

LAND USE AND ZONING CERTIFICATE: NON-RESIDENTIAL

LDC subsection 10.02.06 B.1.f
Chapter 4 K. of the Administrative Code

Please fill out this form as completely as possible. If you don't know the answer, indicate "unknown". If the item doesn't apply, indicate "not applicable" or "N/A". Your application cannot be processed without all the necessary information. Zoning approval of this application can be expedited if a site plan of the property to be occupied showing parking and surrounding uses is submitted with the application.

Zoning Certificate Number

Relocating Existing Business

New Business

Additional development orders may be required by the County for any changes in use and/or interior and exterior remodeling. Please be advised that Impact Fees may be due at time of Building Permit. Please contact Impact Fee Administration at (239) 252-2991 and Public Utilities at (239) 252-6237 to verify if any impact fees will be assessed.

(Applicant's initials)

APPLICANT CONTACT INFORMATION

Name of Applicant(s)

Address

City

State

Zip

Telephone

Cell

Email Address

BUSINESS & USE INFORMATION

Business Owner or Qualifier's Name

Business Name

Business Phone

Business Address

City

State

Zip

Property Owner or Leasing Agent Name

Complex Name (if any)

Type of Business

Type and Name of Business Previously or Presently Occupying Location

If vacant, provide length of vacancy

Is the business any of the following types*

Restaurant/Eating Places (SIC 5812)

Bar/Night Club/Drinking Places (SIC 5813) – will require a distance waiver

Restaurant/Bar with 150 seats or more

*Alcohol licenses will not be signed off by the Planning and Zoning Department until the Business Tax Receipt has been issued. If the license is for consumption on premises, a floor plan will be required showing the location of all serving areas and seating.

BUILDING INFORMATION

Building Type: Single-Occupancy Building Retail Shopping Center Office/Professional Business Center

Building use (indicate the approximate square footage the unit or building is used for):

Retail

Storage

Office

Manufacturing / Repair

Other, describe

Total Building Floor Area

Auto Repair/Service Station – number of bays

Restaurant/Church/Beauty Salon – number of seats

Number of parking spaces for building/complex – if greater than 100 spaces, state “common”

FEE REQUIREMENTS

Zoning Certificate Review Fee

\$125

I declare under penalty of perjury the foregoing facts are true and correct to the best of my knowledge.

Applicant Signature

Date

Please submit the completed application online via the [GMD Public Portal](#).

If you need assistance submitting your application online, please review the [E-Permitting Guide](#).

The following to be completed by County Staff

SIC #

Zoning

Property ID #

Building Permit # (if available)

SDP # (if available)

Site Visit Required Yes

No

Comments/Restrictions:

Approved

Hold

Denied

Planner

Date