

**MINUTES OF THE MEETING OF THE COLLIER COUNTY
PARKS AND RECREATION ADVISORY BOARD**

Naples, Florida, September 18, 2013

LET IT BE REMEMBERED, that the Collier County Parks and Recreation Advisory Board, in and for the County of Collier, having conducted business herein, met on this date at 2:00 P.M. at North Collier Regional Park, Administration Building, Conference Room A, 15000 Livingston Road, Naples, Florida, with the following members present:

CHAIRMAN: John P. Ribes
VICE CHAIR: Edward "Ski" Olesky
Mary Bills (Excused)
Phil Brougham
John Fuchs
David Saletko (Excused)
Murdo Smith

ALSO PRESENT: Barry Williams, Director Parks and Recreation
Nancy Olson, Regional Manager I
Alex Sulecki, Environmental Specialist
Vickie Wilson, Supervisor, Golden Gate
Community Center
Amanda Eberl, Administrative Assistant
Christal Segura, Parks and Recreation

I. Call to Order

Chairman Ribes called the meeting to order at 2:00 PM.
A quorum was established.

II. Pledge of Allegiance and Invocation

The Pledge of Allegiance was recited and Invocation was held.

III. Approval of Agenda – September 18, 2013

*Remove: VI. C. Frank Balzano – Golf Instructional Facility
VII. G. Gary Staff – Fitness Center Policies*

Staff will continue the items above to be heard on October 16, 2013 Agenda.

*Mr. Smith moved to approve the Agenda as amended. Second by Mr. Brougham.
Motion carried unanimously, 4-0.*

IV. Approval of August 21, 2013 Minutes

*Mr. Brougham moved to approve the June 20, 2013 Minutes as submitted. Second
by Mr. Smith. Motion carried unanimously, 4-0.*

Staff requested the following clarification be made “For the Record” - page 3 (item D – AUIR), first sentence in last paragraph: “impact fees are used to purchase land, construct facilities and for furnishings for new facilities.”

Mr. Olesky arrived at 2:04 PM

*Mr. Brougham moved to approve the June 20, 2013 Minutes as amended. Second
by Vice Chairman Olesky. Motion carried unanimously, 5-0.*

V. Staff Highlights:

A. Employee of the Month: August

Barry Williams introduced Christal Segura; the Employee of the Month for the Month of August 2013. She was recognized for going above and beyond her responsibilities. She was presented the “Employee of the Month” award.

B. Park Presentation: Golden Gate Community Center

Vickie Wilson – Golden Gate Community Center Supervisor gave a brief presentation on events and programs held at 4701 Golden Gate Parkway and distributed a Golden Gate Community Center brochure outlining Programs, Special Events, Leagues and Amenities.

Many questions posed on the “Free Movie Nights” and were addressed.

VI. New Business

A. Margood Harbor Park Restaurant

Jeff McDonald gave a preliminary vision of a food and drink vessel concession stand could be set up off-shore. The boat would not be a permanent and could be

moved. Gang planks from the shore to the vessel would provide park attendees access to food and drink. Restrooms would be portable facilities on park grounds. The menu would be low keyed; hot dog and hamburgers. Drinks would include alcohol.

If the vendor became a direct support organization; the state licensing would be a lesser fee. State would like direct support organizations to not charge but consider donations from park users to be shared between vendor and Parks and Recreation.

Many questions were posed.

Mr. Brougham noted too many items need more clarity and more homework on the project should be done by the vendor and recommended he work with Staff, the County and the State.

Chairman Ribes agreed. The Advisory Board would like Parks and Recreation recommendation to make an endorsement.

Staff had met with Jeff McDonald previously and directed him to bring ideas to the PARAB and to go to different civic associations and get their input. Permission will be required from homeowners around the harbor.

Nancy Olson recommended he obtain the State's approval in writing, along with homeowner's permission.

Barry Williams suggested he submit a proposal for consideration by Parks and Recreation. Parks and Recreation will work with the legal department.

Jeff McDonald indicated future plans included a "Dancing Water Boat Show," entertainment and fireworks. Concession would only be open on weekends to start and then additional days could be added. He asked permission to show a slide presentation.

The slide presentation was not allowed to be shown due to item was not on the agenda and not previously advertised.

Staff will burn CDs of the slide presentation or place on website for Advisory Board review.

