufficient space, proper facilities and company of the animal's own kind; and
- Freedom from fear and distress** by ensuring conditions and treatment which avoid mental suffering.

Meets Standard  
Needs Improvement  
Not Applicable

**SECTION 14-78: PROPER ANIMAL HUSBANDRY**

- 1. Animal enclosures must be safe, sanitary, dry, and protect the animals from the elements.
- 2. Animal enclosures shall be large enough for each animal contained therein to stand up, sit down, lie down, and turn around simultaneously.
- 3. Where an enclosure is used sequentially for more than one animal during the course of a day, the enclosure will be cleaned, sanitized and dried between each animal.
- 4. Airline type containers normally used for shipping and transporting animals shall not be used to permanently house animals.
- 5. Where animals are incompatible, they shall be contained separately in appropriate enclosures.
- 6. Housing facilities for animals must be clean and sufficiently ventilated at all times when animals are present to provide for their health, comfort and well-being.
- 7. Housing facilities for animals must be sufficiently heated and cooled when necessary to protect the animals from cold and hot temperatures and to provide for their health, comfort and well-being.
- 8. Premises where animals are housed shall have sufficient lighting and provide a diurnal lighting cycle, by either natural or artificial light, corresponding to the natural period of daylight and night. If artificial light is provided, it must emulate natural light.
- 9. Premises where animals are housed shall be clean, orderly and free of garbage, toxic substances, unused food, standing water, sharp objects, litter or refuse.
- 10. Garbage shall be kept in garbage cans with properly fitting lids and disposed of regularly.
- 11. Bodies of dead animals must be disposed of according to applicable county and state regulations, policies and laws.
- 12. Food shall be stored in such a way as to prevent contamination by rodents, pests and moisture. Food storage containers shall be clearly and properly labeled as to contents.

- 13. Any poisonous plants growing in or near where herbivorous animals are being housed should be removed.
- 14. All chemicals, pesticides, cleaning solutions and disinfectants shall be stored and used in accordance with manufacturers' instructions, properly labeled as to content and kept away from contact with animals and animal food.
- 15. All animal feces shall be removed and disposed of properly. Livestock manure which has been removed from animal enclosures shall be maintained the maximum feasible distance from animal housing. Animal feces shall not be allowed to contaminate surrounding waters.
- 16. Food dishes and water bowls shall be cleaned daily.
- 17. When communal feeding containers are used, there shall be sufficient space to feed all the animals simultaneously.
- 18. Animals shall be provided with food of sufficient quantity and quality to allow for normal growth and maintenance of a healthy body weight.
- 19. Fresh water shall be available to all animals daily and shall be maintained in a container in such a manner that animals cannot turn the container over.
- 20. Food and water shall be fresh, appropriate for the animal, and free from contamination.
- 21. Animals must be given exercise appropriate for their species, breed, and size.
- 22. The responsible party must follow veterinary instructions for any sick or injured animal. Proof of adequate, timely veterinary care and follow-up must be provided to animal services upon request.
- 23. Animals having a known or suspected communicable animal-to-human disease shall be maintained in isolation where they cannot directly or indirectly come into contact with any other animals or the public. Applicable county and state health regulations must be followed when caring for any animal harboring an animal-to-human disease.



Meets Standard  
Needs Improvement  
Not Applicable

## SECTION 14-79: REGULATIONS FOR ANIMAL-RELATED BUSINESSES AND ORGANIZATIONS

### A. Posting of permit

1. Each animal-related business and organization will prominently display a current, valid county animal services-issued operational permit.

### B. Safety

1. Each animal-related business or organization which accepts privately owned animals into its custody shall report to animal services any obvious case of neglect or animal abuse pursuant to the Collier County Animal Control Ordinance, these Standards, or Florida Statutes Ch. 828, "Cruelty to Animals." Animal services' phone number shall be posted in a prominent location.
2. Each animal-related business or organization will post emergency contact information in a prominent place visible from the exterior of the main entrance to the premises. If an animal-related organization is located in a premises used primarily as a residence, this contact information does not need to be prominently posted, but must be kept current and on file with animal services, the local law enforcement entity, and the local fire department. This contact shall be available at all hours in case of emergencies or other enforcement-related matters.
3. Each animal-related business or organization shall have a written disaster plan to address both immediate and noticed evacuation of all animals in case of an emergency. This plan shall be posted in a prominent location.
4. Each animal-related business or organization shall have a working telephone available at all times in case of an emergency. The name of the establishment's veterinarian and the veterinarian's phone number shall be posted in a prominent location.
5. Each animal-related business or organization shall provide for adequate rodent and insect control.

### C. Records

1. Each animal-related business or organization shall keep records on all animals currently under its care. These records shall be maintained on each animal individually.
2. The information in these records shall include but not be limited to rabies vaccination, all other inoculations and prescription or medical treatments administered.

