

August 21, 2013

MINUTES OF THE MEETING OF THE COLLIER COUNTY
PARKS AND RECREATION ADVISORY BOARD

Naples, Florida, August 21, 2013

LET IT BE REMEMBERED, that the Collier County Parks and Recreation Advisory Board, in and for the County of Collier, having conducted business herein, met on this date at 2:00 P.M. at North Collier Regional Park Exhibit Hall, 15000 Livingston Road, Naples, Florida, with the following members present:

CHAIRMAN: John P. Ribes
VICE CHAIR: Edward "Ski" Olesky
Mary Bills
Phil Brougham
John Fuchs
David Saletko
Murdo Smith

ALSO PRESENT: Jeanine McPherson-Hogle, Regional Manager 2
Nancy Olson, Regional Manager I
Peg Ruby, Marketing Specialist
Alex Sulecki, Environmental Specialist
Shannon Peters, Operations Coordinator
Ilonka Washburn, Manager Park Operations
Rick Garby, Field Supervisor Senior
Amanda Eberl, Administrative Assistant

I. Call to Order

Chairman Ribes called the meeting to order at 2:00 PM.
A quorum was established.

II. Pledge of Allegiance and Invocation

The Pledge of Allegiance was recited and Invocation was held.

III. Approval of Agenda – August 21, 2013

Mr. Brougham moved to approve the Agenda as presented. *Second by Ms. Bills.*
Motion carried unanimously, 6-0.

Mr. Olesky arrived at 2:04 PM

IV. Approval of June 20, 2013 Minutes

Change: Public Comments, 1st word, 2nd line should read “boat or the trailer”
VI. A. 2. Freedom Park, 1st bullet should read “Park Ranger, Jake
Sullivan”
X. 1st bullet should read “status of Eagle Lake Community Center”

Ms. Bills moved to approve the June 20, 2013 Minutes as amended. *Second by Vice Chairman Olesky.* **Motion carried unanimously, 7-0.**

Mr. Brougham recommended a system be established to track items and/or issues to be repaired or resolved as reported by Advisory Board.

Jeanine McPherson-Hogle will bring recommendation to the Director to address.

V. Staff Highlights:

A. Employee of the Month: May, June & July

Jeanine McPherson-Hogle announced **Barbara Johnson** for Junior Leader Training Program as Employee for the Month of May 2013, **Ricardo Badillo - Beach & Water** – for the 4th of July event who cleaned Sugden Park up by himself, as Employee of the Month of July 2013. **Vickie Wilson – Golden Gate Community Center Supervisor** as Employee of the Month of June 2013. They were recognized for going above and beyond their responsibilities and were presented the “Employee of the Month” award.

B. Field Report

Rick Gary & Shannon Peters gave a slide presentation on soccer and softball field usage based on availability. They reviewed the Summary page of the Quarterly Report, explained availability and how hours were derived. A questions and answer session was held. Staff noted the statistics gathered help to justify maintenance costs.

C. Policy Review/Approval

Alex Sulecki distributed and reviewed a draft policy “*Parks and Recreation and Conservation Collier Donor/Donation Recognition Policy.*” She noted Item B. Style of the procedure had been revised from “Site furnishing features will typically conform in style with other improvements in the requested

location. In no event will trees will be utilized.” to “Site furnishing features will typically conform in style with other improvements in the requested location. Trees may be utilized on Parks properties but no on Conservation Collier lands.”

A question and answer session was held. Many questions were posed on the procedures and it was decided Staff will bring back an updated draft for consideration.

Alex Sulecki distributed *Collier County Parks & Recreation Policies and Procedures Manual, Category – Environmental, Subject – Use of Oleoresin Capsicum (OC) Spray*. She indicated the Director of Parks and Recreation directed Staff to get Advisory Board approval.

Discussion was made on State Certification of Staff members using the spray and for what use. Staff will be trained by Risk Management.

Vice Chairman Olesky moved to approve the policy and the use of Pepper Spray- Oleoresin Capsicum (OC) at East Naples Community Park. Second by Ms. Bills.

Motion carried, 6-1. Mr. Smith Opposed.

Alex Sulecki distributed a flyer announcing the Pepper Ranch Preserve Sunflower Festival scheduled for Saturday, October 5, 2013 from 10 AM – 4 PM.