B. Sounds From the Park

Mike Randall – MAR Events & Marketing asked for approval to hold "Sounds From the Park," a free concert series benefiting Saint Matthew House. The event will feature live bands with multiple on-site vendors offering food, drinks and other goods or services at Sugden Regional Park. The following information was provided:

- ❖ The second Saturday night of every month, November 2013 through April 2014
- ❖ From 5:00 P.M. to 11:00 P.M.
- ❖ Event is expected to attract 2,000 – 4,000 guests
- ❖ 10% of sponsored proceeds go to Saint Matthew House
- ❖ Admission is free

- ❖ Guests will utilize Sugden Park parking facilities.
- ❖ There will not be any street closures.
- ❖ Local bands will be featured from 5-7 P.M. and the main entertainment will be from 7-10 P.M.
- ❖ All performances will be amplified.
- ❖ Promotional banners and signs will be placed throughout Sugden Park on the day of the event.
- ❖ An outside company will sell beer at the event. (This company is to be determined.)
- ❖ There will be Certified Crowd Managers on site during the event.
- ❖ For public safety the event will work with the Collier County Sheriff's Department and Naples Fire Control & Rescue and will contract the amount of personnel the city deems necessary for this event.
- ❖ Vendors are required to provide their own tents and must meet local code enforcement standards. (All tents will not exceed 10' x 10' in size and will be placed directly on grass.
- ❖ Food vendors are required to have necessary permitting and safety equipment in order to operate at the event.

“Sounds From the Park” will provide portable restroom units and disposable cardboard trash receptacles throughout the park.

MAR Events and Marketing will provide the requested level of insurance for this event and will name the Park as an additional insured party.

Concerns were voiced on noise and parking issues.

MAR Events and Marketing have their own decibel reader and will adhere the Noise Ordinance for city.

Mr. Brougham suggested the event have a contingency plan if the event attracts 4,000 guests for parking.

The event will contract with a shuttle Company, if required.

It was noted Saint Matthew representatives will be at the event.

Nancy Olson noted the Jazz Festival only served beer in a fenced beer garden.

It was suggested to have one concert in November to give Staff time to get Concept approval on the BCC Agenda. The event will need to have BCC approval, which could have an effect on schedule.

Mr. Fuchs moved to approve the concept. Second by Vice Chairman Olesky. Motion carried unanimously, 5-0.

Mr. Brougham suggested stipulations for contingency parking should be included.

Barry Williams stated the outside beer and wine vendor would be required to go before the Advisory Board for an approval to sell alcohol.

He stated Parks and Recreation could rent park out for the day and certain fees would apply. He noted Sugden Park also has a fee schedule that may apply.

Mr. Fuchs moved to approve concept with the sale of alcohol. Second by Vice Chairman Olesky. Motion carried unanimously, 5-0.

C. Updated Information - Adopt A Park

Barry Williams gave an update on the request for Advisory Board Identification as follows:

- None exists.
- Advisory Board reporting on “Adopt a Park” should be accompanied by a Staff member.
- Parks and Recreation shirts were offered to the Advisory Board.

It was suggested Supervisors at all park locations be given a list of Board Members to educate Staff.

Mr. Brougham suggested an “Action List” of pending items be tracked until item have been resolved to keep items from “falling through the cracks.”

Barry Williams will start compiling a list starting with the August 21, 2013 meeting.

VII. Old Business

A. Policy Review/Approval

Alex Sulecki provided a revised draft policy “*Parks and Recreation and Conservation Collier Donor/Donation Recognition Policy*” for review and consideration.

Mr. Brougham moved to approve the draft policy as presented. Second by Mr. Smith. Motion carried unanimously, 5-0.

VIII. Director’s Highlights

Barry Williams reviewed the PARAB meeting dates for November and December 2013. It was decided to keep the current schedule and meet on November 20 and December 18, 2013.

The 2:00 PM meeting time will be addressed at the next meeting.

Murdo Smith and **David Saletko** terms expire at the end of this year. Staff urged Members to reapply.

Barry Williams announced **Jake Sullivan – Park Ranger** will be on the agenda to seek PARAB advice on annual stickers and placement of sticker on boat or trailer.

IX. Informational Items – Read only.

Collier County Parks and Recreation Capital Projects Update Report dated September 6, 2013 was also distributed.

X. Public Comments/Board Comments – None

September 18, 2013

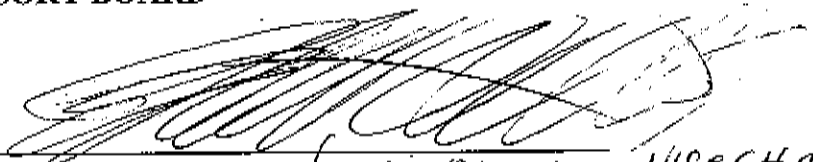
NEXT MEETING:

Regular Meeting: October 16, 2013

Location: NCRP Administration Building, Conference Room A

There being no further business for the good of the County, the meeting was adjourned by order of the Chairman at 3:25 PM.

**COLLIER COUNTY PARKS & RECREATION
ADVISORY BOARD**



Chairman John P. Ribes (SKI OLESKY - VICE CHAIR)

These Minutes were approved by the Committee/Board on 10-16-13, as presented or as amended ____.