Meets Standard  
Needs Improvement  
Not Applicable

3. Where the animal-related business or organization has a duty to care for, but not a right of ownership in the animal, records shall also include the owner's name, address, emergency telephone number, owner's proof of identification, and name and telephone number of owner's veterinarian. In addition, a medical release must be obtained from the owner or his designee for each animal and shall become part of the animal's record so that emergency treatment can be given if the animal shows signs of illness or is injured while in the care and custody of the animal-related entity. Exceptions to this provision may be made on a case-by-case basis when due to extenuating circumstances it is in the best interest of the animal for the animal owner to remain anonymous.
4. Where the animal-related business or organization has a right of ownership in the animal, records shall indicate where the animal was obtained.
5. A copy of a current (within the previous twelve months) negative Coggins test (equine infectious anemia) shall be on record for each equine (except nursing foals). No equine shall be accepted for board unless a current (within the past twelve months) negative Coggins test record is produced by the owner.
6. All records as described herein shall be kept for a period of two years.
7. All records shall be made available to the inspecting officer upon request.
- ### D. Groomers
1. Clippers, combs, brushes and any other equipment shall be sanitized after each animal grooming.
2. Animals shall not be left unattended while tethered to grooming stations.
3. Clean, separate drying towels shall be used for each individual animal groomed.
4. Tepid water must be used for the purpose of washing dogs and cats. Cold water is not acceptable.
5. Grooming bathtubs shall be sanitized after each animal grooming. Grooming bathtubs shall be maintained free of mold and mildew.
6. Clippers, dryers, combs, brushes and any other grooming equipment shall be maintained in good repair so that they are appropriate for the intended safe use per the manufacturers' or suppliers' instructions.



Meets Standard  
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Not Applicable

## SECTION 14-81: REGULATIONS FOR BREEDERS AND PET SHOPS.

### A. Permit notification

- 1. The appropriate permit number shall be provided on all advertisements and promotions concerning the sale or give-away of an animal.
- 2. The appropriate permit number shall be provided to all persons who buy or accept ownership of an animal.

### B. Requirements for sale of dogs and cats

- 1. Dogs, cats, puppies, and kittens acquired for resale must be examined by a licensed veterinarian within five business days of physical acquisition.
- 2. Dogs, cats, puppies, and kittens offered for sale must be at least eight weeks of age.
- 3. Dogs, cats, puppies and kittens offered for sale must be accompanied by an Official Certificate of Veterinary Inspection (OCVI).
- 4. The OCVI must contain the following information:
  - a. The date of the examination by the examining veterinarian
  - b. The examining veterinarian's license number
  - c. The examining veterinarian's signature
  - d. The age, breed, sex, color, and any distinguishing marks of the animal
  - e. The health record of the animal
  - f. Any tests performed and their results, and any vaccinations or other treatments administered, including vaccine type, lot number, expiration date, and date of administration, including those not specifically enumerated below
  - g. A statement that the examining veterinarian warrants, to the best of his knowledge, that the dog or cat has no sign of contagious or infectious diseases and has no evidence of internal or external parasites, including coccidiosis and ear mites, but excluding fleas and ticks
  - h. A statement concerning whether or not the examining veterinarian has detected any physical abnormalities in the dog or cat including but not limited to a heart murmur, and umbilical hernia, entropion, and inguinal hernia, and cryptorchidism
- 5. The OCVI must document that the following inoculations, tests, and treatments have been adminis-

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tered, unless the veterinarian certifies on the OCVI that to inoculate or deworm the animal is not in the best medical interest of the animal, in which case the vaccine or anthelmintic may not be administered to that particular animal:

#### a. For dogs or puppies:

- i. Vaccination against canine distemper, leptospirosis, bordetella, parainfluenza, hepatitis, and canine parvovirus. A rabies inoculation must be provided for any dog over three months of age.
- ii. Diagnostic tests to detect the following internal parasites: hookworms, roundworms, whipworms, tapeworms, coccidia and giardia. Heartworm detection must occur for dogs six months of age or older. Appropriate treatment for all positive findings must be documented.

#### b. For cats or kittens:

- i. Vaccination against panleukopenia, feline viral rhino tracheitis, and calici virus. A rabies inoculation must be provided for any cat over three months of age.
- ii. Diagnostic tests to detect the following internal parasites: hookworms, roundworms, tapeworms and coccidia. Appropriate treatment for all positive findings must be documented.
- iii. Diagnostic test to detect Feline Leukemia with the result listed on the OCVI.

- 6. If the animal is under four months of age, the tests, vaccines, and anthelmintics required above must be administered no more than twenty-one days before sale within the county. If the animal is four months of age or older, the tests, vaccines, and anthelmintics required above must be administered at or after three months of age, but no more than one year before sale within the county.

- 7. The sale of the dog, cat, puppy, or kitten shall take place no more than thirty days after the OCVI has been issued.

- 8. If a dog, cat, puppy, or kitten is not sold within thirty days of the issuance of the OCVI, then a new examination and OCVI must be obtained.

- 9. All dogs, cats, puppies and kittens offered for sale must be implanted with a microchip.