D. Ilonka Washburn & Shannon Peters – AUIR

Staff distributed and reviewed the *2013 Annual Update Inventory Report (AUIR) Community and Regional Park Lands Summary Form*. The County Manager, Planning Commission and BCC will review the report prior to endorsing the report.

A question and answer session was held.

Ilonka Washburn reported impact fees are only used to purchase new land. The 2013 AUIR will be brought back to Advisory Board after it has been reviewed.

E. East Naples Community Park Presentation

Staff gave a brief presentation on the history of East Naples Community Park and the implementation of new park programs. The East Naples Community Park located at 2500 Thomasson Drive brochure was distributed:

- Volunteers are trained
- Senior Social Benefits Membership – 107 memberships
- Youth and Adult/Senior Programs
- Special Events
- Sport Leagues
- Park Stats
- Amenities

- Park Improvements
 - Skate Park was originally installed as an “extreme” park course conversion to a street course. (See attached)
 - Hockey Rink conversion to Pickleball Courts and 5 on 5 Soccer
 - Shuffleboard Court and Tennis Court resurfacing
 - Maintenance Barn

VI. New Business

A. “Adopt a Park” Assignments

Mr. Fuchs gave a report on Max Hasse Community Park, Tiger Tail Beach Park and Caxambas Marina as follows:

Max Hasse

- Grounds and parking areas well maintained and utilized.
- Ball fields in excellent condition.
- Men’s room by ball field could have been cleaner.
- Need a storage shed to house machinery left out in elements.

Tiger Tail Beach

- Dirt parking lot has many deep ruts.
- Roofing on Ranger facility was damaged and rusted.
- Downspout on concession area was directing rain water towards concession building.
- Gasoline cans and 12 volt batteries are stored under the concession stand.
- Maintenance area could use a cleanup.

Caxambas Marina

- Popular spot for launching boats, fishing and enjoying the view.
- Pump house on deck needs to be repaired.
- Metal roof on concession stand corroded along soffit.

Ms. Bills gave a report on Sugden Park as follows:

- She recommended the parking spot located in front of the access to the bike path be eliminated. She stated when a car is parked in that spot, it creates a problem for bikes and wheel chairs to access path.
- Playground equipment a previously reported issued appeared to have been cleaned and painted, a nice improvement.
- Bathrooms were messy.
- Boats stacked up were filthy and in need to be washed.
- Dock lights are still broken with bare wires and should be removed.
- Boards are worn and buckled on the top of the main dock need attention.

She reported Bayview Park is still very muddy. Cars have been parked in all directions and there is a need to mark of parking areas. There looks like a parking spot is directly in front of the access to the sidewalk by the water. The parking space needs to be eliminated.

VII. Old Business

A. Fitness Center Policies – Continued until September

VIII. Director’s Highlights

Jeanine McPherson-Hogle reported as follows:

- Summer Camp registrations were up.
- Specialty Camps included 85 programs and 1,300 participants.
- No serious injuries or incidents were reported.
- Seeing a higher need for “After School” programs.

Mr. Fuchs suggested the Advisory Board be provided Identification Badges for security reasons.

Jeanine McPherson-Hogle will bring the suggestion to **Barry Williams’s** attention.

Ms. Bills will not be available to attend the September 18 meeting.

IX. Informational Items – Read only.

X. Public Comments/Board Comments – None

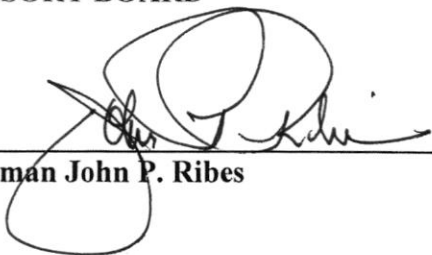
NEXT MEETING:

Regular Meeting: September 18, 2013

Location: NCRP Administration Building, Conference Room A

There being no further business for the good of the County, the meeting was adjourned by order of the Chairman at 4:40 PM.

**COLLIER COUNTY PARKS & RECREATION
ADVISORY BOARD**



Chairman John P. Ribes

These Minutes were approved by the Committee/Board on 9.18.13, as presented ___ or as amended X.